

Regular Meeting  
January 10, 2022

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, and Doug Martwick. Absent: Alex Martinez, Chasity Orcutt and Brent Swanson. Also present: Deputy Tyler, N Bittner, J Farrell, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Martwick, seconded by Emter to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: December 12, 2021 regular meeting
- ✓ Financial Report-December
- ✓ Financial Report-End of Year
- ✓ DPC Annual Inspection Agreement
- ✓ January Bills

Duppong's Inc.....	41.35
Farmers Union Oil.....	156.51
Ferguson Waterworks.....	99.67
Glen Ullin Park District.....	4,000.00
Glen Ullin Public Library.....	1,000.00
Glen Ullin Regional Airport.....	1,587.65
Glen Ullin Times .....	144.99
Lince Sanitation .....	9,230.00
Marshall Lumber Company.....	232.64
Matthew Bender.....	93.85
Morton County Auditor.....	3,360.00
Morton County Treasurer.....	1,359.91
Napa Auto Parts .....	457.17
North Dakota League of Cities.....	1,013.00
Old Red Trail.....	500.00
Vogel Law Firm.....	833.00
Amazon.....	205.59
Glen Ullin Job Development .....	970.33
Montana-Dakota Utilities Co. ....	3,014.81
Southwest Water Authority .....	6,931.13
Verizon.....	103.38
WRT.....	64.25
WRT.....	55.80
Wages, Benefits, Employer Taxes (December).....	15,954.86

Resolution 2022-1: Moved by Emter, seconded by Fitterer to approve this resolution authorizing the Mayor to sign the application for the Phase 2:DWSRF Project. Motion carried unanimously.

Ordinance 2022-2: Moved by Martwick, seconded by Emter to place on first reading this ordinance establishing a tree committee. Motion carried unanimously.

Street Closure: Moved by W Fitterer, seconded by Martwick to allow the street to be closed on 7-23-2022 for a car show sponsored by Timeless Motor Sports. Motion carried unanimously.

Trailer Court License: Licenses need to be renewed by end of January. If an owner does not want it to be a trailer court, they need to go to the zoning committee to have it rezoned.

Ordinance 2022-1: Moved by Martwick, seconded by Emter to place on second and final reading this ordinance regarding backflow preventors on all non-residential properties to comply with state/federal requirements. Motion carried unanimously.

Maintenance:

- ✓ *Gate Valve Exerciser:* Moved by Martwick, seconded by W Fitterer to purchase the best exerciser for \$2800.00. Motion carried unanimously.
- ✓ *Insulation-Old Fire Hall:* Still working on grant
- ✓ *Hydrant Repairs-Rural Water* will be out on 1-13-2022 to help repair the fire hydrant on the corner of South Ave and B St.
- ✓ *City Auditorium:* Still working on an energy grant.
- ✓ *Pickup:* Looking for a more reliable city pickup.

Dogs: The deputy reviewed the outstanding dog complaint with the council.

Employee Raises: Moved by Martwick, seconded by Emter to approve the budget committee's recommendations for wage increases of 4%. Darcy Fitterer \$21.75 per hour, Cordell Roth \$24.90 per hour, Myron Neuberger \$17.00 per hour, Vicki Horst \$990.00 for water billing & \$2,562.50 auditor wages. Motion carried unanimously.

EM: Moved by Martwick, seconded by Emter to allow our emergency manager to have some crushed concrete from our supply in lieu of a salary. Motion carried unanimously.

Wattle Storage: Moved by Emter, seconded by Martwick to have the fire chief contact the owners of the old bowling alley to confirm they have the correct fire walls to store wattles. They have 30 days to comply. Motion carried unanimously.

Adjourn: With no further business, it was moved by Martwick seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

2-14-2022 6:30pm Regular February meeting

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Regular Meeting  
February 14, 2022

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Alex Martinez, Chasity Orcutt and Brent Swanson. Absent: Doug Martwick. Also present: Dawn Walberg, Deputy Olsen, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Martinez to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: January 10, 2022
- ✓ Financial Report-January
- ✓ Bill GU Transportation quarterly for insurance
- ✓ February Bills

Black Mountain Software .....	2,848.00
BNSF Railway Company .....	89.56
Cordell Roth.....	67.28
Duppong's Inc. ....	77.92
Farmers Union Oil.....	912.23
Ferguson Waterworks.....	808.19
Glen Ullin Regional Airport.....	1,809.91
Glen Ullin Times .....	321.84
Lince Sanitation .....	9,600.00
Marshall Lumber Company.....	136.71
Morton County Auditor.....	3,360.00
Napa Auto Parts .....	639.64
North Dakota League of Cities.....	140.00
North Dakota Water Users Association.....	100.00
North Dakota One Call, In.....	1.25
Bank of Glen Ulli .....	20.00
Glen Ullin Job Development .....	1,095.89
Glen Ullin Park District.....	667.98
Montana-Dakota Utilities Co. ....	3,137.04
Verizon.....	103.32
WRT.....	60.87
WR.....	62.42
Wages, Benefits, Employer Taxes (January).....	16,111.70

Broken Pipes: Moved by Martinez, seconded by Emter to remove the sewer charge and allow a payment plan for the excess water used this month by Don Fitterer. No interest will be charged as long as the current month plus \$50.00 is paid timely each month. Motion carried unanimously.

Water Shut-off: Moved by Swanson, seconded by Orcutt to give Sierra Holznagel a \$35.00 credit on her water bill for miscommunication on shut off fees. Voting Yes: W Fitterer, Martinez, Orcutt & Swanson. Voting No: Emter. Motion carried.

Broken Pipes: Moved by Emter, seconded by Swanson to waive the sewer charge for the Larry Robinson property at 407 Main St S. Motion carried unanimously.

Ordinance 2022-2: Moved by Orcutt, seconded by Swanson to place on second and final reading this ordinance establishing a tree committee. Motion carried unanimously.

FEMA Ordinance: The flood plain ordinance was not included in the revised ordinance book in 2017. Tabled until March.

Energy Analysis: Moved by Martinez, seconded by Emter to hire an engineering firm to do the analysis for the Blue Room and apply for the grant to pay the cost of the analysis. Motion carried unanimously.

Old Fire Hall: Moved by Martinez, seconded by Emter to go ahead and have the insulation installed. Motion carried unanimously.

Maintenance:

- ✓ Scoria: Moved by Orcutt, second by W Fitterer to advertise requesting bids for 40 tons of scoria. Motion carried unanimously.
- ✓ Hydrant: Exercising the valves may seal the hydrant again, will monitor this hydrant on South Ave & 2nd St.

Forfeited Property: Tabled until next month pending review of properties.

Library Janitor: Moved by Martinez, seconded by Emter to allow Orcutt in the conversation due to a conflict of interest. Motion carried unanimously. Moved by Martinez, seconded by Swanson to hire Chasity Orcutt for \$20.00 an hour to clean the library. Motion carried with Orcutt abstaining.

Wattles: The fire chief should set an appointment with the property owners to inspect the old bowling alley to make sure they have complied with the fire restrictions.

Adjourn: With no further business, it was moved by Martwick seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

3-14-2022 6:30pm Regular March meeting

4-12-2022 6:30 BOE & regular April meeting (Tuesday)

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Special Meeting  
February 28, 2022

Mayor Duppong called the meeting to order in the Council Chambers at 6:00pm. Roll Call: Kevin Emter, Wayne Fitterer, Doug Martwick and Chasity Orcutt. Absent: Alex Martinez and Brent Swanson. Also Present: N Bittner, C Roth and V Horst.

