

Regular Meeting
January 8, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, and Brent Swanson. Absent: Chasity Orcutt. Also present: Deputy Metz, Olivia Krebs, Karen Olson-Ferguson Waterworks, Sarah White, N Bittner and V Horst.

Consent Agenda: Moved by Swanson seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes, December 11, 2023
- ✓ Financial Report: December 2023
- ✓ 2023 Financial Condition of the City
- ✓ Gaming Permit-Randy Morman Memorial Cancer Fund
- ✓ Special Liquor License-JD's Bar 3-9-2024
- ✓ Bills: January

Denny's Electric	2,600.00
Duppong's Inc.....	20.90
Farmers Union Oil.....	84.45
Glen Ullin Pharmacy	7.72
Glen Ullin Public Library.....	1,000.00
Glen Ullin Times.....	408.72
Lince Sanitation	9,600.00
Marshall Lumber Company	26.57
Moore Engineering, Inc.	37,269.19
Morton County Auditor	3,360.00
Napa Auto Parts.....	589.22
ND Dept of Environmental Quality.....	79.44
North Dakota Department of Health	25.00
North Dakota League of Cities	1,085.00
Old Red Trail.....	500.00
North Dakota One Call, Inc	1.30
HZ Electric LLC	881.53
Glasser Welding LLC	93.62
Total Safety U.S., Inc.	261.00
North Dakota Workforce Safety & Insurance.....	1,628.09
Amazon.com	35.12
Amazon.com	43.65
AXA Equitable.....	225.39
Linde Gas & Equipment Inc.....	212.90
NDPHIT	2,284.58
Southwest Water Authority.....	8,139.34
Verizon	87.01
WRT	63.32
WRT	61.77
Wages, Benefits, Employer Taxes (December).....	16,252.91

Attorney: Olivia Krebs from Kubic, Bogner, Ridl, & Selinger Law Firm in Dickinson gave a presentation on the cost and services she could provide. Decision was tabled until the February meeting.

Meter Reading Equipment: Karen gave a presentation on the water reading equipment that we are purchasing. An electrician will have to coordinate with Neptune to get the new system online.

Deputy: Things have been quiet, no issues to report.

Engineer: No answer has been received from the state regarding the spring water on D Street. Postcards will be sent with postage being billed to the city for the Lead Service Line Inventory.

Maintenance Report:

- ✓ Tires: Moved by Emter, seconded by Swanson to purchase tires from Farmers Union Oil for the tandem trailer. Motion carried unanimously. Tires for the skid steer can be recapped.
- ✓ West Well: Still not working, Councilmen Fitterer will meet with Mike Bittner to get the issue resolved. The VFD doesn't work either and it will need to be fixed or removed.
- ✓ Streets: More sand needs to be spread on icy streets. Abrasives has some rejected product that may work if we run out of sand.
- ✓ Maintenance should make a movable "no parking" sign for the food pantry.
- ✓ Seasonal Help: Moved by Swanson, seconded by Fitterer to give Tyler Schneider a raise to \$15.00 per hour. Motion carried unanimously.

2023 Single Audit: Moved by Kottre, seconded by Swanson to sign the letter of engagement with Nadine Julson, LLC at a cost of \$16,000 for this audit. Motion carried unanimously.

Security System: Moved by Kottre, seconded by Foss to purchase a 4-camera security system from Ben Bohn for a cost of approximately \$1,200. Motion carried unanimously with Swanson abstaining. Swanson will coordinate this project.

Emergency Manager: Would like him to attend council meetings and some LEC training courses.

Mayor: Thank you to President Swanson for filling in during his absence last month. It was much appreciated.

Meter Reading: Moved by Swanson, seconded by Emter to pay for the upgrade to our meter reading file for a cost of \$1,500.00. This is necessary to be compatible with our new software. Motion carried unanimously.

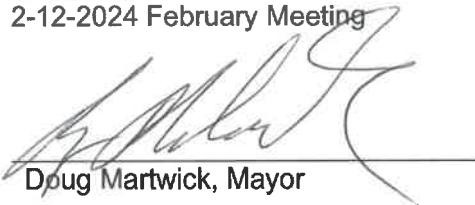
OCL Transfer: Moved by Swanson, seconded by Kottre to move \$1,788.25 to fund 401 and \$3,980.29 to fund 402 from the water fund for money collected under the out of city limits surcharge. Motion carried unanimously.

Employee Performance Review: Evaluations were completed and reviewed by the full board.

Adjourn: With no further business, moved by Emter seconded by Foss to adjourn the meeting. Motion carried unanimously.

Calendar:

2-12-2024 February Meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
February 12, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, and Brent Swanson. Absent: Chasity Orcutt. Also present: Nathan Boehm, Julie Kramer, Curt DelaBarre, Darcy Fitterer, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Swanson seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes, January 8, 2024
 - ✓ Financial Report: January
 - ✓ Mobile Home Court Application-Jesse Wetzel
 - ✓ Street Closure: Car Show 7-27-2024
 - ✓ Gaming Permit-Sacred Heart Church, American Legion
 - ✓ Component Unit's Financial Reports
 - Glen Ullin Regional Airport, Job Development, Glen Ullin Public Library
 - ✓ Bills: February
- | | |
|-------------------------------------------------|-----------|
| Amber Waves..... | 1,124.00 |
| Black Mountain Software | 6,490.00 |
| BNSF Railway Company..... | 95.02 |
| Farmers Union Oil | 1,351.58 |
| Glen Ullin Super Valu..... | 8.46 |
| Glen Ullin Times..... | 682.54 |
| Lince Sanitation..... | 9,600.00 |
| Mid-American Research Chemical | 530.48 |
| Marco Technologies LLC | 43.75 |
| Marshall Lumber Company | 39.46 |
| Morton County Auditor | 3,360.00 |
| Morton County Treasurer..... | 1,187.33 |
| Montana Dakota Utilities | 3,114.25 |
| Napa Auto Parts | 655.67 |
| North Dakota Department of Health..... | 25.00 |
| North Dakota One Call, Inc | 13.00 |
| Amazon.com | 317.05 |
| AXA Equitable | 233.11 |
| Southwest Water Authority..... | 8,992.84 |
| Verizon | 58.02 |
| WRT | 61.95 |
| WRT | 63.32 |
| Wages, Benefits, Employer Taxes (January) | 15,240.27 |

Morton County Commissioner: Nathan Boehm was present to see if the city has any issues they need addressed. Chip Sealing South Ave is on their schedule, but he has no idea of when it will be done. They have been working on a policy to get rid of derelict buildings in the county which might work for the city also.

Train Speeds: Coal trains going through town seem to be shaking the buildings more than usual causing safety concerns at the Mill. Will do some research to see what can be done.

