

Regular Meeting
January 11, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 7:00pm in the Blue Room with the Pledge of Allegiance. Council members present: Doug Martwick, Chasity Orcutt and Brent Swanson. Absent: Alex Martinez and Wayne Fitterer. Also present: Linda & Ron Verworn, Mitchell Bettenhausen, Brady Wolf, Deputy Lemoine, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Orcutt, seconded by Martwick to approve the consent agenda. Motion carried unanimously.

- Minutes from December 14, 2020 regular meeting
- December Financial Report
- Year End Financial Balances
- January Bills
- Building Permit-Marian Manor
- 2021 Sheriff's Contract

A2Z Plumbing LLC	400.00
Clays Plumbing & Heating, Inc.	569.84
Cordell Ro	180.55
Great Western Builders LLC.....	237.20
Farmers Union Oil	167.55
Glen Ullin Public Library	1,000.00
Glen Ullin Regional Airport	1,789.59
Glen Ullin Super Valu	19.88
Glen Ullin Times.....	153.88
John Mahone	5,460.00
John Mahoney.....	600.00
Lince Sanitation.....	9,230.00
Mid-American Research Chemical	480.00
Marshall Lumber Company	126.42
Morton County Auditor	3,360.00
Morton County Treasurer	1,657.46
Napa Auto Parts.....	213.81
North Dakota League of Cities	1,240.00
North Dakota Water Users Association	100.00
Old Red Trail	500.00
Ray's Construction	250.00
Southwestern District Health Unit.....	60.00
North Dakota Workforce Safety & Insurance	1,832.48
AXA Equitable	304.76
Blue Cross/Blue Shield.....	1,736.20
Glen Ullin Job Development.....	241.90
Montana-Dakota Utilities Co.....	2,647.54
ND Child Support Divi	80.00
Southwest Water Authority	7,074.66
Verizon.....	50.84
WRT.....	71.20
WRT.....	56.61
Wages, Benefits, Employer Taxes (December).....	15,674.19

Car Show: Moved by Martwick, seconded by Orcutt to approve the proposed street closure on July 10, 2021 for a car show. Motion carried unanimously.

Annexation: Moved by Martwick, seconded by Orcutt to have the owner of the Wet Spot Liquor start annexation proceedings. Motion carried unanimously.

Public Nuisance: Loud music was discussed and Deputy Lemoine will check into what has been done so far and what else can be done. A call should be made to the sheriff for any nuisance issues. They can't help if they don't know.

Maintenance:

- Fogrods-moved by Martwick, seconded by Orcutt to purchase for the lift station. Motion carried unanimously.
- Chemicals-a free test will be done on the waste at the lift station and recommended chemicals purchased.
- Landfill was over budget in part to excess tires that needed to be buried.

Ordinance 2021-1: Moved by Swanson, seconded by Orcutt to place on first reading this ordinance to add a \$1.00 monthly charge to the water bills for compost and wood disposal costs. Motion carried unanimously.

Landfill prices: Charges will be reviewed next month. The new ordinance should help with the landfill fund deficit. Motion carried unanimously.

Personnel Pandemic Policy: Options were discussed.

Safety Clothing: Prices will be checked for some monogrammed safety vests.

Nonresident Garbage pickup: Moved by Martwick, seconded by Swanson to not allow non-resident garbage pickup. Motion carried unanimously.

Ordinance 2021-2 Dogs: Moved by Martwick, seconded by Swanson to place on first reading a change from a yearly dog (\$5.00) license to a one-time only (\$30.00) license. Motion carried unanimously.

Vice-President of Board: Moved by Martwick, seconded by Swanson to elect Orcutt as the Vice-President of the board. Motion carried unanimously.

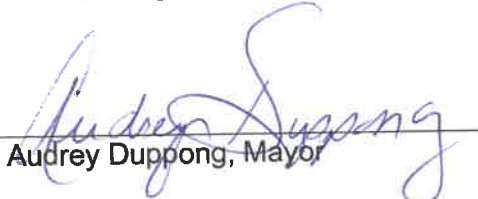
AARP City Class: Mayor Duppong will attend this webinar on joining the AARP network of age friendly communities.

Fund Transfers: Moved by Marwick, seconded by Swanson to move \$10,000 from the water fund and \$10,000 from the general fund into the highway fund. And to move \$4,000 from the street light fund into the landfill fund. Motion carried unanimously.

Adjourn: With no further business, it was moved by Martwick, seconded by Orcutt to adjourn the meeting. Motion carried unanimously.

Calendar:

2-9-2021 Regular February meeting 7:00pm (note day change)


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
February 9, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 7:00pm in the Blue Room with the Pledge of Allegiance. Council members present: Wayne Fitterer, Alex Martinez**, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Melissa Rotzien, Jerod Klabunde, James Farrell, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Martwick, seconded by Orcutt to approve the consent agenda. Motion carried unanimously.

- Minutes from January 11, 2021 regular meeting
- January Financial Report
- February Bills

Black Mountain Software.....	2,765.00
BNSF Railway Company.....	86.95
Cordell Roth.....	64.96
Dakota Pump & Control, Inc.....	2,435.00
Duppong's Inc.....	182.10
Farmers Union Oil.....	143.58
Glen Ullin Regional Airport.....	1,719.65
Glen Ullin Times.....	382.26
Vicki Horst.....	14.03
John Mahoney.....	600.00
Lince Sanitation.....	9,230.00
Marshall Lumber Company.....	142.85
Montana-Dakota Utilities Co.....	3,043.60
Morton County Auditor.....	3,360.00
Morton County Recorder.....	22.00
Napa Auto Parts.....	499.93
Nelson International.....	491.30
NorMont Equipment.....	729.39
North Dakota Rural Water Systems Association.....	130.00
North Dakota One Call, Inc.....	3.60
Opp Well Drilling & Supplies, Inc.....	30.02
Schneider Brothers Electric, LLC.....	106.20
AXA Equitable.....	286.66
Bank of Glen Ullin.....	40.00
Glen Ullin Job Development.....	232.35
Montana-Dakota Utilities Co.....	2,397.32
Southwest Water Authority.....	8,659.84
Verizon.....	50.90
WRT.....	72.44
WRT.....	56.61
Wages, Benefits, Employer Taxes (December).....	19,321.22

Engineer: Jerod from Moore Engineering updated the council on possible projects/grants for the city. We currently have about 19 blocks of asbestos pipe and 14 blocks of cast iron pipe. Moved by Swanson, seconded by Martinez to have Jerod apply for a US Army Corp grant for the remaining blocks of old pipe to be replaced. Motion carried unanimously. It could take multiple years to be awarded a grant and would be 75% grant, 25% loan.

** Martinez arrived 7:20

Maintenance:

- Fogrods-installed
- Low water users will be monitored for leaks and theft
- Recommendations for water users were presented by Mr. Fitterer. A written copy will be submitted for next month's meeting.
- Garage Door Openers: Moved by W Fitterer, seconded by Orcutt to purchase 5 door remotes for a cost of \$125.00. Motion carried unanimously.
- City Hall Furnace: Moved by Martwick, seconded by Martinez to have A & A Heating fix the furnace. It needs a new expansion tank, misc. valves and the auto fill does not work. Motion carried unanimously.
- Chip Seal: Maybe able to coordinate with the County in 2022.

Safety Clothing: 6 new safety vests with City logos will be purchased.

Landfill Prices: Moved by Swanson, seconded by Martinez to increase some prices at the landfill. Motion carried unanimously. \$15.00 per appliance and \$10 for toilets & sinks and \$25.00 gate fee.

Ordinance 2021-1: Moved by Martwick, seconded by Orcutt to place on second and final reading this ordinance to add a \$1.00 monthly charge to the water bills for compost and wood disposal costs. Motion carried unanimously.

Ordinance 2021-2 Dogs: Moved by Swanson, seconded by Orcutt to place on second and final reading a change from a yearly dog (\$5.00) license to a one-time only (\$30.00) license. Motion carried unanimously.

County Owned Lots: 301 4th St S and 301 B St S. Tabled until next meeting.

Community Grant: Moved by Martwick, seconded by Martinez to apply for \$1500 to fix the old fire hall door. Motion carried unanimously.

City Auditorium Committee: The council would like the committee to get costs to renovate and see if the building is structurally sound.

