

Regular Meeting
January 9, 2017

President of Council, Audrey Duppong, called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Dennis Emter, Doug Martwick, Anthony Schirado and Sid White. Absent: Mayor Terri Kloosterman and Kevin Kloosterman. Guests: N Bittner, Tom Lauer & V Horst.

Minutes: Moved by Schirado, seconded by White to approve the minutes from the regular meeting on December 12 and the special meeting on December 15, 2016. Motion carried unanimously.

Bills & Financial Report: Moved by Martwick, seconded by Schirado to approve the December and year-end financial report and pay the January bills. Motion carried unanimously.

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|---|----------|
| Lince Sanitation..... | 7,750.00 |
| Dakota Pump & Control, Inc..... | 760.00 |
| Glen Ullin Job Development..... | 165.43 |
| Glen Ullin Regional Airport..... | 1371.22 |
| Glen Ullin Super Valu..... | 87.18 |
| Glen Ullin Times..... | 238.49 |
| John Mahoney..... | 600.00 |
| MDU..... | 3,399.51 |
| Morton County Auditor..... | 3,360.00 |
| Napa..... | 907.31 |
| ND Department of Health..... | 16.00 |
| ND Rural Water..... | 230.00 |
| ND League of Cities..... | 1217.00 |
| ND Workforce Safety & Insurance..... | 1892.09 |
| Office of State Auditor..... | 165.00 |
| Southwest Water Authority..... | 6,941.29 |
| Verizon..... | 34.27 |
| WRT..... | 164.77 |
| Wages, Benefits, Employer Taxes (December)..... | 8,283.44 |

Police Report: Written report was presented.

Gas Tax: Research found that a 2 cent per gallon gas tax would generate approximately \$15,000 a year.

Ordinance Book: Schirado & Martwick will work on the ordinance chapter 7 water and sewer chapter. Duppong & White will work on chapter 5 policing.

Snow Removal: has been going well. Moved by Martwick, seconded by White to ask Zuroff's in Hebron to tow any vehicles that Doug's Body Shop cannot tow. Motion carried unanimously.

Snow Emergency: Moved by Martwick, seconded by Schirado to declare the City of Glen Ullin a winter snow emergency. Motion carried unanimously.

Saddle Club: Moved by Martwick, seconded by Emter to approve the annual Saddle Club Contract. Motion carried unanimously.

Policing Contract: Moved by Martwick, seconded by White to approve the annual Policing Contract with Morton County Sheriff's Department. Motion carried unanimously.

Personnel Policy Change: Moved by Schirado, seconded by White to add emergency pay on a holiday at time and a half. Motion carried unanimously.

Mobile Home Court Applications: Moved by Martwick, seconded by White to approve the applications for Schirado Mobile Home Park. Motion carried unanimously.

Mayor's Appointments: Appointments tabled until the February meeting.

City Maintenance Report: Everything is going well.


Auditor Report: The new accounting software has taken many hours to get it set up. The payroll and check printing and some reports have been used in January.

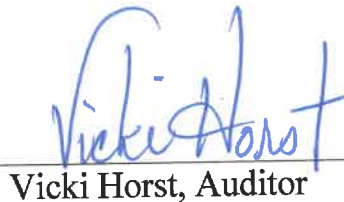
Adjourn: With no further business, it was moved by Martwick seconded by White to adjourn the meeting. Motion carried unanimously.

Calendar:

Special Election: January 17, 2016

Regular meeting: February 13, 2016 at 7:00pm


Audrey Duppong, President


Vicki Horst, Auditor

Regular Meeting
February 13, 2017

Mayor, Terri Kloosterman, called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Dennis Emter, Gary Glasser, Doug Martwick, Anthony Schirado and Sid White. Guests: Ron & Laura Amen, N Bittner, L Arnold, T Lauer & V Horst.

Minutes: Moved by Schirado, seconded by White to approve the minutes from the regular meeting on January 9, 2017. Motion carried unanimously.

Bills: Moved by Schirado, seconded by Emter to pay the February bills. Motion carried unanimously.