Engineer:

- ✓ Project: waiting for spring to finish project
- ✓ Drain Tile on D St: DEQ gave permission as a temp fix until the road is paved.
- ✓ TSED Grant: Moved by Swanson, seconded by Emter to have Moore Engineering submit a final application for a possible 5 million 95% grant for street repairs. The cost for completing the application is estimated at \$10-20,000. Motion carried unanimously.

D Street: Moved by Fitterer, seconded by Kottre to have Glasser's Excavation install the drain tile to drain the spring from the 400 block into the sanitary sewer as a temporary fix. Motion carried unanimously.

Maintenance Report:

- ✓ Tires: Moved by Kottre, seconded by Emter to have the skid steer tires recapped at a cost of \$1,390.00 from Northwest Tire. Motion carried unanimously.
- ✓ West Well: VFD is under warranty. Still working on getting the pump operational
- ✓ Streets: Got prices for fly ash
- ✓ Emulsion: Moved by Emter, seconded by Swanson to purchase 4 totes as needed. Motion carried unanimously.
- ✓ Scoria: Moved by Swanson, seconded by Kottre to advertise for 144 tons of pit run scoria. Motion carried unanimously.
- ✓ Alley between D & E Street on the 400 block should have some crushed concrete added to it and then bladed to get a crown back in the road.
- ✓ Sidewalks to be cleaned in the business district are the complete block 12 and the N,E & S side of block 11 along with other city owned property.

Emergency Manager: Moved by Fitterer, seconded by Kottre to have Ben Bohn look at our siren to see if we can set it off with a cell phone in addition to the landline. Motion carried unanimously. The handheld radio will not be purchased to set off the siren.

Attorney: Moved by Emter, seconded by Foss to hire Olivia Krebs from Kubic, Bogner, Ridl, & Selinger Law Firm in Dickinson as the city attorney. Motion carried unanimously. The council would like her to attend a couple of meetings until she is familiar with the council.

Electrician: Moved by Swanson, seconded by Emter to hire Herz Electric to upgrade and wire all necessary equipment for our new meter reading software. Motion carried unanimously.

Library: Back door needs to be replaced/repaired. The library board should find someone to do the necessary work.

Lots for sale: Moved by Emter, seconded by Foss to purchase Lots 24-27 in Block 6 Glen Ullin Proper from the county for \$24.00. Motion carried unanimously.

BND Charges: Moved by Emter, seconded by Swanson to pay this bill for interest and SRF Program Administration fees and not ask for reimbursement at this time. Motion carried unanimously.

Special School Election: The school can use the council room free of charge on April 24th for this election.

WSI Grant: Moved by Swanson, seconded by Foss to apply for the Ergonomic Initiative Grant Program. Motion carried unanimously.

Adjourn: With no further business, moved by Emter seconded by Foss to adjourn the meeting. Motion carried unanimously.

Calendar:

3-11-2024 March Meeting


Doug Martwick, Mayor


Vicki Horst, Auditor

Regular Meeting
March 11, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, Chasity Orcutt and Brent Swanson. Also present: N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Swanson seconded by Emter to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes, February 12, 2024
- ✓ Financial Report: February
- ✓ Street Closure: Motorcycle Club 5-25-2024
- ✓ Gaming Permit-GU Motorcycle Club
- ✓ Component Unit's Financial Reports-GU Transportation
- ✓ Attorney Engagement Letter
- ✓ Bills: March

Farmers Union Oil.....	552.00
Glen Ullin Times	229.55
Kubik, Bogner, Ridl & Selinger, P.L.L.P	67.50
Lince Sanitation	9,600.00
Mill Repairs, LLC	236.00
Morton County Auditor	3,360.00
Napa Auto Parts	110.30
North Dakota Department of Health.....	25.00
Northern Improvement Co.	87.00
Northwest Tire	1,330.56
Roto-Rooter	475.00
Wayne Fitterer	177.00
North Dakota Workforce Safety & Insurance	250.00
Montana-Dakota Utilities Co.	2,680.15
ND Dept of Environmental Quality	51.00
Verizon.....	67.87
WRT.....	60.95
WRT.....	63.32
Wages, Benefits, Employer Taxes (February)	10,247.24

Scoria Bids: Moved by Swanson, seconded by Foss to accept the low bid of \$1,700.40 for 24 tons of scoria from Winkler Trucking. Motion carried unanimously.

Curb stop Project: After reviewing bids, it was moved by Orcutt, seconded by Emter to accept the bid from Glasser's Excavating Inc. Motion carried unanimously.

Street Closure: Swanberg will be notified that they need to close the unfinished streets to prevent further damage.

Train Speeds: Follow-up regarding the train speeds was reviewed with no further action taken.

Maintenance: 300 block of E St had a broken curb. It has been repaired by Glasser's Excavation.

The north well is now working. If we can get the money back for the VFD we should take the money. The council did not feel that we needed the VFD on the well.

Municipal Building: Move by Emter, seconded by Swanson accept the bid from Dakota Contracting to put the Nova Brick on the front of the building at a cost of \$2,300. Motion carried unanimously. A few more pieces will need to be ordered as they were not ordered the first time.

Library:

- ✓ *Back Door:* Moved by Orcutt, seconded by Swanson to accept the bid from Dakota Contracting to install a new back door in the library for a cost of \$1,370 which includes the materials. Motion carried unanimously.
- ✓ *Hot Water Heater:* Moved by Fitterer, seconded by Kottre to accept the bid to replace the 28-year-old hot-water heater in the library. The cost of \$1,175.00 was bid by A & A Heating. Motion carried unanimously.

Blighted Properties Grant: Must own or have a purchase agreement to be able to apply for this grant. Will try and work with West River Striping for 120 South Ave E.

WSI Grant: Moved by Emter, seconded by Orcutt to spend the 25% match (\$1,700) to receive the \$5,000 grant for office furniture. Motion carried unanimously.

Community Grant: Moved by Kottre, seconded by Foss to apply for this grant to paint the municipal building along with the overhead and walk-in doors. Motion carried unanimously.

Outhouse: Moved by Kottre, seconded by Emter to allow the park board to place an outhouse near the concession stand by the softball field which is in city limits. Motion carried unanimously.

Landfill: Tentative opening date is May 4, weather permitting.

Adjourn: With no further business, moved by Orcutt seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

4-8-2024 Board of Equalization 6:30pm

4-8-2024 April Meeting to follow BOE



Doug Martwick, Mayor



Vicki Horst, Auditor

Special Meeting
March 20, 2024

Mayor Doug Martwick called the meeting to order with the Pledge of Allegiance in the Council Chambers at 6:30pm. Roll Call: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, Chasity Orcutt and Brent Swanson. Also Present: N Bittner, and V Horst.