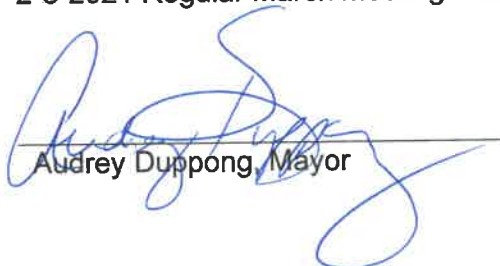
EM: Mr. Farrell's goal for the year is to get the city and park sirens connected so when one sounds, they both sound.

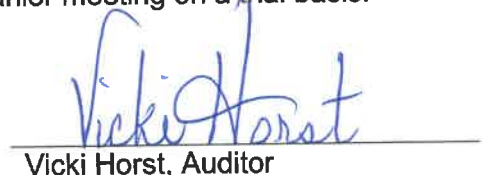
Attorney: Will be asked to send a letter to the owners of an illegal pet in the city limits.

Adjourn: With no further business, it was moved by Orcutt, seconded by Martinez to adjourn the meeting. Motion carried unanimously.

Calendar:

2-8-2021 Regular March meeting Council Room 6:30pm-earlier meeting on a trial basis.


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
March 9, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 7:00pm in the Council Chambers with the Pledge of Allegiance. Council members present: Wayne Fitterer, Alex Martinez, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Kevin Emter, Daniel Glasser, Lance Miller, Steve Glasser, Marilyn Doll, Melissa Rotzien & Jerod Klabunde (by phone), N Bittner, J Farrell, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Martinez, seconded by Orcutt to approve the consent agenda. Motion carried unanimously.

- Minutes from February 9, 2021 regular meeting
- February Financial Report
- March Bills

Cole Papers Inc.	77.02
Farmers Union Oil.	168.89
Glen Ullin Regional Airport.	1,926.56
Glen Ullin Super Valu.	39.98
Glen Ullin Times 361.57	
John Mahoney 600.00	
Lince Sanitation 9,230.00	
Marshall Lumber Company 39.05	
Matthew Bender. 27.08	
Morton County Auditor..... 3,360.00	
Napa Auto Parts 124.76	
Pollardwater..... 71.93	
Robertson Metal Recycling LLC 2,180.00	
Amazon 340.38	
AXA Equitable 274.97	
Blue Cross/Blue Shield 1,736.20	
Glen Ullin Job Development 260.20	
Montana-Dakota Utilities Co. 2,849.81	
Southwest Water Authority 7,047.62	
Verizon 50.90	
WRT 74.49	
WRT 56.61	
Wages, Benefits, Employer Taxes (February)..... 14,908.63	

Board Appointment: Moved by Martwick, seconded by Swanson to appoint Kevin Emter to the open council position. Motion carried unanimously. After the oath of office Emter took his chair at the council table.

307 4th St. S: Mr. Glasser presented a bill from Sheph's Construction for the cost of digging up his sewer line and cutting out the liner that was blocking the main. Moore Engineering has submitted the bill to BEK, the original construction company.

Ordinance 2021-3: Moved by Martwick, seconded by Martinez to approve the first reading of this ordinance reducing the lagoon dumping fee to \$25.00 per dump for all septic haulers except the Park District. Motion carried unanimously.

Ordinance 2021-4: Moved by Martwick, seconded by Orcutt to approve the first reading of this ordinance making tampering with a water meter a Class B misdemeanor. Motion carried unanimously.

Ordinance 2021-5: Moved by Martinez, seconded by W Fitterer to approve the first reading of this ordinance requiring property owners to mark and make visible curb stop covers and report any damage. All meters installed by a homeowner must be inspected by city personnel. And property owners must be present when a curb stop is turned on. Motion carried unanimously.

Pumphouse Water Leak: Moved by W Fitterer, seconded by Martinez to accept Glasser Welding & Excavation bid of \$3,000 labor plus parts to repair this leak. Motion carried unanimously.

Engineer: Jerod from Moore Engineering updated the council on possible projects/grants for the city. We currently have about 19 blocks of asbestos pipe and 14 blocks of cast iron pipe. Moved by W Fitterer, seconded by Martinez to have Jerod apply for a US Army Corp grant for the remaining blocks of old pipe to be replaced. Motion carried unanimously. It could take multiple years to be awarded a grant and would be 75% grant, 25% loan.

City Auditorium Committee: The proposed idea would be to move the kitchen upstairs and allow the food pantry to use the basement. Cost's will be gathered for improvements.

Maintenance:

- Gate fee at landfill will remain at \$20.00
- Moved by Martwick, seconded by Orcutt to purchase 2 totes of emulsion. Motion carried unanimously.

Purchase of lots: 63-0379000 & 63-0431000 Tabled until we have more information from our attorney

Gaming Permit: Moved by Martinez, seconded by Orcutt to approve the gaming permit for Mealbugs Mending Hearts. Motion carried unanimously.

Ice Barriers: Moved by Martinez, seconded by Martwick to not require ice barriers on new construction. Motion carried unanimously.

Portable Fences: Move by Martinez, seconded by Emter to not allow large portable fence panels due to wind issues. Motion carried unanimously.

Emergency Management: Moved by Orcutt, seconded by Martinez to assist with costs for getting the Glen Ullin Memorial Park siren on line. Motion carried unanimously.

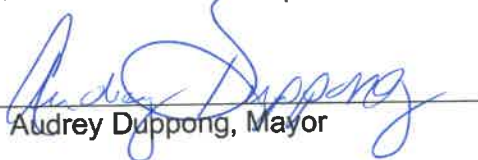
Sewer Charge: Moved by Orcutt, seconded by Martinez to waive the sewer fee for Lorraine Schirado for excess water used when her pipes froze. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

4-12-2021 Regular March meeting Council Room 6:30pm

4-12-2021 Board of Equalization Meeting Council Room 7:00pm


Audrey Duppong, Mayor


Vicki Horst, Auditor

Special Meeting
March 29, 2021

Mayor Duppong called the meeting to order in the Council Chambers at 6:30pm. Roll Call: Doug Martwick, Kevin Emter, Wayne Fitterer, Doug Martwick, Chasity Orcutt, and Brent Swanson. Absent: Alex Martinez. Also Present: Amy Morman, Nancy Bittner, Evelyn & Hendrix Bittner and Vicki Horst.

Agenda: Special Liquor License

Cost: All council members waived their fee.

Permit: Moved by Orcutt, seconded by Swanson to approve the special liquor license application for the Social Club on April 10 at the Parish Center. Motion carried unanimously.

Adjourn: Moved by Martwick, seconded by Emter to adjourn the meeting. Motion carried unanimously.



Audrey Duppong, Mayor



Vicki Horst, Auditor

Regular Meeting
April 12, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Alex Martinez*, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Gary Opp, Blake Dane, Bob Johnson, Deputy Kirchmeier, N Bittner, J Farrell, C Roth and V Horst.

Consent Agenda: Moved by Martwick, seconded by Emter to approve the consent agenda. Motion carried unanimously.

- Minutes from March 9, 2021 regular meeting
- Minutes from March 29, 2021 special meeting
- March Financial Report
- Site Authorization-American Legion at Rattler Gas
- Vendor Permit-The Scootin' Scoop
- Street Blockage 5-29-2021 Motorcycle Club Memorial Day Run
- April Bills

DRS Enterprises LLC.....	8,216.55
Farmers Union Oil.....	304.65
Ferguson Waterworks.....	409.92
Glasser Welding & Excavation Inc.	9,695.45
Glen Ullin Regional Airport.....	111.19
Glen Ullin Times.....	639.72
John Mahoney.....	600.00
Lince Sanitation.....	9,230.00
Marshall Lumber Company.....	75.20
Morton County Auditor.....	3,360.00
Napa Auto Parts.....	253.37
NorMont Equipment.....	1,315.46
North Dakota One Call, Inc.....	4.25
Prairie Supply Inc.....	103.45
Southwestern District Health Unit.....	60.00
Waste Not Recycling, LLC.....	222.00
Francisco Cerda.....	525.00
AXA Equitable.....	314.08
Blue Cross/Blue Shield.....	1,736.20
Glen Ullin Job Development.....	14.98
Montana-Dakota Utilities Co.....	2,175.27
ND Child Support Division.....	80.00
Southwest Water Authority.....	7,034.72
Verizon.....	50.90
WRT.....	77.30
WRT.....	56.80
Wages, Benefits, Employer Taxes (March).....	15,533.91

Building Permit: Moved by Martwick, seconded by Emter to approve a 4' variance for 310 D St S for a porch. Motion carried unanimously.