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|---|----------|
| Lince Sanitation..... | 7750.00 |
| Glen Ullin Job Development | 153.58 |
| Glen Ullin Regional Airport..... | 1273.16 |
| Farmers Union Oil..... | 686.16 |
| Napa | 576.43 |
| MDU | 104.15 |
| MDU | 3367.28 |
| Feist Computers..... | 49.50 |
| Vicki Horst | 16.82 |
| Black Mountain software | 1606.00 |
| BNSF Railway Company | 77.25 |
| ND Department of Health | 663.35 |
| ND Department of Health | 16.00 |
| Glen Ullin Times | 256.01 |
| John Mahoney..... | 600.00 |
| Morton County Auditor..... | 3360.00 |
| Southwest Water Authority | 6,941.29 |
| Bank of Glen Ullin | 15.00 |
| Verizon | 34.16 |
| WRT | 166.29 |
| Wages, Benefits, Employer Taxes (January) | 9,873.90 |

Police Report: Written report was presented.

Engineer:

Standards Committee: The board felt they would like the standards committee to be more involved with the upcoming water/sewer/streets project. A special meeting was set for Tuesday, February 28th at 6:00pm to review the video of the sewer lines to determine exactly which lines need to be replaced and relined.

Resolution 2017-1: Moved by Glasser, seconded by Martwick to approve this resolution granting Moore Engineering the ability to prepare a report as to the general nature of improvements subject to special assessments. Motion carried unanimously.

Gas Tax: The Senate introduced a bill to stop cities from implementing a gas tax. If it passes through the Senate we will have a chance to speak at the hearing in the House.

WRT Franchise: Moved by Martwick, seconded by White to approve the 20 year franchise with WRT. Motion carried unanimously.

Abatement: Moved by Martwick, seconded by Emter to approve an abatement of \$10,000 for the improvements and \$3,000 for the land for parcel # 63-0628000 at 308 4th St in Glen Ullin. Motion carried unanimously.

2016 Annual Audit: A check on costs of an annual audit from a couple of different CPA firms will be explored.

Ordinance Book: Martwick will work with our attorney to make the revisions to the water and sewer chapters and the animal control chapters that were reviewed the past month. The electric, building and business chapters will be reviewed in the coming month.

Mayor's Appointments: Moved by Glasser, seconded by White to approve the following mayor's appointments:

- Jason Schmalenberger-5 year term to airport authority
- Diane Schirado-unexpired 1 year term to job development
- Art Hellman-3 year term to job development
- Duane DelaBarre-3 year term to job development
- Jolene Muscha-3 year term to job development

Water Meter Reader: Moved by Emter, seconded by White to hire Savanna Horst as the new meter reader. Motion carried unanimously.


Blue Room: Pots, pans and cooking utensils are in short supply at the Blue Room. Donations will be requested and additional supplies may need to be purchased.

City Maintenance Report: Will we rent the durapatcher again this year? Moved by Martwick, seconded by Duppong to advertise for a full time seasonal maintenance person, pay depending on experience.

Adjourn: With no further business, it was moved by Glasser seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular meeting: March 13, 2016 at 7:00pm



Terri Kloosterman, Mayor



Vicki Horst, Auditor

Committee Meeting
Repair & Maintenance
Streets, Alleys & Sidewalks
February 20, 2017
9:00am


Attending: Gary Glasser, Doug Martwick, Anthony Schirado, Sid White, Rodney Ness-Swanson Equipment

Agenda: Durapatcher Pricing

Rodney Ness gave a presentation on the Durapatcher including rental price and purchase price. He also explained how the rental price could be applied to the purchase price if we rented for one month. Rodney explained that the machine we would be renting would be the same machine that we rented in 2016 and no one has used it since the City of Glen Ullin has used it. He gave those attending brochures on the Durapatcher.



Anthony Schirado



Sid White

Special Meeting
February 28, 2017

Mayor Terri Kloosterman called the special meeting of the Glen Ullin City Council to order at 6:45pm in the Council Chambers. Roll Call: Dennis Emter, Doug Martwick and Anthony Schirado. Absent: Audrey Duppong, ~~Dennis Emter~~ Gary Glasser and Sid White. Guests: N Bittner and V Horst.