Agenda:

- Personnel Resignation
- Curb Stop Project: Contract, Notice of Award, & Notice to Proceed
- Nova Brick Installation Contract

Nova Brick: Moved by Swanson, seconded by Orcutt to sign the contract with Dakota Contracting to install the Nova Brick on the municipal building. Motion carried unanimously.

Curb Stop Project: Moved by Orcutt, seconded by Swanson to approve the Contract, Notice of Award and Notice to Proceed to Glasser's Excavating, Inc. Motion carried unanimously.

Resignation: Moved by Orcutt, seconded by Emter to not accept the resignation of Cordell Roth and instead offer him a \$1.50 an hour raise. Voting yes: Emter, Foss, Kottre, and Orcutt. Voting no: Fitterer and Swanson. Motion carried. Recruiting efforts will be made to find a second person.

Adjourn: Moved by Swanson, seconded by Kottre to adjourn the meeting. Motion carried unanimously.



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
April 8, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:50pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, Chasity Orcutt and Brent Swanson. Also present: N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Orcutt seconded by Emter to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes, 3-11-2024
- ✓ Financial Report: March
- ✓ Gaming Permit- Marian Manor Healthcare, GU School,
- ✓ Airport Quarterly Report
- ✓ Site Authorization-Rattler Gas
- ✓ Visitor's Grant Awards-GUPPIES \$1,000, GU Park \$3,000
- ✓ Bills: April

Duppong's Inc.	8.29
Farmers Union Oil	845.36
Glasser Excavating Inc.	15,255.89
Glen Ullin Times.....	219.67
Kubik, Bogner, Ridl & Selinger, P.L.L.P	292.50
Lince Sanitation.....	9,600.00
Mark Fitterer.....	431.25
Marshall Lumber Company	57.94
Morton County Audi	6,360.00
North Dakota Department of Health	25.00
Office of State Auditor	750.00
Robert Gerving.....	1,125.00
Amazon.com	40.81
Montana-Dakota Utilities Co.	2,783.62
NDPHIT.....	2,284.58
Southwest Water Authority.....	7,756.62
Verizon.....	67.89
WRT.....	88.95
Bobby Reeder	11.78
Napa	368.15
Wages, Benefits, Employer Taxes (March).....	12,538.26

Bill: Moved by Orcutt, seconded by Fitterer to give Bobby Reeder two hours of time worked in leu of mileage for picking up a part while he was in Dickinson. Motion carried unanimously.

Maintenance:

- ✓ Moved by Kottre, seconded by Emter to allow up to \$1,500 to purchase a toolbox and tools at the surplus center. Motion carried unanimously.
- ✓ Maintenance will contact the weed board to get chemicals for summer use.

- ✓ Cold Mix: Moved by Kottre, seconded by Swanson to get 2 loads of cold mix. Motion carried unanimously.
- ✓ Scoria: Moved by Kottre, seconded by Emter to purchase up to 30 loads of scoria. Motion carried unanimously.
- ✓ Interviews will be scheduled for applications received for the maintenance positions.

Emergency Manager: Will work on procedures for summer emergencies.

Adjourn: With no further business, moved by Emter seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

6:30pm 5-13-2024 Regular May meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Special Meeting
April 11, 2024

Mayor Doug Martwick called the meeting to order with the Pledge of Allegiance in the Council Chambers at 6:30pm. Roll Call: Kevin Emter, Preston Foss, Wade Kottre, and Brent Swanson. Also Present: Cordell Roth, Sarah White

Agenda:

- Maintenance Interviews
- Scoria Bids

Interviews were held.

Summer Help: Moved by Swanson, seconded by Emter to hire Aaron Kottre as summer help. Motion carried with Kottre abstaining. Moved by Swanson, seconded by Foss to pay Aaron \$12.00 per hour. Motion carried with Kottre abstaining.

Full time Maintenance: Moved by Foss seconded by Swanson to hire Cody Pence at \$21.00 per hour with a 90-day probation and review period. Motion carried unanimously.

Scoria Bids: 2 bids were received. Moved by Kottre, seconded by Swanson to accept the bid of \$100 per load for trucking from Richard Elmer. Motion carried unanimously.

Adjourn: Moved by Swanson seconded by Foss to adjourn the meeting. Motion carried unanimously.



Doug Martwick, Mayor



Sarah White, Deputy Auditor

Special Meeting
April 22, 2024

Mayor Doug Martwick called the meeting to order with the Pledge of Allegiance in the Council Chambers at 6:30pm. Roll Call: Wayne Fitterer, Preston Foss and Brent Swanson. Also Present: Corey Roth, N Bittner, and V Horst.


Agenda:

- Building Permit-308 6th St S, shop/storage shed
- Blade Work

Permit: Moved by Swanson, seconded by Foss to approve permit 2024-3 for Corey Roth with stipulations. No commercial business and it must be situated 5' from the South property line and over 10' from building on the North side. Motion carried unanimously.

Blade Work: Moved by Swanson, seconded by Fitterer to have Glasser's Excavation blade all alleys and Rob Gerving blade the scoria streets. Motion carried unanimously.

Adjourn: Moved by Swanson, seconded by Foss to adjourn the meeting. Motion carried unanimously.



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
May 13, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Wayne Fitterer, Preston Foss, Wade Kottre, Chasity Orcutt and Brent Swanson. Absent: Kevin Emter. Also present: Brad Nesper, Olivia Krebs, Jerod Klabunde (by phone), Deb Lafferty, DeNae Kautzmann, Ray Morrell, N Bittner, C Pence, C Roth and V Horst.

Consent Agenda: Moved by Orcutt seconded by Emter to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes, April 8, 2024
- ✓ Special Meeting's Minutes April 11 & 22, 2024
- ✓ Financial Report: April
- ✓ Site Authorization-Am Foundation for Wildlife
- ✓ Official Newspaper Designation-Glen Ullin Times
- ✓ Transportation Policy
- ✓ Mayor's Appointments to Library Board-Lydia Kottre, Laura Wehri effective 7-1-24
- ✓ Bills: May

Farmers Union Oil	557.31
Glen Ullin Times	771.64
Lince Sanitation.....	9,600.00
Marshall Lumber Company	105.99
Moore Engineering, Inc.	352.50
Morton County Auditor	3,360.00
Napa Auto Parts	367.87
NorMont Equipment	936.82
North Dakota Department of Health	25.00
Northern Improvement Co.	1,080.78
North Dakota One Call, Inc.....	49.50
Swanston Equipment Corporation	2,800.00
Therapy Solutions	267.00
Amazon.com	138.54
Amazon.com	127.88
Bank of North Dakota	10,882.06
Bank of North Dakota	39,540.25
Montana-Dakota Utilities Co.....	2,508.90
NDPHIT.....	2,284.58
Southwest Water Authority	7,934.48
Verizon.....	67.84
WRT.....	50.88
WRT.....	63.15
Wages, Benefits, Employer Taxes (April)	14,887.01

Sign for Food Pantry: Moved by Swanson, seconded by Foss to change the food pantry sign to "no parking here to corner". Motion carried unanimously.