*Martinez arrived.

Moved by Martwick, seconded by Orcutt to approve the building permit for Marian Manor for a kitchen addition. Motion carried unanimously.

Moved by Emter, seconded by Orcutt to approve the revised truck route for the Marian Manor building project. Motion carried unanimously.

Sewer Line Repairs: Moore Engineering received confirmation of the payment from BEK for the Francisco Cerda & Daniel Glasser sewer line repairs.

Maintenance:

- An ad for summer help will be in the GU Times with application deadline of May 3rd.
- Starting April 21, the landfill will be open Wednesday's from 3:00-6:00pm until further notice.
- Sweeper: Moved by Martinez, seconded by Martwick to purchase necessary parts for the sweeper, approximately \$2,000.00 Motion carried unanimously.
- Gate Valves will be raised and Sakrete purchased to keep them in place.
- Cleaning of Gate Valves & curb stops. Moved by Martwick, seconded by Fitterer to hire Glasser's excavating for a half a day to clean these out. Motion carried unanimously.
- Crushed asphalt fees will be checked to see if we need to increase our price.
- Lagoon Water: Moved by W Fitterer, seconded by Martinez to restrict water to the golf course for irrigation until we have enough water in the lagoon system. Motion carried unanimously.
- 202 3rd St S: will wait to repair this curb stop until we have a grant.

Recess: Moved by Orcutt, seconded by Swanson to recess the meeting for 15 minutes for the BOE Meeting. Motion carried unanimously.

Upon completion of the BOE Meeting the Mayor reconvened the meeting.

Water Tower Line Grant: Wayne and Alex will work on getting a bid packet together for this project.

Street Repair: Moved by Martwick, seconded by Martinez to get bids to fix 7th & 8th Street. Motion carried unanimously.

Chip Sealing: Will check to see when the county is doing their chip sealing to see if we can get a better rate.

Police Report: Deputy Kirchmeier was present to discuss current policing needs. Trucks parked on a non-truck route need to be ticketed.

Ordinance 2021-3: Moved by Martwick, seconded by Emter to approve the second and final reading of this ordinance reducing the lagoon dumping fee to \$25.00 per dump for all septic haulers except the Park District. Motion carried unanimously.

Ordinance 2021-4: Moved by Martinez, seconded by Swanson to approve the second and final reading of this ordinance making tampering with a water meter a Class B misdemeanor. Motion carried unanimously.

Ordinance 2021-5: Moved by Martinez, seconded by Swanson to approve the second and final reading of this ordinance requiring property owners to mark and make visible curb stop covers and report any damage. All meters installed by a homeowner must be inspected by city personnel. And property owners must be present when a curb stop is turned on. Motion carried unanimously.

CBDG: Moved by Martinez, seconded by Orcutt to apply for a grant to replace curb stops in 2022. Motion carried unanimously.

Attorney: Ask Scott from Vogel Law Firm if he would like to visit with the council.

Main Street Sidewalks: Moved by Martwick, seconded by Orcutt to have all Main Street business that make changes to their sidewalks/gutters to put in trench drains. Motion carried unanimously.

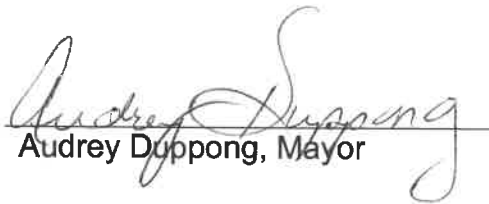
Emergency Management: Moved by Martwick, seconded by Orcutt to pay \$1500.00 towards the remote access for the park's siren. Motion carried unanimously. A fire mitigation meeting will be held on April 13, 2021 at 6:30pm. Community is invited to attend.

Software: Options will be explored for an alternative to the cloud platform.

Adjourn: With no further business, it was moved by Martinez, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

5-10-2021 Regular May meeting Council Room 6:30pm


Audrey Duppong, Mayor


Vicki Horst, Auditor

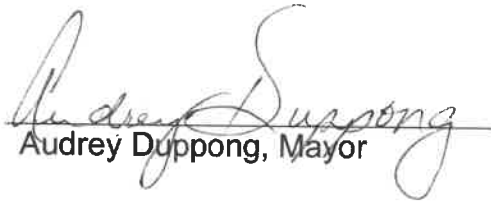
Special Meeting
April 19, 2021

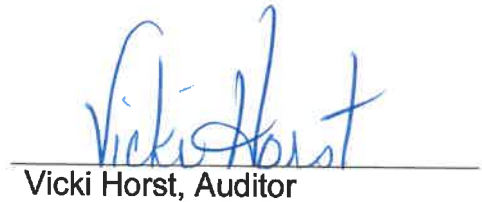
Mayor Duppong called the meeting to order in the Council Chambers at 6:30pm. Roll Call: Kevin Emter, Wayne Fitterer, Doug Martwick, Chasity Orcutt, and Brent Swanson. Absent: Alex Martinez. Also Present: Chuck Gerving, Bob Opp, Dana Gerving, Doug Schaefer, Chris Geiss, Whitey Boschee, Nancy Bittner, D Fitterer, C Roth and V Horst.

Agenda: Lagoon water for irrigating

After discussion, it was moved by Martwick, seconded by Swanson to make every effort to provide the Crossroads Golf Course with water as long as it does not damage the lagoon or cause the water to go septic. Motion carried unanimously.

Adjourn: Moved by Swanson, seconded by Emter to adjourn the meeting. Motion carried unanimously.


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
May 10, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Alex Martinez, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Sandy Gerving, John Filibeck, Patrick Dedeo, Michael Sierra, Blake Dane, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Emter to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes from April 12, 2021 regular meeting
- ✓ Minutes from April 12, 2021 Board of Equalization meeting
- ✓ Minutes from April 19, 2021 special meeting
- ✓ April Financial Report
- ✓ Site Authorizations-American Foundation of Wildlife, Nodak Sportsmen's Club
- ✓ Official Newspaper-Glen Ullin Times
- ✓ States Tax Collection Agreement with the State of North Dakota
- ✓ Street Blockage: 8-28-2021 street dance
- ✓ Mayor's Appointment: Renie Krein-Job Development
- ✓ Mayor's Appointment: Library board-Kathy Boschee, Janell Swanson, & Sharon Bertsch
- ✓ May Bills

Duppong's Inc.....	5.76
Ferguson Waterworks.....	126.57
Glasser Welding & Excavation Inc.....	3,000.00
Glen Ullin Regional Airport.....	9.55
Glen Ullin Times	305.00
GUPPIE's.....	20.00
J.P. Cooke Co.....	71.10
John Mahoney	600.00
Lince Sanitation	9,230.00
Marshall Lumber Company	123.12
Montana-Dakota Utilities Co.	708.75
Moore Engineering, Inc.....	695.60
Morton County Auditor	3,360.00
Napa Auto Parts	609.57
Northern Improvement Co.....	899.87
North Dakota One Call, Inc	18.00
HZ Electric LLC	783.70
Sanitation Products Inc.....	1,779.20
Shep's Construction & Excavation	3,900.00
Farmers Union Oil.....	176.67
AXA Equitable.....	297.01
Blue Cross/Blue Shield	1,736.20
Glen Ullin Job Development.....	1.25
Montana-Dakota Utilities Co.	2,079.36
Southwest Water Authority	8,089.22
Verizon	50.90
WRT ..	73.06
WRT ..	56.80
Wages, Benefits, Employer Taxes (April).....	17,157.33

Marian Manor Road Permit: Moved by Martwick, seconded by Martinez to allow the construction trucks to use E St to bring in supplies to the construction project. Motion carried unanimously.

Guns Sales: Moved by Emter, seconded by Martwick, to allow Mr. Filibeck to sell guns from his home at 311 4th St S with proper permitting from the state and following zoning ordinance 6.0606 #2. Motion carried unanimously.