Agenda: Resolution 2017-2
Special Liquor License
Gaming Permit

Resolution 2017-2: Moved by Emter, seconded by Martwick to approve this resolution recognizing the Randy Morman Memorial as a public spirited organization. Motion carried unanimously.

Liquor License: Moved by Martwick, seconded by Schirado to issue a special liquor license to the Social Club for Saturday March 11, 2017 for use at the Sacred Heart Parish Center. Motion carried unanimously.

Gaming Permit: Moved by Schirado, seconded by Emter to approve the gaming permit for the Randy Morman Memorial. Motion carried unanimously.

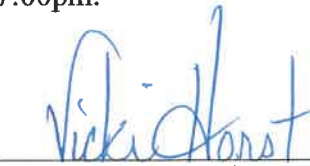
Cost of Meeting: Councilmen Emter, Martwick and Schirado waived their fee for this meeting. Motion carried unanimously.

With no further business, it was moved by Martwick, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-March 13, 2017 at 7:00pm.



Terri Kloosterman, Mayor



Vicki Horst, Auditor

Regular Meeting
March 13, 2017

Mayor, Terri Kloosterman, called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Dennis Emter, Gary Glasser, Doug Martwick, and Anthony Schirado. Absent: Sid White. Guests: Rodney Ness, Melissa Kuznia, Kevin Kloosterman, N Bittner, L Arnold, T Lauer & V Horst.

Minutes: Moved by Duppong, seconded by Schirado to approve the minutes from the regular meeting on February 13, 2017 and the special meeting on February 28 (with name correction). Motion carried unanimously.

Bills: Moved by Schirado, seconded by Martwick to pay the March bills excluding the bill presented by Todd Brausch. Motion carried unanimously.

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| Lince Sanitation | 7,750.00 |
| Glen Ullin Job Development..... | 279.45 |
| Glen Ullin Regional Airport..... | 2,316.58 |
| Marshall Lumber | 54.54 |
| Napa | 431.52 |
| MDU | 36.93 |
| MDU | 3,339.05 |
| ND Department of Health | 16.00 |
| Glen Ullin Times..... | 95.00 |
| Matthew Bender | 59.87 |
| Laser Specialist Inc. | 47.10 |
| ND One Call..... | 2.00 |
| John Mahoney | 600.00 |
| Morton County Auditor..... | 3,360.00 |
| Southwest Water Authority | 6,079.02 |
| Verizon | 34.14 |
| WRT | 164.33 |
| Wages, Benefits, Employer Taxes (February) | 8,552.70 |

Financial Report: Moved by Schirado, seconded by Emter to approve the January and February financial report. Motion carried unanimously.

Police Report: Written report was presented.

DuraPatcher: Moved by Schirado, seconded by Martwick to rent the 2005 DuraPatcher Model 125-DJT for one month, beginning May 1 with the Rental Purchase Option for purchase June 1. Motion carried unanimously. This is a purchase as is, no warrantee. A loan for this purchase will be pursued.

Standards Committee: Written recommendation was reviewed with the committee recommending a lesser cost option.

Engineer:

Phase I- Engineer Luke Arnold went through the project scope. The base plan was revised to include the E/W main sewer line, repair & relining of needed sewer lines south of tracks, the water main on

C Street and the water loop near the school. Alternatives by priority will be added to the project as money allows.

1. 2 blocks of water main on South Ave between Main & C Street
2. Storm sewer near Marian Manor Care Center
3. T liners
4. Sewer reline North of the tracks

Moved by Martwick, seconded by Glasser to go ahead with phase I with the new revised base plan and 4 priorities. Motion carried unanimously.

Legal Services Agreement: Moved by Martwick, seconded by Emter to approve the agreement with John Mahoney for this project. Motion carried unanimously.

Bond Council: Moved by Martwick, seconded by Glasser to approve the agreement for bond council with James Stuart on recommendation of Attorney Mahoney. Motion carried unanimously.

Standards Committee: Meeting Monday, March 27 at 7:00 to discuss the repayment of Phase I water/sewer project.

WRT Franchise: Moved by Martwick, seconded by Duppong to place on second and final reading the approval of the 20 year franchise with WRT. Motion carried unanimously.

2016 Annual Audit: Moved by Glasser, seconded by Martwick to approve the contract with Mahlum Goodhart, PC for \$6750.00. Motion carried unanimously.