Agenda:


- Fire Hydrant

Moved by Emter, seconded by Martwick to advertise for bids to replace the fire hydrant on 2<sup>nd</sup> St S & South Ave W. Bids due April 12<sup>th</sup> at 6:00pm. Hydrant to be replaced, gate valve installed and all restoration work to be completed in 30 days from start date. Motion carried unanimously.

Moved by Orcutt, seconded by Emter to have a compaction test done at 3" and Councilman Martwick to inspect before cover up. Motion carried unanimously.

Adjourn: Moved by Fitterer, seconded by Orcutt to adjourn the meeting. Motion carried unanimously.

  
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Audrey Duppong, Mayor

  
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Vicki Horst, Auditor



Regular Meeting  
March 14, 2022

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Wayne Fitterer, Doug Martwick and Brent Swanson. Absent: Kevin Emter, Alex Martinez and Chasity Orcutt. Also present: Nathan Boehm, Chuck Gerving, Jerome Boschee, Travis Thomas, Dana Gerving, Keith Hegney-Rural Water, Deputy Olsen, J Farrell, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Martwick to approve the consent agenda.

Motion carried unanimously.

- ✓ Minutes: February 14, 2022
- ✓ Minutes: February 28, 2022 Special Meeting
- ✓ Financial Report-February
- ✓ Special Liquor License-Social Club 3-25-2022, Parish Center
- ✓ LEP-Limited English Proficiency Plan
- ✓ Bills-March

Lince Sanitation .....	9,600.00
Farmers Union Oil .....	263.15
Glen Ullin Regional Airport.....	1,842.87
Glen Ullin Times .....	108.87
Marshall Lumber Company.....	41.26
Morton County Auditor .....	3,360.00
Napa Auto Parts .....	674.75
North Dakota One Call, Inc.....	1.30
North Dakota Workforce Safety & Insurance .....	942.00
Vogel Law Firm.....	661.50
Cordell Roth.....	151.52
Darcy Fitterer.....	70.20
Amazon.....	313.90
Glen Ullin Job Development .....	1,106.79
Montana-Dakota Utilities Co. ....	3,351.02
Southwest Water Authority .....	6,829.16
Verizon.....	103.32
WRT.....	62.25
WRT.....	62.42
Wages, Benefits, Employer Taxes (February) .....	11,846.13

Golf Course Irrigation: Discussion was held regarding water levels in the lagoon, they are too low at this point to promise any irrigation water. It will be up to the city maintenance to determine if there is enough water available to irrigate the golf course. Moved by Martwick, seconded by Swanson to provide as much water as possible to the golf course. City maintenance will pump the city well to help fill the lagoon once the new pump is installed. Motion carried unanimously.

Building Permit 2022-1: Moved by Martwick, seconded by Fitterer to approve the addition to Dakota Community Bank with a 2' variance on the S side and a 14' variance on the N side. Motion carried unanimously.

Excess Water: Moved by Martwick, seconded by Swanson to allow a payment plan for the excess water used last month in the rental house of Larry Robinson at 407 Main St S. No penalty will be charged as long as the current month plus \$100.00 is paid timely each month. Motion carried unanimously.

Ordinance 2022-2: Moved by Martwick, seconded by Fitterer to place on second and final reading this ordinance establishing a tree committee. Motion carried unanimously.

Ordinance 2022-3: Moved by Martwick, seconded by Fitterer to place on first reading this ordinance regarding flood protection. Motion carried unanimously.

Maintenance:

- ✓ Water Leak: Second St & South Ave. Moved by Fitterer, seconded by Swanson to contact 2 contractors to get bids to fix this underground leak. Motion carried unanimously.

Forfeited Property: Moved by Martwick, seconded by Fitterer to forgo the purchase of lots from Morton County that did not sell at the annual tax sale. Motion carried unanimously.

Truck Routes & Parking: Ordinances will be reviewed at the next meeting for possible updates.

EM: EM Manager reported that the city has been approved as a Cardiac Ready City. Signs will be ordered and posted on the city signs.

Scoria Bid: Moved by Fitterer, seconded by Swanson to accept the bid of \$798.75 for 48 tons of scoria from Glasser Welding & Excavation, Inc. Motion carried unanimously.

Special Assessments: Moved by Martwick, seconded by Swanson to move 506.96 from the special assessment fund 203 into SA & RD debt service accounts for uncollected specials on forfeited property 63-0898000. Motion carried unanimously.

City Audit: The current city auditors have terminated services. The auditor will research other options.

Adjourn: With no further business, it was moved by Martwick seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

4-12-2022 6:30 BOE & regular April meeting (Tuesday)

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Special Meeting  
March 21, 2022

Mayor Duppong called the meeting to order in the Council Chambers at 6:30pm. Roll Call: Alex Martinez, Wayne Fitterer, Doug Martwick and Chasity Orcutt. Absent: Kevin Emter and Brent Swanson. Also Present: Steve Glasser, N Bittner, V Horst.


Agenda:

- Janitor
- Water Leak

Janitor: Martwick and Orcutt interviewed Christina Santini and recommended do hire. Moved by Martwick, seconded by Fitterer to hire Ms. Santini at \$15.00 per hour. Motion carried unanimously.

Bids: Bids to repair water leak on South Avenue & Second Street were opened from Glasser Welding & Excavation, Inc. and Shep's Construction & Excavation. Moved by Martwick, seconded by Orcutt to accept the bid from Glasser's with a base bid of \$11,700 and \$300.00 per hour. Road repair is extra. Motion carried unanimously. Work will begin on Thursday, March 24, 2022.

Adjourn: Moved by Orcutt, seconded by Martinez to adjourn the meeting. Motion carried unanimously.

  
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Audrey Duppong, Mayor

  
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Vicki Horst, Auditor



Regular Meeting  
April 11, 2022

President Doug Martwick called the regular meeting of the Glen Ullin City Council to order at 5:45pm in the Council Chambers with the Pledge of Allegiance. Council members present: Wayne Fitterer, Chasity Orcutt and Brent Swanson. Absent: Kevin Emter, Alex Martinez and Mayor Audrey Duppong . Also present: J Farrell, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Orcutt, seconded by Swanson to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: March 14, 2022
- ✓ Financial Report: March
- ✓ Restricted Event Permit (GU Motorcycle Club 5-28-2022)
- ✓ Site Authorizations-114 South Ave E & 104 E St S
- ✓ Visitor's Grant: \$1,200 to Timeless Motorsports
- ✓ Bills: April

Cordell Roth .....	149.76
Farmers Union Oil .....	520.30
Glasser Welding & Excavation Inc. ....	8,548.75
Glen Ullin Times .....	293.40
Lince Sanitation .....	9,600.00
Matthew Bender .....	70.43
Morton County Auditor .....	6,360.00
Napa Auto Parts .....	210.81
Rough Rider Industries.....	57.00
Southwestern District Health Unit.....	100.00
Vogel Law Firm.....	24.50
Glen Ullin Regional Airport .....	160.35
North Dakota One Call, Inc.....	7.80
Glen Ullin Job Development.....	5.54
Montana-Dakota Utilities Co.....	2,768.69
Southwest Water Authority .....	7,046.72
Verizon .....	103.32
WRT .....	60.74
WRT .....	62.29
Wayne Fitterer .....	186.42
Wages, Benefits, Employer Taxes (March) .....	13,305.33

Maintenance:

- ✓ Emulsion: Moved by W Fitterer, seconded by Orcutt to purchase 7 totes of emulsion & pea gravel as needed, 1 tote of Omega & cold mix. Motion carried unanimously.
- ✓ Overhead shop doors will be painted to prevent rust
- ✓ A letter will be sent to Shep's Construction asking to have curbs & gutter replaced that failed within a year of installation.
- ✓ Contracted lawn mowing will be explored if needed this summer.