Maintenance:

- Chester Miller Clean-up Day: Moved by Martinez, seconded by Swanson to approve the following: Wednesday, June 2 4-7pm and Saturday, June 5 9am-5pm. No garbage will be picked up but all residents can bring items to the landfill for free. There is a limit of 2 appliances per household and regular charges apply for tires.

City Auditorium: Will try to find plans of the building and then have council members check the structure. An estimate from CW Structural Engineers to review the structural soundness of the building was approximately \$900.00 and \$2-3,000 to remove 2 partial walls so they can work.

Tech Support Proposal: Moved by W Fitterer, seconded by Orcutt to approve the proposal by Bohn I.T. for setting up permanent cloud back up. Motion carried unanimously.

Visitor's Promotion Fund: Moved by Orcutt, seconded by Swanson to approve the committee's recommendation of \$4,000 to the Glen Ullin Park Board for targets for the archery range. Motion carried unanimously. No ordinance change will be made to regulate the committee.

Water Rate Study: The study was done by Midwest Assistance Program at no cost to the city. The city water rates appear to be sufficient to support the utility with concerns that higher wages could tax the budget. The fairness of our rates seems to favor small or no users of water and unfair to larger water users. The recommendation was to increase the user fee by \$3.00 per month to \$18.50 per month. The board will reconsider at the June meeting.


WRT: Moved by Swanson, seconded by Emter to vote for Thomas Fandrich as the director for District 4. Motion carried unanimously.

Summer Help: 3 applications were reviewed. An interview was held with Michael Sierra at the end of the meeting. Moved by Emter, seconded by Martwick to hire Michael at \$10.00 per hour and will review when he gets his drivers license. Motion carried unanimously with Martinez abstaining.

Adjourn: With no further business, it was moved by Orcutt, seconded by Martinez to adjourn the meeting. Motion carried unanimously.

Calendar:

6-14-2021 Regular June meeting in Council Chambers at 6:30pm


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
June 14, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Doug Martwick, Chasity Orcutt* and Brent Swanson. Absent: Alex Martinez. Also present: Emily Kottre, Jesse Wetzel, David Shephard, Steve Glasser, Justin Hagel, Mitchell Bettenhausen, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by Emter to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes from May 10, 2021 regular meeting
- ✓ May Financial Report
- ✓ Gaming Permits: Marian Manor, Randy Morman Memorial Cancer Fund, Crossroads Golf Association, American Legion, GU Senior Citizens, Sacred Heart Church, GU Public Schools Activities & Close Up, Guppies, GU Motorcycle Club
- ✓ Liquor License Renewals: Social Club, Asylum Bar, Rud Corporation
- ✓ Auditor Bond Resolution: \$652,121.00
- ✓ Health Insurance Release of Information
- ✓ Fireworks Location: 103 South Ave W-Alice Fitterer
- ✓ ARP Act HR1319-Terms & Conditions
- ✓ Free Tree Inventory Update
- ✓ June Bills

Ben Bohn	175.00
Cole Papers Inc.	240.19
Cordell Roth.....	146.16
Farmers Union Oil.....	28.76
Glen Ullin Regional Airport.....	458.12
Glen Ullin Times	493.39
John Mahoney	600.00
Lince Sanitation	9,230.00
Marshall Lumber Comp.....	531.74
Montana-Dakota Utilities Co.	334.25
ND Municipal Finance Officers Association	30.00
Morton County Auditor.....	6,360.00
Napa Auto Parts	287.17
ND Dept of Environmental Quality	10.00
North Dakota Rural Water Systems Association.....	250.00
Northwest Industrial Supply, Inc	409.10
Amazon.com.....	258.34
Amazon.com.....	71.88
AXA Equitable.....	299.12
Blue Cross/Blue Shield	1,736.20
Dakota Community Bank & Trust, N.A.....	1,683.64
Dakota Community Bank & Trust, N.	3,063.47
Glen Ullin Job Development	61.91
Montana-Dakota Utilities Co.	1,962.43
Southwest Water Authority	7,868.00

Verizon.....	50.90
WRT.....	56.98
WRT.....	90.59
Wages, Benefits, Employer Taxes (May).....	14,874.06

Road Closure: Moved by Emter, seconded by Martwick to allow Elm Ave E from D St S to E St S to be blocked off on July 3 for a block party. Motion carried unanimously.

Bids: Bids were opened for the Water Tower Line Replacement Project. Moved by Martwick, seconded by Swanson to accept the low bidder, Glasser Welding & Excavation for \$59,775.00 as long as he gets registered with SAM. Motion carried unanimously. Requested completion date November 1, 2021. Thank you to the other bidders Shep's Construction and Tand Construction.

115 North Ave W: Moved by Martwick, seconded by W Fitterer to allow J Wetzel to fill in the ditch along side his house. City maintenance will approve the plans. Motion carried unanimously.

*Orcutt arrived.

Vogel Law Firm: Justin Hagel introduced himself and explained the services he can offer the city. He will send an engagement letter for the city to review.

Food Vendors: Moved by W Fitterer, seconded by Orcutt to approve the food vendors permits for Al's Eatery & Other Brothers Catering for July 10, 2021. Motion carried unanimously.

Budget: Swanson & Orcutt volunteered to work on the 2022 budget.

Maintenance:

- Moved by Swanson, seconded by Orcutt to hire Astech Paving to do chip sealing for approximately \$88,000.00. A loan from RDFC will be explored for half of the paving cost with the balance paid for with funds from the general fund and sales tax fund. Motion carried unanimously.
- Moved by Orcutt, seconded by Emter to have Midwest Doors repair the old fire hall doors for approximately \$1,000. Motion carried unanimously.
- Moved by Swanson, seconded by Emter to purchase a truck load of cold mix. Motion carried unanimously.
- Maintenance will attend O & M Training on June 22 in Lincoln.

Ordinance 2021-6: Moved by Swanson, seconded by W Fitterer to place on first reading this ordinance increasing the user fee from \$15.50 to \$18.50 per the recommendation from the water rate study done by Midwest Assistance. Motion carried unanimously.

Cement Trucks: Clarification, ½ truck loads of concrete are only required on new pavement.

Grass Mowing: Will check Century Code for information on grass mowing.

Health Insurance: Moved by Orcutt, seconded by W Fitterer to renew current contract with BC/BS. No changes at this time. Motion carried unanimously.

Century Code Books: Moved by Orcutt, seconded by Emter to discontinue current subscription for ND Advance Service Code and try to sell hard cover Century Code Books. Motion carried unanimously.

CDBG: Hearing is June 23, W Fitterer and Martwick will attend along with the auditor.

Adjourn: With no further business, it was moved by Orcutt, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

6-29-2021 7:00pm Budget committee meeting

7-12-2021 6:30pm Regular July meeting in Council Chambers


Audrey Duppong, Mayor


Vicki Horst, Auditor


Special Meeting
June 17, 2021

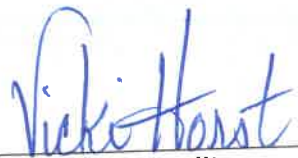
Mayor Duppong called the meeting to order in the Council Chambers at 5:00pm. Roll Call: Kevin Emter-by phone, Wayne Fitterer, Alex Martinez, and Chasity Orcutt. Absent: Brent Swanson & Doug Martwick. Also Present: Alice Fitterer, Hunter, Charlie & David Orcutt, N Bittner, and V Horst.

Agenda: Fireworks

Moved by Martinez, seconded by Orcutt to ban fireworks for 2021 due to the current drought. Motion carried unanimously.

Adjourn: Moved by Martinez, seconded by Fitterer to adjourn the meeting. Motion carried unanimously.


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
July 12, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Wayne Fitterer, Doug Martwick, Chasity Orcutt and Brent Swanson. Absent: Kevin Emter & Alex Martinez. Also present: Steve Glasser, Michael Peltz, Robert Schumacher, Justin Hagel-by phone, J Farrell, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Martwick, seconded by W Fitterer to approve the consent agenda.

Motion carried unanimously.