Engineer: Update on the soil contamination on 4th St. Required permits have been filed. Construction meetings will resume 5-14-2024 at 9:00am

Maintenance:

- ✓ Moved by Fitterer, seconded by Swanson to give Bobby Reeder a \$1.00 an hour raise. Motion carried unanimously.
- ✓ Skid steer brooms: Moved by Orcutt, seconded by Swanson to order new brooms in September for a cost of \$749.00. Motion carried unanimously.
- ✓ Clean Up Day: June 8th from 8:00-4:00
- ✓ One Talk Application with Verizon will be set up for Mr. Pence.
- ✓ Donation of lots: Moved by Swanson, seconded by Kottre to decline the donation of lots 28, 29 & 30 in Blk 43. Motion carried unanimously.
- ✓ No further summer help will be needed.

Street Repairs: Moved by Orcutt, seconded by Swanson to approve the bid with Northern Border for 27,095 sq ft of repairs at a cost of \$197,876.55. The ARPA funds along with \$60,000 from the sales tax fund and \$20,000 from the general fund will be used to pay for this project. Motion carried unanimously. ARPA funds will be reinvested for another 4 weeks.

Data for Meter Reading: Moved by Swanson, seconded by Foss to get the cheapest plan. Motion carried unanimously.

Morton County Aging in Community: Deb Lafferty & DeNae Kautzmann presented information regarding senior meals. Commissioner Morrell added additional comments.

Forestry Grant: Moved by Swanson, seconded by Kottre to apply for this grant to plant new trees and remove stumps from boulevards. Motion carried unanimously. Orcutt will assist the Mayor and Auditor with this grant.

Municipal Building Paint: Moved by Swanson, seconded by Fitterer to hire the cheaper of the two companies that provided bids. Motion carried unanimously.

Meters: Moved by Swanson, seconded by Orcutt to purchase 3 5/8" meter pit meters and 1 1" meter pit meter along with 2-meter pit antennas for a total cost of \$1,710.00. Motion carried unanimously.

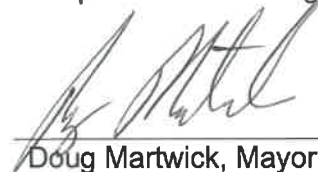
Tools: State Surplus did not have many tools. An application for gaming funds will be completed to purchase a toolbox and tools.

2023 CCR: Consumer Confidence Report: Moved by Orcutt, seconded by Foss to approve the report as presented. Motion carried unanimously.

Adjourn: With no further business, moved by Swanson seconded by Orcutt to adjourn the meeting. Motion carried unanimously.

Calendar:

6:30pm 6-10-2024 Regular June meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
June 10, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, Chasity Orcutt and Brent Swanson. Also present: Olivia Krebs, Chandra Morman, Jerod Klabunde (by phone), Deputy Mollman, Gary Glasser, N Bittner, C Pence, and V Horst.

Consent Agenda: Moved by Swanson seconded by Orcutt to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes-May 13, 2024
- ✓ BOE Minutes-April 8, 2024
- ✓ Financial Report-May
- ✓ Street Closure-6-19-2024, 7-27-2024
- ✓ Fireworks Application-Fitterer Fireworks
- ✓ Liquor Applications-JD's Bar, LLC & Rattler Gas
- ✓ Bills-June

Boss Office Products	6,648.94
Dakota Contracting, LLC	4,150.00
Duppong's Inc.....	53.34
Farmers Union Oil	611.84
Ferguson Waterworks	2,085.99
Glasser Excavating Inc.....	200.00
Glen Ullin Park District.....	5,500.00
Glen Ullin Times	32.00
Lince Sanitation	9,600.00
Marshall Lumber Company	494.57
Midwest Assistance Program	500.00
Moore Engineering, Inc	9,992.50
Morton County Auditor.....	3,360.00
Napa Auto Parts	310.87
North Dakota Department of Health.....	25.00
North Dakota One Call, Inc	62.40
Rough Rider Industries	10.22
Glasser Welding LLC.....	93.62
Winckler Trucking LLC	1,700.40
Amazon.com.....	25.53
Matthew Bender	81.60
Montana-Dakota Utilities Co.....	2,076.54
ND Rural Water Systems Association.....	265.00
Southwest Water Authority.....	8,040.98
Verizon.....	89.72
WRT	63.15
WRT	49.40
Glasser Excavating Inc.....	36,400.00
Wages, Benefits, Employer Taxes (May).....	17,332.52

NDIRF: Moved by Fitterer, seconded by Swanson to approve the policys presented by Chandra Morman with Farmers Union Insurance with a \$2,000,000 liability limit. Motion carried unanimously.

120 South Ave E: Moved by Emter, seconded by Fitterer to proceed with a criminal complaint against the owners regarding their unsafe building. Motion carried unanimously. Ms. Krebs will file the necessary paperwork.

Engineer:

- ✓ Change Order #3 regarding contaminated soil: Moved by Swanson, seconded by Kottre to approve this change order. Motion carried unanimously.
- ✓ Contractor's Application for Payment: Moved by Kottre, seconded by Swanson to approve this payment of \$93,218.25. Motion carried unanimously.

2023 Connection Grant: Mr. Glasser was present to give an update on the project. Moved by Orcutt, seconded by Swanson to approve pay request #3 for \$36,400.00 Motion carried unanimously.

Police Report: It has been a quiet month. No issues from the council or the deputy.

Maintenance:

- ✓ Moved by Swanson, seconded by Orcutt to purchase 2 new front tires for the Chevy Pickup. Motion carried unanimously.
- ✓ Cattails should be cut down with the sickle mower
- ✓ Performance Review for Cody Pence, the council was very satisfied with his work so far. Health insurance options will be explored and a special meeting will be called to discuss the options.

Resolution 2024-1: Moved by Kottre, seconded by Foss to approve this resolution amending the charges for connecting owner's water and sewer lines to the city mains at a cost of \$250.00 for each service. Motion carried unanimously. Ordinance 7.0204, 7.0405 #2

Janitor: Moved by Swanson, seconded by Foss to hire Becky Fuhrmann at \$15.00 per hour. Motion carried unanimously with Kottre abstaining.