- ✓ Summer help: Moved by Swanson, seconded by W Fitterer to allow the hiring committee to hire the summer help at \$10.00-\$12.00 per hour after they complete interviews this evening. Motion carried unanimously.

Heavy Vehicle Ordinance: All council members should review and come to next meeting with suggestions.

Building Inspector: No action taken.

Engineer: 3 SWC 2023-2025 proposed water projects were submitted on behalf of the City of Glen Ullin.

EM: A grant will be opening to purchase a portable radio for the emergency manager. More information should be available before the next meeting.

City Audit: Moved by Swanson, seconded by Orcutt to hire Nadine Julson, LLC to complete the 2018-2021 audits for a cost of \$35,500.00. Motion carried unanimously.


USDA Review: A letter was received requesting that the City have a section 504 inspection to correct handicap deficiencies with City Hall parking and bathroom. Dakota Center for Independent Living has been contacted and will do the assessment next week. There is no charge for this service.

Energy Conservation Analysis: CoreFacility Solutions presented a proposal for possible grant opportunities and energy saving measures. Moved by W Fitterer, seconded by Orcutt to pursue the electric saving measures by replacing light fixtures and a possible grant to replace all thermostats with a simple, computer-based energy management system. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

5-9-2022 Regular City Council Meeting. Meet at council chambers and take bus to tour city streets and then back to council chambers to finish meeting.

  
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Doug Martwick, President

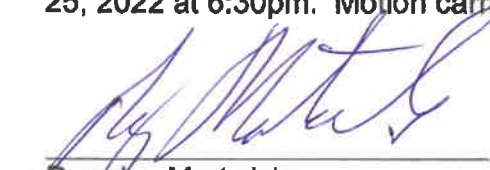
  
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Vicki Horst, Auditor

**2022 Board of Equalization Meeting**  
Monday, April 11, 2022 5:30pm

The Board of Equalization Meeting was called to order at 5:30pm by the President Doug Martwick in the Council Chambers with the following Council Members present: Wayne Fitterer, Chasity Orcutt, and Brent Swanson. Absent: Mayor Duppong, Kevin Emter and Alex Martinez. Also present were City Assessor Donald LaFleur, Cheryl Whitty, Darcy Fitterer, Cordell Roth and Vicki Horst.

City Assessor LaFleur provided a written report to the council based on the assessment roll from February 1, 2021 to February 1, 2022. There was a 1.81% decrease in residential value and a 1.98% increase in commercial property and an addition of 8 agricultural lots. The overall value was a decrease of .93% for a true and full value of \$35,674,600. Twenty-one notices were sent out to property owners that had either a 10% or \$3,000 increase on the value of their property, most were due to increased value on vacant lots.

Moved by Swanson, seconded by Orcutt to reconvene the meeting on Monday, April 25, 2022 at 6:30pm. Motion carried unanimously.



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Douglas Martwick,  
President of Council



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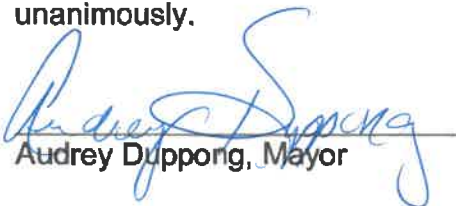
Vicki Horst,  
Auditor

**2022 Board of Equalization Meeting**  
Monday, April 25, 2022 6:30pm

The Board of Equalization Meeting was reconvened at 6:30pm by Mayor Duppong in the Council Chambers with the following Council Members present: Wayne Fitterer, Doug Martwick, Chasity Orcutt, and Brent Swanson. Absent: Kevin Emter and Alex Martinez. Also present were City Assessor Donald LaFleur- by phone and Vicki Horst.

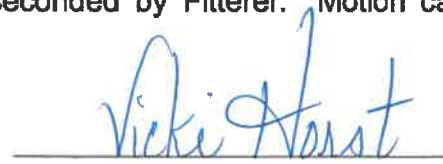
Two changes were presented to the board which reduced the total true and full value to 35,658,400. After discussion regarding combining and splitting parcels, moved by Orcutt, seconded by Swanson to approve the values as presented. Motion carried unanimously.

A motion to adjourn was made by Orcutt, seconded by Fitterer. Motion carried unanimously.



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Audrey Duppong, Mayor



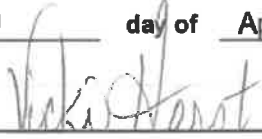
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Vicki Horst, Auditor

I hereby certify that the following is a correct transcript of the proceedings of the City Board of

Equalization of GLEN ULLIN, MORTON County, North Dakota.

In Testimony Whereof, I hereunto set my hand this 25th day of April, 2022.



CITY AUDITOR

Regular Meeting  
May 9, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Chasity Orcutt, Doug Martwick and Brent Swanson. Absent: Alex Martinez. Also present: Myron Neuberger, N Bittner, D Fitterer and V Horst.

Consent Agenda: Moved by Martwick, seconded by Orcutt to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes-April 11, 2022
- ✓ Minutes-April 11, 2022 BOE
- ✓ Minutes-April 25, 2022 BOE
- ✓ Financial Report-April
- ✓ Designate Official Newspaper-Glen Ullin Times
- ✓ 101 N Ave W Fire Clean Up-Deadline 7-5-22
- ✓ Street Closing-May 28, Motorcycle Club
- ✓ Appointment-ND Opportunity Fund Steering Committee-Renie Krein
- ✓ Appointment-Job Development Board-Kenyon Opp
- ✓ Bills-May

Clays Plumbing & Heating, Inc. ....	4,161.35
Cole Papers Inc. ....	141.50
Core & Main LP ....	2,519.85
Darcy Fitterer.....	29.56
Duppong's Inc. ....	40.78
Farmers Union Oil .....	626.05
Ferguson Waterworks .....	404.88
Glasser Welding & Excavation Inc.....	3,000.00
Glen Ullin Regional Airport .....	105.03
Glen Ullin Super Valu .....	5.66
Glen Ullin Times .....	669.00
GUPPIE's .....	20.00
Lince Sanitation .....	9,600.00
Mark Fitterer.....	154.00
Marshall Lumber Company .....	12.95
Matthew Bender .....	93.85
Morton County Auditor .....	3,360.00
Napa Auto Parts .....	457.02
NorMont Equipment .....	1,500.00
North Dakota One Call, Inc.....	3.90
Robert Gerving .....	455.00
Amazon .....	220.82
Bank of North Dakota .....	39,540.25
Glen Ullin Job Development .....	40.34
Montana-Dakota Utilities Co.....	2,602.14
Verizon .....	103.28
WRT .....	62.29
WRT .....	68.67
Wages, Benefits, Employer Taxes (April) .....	16,057.61

The meeting was moved to the city bus. Each street in town was driven and given a priority score for future maintenance.

Swanson left the meeting.

Garbage billing was discussed, no change was made. If water is used, garbage is charged.

Heavy Vehicles: Moved by Fitterer, seconded by Martwick to place on first reading Ordinance 2022-4. No semi-trailer or semi-truck parking on residential streets and increase the fine to \$250.00. Motion carried unanimously.

Chester Miller Clean Up Day: Wednesday, May 18<sup>th</sup> noon-8:00pm, Saturday, May 21 9:00am to 2:00pm. All regular fees apply, extended hours only.