- ✓ Minutes from June 14, 2021 regular meeting
- ✓ Minutes from June 17, 2021 special meeting
- ✓ June Financial Report
- ✓ Preliminary Budget
- ✓ Resolution 2021-1 Increasing User Fee-second & final reading
- ✓ Notice to Proceed-Glasser's Excavation
- ✓ Notice of Award-Glasser's Excavation
- ✓ Construction Contract-Glasser's Excavation
- ✓ July Bills

Cordell Roth.....	149.52
Dakota Community Insurance.....	9,991.00
Darcy Fitterer.....	103.96
Duppong's Inc.....	79.84
Glen Ullin Regional Airport.....	20.31
Glen Ullin Super Valu.....	36.99
Glen Ullin Times.....	262.86
John Mahoney.....	600.00
Lince Sanitation.....	9,230.00
Cash-K Schlatter.....	25.00
Morton County Auditor.....	3,360.00
Napa Auto Parts.....	685.80
NorMont Equipment.....	1,133.25
Northern Improvement Co.....	2,233.00
North Dakota One Call, Inc.....	13.20
Rough Rider Industries.....	208.57
Southwestern District Health Unit.....	60.00
Wayne Fitterer.....	85.00
Northwest Industrial Supply, Inc.....	27.59
Glen Ullin Job Development.....	2.74
Montana-Dakota Utilities Co.....	1,872.84
Southwest Water Authority.....	10,497.22
Verizon.....	50.90
WRT.....	80.00
WRT.....	56.61
Wages, Benefits, Employer Taxes (June).....	17,576.73

Insurance Quote: Moved by Martwick, seconded by Swanson to approve the quote from Dakota Community Insurance as presented, no increase to the liability limits. Motion carried unanimously.

Zoning: Moved by Martwick, seconded by Orcutt to allow Michael Peltz to store recreational vehicles on his property at 100 10th St S as long as they don't block the site line for traffic and grass and weeds are properly trimmed. Motion carried unanimously.

401 North Ave E: Moved by Orcutt, seconded by Martwick to start the process to vacate the east/west alley in Block 36, Eastern Addition. Motion carried unanimously.

Vogel Law Firm: Moved by W Fitterer, seconded by Swanson to sign the Attorney Engagement Letter effective immediately. Motion carried unanimously.

Ice Cream Vendor: Moved by Orcutt, seconded by W Fitterer to reduce Scootn' Scoop's permit to \$25.00 for the season. Motion carried unanimously.

Accident: Estimates will be obtained for damage sustained to the 1997 Chev Pickup. The city expects the owner of the vehicle that rear-ended the pickup to pay for all damages.

Ordinance 2021-6: Increase the out of city limits charge from \$10.00 to \$16.50. Locations out of the city limits do not pay special assessments but use city water and sewer and should pay a similar charge as residents pay. Moved by Martwick, seconded by Swanson to place on first reading this ordinance increasing the OCL charge. Motion carried unanimously.

Emergency Manager: Will ask county for funds to place a new siren in the city park, as a second option a LEPC grant application will be submitted. The city would allow a fire danger index sign to be placed on city property if a suitable location can be found.

City Auditorium: Moved by Marwick, seconded by Swanson to allow the building committee to move forward with getting estimates and bids to repair the building.

Loan: Moved by Swanson, seconded by W Fitterer to approve the loan proposal from RDFC for a \$44,000 loan with a 5-year, annual repayment for chip sealing. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt, seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

8-09-2021 6:30pm Regular August meeting in Council Chambers


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
August 9, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer*, Doug Martwick, Chasity Orcutt and Brent Swanson. Absent: Alex Martinez. Also present: Will Butler (Midco), Steve Glasser, Chuck Gerving, J Farrell, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Martwick, seconded by Swanson to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes from July 12, 2021 regular meeting
- ✓ July Financial Report
- ✓ Ordinance 2021-6 Out of the City Limits Surcharge, second and final reading.
- ✓ League of City Registration for Councilmembers Orcutt & Swanson
- ✓ Special Liquor License-Asylum Bar Beer Garden 8-28-2021
- ✓ August Bills

Asphalt Surface Technologies Corporation.....	86,991.00
State of North Dakota	397.20
Cordell Roth.....	70.56
Dakota Pump & Control, Inc.	760.00
Farmers Union Oil.....	1,585.57
Glen Ullin Times	102.06
Lince Sanitation	9,230.00
Matthew Bender.....	114.43
Morton County Auditor.....	3,360.00
Napa Auto Parts	514.18
North Dakota Department of Health.....	16.00
North Dakota One Call, Inc.....	3.60
Montana-Dakota Utilities Co.	1,890.57
Southwest Water Authority	11,121.05
Verizon.....	50.90
WRT.....	56.61
WRT.....	75.22
Wages, Benefits, Employer Taxes (July)	19,158.25

*W Fitterer arrived.

Ordinance 2021-7 Midco Franchise: Moved by Orcutt, seconded by Swanson to place on first reading this ordinance renewing the franchise with Midcontinent Communications. Motion carried unanimously.

Water Tower Project: Project will be starting this week.

Water Tower Road: There is currently a 6' X 60' culvert in place, it was decided that a 4" X 60" would be sufficient for the area. Moved by Orcutt, seconded by Martwick to have Glasser Excavation replace the culvert under this road for less than \$6,000 while working on the water tower project. Motion carried unanimously.

Auto Accident: Moved by Martwick, seconded by Orcutt to buy back the 1997 Chev Pickup from Progressive Insurance for \$919.19, the totaled value of the pickup was \$3,622.75. Motion carried unanimously.

Lift Station: Moved by Emter, seconded by Swanson to purchase 2 stainless steel impellers from DPC for a cost of \$3,140.00. Motion carried unanimously. They will be installed at a later time.

Pumphouse: Moved by Martwick, seconded by W Fitterer to charge the golf course for the electricity used to pump water from well #3 to aid in golf course irrigation. Motion carried unanimously.

Irrigation: Moved by W Fitterer, seconded by Orcutt to suspend all water use for irrigation at the golf course until maintenance determines the water levels are sufficient. Voting yes: W Fitterer, Voting no: Emter, Martwick, Orcutt and Swanson. Motion failed. Chuck Gerving arrived at the meeting, after discussion, moved by W Fitterer, seconded by Swanson to suspend irrigation water to the golf course if the water drops to 2.5' in cell #3. Motion carried unanimously.

Maintenance:

- ✓ *Landfill Road:* Scoria estimates will be obtained for next months meeting.
- ✓ *Old Fire Hall Door:* Moved by Martwick, seconded by Emter to have the doors repaired by Midwest Doors or CS Doors, whomever is cheaper. Motion carried unanimously.
- ✓ *City Hall:* Two toilets will be replaced and estimates for replacing carpet in the office will be obtained.
- ✓ *Alley* behind the 400 block of E Street. Will check to see if that section line can be closed.
- ✓ *Street Repairs:* The maintenance department will put together a list of priority street repairs for next spring.

Emergency Trailer: Moved by Martwick, seconded by Emter to allow the park to use the EM trailer for the annual moto race. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt, seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

9-13-2021 6:30pm Regular September meeting in Council Chambers



Audrey Duppong, Mayor



Vicki Horst, Auditor

Special Meeting
August 11, 2021

Mayor Duppong called the meeting to order in the Council Chambers at 6:30pm. Roll Call: Wayne Fitterer, Doug Martwick, Chasity Orcutt and Brent Swanson. Absent: Kevin Emter & Alex Martinez. Also Present: Steve Glasser, Mike Bittner, N Bittner, and V Horst.

Agenda:

- Culvert Replacement-water tower hill
- Dike Repair
- Well #3 Pump Repairs

Culvert: Culvert costs were much higher than anticipated. Councilmembers inspected the culvert and felt it did not need to be replaced. Moved by Fitterer, seconded by Martwick to not replace the culvert. Motion carried unanimously.

Dike Repair: Moved by Fitterer, seconded by Swanson to have Glasser Excavation repair the dike for \$2,500 and dig and stockpile the clay dirt at the landfill for an additional \$500.00. The city will haul the dirt to the dike. Motion carried unanimously.

Pump: The pump's motor burned up from over use at well #3. Mr. Bittner will get prices for a replacement pump and a special meeting will be held 8-13-2021 at 7:30am to discuss costs.

Adjourn: Moved by Martwick, seconded by Swanson to adjourn the meeting. Motion carried unanimously.