Meter Deposits: Moved by Swanson, seconded by Emter to refund all meter deposits on water accounts and apply the credit to the next bill. Motion carried unanimously.

Connection Fee: Moved by Swanson, seconded by Kottre to approve a \$15.00 connection fee in lieu of the meter deposits. Motion carried unanimously.

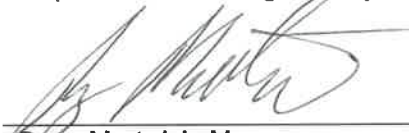
Preliminary Budget: Orcutt will review the budget when completed by the auditor.

Purple Loosestrife: We have some of this noxious weed in the city limits. Owners will be notified to remove it per ordinance 12.0503. Motion carried unanimously.

Adjourn: With no further business, moved by Kottre seconded by Orcutt to adjourn the meeting. Motion carried unanimously.

Calendar:

6:30pm 7-08-2024 Regular July meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Special Meeting
June 19, 2024

Mayor Doug Martwick called the meeting to order in the Council Chambers at 1:30pm. Roll Call: Wayne Fitterer, by phone-Wade Kottre and Brent Swanson. Also Present: V Horst.

Agenda:

- 40' X 33' stretch of payment on G St next to South Ave

Moved by Swanson, seconded by Kottre to approve the bid of \$2,800 to do the overlay on this stretch of G Street. Motion carried unanimously.

Adjourn: Moved by Fitterer, seconded by Swanson to adjourn the meeting. Motion carried unanimously.



Doug Martwick, Mayor

Vicki Horst, Auditor

Special Meeting
June 26, 2024

Mayor Doug Martwick called the meeting to order in the Council Chambers at 6:30pm.
Roll Call: Wayne Fitterer, Kevin Emter, Preston Foss, Chasity Orcutt and Brent Swanson.
Also Present: N Bittner, C Pence and V Horst.

Agenda:

- Employee Benefits


Moved by Swanson, seconded by Foss to give Mr. Pence a \$6.54 an hour raise effective July 1. Motion carried unanimously.

Moved by Fitterer to give Mr. Pence an additional \$1.00 an hour raise. Motion failed due to a lack of a second.

Moved by Orcutt to give Mr. Pence an additional \$5.00 an hour raise. Motion failed due to a lack of a second.

Moved by Swanson, seconded by Foss to give Mr. Pence an additional \$2.50 an hour raise effective July 1. Voting yes: Emter, Foss, Orcutt & Swanson. Voting no: Fitterer. Motion passed.

Adjourn: Moved by Swanson, seconded by Emter to adjourn the meeting. Motion carried unanimously.



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
July 8, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Wade Kottre, Chasity Orcutt and Brent Swanson. Absent: Preston Foss Also present: Jerod Klabunde, Deputy Dillion Grant, N Bittner, C Pence, and V Horst.

Reorganizational Meeting Election:

- ✓ Moved by Orcutt, seconded by Emter to elect Brent Swanson as president of the council. Motion carried unanimously.
- ✓ Moved by Swanson, seconded by Emter to elect Chasity Orcutt as vice president of the council. Motion carried unanimously.

Consent Agenda: Moved by Orcutt seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes-June 10, 2024
- ✓ Special Meeting Minutes-June 19 & 26, 2024
- ✓ Financial Report-June
- ✓ Food Vendors (3) for July 27, 2024
- ✓ Gaming Permit-Crossroads Golf
- ✓ Bills-July

Boss Office Products.....	128.00
Cole Papers Inc.....	129.15
Dakota Pump & Control, Inc.....	708.00
Farmers Union Insurance.....	10,576.00
Ferguson Waterworks	14,436.99
Glen Ullin Pharmacy	17.06
Glen Ullin Super Valu.....	6.29
Glen Ullin Time.....	302.89
Gooseneck Implement	65.49
Vicki Horst.....	73.70
Lince Sanitation.....	9,600.00
Marshall Lumber Company	171.13
North Dakota Department of Health	25.00
Northern Improvement Co.....	7,573.12
North Dakota One Call, Inc	45.00
Farmers Union Oil.....	1,171.98
Napa Auto Parts.....	668.99
Amazon.com	307.37
Montana-Dakota Utilities Co.	2,019.21
Southwest Water Authority.....	10,360.55
Swanberg Construction.....	418,507.28
Verizon.....	86.93
WRT.....	63.30
WRT	49.67

Glasser Excavating Inc. 44,500.00
Wages, Benefits, Employer Taxes (June)..... 19,404.81

Bills not received: Moved by Emter, seconded by Kottre to pay the Napa & Farmers Union Oil bill that have not been received yet. Motion carried unanimously.

Building Permit: Moved by Orcutt, seconded by Swanson to grant an 8' variance for a deck to W Kottre at 409 Elm Ave E. Motion carried unanimously with Kottre abstaining.

Engineering Report: Discussion was held on LDs for the contractor. The final bill has not been received so a final LD settlement was not decided. Moved by Swanson, seconded by Emter to make payment #5 to Swanberg Construction for \$418,507.28 instead of their requested \$487,052.57. Motion carried unanimously.

The service line project phase 1 has been completed. 77 lines were confirmed good on both the public and private lines. 162 surveys were completed or about 35%. Not sure when phase 2 will start which will require physical verification.

Police Report: It has been another quiet month. No issues from the council or the deputy.

Maintenance:

- ✓ Moved by Emter, seconded by Swanson to purchase 2 more totes of cold mix and 4 totes of emulsion plus the pea gravel. Motion carried unanimously.
- ✓ Cattails have been cut

Ordinance 2024-1 New Account Setup Fee: Moved by Orcutt, seconded by Swanson to approve a \$15.00 New Account Setup Fee in leu of the meter deposits. Motion carried unanimously.

Preliminary Budget: Moved by Fitterer, seconded by Orcutt to approve the budget as presented by the auditor with a \$15,100 addition for street repairs. Motion carried unanimously.

Adjourn: With no further business, moved by Orcutt seconded by Kottre to adjourn the meeting. Motion carried unanimously.