Maintenance:

- ✓ Moved by Martwick, seconded by Emter to increase some of the labor and equipment charges the city bills. Motion carried unanimously.
- ✓ New gate valve was damaged by snow removal crew. Maintenance will repair.
- ✓ Chev Pickup needs a new transmission. No repairs will be made, a different pickup will be purchased for \$15,000 to \$20,000. Council members will look for a suitable replacement.

Swanson returned to the meeting.

Ordinance 2022-3: Moved by Orcutt, seconded by Martwick to place on second and final reading this FEMA ordinance. Motion carried unanimously.

Library: Moved by Emter, seconded by Fitterer to allow the library to hire someone to work with a summer reading program this summer. Motion carried unanimously.

Vermin Control: Custer Health will be contacted for suggestions to keep rats out of town. Letters will be sent to vacant property owners asking them to maintain control of their properties.

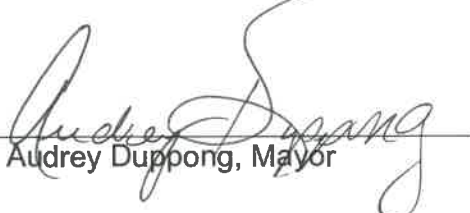
Adjourn: With no further business, it was moved by Orcutt seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

6-13-2022 Regular City Council Meeting 6:30pm

6-14-2022 City Election

6-28-2022 Organizational Meeting 6:30pm

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Regular Meeting  
June 13, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Chasity Orcutt, Doug Martwick and Brent Swanson. Absent: Alex Martinez. Also present: Drew Schimelpfenig, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Orcutt to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes-May 9, 2022
- ✓ Financial Report-May
- ✓ Site Authorization-Asylum Bar
- ✓ Gaming Permits: Crossroads Golf Course, Sacred Heart Church, American Legion
- ✓ Street Closure-June 26<sup>th</sup> Car Show
- ✓ Food Vendor Permit-AI's Eatery, July 23, 2022
- ✓ Alice Fitterer-fireworks permit at 103 South Ave W
- ✓ Liquor License: Asylum Bar, Rud's Corporation, The Social Club
- ✓ Bills-June

Core & Main LP .....	294.43
Farmers Union Oil .....	450.42
Glen Ullin Pharmacy.....	16.32
Glen Ullin Regional Airport .....	116.50
Glen Ullin Times .....	243.04
Vicki Horst.....	20.00
Inland Truck Parts & Service .....	110.89
Lince Sanitation.....	10,211.60
Mid-American Research Chemical .....	521.39
Marshall Lumber Company .....	74.79
Morton County Auditor .....	3,360.00
Napa Auto Parts .....	1,015.53
NorMont Equipment .....	1,994.14
North Dakota Rural Water Systems Association .....	260.00
Northern Improvement Co. ....	4,286.74
North Dakota One Call, Inc.....	11.70
Amazon.com .....	530.83
Blue Cross/Blue Shield.....	1,080.20
Glen Ullin Job Development.....	27.06
Montana-Dakota Utilities Co.....	2,159.70
Southwest Water Authority .....	13,973.41
Verizon .....	103.28
WRT .....	60.74
WRT .....	62.29
Wages, Benefits, Employer Taxes (May) .....	11,603.93

Food Vendor: Moved by Orcutt, seconded by Emter to approve The Line Camp LLC permit for the summer of 2022 with a \$25.00 charge for this term. Motion carried unanimously. Tasty Ice-cream was sampled.

Heavy Vehicles: Moved by Martwick, seconded by Emter to place on second and final reading of Ordinance 2022-4. No semi-trailer or semi-truck parking or driving on residential streets and increase the fine to \$250.00. Motion carried unanimously.

Service Lines: A survey will be placed on the back of the water bills asking customers to contact the city with their water service line material. The city needs to have them all collected by late 2023.

Variable Frequency Drive: Quotes will be due on June 28 and will be awarded that night.

Mileage Rate: Moved by Martwick, seconded by Emter to put into effect the new federal mileage rate of .62 effective June 1. Motion carried unanimously.

Omega Mix: Moved by Martwick, seconded by Emter to purchase 1 tote of Omega Mix. Motion carried unanimously.

Dilapidated Properties: A letter will be sent to Tibor Klein regarding his property at 301 Main St S.

2022-4 Liquor License Fees: Moved by Martwick, seconded by Emter to place on first reading this ordinance changing the fee of the Class E special events license. Motion carried unanimously.

Handheld State Radio: Moved by Martwick, seconded by Orcutt to approve the purchase of this radio for approximately \$2100. Motion carried unanimously. \$1500.00 is reimbursable from the state.

School Water Use: Moved by Orcutt, seconded by W Fitterer to have board member Swanson calculate the unmetered water for the school based on the usage of the past years. Motion carried unanimously.


Pick-up: Moved by Orcutt, seconded by Emter to allow W Fitterer to negotiate for a pickup up to \$20,000. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

6-28-2022 Organizational Meeting 6:30pm

7-11-2022 Regular July Meeting

  
\_\_\_\_\_  
Audrey Duppong, Mayor

  
\_\_\_\_\_  
Vicki Horst, Auditor

Special Meeting  
June 28, 2022

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 6:40pm in the Council Chambers with the Pledge of Allegiance. The following council members were present: Kevin Emter, Wayne Fitterer, Wade Kottre, Chasity Orcutt, and Brent Swanson. Absent: Doug Martwick. Also present: V Horst.

Variable Frequency Drive: Moved by Orcutt, seconded by Kottre to table the opening of bids until the regular meeting on July 11. Motion carried unanimously.

Insurance Quotes: Moved by Emter, seconded by Orcutt to accept the quote as presented by Dakota Community Insurance through NDIRF. Motion carried unanimously.

Siren: Moved by Orcutt, seconded by Swanson to set the testing of the new siren for the first Sunday of each month at 6:00pm. Motion carried unanimously.

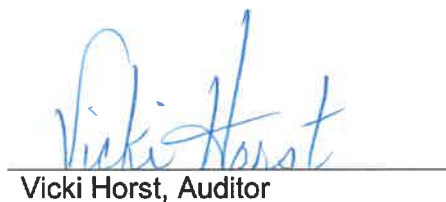
Garbage: Moved by Fitterer, seconded by Swanson to bill the garbage to Dollar General for Lince Sanitation with a 10% mark up for billing. Motion carried unanimously.

CBDG: Moved by Fitterer, seconded by Emter to reapply for funds to replace all non-functioning curb stops. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:  
7-11-2022 Regular July Meeting

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Reorganizational Meeting  
June 28, 2022

Mayor Audrey Duppong called the reorganizational meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. The following council members were present: Kevin Emter, Wayne Fitterer, Wade Kottre, Chasity Orcutt, and Brent Swanson. Absent: Doug Martwick. Also present: V Horst.

Oath of Office: Mayor Duppong administered the Oath of Office for the newly elected and reelected officials: Kevin Emter, Wayne Fitterer, Wade Kottre, Chasity Orcutt, and Brent Swanson.

President: Moved by Swanson, seconded by Orcutt to cast a unanimous ballot for the current President, Doug Martwick. Motion carried unanimously.

Vice President: Moved by Fitterer, seconded by Swanson to cast a unanimous ballot for the current Vice President, Chasity Orcutt. Motion carried unanimously.

Mayor's Appointments: Moved by Orcutt, seconded by Emter to approve the following 2-year appointments: Motion carried unanimously.