Audrey Duppong, Mayor



Vicki Horst, Auditor

Special Meeting
August 18, 2021

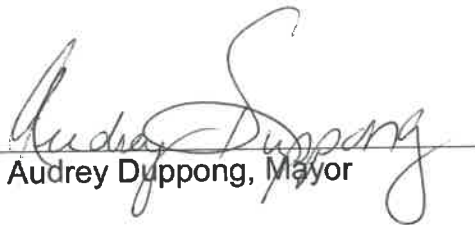
Mayor Duppong called the meeting to order in the Council Chambers at 7:00pm. Roll Call: Kevin Emter, Alex Martinez, Doug Martwick, Chasity Orcutt and Brent Swanson. Absent: Wayne Fitterer. Also Present: Mike Bittner, N Bittner, C Roth and V Horst.

Agenda:

- Well #3 Pump Repairs

Pump: Mr. Bittner presented information on the current pump and replacement pumps with 20HP, 25HP & 30HP. Moved by Martwick, seconded by Swanson to replace the current 30HP pump with a 25HP pump that pumps 85 gpm to 125 gpm for \$12,000 (pipe & wiring if needed are extra). Manufacture will be determined by warranty and availability to Mr. Bittner. Motion carried unanimously. Grants will be explored to help pay for this project.

Adjourn: Moved by Orcutt, seconded by Martinez to adjourn the meeting. Motion carried unanimously.


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
September 13, 2021

President Martwick called the regular meeting of the Glen Ullin City Council to order at 6:35pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Alex Martinez and Brent Swanson. Absent: Audrey Duppong and Chasity Orcutt Also present: Barry Giese, Jerod Klubunde, Becky Madche-by phone, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Swanson, seconded by W Fitterer to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: August 9, 2021 regular meeting
- ✓ Minutes: August 11 & 18, 2021 Special Meetings
- ✓ August Financial Report
- ✓ Final Budget
- ✓ 9-29-2021 last Wednesday landfill is open
- ✓ Mayor's Appointment: Wayne Fitterer to zoning committee
- ✓ Ordinance 2021-7 Second & Final Reading Midco Francise Agreement
- ✓ September Bills

State of North Dakota.....	251.58
Duppong's Inc.	900.15
Farmers Union Oil	211.34
Ferguson Waterworks	452.08
Glen Ullin Regional Airport.....	10.14
Glen Ullin Super Valu	18.40
Glen Ullin Times	253.68
Lince Sanitation.....	9,230.00
Mid-American Research Chemical.....	480.00
Marco Technologies LLC	60.00
Marshall Lumber Company	156.67
Matthew Bender	27.08
Morton County Auditor	3,360.00
Napa Auto Parts.....	337.35
North Dakota One Call, Inc	10.80
Schneider Brothers Electric, LLC	247.50
Vadim Municipal Software Inc.	928.97
Vogel Law Firm	612.50
Glen Ullin Job Development.....	1.38
Montana-Dakota Utilities Co.....	1,993.68
Southwest Water Authority	13,255.77
Verizon	50.90
WRT	56.61
WRT	87.69
Wages, Benefits, Employer Taxes (August).....	16,577.30

Conditional Permit: Moved by Swanson, seconded by Martinez to extend Madche's conditional permit for one month to allow them time to get quotes for scoria for their parking lot. Motion carried unanimously.

Engineers: Moved by Martinez, seconded by Swanson to increase our USACE Section 594 grant request amount to 4.9 million contingent on not losing our place in the grant priority list. Motion carried unanimously.

Commercial Zoning: Moved by Swanson, seconded by Martinez to approve the zoning committee's recommendation for building a Dollar General on parcel 48-0167000. The setbacks will be 10 feet on all sides according to their preliminary site plan dated 8-24-2021. Motion carried unanimously.

Food Pantry: Moved by Emter, seconded by Martinez to get two quotes to upgrade the electrical service. Motion carried unanimously.

Water Tower Project: A reducer valve was removed from our last project and was fairly new. It was used to connect the new 10" line with the old 8" line in this project.

Maintenance:

- ✓ *Landfill Road:* Moved by W Fitterer, seconded by Emter to have Winkler's Trucking deliver 2 loads of scoria. Motion carried unanimously.
- ✓ *Bus garage door:* Moved by Martinez, seconded by Swanson to have the door repaired by Liberty Doors and have them check all new doors in the shop for possible repairs. Motion carried unanimously.
- ✓ *Pea gravel:* Use leftover gravel from past projects in alleys as needed.
- ✓ *Omega Mix:* Moved by Emter, seconded by Swanson to order a ton of mix. Motion carried unanimously.
- ✓ *Darcy Fitterer:* He will semi-retire January 1, a proposal will be discussed next month for him to continue working for the city.

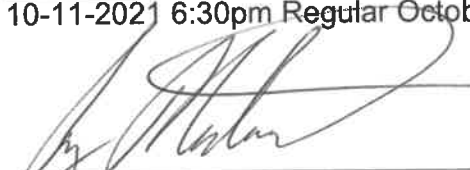
Cell Phone: Moved by Emter, seconded by Martinez to get a cell phone for the auditor or reimburse the auditor \$40.00 a month for use of her phone. Motion carried unanimously.

2021-8 Dog Ordinance: Moved by Martinez, seconded by Emter to increase the dog fine from \$25.00 to \$250.00 for the first offense. Motion carried unanimously.


Adjourn: With no further business, it was moved by Martinez, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

10-11-2021 6:30pm Regular October meeting in Council Chambers



Doug Martwick, President



Vicki Horst, Auditor

Alley Vacation
Public Hearing
September 13, 2021

President Doug Martwick called the meeting to order in the Council Chambers at 6:30pm. Roll Call: Kevin Emter, Wayne Fitterer, Alex Martinez and Brent Swanson. Absent: Audrey Duppong and Chasity Orcutt. Also Present: Barry Giese, Becky Madche, Jerod Klabunde, N Bittner, D Fitterer, C Roth and V Horst.

Agenda: Vacate alley

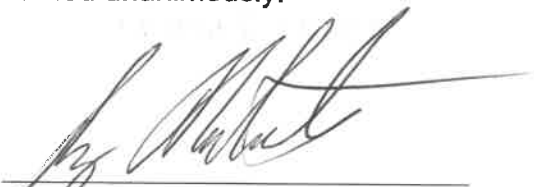
Legal Description: 20-foot alley in Block 36 of Eastern Addition of the City of Glen Ullin, running east and west between Proposed D & E Street. Said 20-foot strip lies north of Lots 1 through 12 and south of lots 13 and 32. (said alley is marked on the attached map).

Pursuant to NDCC 40-39-04, the Petitioners (Lauretta Schumacher, Kevin & Becky Madche) consent to all sewer, water mains, pipes, telephone, electric or cable television lines of the municipality or the municipality's grantees which currently may exist within the right of way of the public alley that is sought to be vacated. This vacated alley is unbuildable.

Comments: No comments against the vacation were presented.

Moved by Emter, seconded by Swanson to vacate this alley. Motion carried unanimously.

Adjourn: Moved by Martwick, seconded by Swanson to adjourn the meeting. Motion carried unanimously.



Doug Martwick, President



Vicki Horst, Auditor

Special Meeting
September 30, 2021

Mayor Duppong called the meeting to order in the Council Chambers at 8:00pm. Roll Call: Wayne Fitterer, Doug Martwick and Brent Swanson. Absent: Kevin Emter, Alex Martinez and Chasity Orcutt. Also Present: N Bittner, and V Horst.

Agenda:


- Grants

Pay order #1: Moved by Marwick, seconded by Fitterer to approve pay order #1 and change order #1 for the water tower project for a total of \$60,770.00. Motion carried unanimously.

CBDG: Moved by Martwick, seconded by Swanson to apply for this state CBDG. One block of D Street and 2 blocks of G Street watermain replacement with a 20% contribution. Motion carried unanimously.

Visitor's Grant: Moved by Martwick, seconded Fitterer to apply for a \$2,000 grant as a contribution to the Park Board's project of adding speakers to the downtown area. Motion carried unanimously.

Adjourn: Moved by Martwick, seconded by Fitterer to adjourn the meeting. Motion carried unanimously.