Calendar:

6:30pm 8-12-2024 Regular August meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
August 12, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, Chasity Orcutt and Brent Swanson. Also present: N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Orcutt to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes-July 8, 2024
- ✓ Financial Report-July
- ✓ Gaming Permit-Sacred Heart Catholic Church
- ✓ Special Liquor License-Wedding 9-21-2024
- ✓ Bills-August

Duppong's Inc.....	14.00
Farmers Union Oil	1,163.61
Ferguson Waterworks	23,257.59
Glen Ullin Pharmacy	15.30
Glen Ullin Times	222.92
Kubik, Bogner, Ridl & Selinger, P.L.L.P.....	990.00
Lince Sanitation	9,600.00
Marshall Lumber Company.....	101.33
Napa Auto Parts	578.88
North Dakota Department of Health.....	25.00
Northern Improvement Co.	1,089.17
North Dakota One Call, Inc.....	28.50
Rural Development Finance Corporation.....	9,334.97
Robert Gerving	900.00
HZ Electric LLC.....	2,325.26
Swanberg Construction Inc.....	430,552.63
Swanston Equipment Corporation	2,800.00
Winckler Trucking LLC	950.40
Amazon.com	97.71
AXA Equitable	395.25
Montana-Dakota Utilities Co.	2,309.13
Southwest Water Authority	10,472.67
Verizon	87.06
WRT	249.57
WRT	63.30
Wages, Benefits, Employer Taxes (July)	21,957.70

Insurance: Moved by Emter, seconded by Swanson to approve the following insurance changes: Motion carried unanimously.

Add \$100,000 Debris removal to the Old Fire Hall and the City Hall.

Change to ACV (Actual Cash Value) on the City Auditorium, Pumphouse #2 & #3, storage shed #1 & 2 and all the museum buildings except the storage building.

Delete: Pumphouse #1

Increase Values:

City Hall/Shop to \$811,400

City Library \$333,600
Old Fire Hall Storage Building \$404,100
Museum storage building to \$408,400
Picnic shelter #1 to \$46,100
Picnic shelter #2 to \$8,600
Storage shed #1 to \$5,103
Storage shed #2 to \$6,643

Engineering Report: Project completion walk-through will be Tuesday, August 13 at 1:00PM.

Maintenance:

Moved by Emter, seconded by Kottre to have Rob Gerving push up piles at the landfill. Motion carried unanimously.

The last tote of emulsion will not be ordered until another person is hired. The remaining cold mix will be used up.

Garbage Contract: Expires on December 31, 2024. Bids will be requested from garbage contractors. Bids will be opened at the November 11th meeting.

City Auditorium: The renovation committee would like permission to start tearing up the floor in the Blue Room. Moved by Swanson, seconded by Foss to allow demolition. Motion carried unanimously.

WSI: Moved by Swanson, seconded by Kottre to purchase a WSI insurance policy for volunteer working for the city. Motion carried unanimously.

Northern Improvement Co. Moved by Orcutt, seconded by Swanson to approve the paving bill. With overages, it was an additional \$13,866.10 over the bid price. The extra cost will come from the Sales Tax Fund. Motion carried unanimously.

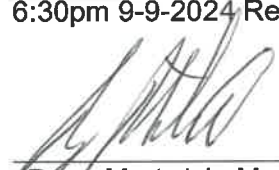
Group Health Insurance: Plans were discussed, the board would like more options and information.

Funds Transfer: Moved by Swanson, seconded by Kottre to transfer \$30,000 from the general fund into the highway fund and close the meter deposit account and transfer to the appropriate fund (water, sewer, garbage & streetlights). Motion carried unanimously.

Adjourn: With no further business, moved by Emter seconded by Kottre to adjourn the meeting. Motion carried unanimously.

Calendar:

6:30pm 9-9-2024 Regular September meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Special Meeting
August 13, 2024

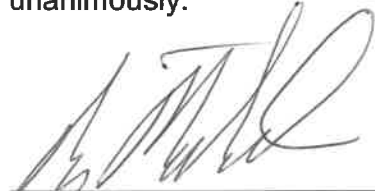
Mayor Doug Martwick called the meeting to order in the Council Chambers at 1:00pm.
Roll Call: Wayne Fitterer, Kevin Emter* and Brent Swanson*. *by phone. Absent: Preston Foss, Wade Kottre and Chasity Orcutt Also Present: V Horst.

Agenda:

- Gaming Permit-American Legion Post 239

Moved by Fitterer, seconded by Swanson to approve the gaming permit. Motion carried unanimously.

Adjourn: Moved by Swanson, seconded by Emter to adjourn the meeting. Motion carried unanimously.



Doug Martwick, Mayor



Vicki Horst, Auditor

CBDG-2023 Connection Grant
Public Hearing
September 9, 2024

The public hearing was called to order by Mayor Doug Martwick at 6:30pm in the Council Chambers with the following council members present: Kevin Emter, Preston Foss, Brent Swanson and Chasity Wood. Absent: Wayne Fitterer & Wade Kottre. Also present: N Bittner and V Horst.

Project: 2023 Connection Project

Purpose: CDBG Post-project Hearing

The City of Glen Ullin has completed this project.

3 Meter Pits were installed

50 curb stops were replaced

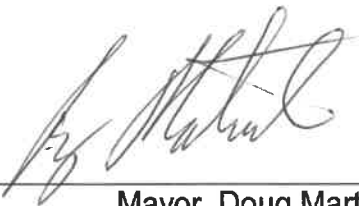
3 curb stops were cleaned out

1 Gate Valve at the Lagoon was cleaned out and exercised

The contractor, Glasser Excavation Inc., did an excellent job, with no problems or delays. The City of Glen Ullin was happy to receive this grant and has successfully completed this CBDG Project.

No comments against this project or any other CBDG project were presented as written or oral comments.

With no further business, a motion to adjourn was made by Wood, seconded by Swanson. Motion carried unanimously.



Mayor, Doug Martwick



City Auditor, Vicki Horst

Regular Meeting
September 9, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Preston Foss, Brent Swanson and Chasity Wood. Absent: Wayne Fitterer & Wade Kottre. Also present: Deputy Garver, Jon Heath-NDPHIT* by Teams, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Wood to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes-August 12, 2024
- ✓ Special Meeting Minutes-August 13, 2024
- ✓ Financial Report-August
- ✓ Gaming Permit- Sacred Heart Church, GU Public School, Guppies
- ✓ Quit Claim Deed-City to Airport
- ✓ Abatement for 63-0123000 (City of GU)
- ✓ Bills-September

Farmers Union Insurance.....	801.00
Farmers Union Oil.....	630.85
Ferguson Waterworks.....	610.77
Glen Ullin Super Valu.....	17.17
Glen Ullin Times.....	269.23
GUPPIE's.....	800.00
Lince Sanitation.....	9,600.00
Morton County Auditor.....	3,360.00
Napa Auto Parts.....	362.56
North Dakota Department of Health.....	25.00
North Dakota One Call, Inc.....	15.00
Robert Gerving.....	3,300.00
Shelby Foss.....	78.42
Vadim Municipal Software Inc.....	1,158.79
Cole Papers Inc.....	89.50
Amazon.com.....	253.44
AXA Equitable.....	240.95
Montana-Dakota Utilities Co.....	1,935.21
Southwest Water Authority.....	11,734.72
Glasser Excavation Inc.....	98,585.96
Verizon.....	58.02
WRT.....	149.62
WRT.....	63.30
Wages, Benefits, Employer Taxes (August).....	19,458.35

Final Budget: Moved by Wood, seconded by Emter to approve the final budget. Motion carried unanimously.