City Auditor-Vicki Horst	Emergency Manager-James Farrell
City Attorney-Justin Hagel	Transportation-Nancy Bittner
City Engineer-Moore Engineering	City Health Officer-Custer District Health
Maintenance-Cordell Roth, Darcy Fitterer	Kenyon Opp to the Job Development Board (replacing Art Hellman)

Adjourn: With no further business, it was moved by Emter seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:  
7-11-2022 Regular July Meeting

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Audrey Duppong, Mayor



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Vicki Horst, Auditor

Regular Meeting  
July 11, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:00pm in the Council Chambers with the Pledge of Allegiance. Council members present: Wayne Fitterer, Wade Kottre, Chasity Orcutt, Doug Martwick and Brent Swanson. Absent: Kevin Emter. Also present: Jerod Klabunde, Sheriff Kyle Kirchmeier, Ray Haverluk, Lance Gartner, James Farrell, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Martwick, seconded by Fitterer to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes-June 13, 2022
- ✓ Minutes-Special & Organizational Meeting June 28, 2022
- ✓ Financial Report-June
- ✓ Bills-July

Torgerson Auto Center .....	15,930.00
Dakota Community Insurance.....	10,062.00
Glen Ullin Regional Airport .....	488.45
Glen Ullin Super Valu .....	10.28
Glen Ullin Times .....	237.06
Gooseneck Implement.....	75.30
Lince Sanitation.....	10,336.40
Janelle Swanson.....	511.16
Morton County Auditor.....	3,360.00
Napa Auto Parts .....	786.25
Northern Improvement Co. ....	929.70
Rough Rider Industries .....	309.44
Southwestern District Health Unit. ....	60.00
Timeless Motorsports LLC.....	1,089.08
Vogel Law Firm.....	245.00
Farmers Union Oil .....	478.19
Rural Development Finance Corporation.....	24,324.79
Wayne Fitterer .....	157.00
Amazon.com.....	360.39
AXA Equitable .....	235.72
Blue Cross/Blue Shield .....	1,080.20
C & R Radiator .....	185.00
Glen Ullin Job Development. ....	265.63
Montana-Dakota Utilities Co.....	1,686.29
Southwest Water Authority. ....	8,270.37
Verizon .....	103.28
WRT .....	61.62
WRT .....	63.17
Wages, Benefits, Employer Taxes (June).....	17,063.37

Engineer:

- ✓ A public meeting will be held September 12, 2022 at 6:00pm for the upcoming water project.
- ✓ Moved by Martwick, seconded by Orcutt to approve the proposal by Terracon for 24 borings at a cost of \$8,950.00. Motion carried unanimously.

Sheriff Kirchmeier: Was present to discuss dog issues. He will check to see if a ticket can be given to dog owners with violations rather than a citation which an attorney needs to prosecute. He asked if the city could remove chemicals etc from our current storage location so they are not readily available to persons that come to the Deputy's office. They would also like a larger office to interview people. The council will remove chemicals and will make the council chambers available to the deputies provided that no one is left alone in the council room.

Roth Addition: Mr. Haverluk was present to ask if he could purchase the South half of the E 66' of Lot 1, Roth 1<sup>st</sup> Addition. Council members will look at the lot in question.

Oath of Office: Reelected board member Martwick took the office of office.

Sacred Heart Church: Mr. Gartner was present to ask if the church could get a reduction in their sewer rate since 99% of the water is used for watering the grass and not in the sewer system. Moved by Martwick, seconded by Fitterer to table this issue.

Maintenance: Work is continuing on pothole repairs, next tote of emulsion will arrive in August. 2011 GMC pickup was purchased from Torgerson Auto Center for \$15,930.00. Thanks to Councilmen Fitterer for researching and finding this vehicle.

Variable Frequency Drive: Quotes were reviewed from Hz Electric and Amber Waves. Moved by Martwick, seconded by Swanson to accept the low bid from Hz Electric for \$3,008.83. Motion carried unanimously.

RDFC : Moved by Martwick, seconded by Orcutt to pay the remaining balance on the paving loan of \$24,324.79 and move the money from the Sales Tax Fund to the Paving Fund. Motion carried unanimously. This was a 10-year loan, paid in 4 years.

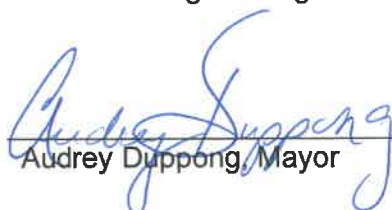
Preliminary Budget: Moved by Orcutt, seconded by Swanson to approve as presented. Motion carried unanimously.

Fireworks: Discussion was held regarding current ordinances. The board felt no changes were necessary.

Annexation: Moved by Swanson, seconded by Orcutt to check into the possibility of annexing the new Dollar General. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt seconded by Kottre to adjourn the meeting. Motion carried unanimously.

Calendar:  
8-08-2022 Regular August Meeting

  
\_\_\_\_\_  
Audrey Duppong, Mayor

  
\_\_\_\_\_  
Vicki Horst, Auditor

Regular Meeting  
August 8, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Wade Kottre, Chasity Orcutt, Doug Martwick and Brent Swanson. Also present: Deputy Piehl, Roger Schantz, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Orcutt, seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes-July 11, 2022
- ✓ Financial Report-July
- ✓ Bills-August

Farmers Union Oil.....	353.67
Glen Ullin Pharmacy .....	18.82
Glen Ullin Regional Airport.....	48.74
Glen Ullin Super Val .....	16.78
Glen Ullin Times .....	191.16
Lince Sanitation .....	10,100.40
Marshall Lumber Company.....	164.71
Morton County Auditor.....	3,360.00
Napa Auto Parts .....	737.65
Northern Improvement Co. ....	929.70
North Dakota One Call, Inc.....	31.95
Opp Well Drilling & Supplies, Inc. ....	12,664.79
Rural Development Finance Corporation.....	9,334.97
Specialty Lock & Safe Service .....	225.00
Swanston Equipment Corporation .....	1,400.00
Timeless Motorsports LLC .....	1,451.58
Vogel Law Firm.....	1,347.50
Glen Ullin Pharmacy .....	19.47
Glen Ullin Job Development .....	22.51
Montana-Dakota Utilities Co. ....	1,978.96
Southwest Water Authority .....	11,193.33
Verizon.....	103.48
WRT.....	61.62
WRT.....	63.17
Janelle Swanson.....	100.00
Wages, Benefits, Employer Taxes (July) .....	17,426.22

Dollar General Annexation: Moved by Martwick, seconded by Kottre to table until March. Motion carried unanimously.

Roth Addition: Moved by Martwick, seconded by Orcutt to place this property up for auction- E 66' of Lot 1, Roth 1<sup>st</sup> Addition and Lot 12 of Block 1, Voegel's 3<sup>rd</sup> Addition . Bids will be opened at the September meeting with all legal fees to vacate the street paid by purchaser and a minimum bid of \$500.00 per property. Motion carried unanimously.

Sacred Heart Church: Moved by Orcutt to cap the sewer bill at \$90.00 per month. Motion died for lack of a second. Moved by Martwick, seconded by Swanson to leave sewer price as is. Voting Yes: Emter, Fitterer, Kottre, Martwick and Swanson. Voting no: Orcutt. Motion carried.

Policing: Having problems with four wheelers driving in town and alleys.

Maintenance:

- ✓ Moved by Fitterer, seconded by Kottre to get bids for paving patches approximately 9,000 sq ft. Bids due and will be opened at the September 12<sup>th</sup> meeting. Motion carried unanimously. ARPA funds will be used to pay for this project.
- ✓ Moved by Martwick, seconded by Fitterer to charge the school \$100.00 per loader hour for moving asphalt at the landfill. Motion carried unanimously.
- ✓ Moved by Orcutt, seconded by Kottre to accept the bid of \$4,936.50 from Glasser Excavating to fix the leaky pipe going from cell 3 to the lift station. Motion carried unanimously.
- ✓ Curb stop at 212 Main St needs repairs. Moved by Emter, seconded by Martwick to not repair at this time. Motion carried unanimously.