Ordinance Book: Attorney & Auditor will complete final chapters.

Blue Room: A list of kitchen items was put together by Nancy Bittner. A donation request letter and a gaming application will be completed to help purchase these items.

Assessor Contract: Moved by Emter, seconded by Schirado to approve the contract with Linda Morris for the upcoming year with a \$3,000 annual payment. Motion carried unanimously.

City Maintenance Report: Moved by Martwick, seconded by Duppong to have Mr. Lauer work on an arrangement with Glasser Excavating to crush cement and asphalt with the proposal to be presented at the April meeting. Motion carried unanimously.

Attorney Report: Emter & Glasser will give the attorney the final information for having fences removed that cross city property.

CDBG Grant: Moved by Emter, seconded by Glasser to apply for a grant for replacement radio read buttons for our meters.


Adjourn: With no further business, it was moved by Duppong seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

Standards Committee Meeting: March 27, 2017 at 7:00pm

Regular meeting: April 10, 2017 at 7:00pm

Board of Equalization Meeting: April 10, 2017 at 8:30pm


Terri Kloosterman, Mayor


Vicki Horst, Auditor

Regular Meeting
April 10, 2017

Mayor Terri Kloosterman called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Dennis Emter, Gary Glasser, Doug Martwick, Anthony Schirado and Sid White**. Absent: Audrey Duppong. Guests: Patrick & Leticia Nakla, Alex Martinez, Steve Glasser, N Bittner, T Lauer & V Horst.

Minutes: Moved by Schirado, seconded by Emter to approve the minutes from the regular meeting on March 13. Motion carried unanimously.

Bills: Moved by Glasser, seconded by Schirado to approve the March financial report and pay the April bills. Motion carried unanimously.

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|--|----------|
| Lince Sanitation | 7,750.00 |
| Farmers Union Oil | 136.34 |
| Ferguson Waterworks | 4,408.89 |
| Glen Ullin Job Development | 279.45 |
| Glen Ullin Regional Airport | 63.43 |
| Glen Ullin Super Valu | 16.88 |
| Glen Ullin Times..... | 273.25 |
| John Mahoney | 600.00 |
| Marshall Lumber..... | 73.06 |
| MDU | 50.43 |
| MDU | 2,599.13 |
| Morton County Auditor | 3,360.00 |
| Napa | 162.05 |
| ND Department of Health..... | 16.00 |
| Opp Well Drilling | 736.20 |
| USTI | 200.00 |
| Linda Morris | 3,000.00 |
| Southwest Water Authority..... | 7,016.22 |
| Verizon..... | 34.18 |
| WRT | 188.10 |
| Wages, Benefits, Employer Taxes (March)..... | 9,214.28 |

Police Report: Written report was presented.

Fence permit with variance: Moved by Martwick, seconded by Emter to allow A Martinez to continue the fence line already in place at his house (310 Oak Ave W). Motion carried unanimously. The fence cannot be moved out further into the boulevard and any damage to the fence during winter snow removal would be at his own risk since it is already in the city boulevard.

Transit Merchant License: Moved by Emter, seconded by Schirado to approve a 30 day permit for Patrick Nakla for a food truck at a cost of \$50.00. Motion carried unanimously. Mr. Nakla was asked to return to the May meeting for further discussion on location and amount of days he will be serving.

Highway 49 Roadwork: The preconstruction meeting was attended by Schirado, Martwick and Lauer. The auditor will contract the county engineer to get the details on the sidewalk project in conjunction with the highway road work.

****Sid White arrived at the meeting.**

City Maintenance Report:

Seasonal Help: Moved by Martwick, seconded by Schirado to hire George Berry with a 30 day probation period at \$12.00 per hour. Motion carried unanimously. He will start on Wednesday, April 12th.

Landfill: Scheduled open date is Wednesday, April 19th. City clean-up day will be May 31 & June 1.

Wells: Both wells are set up and ready to sell water.

Equipment: Sweeper is leaking fuel and will be fixed. All summer equipment is out and getting ready for the season.