New Account Fee: Moved by Emter, seconded by Swanson to place all "new account fee's" of \$15.00 into the meter replacement fund. Motion carried unanimously.

Health Insurance: Jon from NDPHIT gave a presentation on group health insurance options. The board requested a couple of other options. A special meeting will be held on Thursday, September 12 at 5:30 to review and decide on a plan.

Engineering Report: Written report was reviewed.

Police Report: The Deputy was asked if the resource officer could arrange student education regarding scooters, ATV's and golf cart use on public roads. He said he would see what he could line up.

Vehicles: Excess vehicles in yards were discussed. Doug's Body Shop will be contacted in regard to junk vehicles and what he can tow. Appropriate letters will be sent.

Maintenance:

Alleys are about finished.
Still looking for additional full-time help.

Adjourn: With no further business, moved by Wood seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

6:30pm 10-14-2024 Regular October meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Special Meeting
September 12, 2024

Mayor Doug Martwick called the meeting to order in the Council Chambers at 5:30pm. Roll Call: Wayne Fitterer, Kevin Emter, Wade Kottre, Preston Foss, Brent Swanson and Chasity Wood. Also Present: Jon Heath, NDPHIT* by Teams and V Horst.

Agenda:

- Group Health Insurance
- Excess Vehicles
- Public Hearing Minutes
- 2 bills
- 120 South Ave E
- Curb stop 210 D St S

Group Health Insurance: After a presentation of additional quotes and all questions were answered, a motion to keep the current plan was made by Wood, seconded by Foss. Motion carried unanimously.

Vehicles: The board visited with The Mill Repair owners, Curt DelaBarre and Julie Kramer regarding the excess vehicles on their business property. The vehicles are being rotated as they are being repaired. The council appreciates the grass being mowed and trimmed with all vehicles parked in an orderly manner.

Public Hearing Minutes: Moved by Wood, seconded by Kottre to approve the minutes from 9-9-2024. Motion carried unanimously.

Bills: Moved by Wood, seconded by Fitterer to approve these bills. Motion carried unanimously.

WSI-Volunteer Policy250.00
Kubik, Bogner, Ridl & Selinger, PLLP.....285.27

120 South Ave E: Moved by Swanson, seconded by Wood to proceed with the court case against the owners, West River Striping Co. for the failure to maintain a structure. Motion carried unanimously.

Curb stop: The curb stop was damaged by a contractor at 210 D St S. Moved by Emter, seconded by Swanson to bill the contractor for 2 labor hours for city employee time and the cost for the water estimated at 3,000 gallons. Motion carried unanimously.

Personnel Policy: Moved by Swanson to pay the full cost of a single plan and plus an additional 70% for any other plan i.e.: family, single plus dependent etc. with the current city insurance group on full time permanent employees. Motion died for the lack of a second.

Moved by Kottre, seconded by Swanson to make the following changes to the personnel policy regarding health insurance. *The City shall pay the full cost of a single plan plus an additional 60% for any other plan i.e.: family, single plus dependent etc. with the current city insurance group on full-time permanent employees.* Motion carried unanimously.

Adjourn: Moved by Swanson, seconded by Emter to adjourn the meeting. Motion carried unanimously.



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
October 14, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer* Preston Foss, Wade Kottre and Brent Swanson. Absent: Chasity Wood. Also present: N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Kottre, seconded by Emter to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes-9-9-2024
- ✓ Special Meeting Minutes-9-12-2024
- ✓ Financial Report-September
- ✓ Gaming Permit- Sacred Heart Church Youth Group
- ✓ Grant Award-GUPPIES
- ✓ Airport Q3 Report
- ✓ Bills-October

CommunityWorks North Dakota	525.00
Farmers Union Oil	309.65
Glen Ullin Times	351.55
Lince Sanitation	9,600.00
Marco Technologies LLC.....	446.61
Marshall Lumber Company	39.13
Morton County Auditor.....	3,360.00
Napa Auto Parts	459.20
ND Dept of Environmental Quality.....	620.42
North Dakota Department of Health	25.00
North Dakota One Call, Inc.....	14.35
Amazon.com.....	38.99
Amazon.com.....	78.01
Montana-Dakota Utilities Co.....	2,354.15
Southwest Water Authority	7,935.06
Verizon	67.93
WRT	149.86
WRT	63.43
Wages, Benefits, Employer Taxes (September).....	14,468.72

Building Permit: Moved by Emter, seconded by Wade to approve the 3' variance for the steps at 312 Main St S. Motion carried unanimously.

Special Assessments: Moved by Swanson, seconded by Emter to approve the special assessments for Grass, Delinquent Water Bills, 2017SA, 2018RD, 2023AP, 2023WM. Motion carried unanimously.

Engineering Report: Swanson, Foss and Martwick will do the negotiations with Swanberg as soon as a meeting can be set up.

Vehicles: Moved by Swanson, seconded by Emter to have Doug's Body Shop tow junk vehicles for those that have been given appropriate notice. Motion carried unanimously.

**6:45 Fitterer arrived.

Sidewalk: Moved by Swanson, seconded by Kottre to have the owners fix the sidewalk at 117 Main St S by July 15, 2025. Motion carried unanimously.

Maintenance:


- ✓ Cell #4, east side needs about 250' of riprap. Quote will be obtained.
- ✓ Culvert running E & W near Napa needs to be cleaned out. Glasser Excavation will be contacted.
- ✓ Skidsteer Broom: Moved by Kottre, seconded by Swanson to purchase replacement brooms. Motion carried unanimously.
- ✓ Temporary Help: Moved by Foss, seconded by Emter to hire Mathis Becker at \$15.00 per hour and increase Bobby Reeder's pay to \$15.00 per hour. Motion carried unanimously.

Transfer of Funds: Moved by Kottre, seconded by Swanson to transfer \$13,225 to Fund 511 Curb Stop Project from 601 Water Fund. Motion carried unanimously.

Adjourn: With no further business, moved by Kottre seconded by Foss to adjourn the meeting at 8:25pm. Motion carried unanimously.