Jake Brakes: Moved by Martwick, seconded by Emter to ask the state and the county to put up "no jake brake" signs. Motion carried unanimously.

Grant: The city has received a \$20,000 grant to replace the blue room furnace and A/C. Moved by Emter, seconded by Swanson to apply for an additional grant/loan with Rural Development. Motion carried unanimously.

Transfer funds: Moved by Orcutt, seconded by Kottre to move \$47,000 from the general fund to the Highway Fund and \$9,334.97 from the city sales tax fund to the chip seal loan fund. Motion carried unanimously.

Heavy Truck Ordinance: Moved by Fitterer, seconded by Orcutt to have the attorney revise the ordinance according to what the council wanted. Motion carried unanimously.


Library Help: Moved by Emter, seconded by Kottre to give Janelle Swanson \$100.00 for her help with story hour. Motion carried unanimously with Swanson abstaining.

Adjourn: With no further business, it was moved by Orcutt seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

9-12-2022 Regular September Meeting following the public hearing at 6:00 pm

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Special Meeting  
September 1, 2022

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers with the Pledge of Allegiance. The following council members were present: Kevin Emter, Wayne Fitterer, Wade Kottre, and Brent Swanson. Absent: Doug Martwick and Chasity Orcutt. Also present: V Horst.

Agenda: Liquor License, Site Authorization

Liquor/Beer License: Moved by Swanson, seconded by Emter to approve the beer & liquor, on and off sale, licenses for JD's Bar, LLC. Motion carried unanimously.

Site Authorization: Moved by Kottre, seconded by Emter to approve the Site Authorization for JD's Bar, LLC. Motion carried unanimously.

Cost of Meeting: \$120.00, paid by JD's Bar, LLC

Adjourn: Moved by Swanson, seconded by Emter to adjourn the meeting. Motion carried unanimously.

  
\_\_\_\_\_  
Audrey Duppong, Mayor

  
\_\_\_\_\_  
Vicki Horst, Auditor



Regular Meeting  
September 12, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wade Kottre, Doug Martwick and Brent Swanson. Absent: Wayne Fitterer & Chasity Orcutt. Also present: Michael Schaaf, Valerie Schaaf, Ray Haverluk, Melissa Rotzien, Jerod Klabunde, Deputy J Krizan, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Martwick to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes-8-8-2022, 9-1-2022
- ✓ Special Liquor License-Asylum Bar for 10-1-2022
- ✓ Gaming Permit-GUPPIES
- ✓ Financial Report-August
- ✓ Bills-September

Janelle Swanson .....	100.00
State of North Dakota .....	251.58
Farmers Union Oil .....	439.42
Federal Signal Corporation.....	13,425.00
Glasser Welding & Excavation Inc.....	1,015.00
Glen Ullin Pharmacy.....	3.23
Glen Ullin Regional Airport .....	46.17
Glen Ullin Super Valu .....	11.98
Glen Ullin Times .....	181.58
Lince Sanitation.....	10,022.80
Marshall Lumber Company .....	36.55
Matthew Bender .....	199.89
Moore Engineering, Inc. ....	1,000.00
Morton County Auditor .....	3,360.00
Napa Auto Parts.....	601.02
Northern Improvement Co. ....	2,821.24
North Dakota One Call, Inc.....	24.15
Rural Development Finance Corporation .....	9,334.97
Rough Rider Industries.....	47.00
Swanston Equipment Corporation .....	1,450.00
Terracon.....	8,950.00
Terry Sauer .....	825.00
Vadim Municipal Software Inc. ....	975.42
Vogel Law Firm .....	994.00
Amazon.com .....	129.55
Glen Ullin Job Development .....	28.40
Montana-Dakota Utilities Co.....	1,886.67
Southwest Water Authority .....	11,202.46
Verizon .....	103.48
WRT .....	61.80
WRT.....	63.17
Wages, Benefits, Employer Taxes (August) .....	14,685.92

Lot Bids: Moved by Martwick, seconded by Kottre to accept the \$525.00 bid for Lot 12, Voegelé's 3<sup>rd</sup> Addition from Ray Haverluk. Motion carried unanimously.

Moved by Martwick, seconded by Kottre to accept the \$500.00 bid from Michael Schaaf for the E66' of Lot 1 Roth Addition. Motion carried unanimously. Purchase subject to attached conditions.

Asphalt Bids: No bids, a special meeting will be held when bids are received.

Phase 2: DWSRF Project: Moved by Swanson, seconded by Martwick to approve the 10 blocks for watermain replacement as presented by Mr. Klabunde and to also fund the full street of paving outside of the grant. The loan will be repaid by special assessments over a 30 year period. Motion carried unanimously.

CD: Moved by Swanson, seconded by Kottre to non-renew the ARPA CD and use the funds to do street patching. Motion carried unanimously.

Maintenance:

- ✓ Landfill charges: Moved by Emter, seconded by Kottre to charge \$25.00 per load or \$100 per day plus gate fee for commercial tree trimmers. Motion carried unanimously.
- ✓ Landfill: The last Wednesday opening for 2022 will be 9-28-2022.
- ✓ Plow Truck: Moved by Kottre, seconded by Emter to take the truck to Nelson International for a repair estimate of the four wheel drive system. Motion carried unanimously.

Final Budget: Moved by Kottre, seconded by Swanson to approve the final budget. Motion carried unanimously.

Tree Project: Moved by Martwick, seconded by Swanson to approve a city tree planting project including submitting an application for a forestry grant. The city would provide up to a \$10,000 match. Homeowners will be allowed up to \$100 per tree to be planted on the boulevard. Motion carried unanimously.

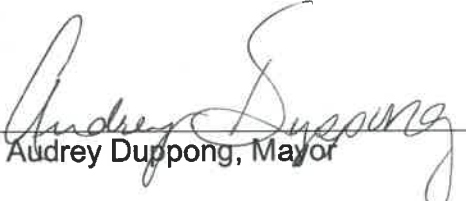
Policing: Dogs, four wheelers and truck parking was discussed.

Summer Help: Moved by Martwick, seconded by Emter to give Ty Schneider a \$250.00 bonus for his excellent help this summer. Motion carried unanimously.

Adjourn: With no further business, it was moved by Emter seconded by Martwick to adjourn the meeting. Motion carried unanimously.

Calendar:

10-10-2022 Regular October Meeting  
Special TBD for asphalt bids

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Phase 2: DWSRF  
Public Hearing  
September 12, 2022

The public hearing was called to order by Mayor Audrey Duppong at 6:00pm in the Council Chambers with the following council members present: Kevin Emter, Wade Kottre, Doug Martwick and Brent Swanson. Absent: Wayne Fitterer and Chasity Orcutt. Also present: Michael Schaaf, Valerie Schaaf, Ray Haverluk, Melissa Rotzien, Jerod Klabunde, N Bittner, C Roth and V Horst.

Project: Water System Improvements District No. 2022-1

J Klabunde, Moore Engineering, gave an overview of the proposed project which will be approximately 10 blocks of watermain replacement and the asphalt over the trenches. This will be an approximate \$1.9 million project with a 75% loan forgiveness. The balance of \$475,000 will be on a 30-year loan through the Bank of ND. To pave the entire street versus just the trenches will cost an estimated extra \$250,000 which will also be a loan through the Bank of ND.