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
October 11, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Wayne Fitterer, Doug Martwick, Chasity Orcutt* and Brent Swanson. Absent: Kevin Emter and Alex Martinez. Also present: Becky Madche, Chuck Gerving, Jerome Boschee, Marilyn Doll, Cody Doll, Dana Gerving, Bob Opp, Deputy Krizan, N Bittner, D Fitterer and V Horst.

Consent Agenda: Moved by Swanson, seconded by Martwick to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: September 13, 2021 regular meeting
- ✓ Minutes: 9-13-2021 Public hearing
- ✓ Minutes: 9-30-2021 Special Meeting
- ✓ September Financial Report
- ✓ Visitor's Fund Grants: GUPPIES-\$1,500.00, City of Glen Ullin \$2,000.00
- ✓ Special Assessments: Grass, Water, South Ave Project, Rural Development Project
- ✓ 8' Variance for deck 411 3rd St S
- ✓ October Bills

Cordell Roth	65.52
Darcy Fitterer	22.55
Farmers Union Oil	92.04
Ferguson Waterworks	57.06
Glasser Welding & Excavation Inc.	2,500.00
Glen Ullin Regional Airport	72.37
Glen Ullin Times.....	180.32
Liberty Doors, LLC	1,040.00
Lince Sanitation.....	9,230.00
Marshall Lumber Company	112.67
Matthew Bender	300.36
Minnesota Valley Testing Labs	25.00
Morton County Auditor	3,404.96
Napa Auto Parts.....	295.96
North Dakota Department of Health	16.00
North Dakota League of Cities	45.00
Northern Improvement Co.....	267.00
North Dakota One Call, Inc	6.25
Southwestern District Health Unit.....	20.00
Vogel Law Firm	3,984.00
Winckler Trucking LLC	470.00
North Dakota Workforce Safety & Insurance.....	250.00
AXA Equitable	296.81
Blue Cross/Blue Shield.....	2,160.40
Glen Ullin Job Development.....	9.79
Montana-Dakota Utilities Co.....	1,715.78
Southwest Water Authority	9,148.16
Verizon	50.78
WRT	79.71

WRT	56.28
Wages, Benefits, Employer Taxes (September)	16,678.48

Dog Violations: Deputy Krizan told the council there have been some anonymous complaints about dogs running loose, dog bites and barking dogs. No action can be taken unless people file a written, signed complaint.

Conditional Permit: Moved by W Fitterer, seconded by Swanson to extend Madche's conditional permit for one month to get weeds under control and reevaluate for next year's permit. Motion carried unanimously.

2021-8 Dog Ordinance: Moved by Martwick, seconded by Orcutt to place this ordinance on second and final reading to increase the dog fine from \$25.00 to \$250.00 for the first offense, \$300.00 for second offense and \$350.00 for third offense. After conviction of the third violation the dog must be removed from the city. Court, attorney & administrative costs will be charged to the violator. Motion carried unanimously.

Golf Course: April 2022 discussion will be held to update the agreement between the golf course and city. Moved by Swanson, seconded by Orcutt to not charge the golf course for excess electric costs to run the pump at the pumphouse. Voting yes: Martwick, Orcutt, Swanson. Voting no: W Fitterer. Motion carried.

Food Pantry: Moved by Orcutt, seconded by Martwick to accept the bid from Hz Electric for the electrical upgrade for a cost of \$2,850.00. Motion carried unanimously.

Schirado Water: Moved by W Fitterer, seconded by Orcutt to provide water to Lots 13, 17, 18 in Block 7 at owner's expense. Quote will be obtained. Motion carried unanimously.

Maintenance:

- ✓ *Street lights, hydrants, manhole:* Moved by Swanson, seconded by Martwick to sell our excess supplies. Motion carried unanimously.
- ✓ *Gate Valves:* All 84 gate valves have been found and they all work.
- ✓ *Over 75 curb stops do not work.* A camera should be rented or borrowed to check some that don't work.
- ✓ *Sweeper Tires:* 2-14 ply tires will be purchased for \$350.00 from Farmers Union Oil.

City Auditorium: Moved by Martwick, seconded by Swanson to start rehabilitation. Voting yes: W Fitterer, Martwick, Swanson. Voting no: Orcutt. Motion carried.

Moved by Martwick, seconded by Swanson to have the brick sealed for \$10,000 or less. Motion carried unanimously. The building committee has some donations to help with the cost.

Emergency Manager: A free fire index sign is in progress and will be installed near Farmers Union Oil next spring. Still waiting on a grant to update the sirens.

Personnel Policy: Moved by Martwick, seconded by Orcutt to make the following updates to the personnel policy: Motion carried unanimously.

- ✓ *Summer hours:* May 1 to September 31 maintenance may start at 7:00am or later.

- ✓ *Winters hours:* October 1 to April 30 maintenance will start at 8:00am or 7:00am if snow removal is necessary.
- ✓ *Cell phone:* No texting or web browsing while operating vehicles or equipment while on duty.
- ✓ *Health Insurance:* Permanent part-time employees will receive 60% of a single health insurance plan if they work at least 64 hours per month.

Cell Phone: Moved by Martwick, seconded by Orcutt to supply the auditor with a cell phone. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt, seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

11-08-2021 6:30pm Public Hearing

11-08-2021 6:35pm Regular November meeting



Audrey Duppong, Mayor



Vicki Horst, Auditor

Community Development Block Grant
Public Hearing
November 8, 2021

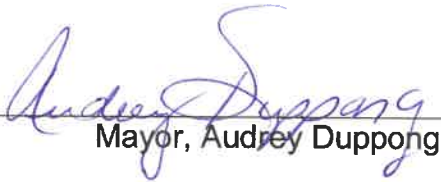
The public hearing was called to order by Mayor Audrey Duppong at 6:30pm in the Council Chambers with the following council members present: Kevin Emter (by phone), Doug Martwick and Brent Swanson. Absent: Wayne Fitterer, Alex Martinez and Chasity Orcutt. Also present: Becky Madche, Derrick Duppong, Kyla Sanders, Kim Kobilansky, Peter Remboldt, N Bittner, D Fitterer, C Roth and V Horst.

Project: 2021 Water tower line replacement

Purpose: CDBG Closing Hearing

The City of Glen Ullin has completed this project to replace 2 8" watermains with 1 10" water main running from the water tower to the city main. This project went well with no disruption to city water use. Glasser's Welding and Excavation LLC finished this project on time with one change order. The current connection was thought to be a 10" connector and it was an 8" so a new connection replacement was installed. The accepted bid was much lower than projected and we were able to return excess funds to LCRDC. The City of Glen Ullin is thrilled to have this project completed with funds made available through the Community Development Block Grant.

With no further comments, a motion to adjourn was made by Martwick, seconded by Swanson. Motion carried unanimously.



Mayor, Audrey Duppong



City Auditor, Vicki Horst

Regular Meeting
November 8, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:35pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter - by phone, Doug Martwick and Brent Swanson. Absent: Wayne Fitterer, Alex Martinez & Chasity Orcutt. Also present: Jerod Klabunde-by phone, Becky Madche, Derrick Duppong, Kyla Sanders, Kim Kobilansky, Peter Remboldt, N Bittner, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by Martwick, seconded by Swanson to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: October 11, 2021 regular meeting
- ✓ October Financial Report
- ✓ Building Permit-Dollar General
- ✓ Building Permit Demo-Krazy Customs
- ✓ November Bills

Darcy Fitterer.....	5.53
Duppong's Inc.....	55.00
Farmers Union Oil.....	588.32
Glen Ullin Pharmacy.....	5.99
Glen Ullin Regional Airport.....	128.66
Glen Ullin Times.....	217.90
Liberty Doors, LLC.....	425.00
Lince Sanit.....	9,230.00
Marco Technologies LLC.....	304.92
Marshall Lumber Company.....	99.81
Morton County Auditor.....	3,360.00
Napa Auto Parts.....	592.39
North Dakota One Call, Inc.....	3.75
Rural Development Finance Corporation.....	18,925.51
Universal Concrete Construction Inc.....	1,250.00
AXA Equitable.....	284.12
Bank of North Dakota.....	39,540.25
Blue Cross/Blue Shield.....	2,160.40
Glen Ullin Job Development.....	17.43
Montana-Dakota Utilities Co.....	1,768.32
Rural Development.....	130,049.00
Southwest Water Authority.....	9,143.13
Verizon.....	50.74
WRT.....	56.28
WRT.....	85.56
Wages, Benefits, Employer Taxes (October).....	18,332.03

Aging in the Community: A short presentation was given by Kyla Sanders about services available to persons 60 years old and older. Thank you, Kyla.