Calendar:

6:30pm 11-11-2024 Regular November meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
November 11, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss and Brent Swanson. Absent: Wade Kottre and Chasity Wood. Also present: Richard Mower-Waste Management, Mark & Mary Grove-MGM Rural Sanitation, LLC, Shawn & Steph Lince-Lince Sanitation, Jerod Klabunde, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Emter to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes 10-14-2024
- ✓ Financial Report-October
- ✓ Bills-November

Bank of North Dakota	39,540.25
Bank of North Dakota	10,882.06
USDA	130,049.00
Duppong's Inc.	67.50
Farmers Union Oil	440.38
Ferguson Waterworks	118.43
Glen Ullin Super Valu	6.78
Glen Ullin Times	92.08
KC Custom Air	300.00
Lince Sanitation.....	9,600.00
Marshall Lumber Company	77.25
Morton County Auditor	3,360.00
Myron Neuberger	6.60
Napa Auto Parts.....	394.98
NorMont Equipment	1,589.85
North Dakota Department of Health	25.00
Richard Elmer	6,000.00
Amazon.com	111.15
Montana-Dakota Utilities Co.....	1,945.52
Southwest Water Authority.....	8,004.33
Verizon	67.95
WRT	149.86
WRT	63.43
Wages, Benefits, Employer Taxes (October)	16,214.50

Sanitation Bids: Bids were opened from three sanitation companies. Moved by Swanson, seconded by Fitterer to accept the low bid of \$10,460 per month from Lince Sanitation with a 5-year contract. Motion carried unanimously.

Engineering Report:

- ✓ Change Order #4: Moved by Swanson, seconded by Emter to approve this final balancing change order. Motion carried unanimously.

- ✓ LD's/Final Payment: Moved by Swanson to withhold \$151,000 from the final payment to Swanberg. Motion died for lack of second. Moved by Fitterer, seconded by Emter to withhold \$100,000 from the final payment to Swanberg. Motion carried unanimously. Approximately \$55,000 will go to Moore Engineering for bills incurred due to the extended length of the project. The balance will be a reduction on the loan for the project.
- ✓ TSED: Moved by Emter, seconded by Swanson to re-submit our application for street repairs with this grant. Motion carried unanimously.

Maintenance:

- ✓ Tires-GMC: Moved by Swanson, seconded by Foss to purchase 4 tires from Farmers Union Oil for a cost of \$960. Motion carried unanimously.
- ✓ Landfill Road: Moved by Swanson, seconded by Foss to hire R Gerving to blade the landfill road and ½ hour of time to smooth out some dirt in the landfill. Motion carried unanimously.

Security Camera: Moved by Emter, seconded by Foss to purchase and have installed two cameras from Amber Waves to monitor South Ave. Motion carried unanimously with Swanson abstaining.

Water Increase: Moved by Emter, seconded by Swanson to increase the base charge on water rates .42 per 1,000 gallons for a total of \$2.25. The last increase was in 2016. Motion carried unanimously.

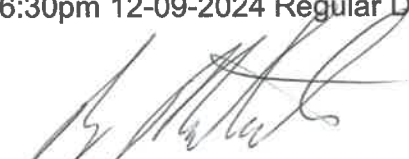
Office Computer: Moved by Emter, seconded by Fitterer to purchase a computer up to \$1,100. Motion carried unanimously.

Building Permits: Moved by Emter, seconded by Swanson to add a charge for new home construction of \$500. Motion carried unanimously.

Adjourn: With no further business, moved by Swanson, seconded by Emter to adjourn the meeting at 9:02 pm. Motion carried unanimously.

Calendar:

6:30pm 12-09-2024 Regular December meeting



Doug Martwick, Mayor



Vicki Horst, Auditor

Regular Meeting
December 9, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, Brent Swanson, and Chasity Wood. Also present: Troy Moos, N Bittner and V Horst.

Consent Agenda: Moved by Swanson, seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes 11-11-2024
- ✓ Financial Report-November
- ✓ Random Drug & Alcohol Testing Contract
- ✓ Dakota Pump Control Annual Contract
- ✓ Mayor's Appointments

Gene Glasser	Airport Authority	5-year term
Wayne Fitterer	Zoning Board	5-year term
Sandy Gerving	Special Assessment Committee	6-year term
Shannon Neuberger	GU Visitor's Committee	4-year term
Shannon Neuberger	Transportation Committee	3-year term
Amber Kottre	Transportation Committee	3-year term
Amber Kottre	Job Development	3-year term
Vicki Horst	Job Development	3-year term
Nancy Bittner	Job Development	3-year term
Laura Wehri	Library Committee	3-year term
Lydia Kottre	Library Committee	3-year term

- ✓ 5 Year Sanitation Contract-Lince Sanitation
- ✓ Bills-December

Farmers Union Oil.....	1,199.04
Glasser Excavating Inc.	3,225.00
Glen Ullin Times	91.63
Lince Sanitation	9,600.00
Mainstreet Designs, Inc	105.99
Marshall Lumber Company.....	42.92
Morton County Auditor	6,778.05
Napa Auto Parts	534.09
North Dakota Department of Health.....	25.00
North Dakota League of Cities	140.00
North Dakota Water Users Association.....	100.00
Office of State Auditor	1,395.00
Total Safety U.S., Inc.	354.08
Amazon.com	156.99
Montana-Dakota Utilities Co.	2,456.53
Morton County Auditor	3,360.00
NDPHIT	2,284.58
Southwest Water Authority	6,867.32
Verizon.....	68.49
WRT	149.86
WRT	63.43

Wages, Benefits, Employer Taxes (November) 15,555.46

Storage Container: Moved by Wood, seconded by Fitterer to grandfather in the storage container at 106 D St S since it has been in place for over 10 years. Motion carried unanimously.

Ordinance 2024-2 Building Permits: Moved by Wood, seconded by Swanson to place on second and final reading this ordinance to add a \$500 charge for new home construction. Motion carried unanimously.

Resolution 2024-2 Garbage: Moved by Swanson, seconded by Emter to increase garbage rates 2% to cover the 9% increase by the Sanitation Company. Motion carried unanimously.

Maintenance:

- ✓ Ford Pickup needs work. An estimate for repairs costs will be obtained before buying a different pickup.

Raises: Moved by Swanson, seconded by Foss to approve a 4% increase for all employees except C Roth, since he just received a raise. Voting yes: Emter, Foss, Swanson and Wood. Voting no: Fitterer and Kottre. Motion carried.

Emergency Manager: The mayor will talk with the current EM to see if he wants to continue in the job.

Maintenance Phone: Moved by Swanson, seconded by Emter to approve a \$15 credit for Mr. Roth's personal phone if he wants to disconnect the city cell. Motion carried unanimously.

2020 Audit: The audit was completed by the State. There were no questions regarding the audit.

Adjourn: With no further business, moved by Foss, seconded by Wood to adjourn the meeting at 7:22 pm. Motion carried unanimously.

Calendar:

6:30pm 1-13-2025 Regular January meeting



Doug Martwick, Mayor



Vicki Horst, Auditor