With no other comments, a motion to adjourn was made by Kottre, seconded by Emter. Motion carried unanimously.

  
\_\_\_\_\_  
Mayor, Audrey Duppong

  
\_\_\_\_\_  
City Auditor, Vicki Horst

Special Meeting  
October 3, 2022

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers. The following council members were present: Kevin Emter, Wayne Fitterer, Wade Kottre, Chasity Orcutt and Brent Swanson. Absent: Doug Martwick. Also present: Marie Bittner, Taylor Christensen, Kaley Schantz, MiKayla Schneider, Courtney Soupir, and V Horst.

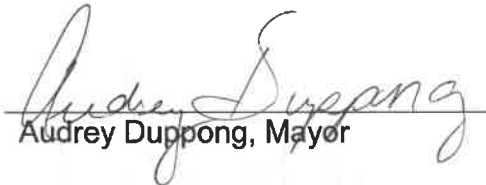
Agenda:

GU Public School Activities Gaming Permit 2022-301  
GU Public School Close-Up Gaming Permit 2022-302

Fee: Moved by Orcutt, seconded by Emter to waive the meeting fee. Motion carried unanimously.

Permits: Moved by Emter, seconded by Kottre to approve both gaming permits. Motion carried unanimously. Prizes from 50/50 and raffles will need to be reported by February 21, 2022.

Adjourn: Moved by Swanson, seconded by Orcutt to adjourn the meeting. Motion carried unanimously.

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Regular Meeting  
October 10, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Wade Kottre, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Daniel Julson-by phone, Deputy Weisenburger, James Farrell, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Orcutt, seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: 9-12-2022, 9-20-2022, 10-3-2022
- ✓ Financial Report: September
- ✓ Bills: October

Dakota Pump & Control, Inc. ....	342.50
Duane DelaBarre .....	375.00
Duppong's Inc. ....	25.55
Farmers Union Oil .....	272.82
Federal Signal Corporation .....	1,010.00
Glasser Welding & Excavation Inc.....	4,936.50
Glen Ullin Public Library.....	282.57
Glen Ullin Regional Airport.....	75.49
Glen Ullin Times.....	337.35
Lince Sanitation.....	9,993.40
Marco Technologies LLC.....	380.17
Marshall Lumber Company.....	159.84
Morton County Auditor.....	3,409.05
Napa Auto Parts.....	702.57
North Dakota One Call, Inc.....	31.20
HZ Electric LLC .....	3,180.92
Southwestern District Health Unit.....	40.00
Dakota Pump & Control, Inc. ....	760.00
Sign Solutions USA, LLC .....	395.94
Amazon.com .....	87.64
Amazon.com .....	52.55
Amazon.com .....	36.49
Amazon.com .....	55.83
Montana-Dakota Utilities Co. ....	1,983.24
Southwest Water Authority .....	10,639.46
Verizon .....	103.25
WRT .....	61.23
WRT .....	62.78
Wages, Benefits, Employer Taxes (September) .....	14,583.28

Ordinance 2022-6: Exotic Pets: Moved by Emter, seconded by Kottre to place on first reading this ordinance banning exotic pets. Motion carried unanimously.

Special Meeting Fees: Moved by Martwick, seconded by Swanson to increase the special meeting fee to include wages plus employer payroll taxes and a \$30.00 fee for minutes publishing. Motion carried unanimously.

Special Assessments: Moved by Orcutt, seconded by Swanson to approve the grass, water, SA & RD special assessments for 2022. Motion carried unanimously.

Auditor: Daniel Julson had questions for the council regarding the city's component units (Airport, Job Development, Library, Transportation). These boards are appointed by the mayor with approval by the council, the board needs to be monitoring these funds. Moved by Martwick, seconded by Orcutt to require quarterly financial reports from the airport and annual reports from the other three boards. Motion carried unanimously.

Maintenance: Mayor Duppong appointed councilperson Fitterer & Marwick to put some procedures in place to keep the maintenance department safer and more efficient.

- ✓ Yard clean up needs to be done at 301 Main St S & 212 Main St S
- ✓ Lagoon pump needs sealing flanges, more information needed
- ✓ Emergency generator for lift station, board felt it was unnecessary
- ✓ Weeds in gutter need to be sprayed not cut
- ✓ Mark Fitterer will be a back-up for snow removal as needed

Police Report: Deputy Weisenburger discussed dog complaints and the lack of a dog catcher. The city will advertise for a dog catcher.

Emergency Management: Moved by Orcutt, seconded by Kottre to approve the LEOP(Local Emergency Operations Plan) updated by the county. Motion carried unanimously. The new siren has been delivered, waiting for the installation crew. The EM trailer will be used again for the Christmas parade of lights.

Engagement Letter: Moved by Orcutt, seconded by Fitterer to approve this agreement with Nadine Julson. Motion carried unanimously.

Capitol Assets: Moved by Kottre, seconded by Emter to approve the asset schedule as presented by the auditor. Motion carried unanimously.

Tree Project: Maps reviewed for possible tree plantings.

Little Free Library: Moved by Orcutt, seconded by Emter to purchase 2 plaques for the new Little Free Libraries. Motion carried unanimously. Thank you to Duane DelaBarre for the excellent work making the libraries. They will be placed in Burlington Park and GU Memorial Campground.

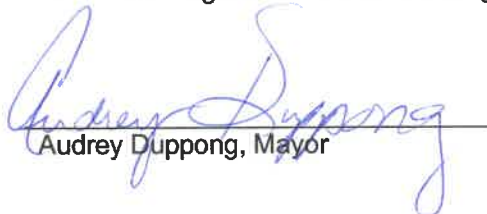
Webinar: Ms. Orcutt will be attending the class, ND City Legal Basics, from the League of Cities on 10-13-2022 for a cost of \$30.00.

Janitor: Moved by Orcutt, seconded by Martwick to hire Nicole Steiger at \$15.00 per hour. Motion carried unanimously.

Office Help: Moved by Emter, seconded by Kottre to hire Ty Schneider at \$12.00 to help with scanning of documents requested by auditor. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:  
11-14-2022 Regular November Meeting

  
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Audrey Duppong, Mayor

  
\_\_\_\_\_  
Vicki Horst, Auditor

Regular Meeting  
November 14, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Wade Kottre, Doug Martwick and Brent Swanson. Absent: Chasity Orcutt. Also present: Chuck Gerving, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Emter, seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: October 10, 2022
- ✓ Street Closure: 12-3-2022, 7-22-2023
- ✓ Special Liquor License Permit 12-17-2022
- ✓ Waive asphalt bill \$20.31 for James Farrell
- ✓ Gaming Permit: Sacred Heart Church
- ✓ Financial Report: October
- ✓ Bills: November

Farmers Union Oil.....	283.96
Ferguson Waterworks.....	1,946.83
Glasser Excavating Inc. ....	450.00
Glen Ullin Super Valu.....	12.38
Glen Ullin Times .....	176.28
Lince Sanitation .....	10,283.20
Marshall Lumber Company.....	50.94
Morton County Auditor.....	3,360.00
Napa Auto Parts .....	131.43
North Dakota Department of Health.....	32.00
North Dakota League of Cities.....	30.00
Northern Improvement Co. ....	1,148.38
North Dakota One Call, Inc.....	7.80
Rough Rider Industries .....	39.51
Vogel Law Firm.....	98.00
Amazon.com.....	232.29
Blue Cross/Blue Shield .....	1,067.40
Montana-Dakota Utilities Co. ....	2,129.21
Southwest Water Authority .....	7,297.38
Verizon.....	103.16
WRT.....	62.78
WRT.....	61.23
Wages, Benefits, Employer Taxes (October).....	15,289.36

Dues: ND Water Users Association dues were not approved with the regular bills.