Abatement: Moved by Martwick, seconded by Swanson to deny the request to refund taxes paid in error by Dakotaland Feeds, they should try to collect from BNSF. Motion carried unanimously.

Faulty Meter: The school's meter has not been recording all water used since January 2019. A new meter is on backorder for a couple of weeks. The city will provide the meter but the school is responsible for the installation. Moved by Martwick, seconded by Swanson to allow the current by-pass as long as it has a lock that is only assessable by the city. Motion carried unanimously. The city will work with the school to determine the approximate unmetered water based on the next 6 months water use.

Demo Permit: 101 North Ave E, the house will be torn down and the water can't be shut off because the curb stop is bent. Maintenance will work on getting the curb stop fixed or they will kink the line.

Engineer: Jerod informed the council that the city has been selected to receive 75% loan forgiveness for a water main project. More information to come in the next couple of months.

Conditional Permit: Moved by Martwick seconded by Swanson to have Madche's schedule a meeting with the zoning committee as the one-year conditional permit is now expired. They have 90 days to get zoning changed. Motion carried unanimously.

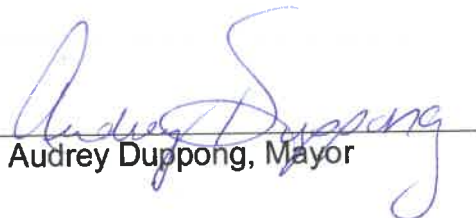
Maintenance:

- ✓ *City Auditorium*-sealant has been completed
- ✓ *Old Fire Hall*-electrical upgrade has been completed
- ✓ *Sweeper*- needed a new alternator, new tires are on and working well
- ✓ *Sewer Lines*-have been flushed, some are being watched for excess sewage
- ✓ *Garbage-truck* is wrecking the streets, some alternatives discussed were
 - *No residential dumpsters*
 - *Residents haul garbage to centralized dumpster*
- ✓ Mr. Fitterer said he has secured health insurance and will be able to work 1-3 days throughout the next year.

Adjourn: With no further business, it was moved by Martwick seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:

12-13-2021 6:30 Regular December meeting


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
December 13, 2021

Mayor Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Alex Martinez, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Becky Madche, Shawn Lince, Richard Elmer, N Bittner, J Farrell, D Fitterer, C Roth and V Horst.

Consent Agenda: Moved by W Fitterer, seconded by Martinez to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: November 8, 2021 regular meeting
- ✓ Minutes: November 8, 2021 public hearing
- ✓ Financial Report-November
- ✓ Hunters Safety-free use of Blue Room
- ✓ Street Closure 12-18-2021
- ✓ Annual Sherriff Contract 2022
- ✓ Randon Drug & Alcohol Testing Contract 2022
- ✓ Mobile Home Court Licenses: Johnson's Trailer Park, GU Apartments & RV Park
- ✓ Mayor's Appointments

Airport Authority	Jason Schmalenberger	5-year term	12-31-2026
Zoning Board	Bruce Morman-Rural	5-year term	12-31-2026
Zoning Board	Doug Martwick	5-year term	12-31-2026
Transportation Board	Audrey Duppong	3-year term	12-31-2024
Transportation Board	Kari Wetzel	3-year term	12-31-2024
Job Development	Betty DelaBarre	3-year term	12-31-2024
Job Development	Vicki Horst	3-year term	12-31-2024
Job Development	Nancy Bittner	3-year term	12-31-2024
GU Visitors' Committee	LeeAnn Streitmatter	4-year term	12-31-2025
GU Visitors' Committee	Stephanie Schantz	4-year term	12-31-2025

✓ December Bills

Dakota Pump & Control, Inc.	3,195.80
Duppong's Inc.	37.39
Farmers Union Oil.....	151.38
Ferguson Waterworks.....	2,429.76
Glen Ullin Park District.....	2,000.00
Glen Ullin Regional Airport.....	44.09
Glen Ullin Super Valu.....	23.38
Glen Ullin Times	522.31
Lince Sanitation	9,230.00
Marshall Lumber Company.....	69.05
Matthew Bender.....	93.85
Montana-Dakota Utilities Co.	246.23
Midwest Caulking, Inc.	10,000.00
Morton County Auditor.....	3,360.00
Napa Auto Parts	466.22
North Dakota One Call, Inc.....	35.00

Hz Electric LLC	2,850.00
Total Safety U.S., Inc.	365.00
Vogel Law Firm	1,249.50
Dakota Community Bank & Trust, N.A.	375.68
Glen Ullin Job Development	5.87
Montana-Dakota Utilities Co.	2,551.06
Southwest Water Authority	6,833.12
Verizon.....	178.87
WRT.....	69.11
WRT.....	56.28
Wages, Benefits, Employer Taxes (November)	15,215.42

Sanitation Contract: Moved by Swanson, seconded by W Fitterer to approve a 4% increase for another 3-year contract with Lince Sanitation. Motion carried unanimously.

Zoning Change: Moved by Orcutt, seconded by Martinez to non-renew the conditional commercial permit for Madcke’s on Block 1 . Motion carried unanimously.
 Moved by Orcutt, seconded by W Fitterer to have all non-owned vehicles and equipment on Block 1 removed by March 1. Motion carried unanimously.

Ordinance 2022-1: Moved by Martwick, seconded by Orcutt to place on first reading this ordinance regarding backflow preventors on all commercial properties to comply with state/federal requirements. Motion carried unanimously.

Maintenance:

- ✓ *Sander:* Working on electrical/solenoid problems
- ✓ *Debit Card:* Will get a card for the maintenance department.
- ✓ *656 Tractor:* Will keep for now as a backup.
- ✓ *Gate Valve Exerciser:* Reviewed a quote will get a couple more.
- ✓ *Insulation-Old Fire Hall:* Moved by Martwick, seconded by Martinez to apply for an energy assistance grant to install insulation. Motion carried unanimously.
- ✓ *Elevette:* Moved by Marwick, seconded by Orcutt to have it fixed if the cost is under \$2,000. Motion carried unanimously.

Siren: Moved by Martwick, seconded by Emter to accept the quote and apply to the Hazard Mitigation Grant Program for funds to replace our current siren. This grant is 75% Federal, 10% State and 15% City. Motion carried unanimously. Thank you to Mr. Farrell, our EM for getting quotes and securing grant funds, this siren will provide better coverage in the event of an emergency.

Zoning Change: Moved by Martwick, seconded by Swanson to provide a letter to Richard Elmer stating the city would look favorably on a zoning change to accommodate a new business. Motion carried unanimously.

Tree Committee: Moved by Emter, seconded by Martwick to look for 5 people to serve on a tree committee for the city. Motion carried unanimously.

Insurance: Moved by Martinez, seconded by Orcutt to add \$100,000 debris removal to the city auditorium for a cost of \$5.82 per year. Motion carried unanimously.

2018 Paving Project: Moved by Orcutt, seconded by Swanson to approve an extra principal payment of \$35,000 to RDFC for this loan. Motion carried unanimously.

Funds Transfer:

Moved by Martwick, seconded by Emter to moved \$2,900.00 from the general funds to the city auditorium fund

Moved by Emter, seconded by Martinez to move \$3,800.00 from the street light fund to the landfill fund. Motion carried unanimously.

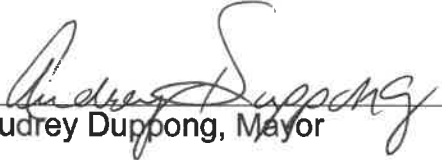
Moved by Martwick, seconded by Emter to move \$35,000 from the general fund and \$35,000 from the water fund to the highway fund to cover the costs of road repairs. Motion carried unanimously.

Resolution 2021-4. Moved by Martwick, seconded by Martinez to increase the garbage rates by 4% to cover the additional cost of the 3-year contract with Lince Sanitation.

Adjourn: With no further business, it was moved by Martinez seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

12-13-2021 6:30 Regular December meeting


Audrey Duppong, Mayor


Vicki Horst, Auditor