Engineer: November 30, 2022 there will be a design meeting for the DWSRF project at 11:00am. Martwick and Swanson will attend along with D Fitterer & C Roth.

Maintenance: The recent snow storm clean up was discussed.

Random Drug & Alcohol Testing: Moved by Martwick, seconded by Swanson to approve this annual contract and remove Darcy Fitterer from this contract as he no longer is in a safety sensitive position. Motion carried unanimously.

Gaming Permits: Moved by Emter, seconded by Swanson to charge \$10.00 every time a charitable organization requests a gaming permit. Motion carried unanimously.

Conference Table: Roughrider Industries designed a new table, cost of \$1,434.00. The council felt the current table is good enough.

Recreational Vehicles: Sheriff will be contacted regarding speeding through towns.

Transportation Driver: Moved by Kottre, seconded by Emter to pay relief driver Nancy Bittner \$17.00 per hour. Motion carried unanimously.

2022-5 Liquor License: Moved by Emter, seconded by Swanson to approve the second and final reading of this ordinance regarding the Class E liquor license. Motion carried unanimously.

CBDG Grant: The city has been awarded \$210,000.00 for curb stops and gate valve repairs and adding 2 meter pits. Moved by Kottre, seconded by Swanson to accept this grant and hold the public hearing on December 12, 2022 at 6:30pm. Motion carried unanimously.

Adjourn: With no further business, it was moved by Fitterer seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

12-12-2022 Public Hearing for CBDG Connection Grant 6:30pm

12-12-2022 Regular December Meeting 6:35pm

  
Audrey Duppong, Mayor

  
Vicki Horst, Auditor

Regular Meeting  
December 12, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Wade Kottre, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Moore Engineering-Melissa & Jerod (by phone) Deputy Beltran, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Martwick seconded by Orcutt to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: November 14, 2022
- ✓ Financial Report: November
- ✓ Mobile Home Court Application-Glen Ullin Apartments & RV Park
- ✓ Glen Ullin Saddle Club-3 Year Contract
- ✓ Morton County Annual Police Contract
- ✓ Mayor's Appointments

Trice Miller	5 year term	Airport Authority
Tasha Thomas	4 year term	Glen Ullin Visitors' Committee
Duane DelaBarre	3 year term	Job Development
Kenyon Opp	3 year term	Job Development
Renie Krein	3 year term	Job Development
Jeanette Elmer	3 year term	Library Committee
Kathy Boschee	3 year term	Library committee
Dwight Kuntz	6 year term	Special Assessment Committee
Raquel Howard	3 year term	Transportation Board
Mark Fitterer	5 year term	Zoning Board

- ✓ Bills: December

Darcy Fitterer .....	5.53
Duppong's Inc. ....	56.32
Farmers Union Oil .....	619.32
Glen Ullin Pharmacy.....	14.98
Glen Ullin Regional Airport.....	147.95
Glen Ullin Times.....	211.94
Inland Truck Parts & Service .....	120.90
K & L Rentals .....	25.00
Lince Sanitation.....	10,080.70
Marshall Lumber Company .....	20.36
Morton County Auditor .....	3,360.00
Napa Auto Part.....	1,191.10
North Dakota Department of Health .....	16.00
North Dakota League of Cities .....	70.00
North Dakota One Call, Inc .....	9.85
Pahlke Steel .....	131.03
Glasser Welding LLC .....	97.13
Vogel Law Firm .....	3,038.00
Wayne Fitterer.....	485.00

Dakota Community Bank & Trust, N.A. ....	2,989.14
Glen Ullin Job Development.....	26.79
Montana-Dakota Utilities Co.....	3,294.77
Southwest Water Authority.....	7,311.67
Verizon.....	91.06
WRT.....	62.52
WRT.....	62.78
Wages, Benefits, Employer Taxes (November) .....	15,289.36

Ordinance 2022-6-Exotic Pets: Moved by Fitterer, seconded by Kottre to place on second and final reading this ordinance banning exotic pets. Motion carried unanimously.

208 Main St S: Moved by Martwick, seconded by Swanson to not approve a building permit variance for a pole addition to house. Motion carried unanimously.

Engineer: The upcoming DWSRF project was discussed. City Maps and GPS as part of the project were discussed. The special assessment help was removed from the engineer contract.

- Resolution: Moved by Martwick, seconded by Emter to approve this *Resolution Creating and Defining the Boundaries for Water System Improvements District No. 2022-1* Motion carried unanimously.
- Resolution: Moved by Orcutt, seconded by Fitterer to approve this *Resolution Approving Engineer’s Report and Directing Preparation of Detailed Plans and Specifications for Water System Improvements District No. 2022-1.* Motion carried unanimously.
- Resolution: Moved by Kottre, seconded by Martwick to approve this *Resolution Directing Preparation of Engineer Report and Cost Estimate.* Motion carried unanimously.

Maintenance: The recent snowstorm clean-up was discussed. Michael Weiland volunteered to help with snow removal if needed. Cutting edges are being replaced on the loader and plow truck.

Police Report: Tickets for vehicles left on the street were discussed with the deputy.

CBDG: The following documents were reviewed and approved for the upcoming 2023 Connection Grant.

- Code of Conduct: Moved by Martwick, seconded by Orcutt to approve this document. Motion carried unanimously.
- Citizen Participation Plan: Moved by Emter, seconded by Kottre to approve this plan. Motion carried unanimously.
- Contract for Services: Moved by Orcutt, seconded by Emter to approve this contract with LCRDC. Motion carried unanimously.
- Final Application: Moved by Orcutt, seconded by Fitterer to approve the final application. Motion carried unanimously.

Building Permits: Rates were reviewed, a building inspector was discussed.

Emergency Manager: Moved by Martwick, seconded by Kottre to allow the EM to have another 4.5 tons of crushed asphalt in 2023. Motion carried unanimously.

Raises: Moved by Kottre, seconded by Orcutt to table the raises until the January meeting. Motion carried unanimously. A committee of Emter, Orcutt and Swanson will meet on 1-3-2023 at 6:30 to work on a proposal for the 2023 raises.

Garbage: There have been complaints with garbage pickup in the last month. Other contractors will be contacted for possible bids when the current contract expires. It was noted that the garbage fund has been losing money with the current high fuel prices. Garbage prices will not increase at this time.

Attorney bill was reviewed for charges related to the last sale of property. The new owners will be billed after the deeds are signed.

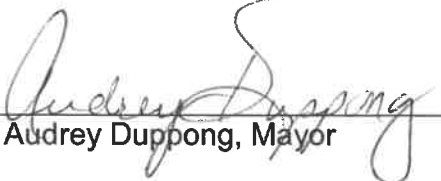
Maintenance Position: Advertising will begin for another full time person.

306 C St S: Moved by Orcutt, seconded by Martwick to advertise and sell this lot. Motion carried unanimously.

Transfers: Moved by Swanson, seconded by Orcutt to transfer \$15,000 from the general fund into the highway fund and \$2,000 from the general fund to the landfill fund. Also moved to transfer \$8,950.00 from the water fund into the DWSFR fund for soil sampling as part of the DWSFR project. Motion carried unanimously. Also discussed making an early payment on the chip seal project but decided to hold funds for paving that will part of the 2023 project.

Adjourn: With no further business, it was moved by Fitterer seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:  
1-9-2023 Regular January Meeting 6:30pm

  
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Audrey Duppong, Mayor

  
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Vicki Horst, Auditor