Crushed Concrete: Steve Glasser was present to discuss crushing gravel. He will not crush gravel for a percentage of the crushed product but would charge the going rate. As this would involve no trucking the council was in agreement. He offered a 10% discount in the form of crushing product for any work he does for the city.

Loan: The terms of a loan from the two local banks for the durapatcher were discussed.


Motorcycle Club Fun Run: Permission was granted to the Motorcycle Club to block off South Ave from 6:00pm to 2:00am for their annual run on Saturday, May 27, 2017.

Building Ordinance 2017-1: Moved by White, seconded by Schirado to place on first reading this ordinance to change the fencing permit to a flat \$25.00 per fence and no charge for portable sheds under 100 square feet. Motion carried unanimously.

Adjourn: With no further business, it was moved by White seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular meeting: May 8, 2017 at 7:30pm



Terri Kloosterman, Mayor



Vicki Horst, Auditor

2017 Board of Equalization Meeting

Tuesday, April 10, 2017
8:30pm

The Board of Equalization Meeting was called to order at 8:30pm by the Mayor Terri Kloosterman in the Council Chambers with the following Council Members present: Dennis Emter, Gary Glasser, Doug Martwick, Anthony Schirado, and Sid White. Absent: Audrey Duppong. Also present were City Assessor Linda Morris, Nancy Bittner, Steve Glasser, and Vicki Horst

City Assessor Morris provided a written report to the council based on the assessment roll from February 1, 2016 to February 1, 2017. There is an overall increase in value of about 8%. Five (5) notices were sent out to property owners that had either a 10% or \$3,000 increase on the value of their property.

Moved by Glasser, seconded by White to approve the 2016 tax values as presented by Assessor Morris. Motion carried unanimously.

A motion to adjourn was made by White, seconded by Emter. Motion carried unanimously.



Terri Kloosterman, Mayor



Vicki Horst, Auditor

Regular Meeting
May 8, 2017

Vice President Doug Martwick called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong**, Gary Glasser, Anthony Schirado and Sid White. Absent: Dennis Emter. Guests: Leticia Nakla, Shane Hellman, Laura Amen, Mike Foertsch, Luke Arnold, N Bittner, T Lauer & V Horst.

Minutes: Moved by Glasser, seconded by White to approve the minutes from the regular meeting and Board of Equalization meeting on April 10, 2017. Motion carried unanimously.

Bills: Moved by White, seconded by Schirado to approve the April financial report and pay the May bills. Motion carried unanimously.

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|---|----------|
| Lince Sanitation | 7,750.00 |
| Glen Ullin Job Development..... | 279.45 |
| Glen Ullin Regional Airport | 63.43 |
| Glen Ullin Times | 598.85 |
| John Mahoney | 600.00 |
| Marshall Lumber | 21.85 |
| MDU | 44.14 |
| MDU | 2458.43 |
| Morton County Auditor..... | 3,360.00 |
| Napa | 683.64 |
| ND Department of Health | 16.00 |
| ND Insurance Department..... | 60.00 |
| NorMont Equipment | 1085.80 |
| J.P. Cooke Co..... | 62.50 |
| Glasser Welding & Excavation Inc..... | 250.00 |
| Schaaf Trucking LLC..... | 600.00 |
| GUPPIES..... | 20.00 |
| Clay's Plumbing & Heating, Inc..... | 574.81 |
| Fisher Sand & Gravel Co | 698.38 |
| Southwest Water Authority | 6400.66 |
| Verizon..... | 72.70 |
| WRT | 162.74 |
| Wages, Benefits, Employer Taxes (April) | 9,941.07 |

Title VI: Moved by White, seconded by Schirado to approve this document presented by the Glen Ullin Transportation Department. Motion carried unanimously.

Moving/Building permit: Moved by White, seconded by Schirado to waive all fees for the GU Park District to move a garage from 216 C Street to the baseball diamond area.

Motion carried unanimously. The park district was approved to use the city loader to move some playground equipment at the park.

****Audrey Duppong arrived at the meeting.**

Bond Council Agreement: Moved by Duppong, seconded by Glasser to approve the contract with Arntson Stewart Wegner, PC. Motion carried unanimously.

Engineer: Resolution 2017-2: Moved by Duppong, seconded by White to approve the resolution creating and defining the boundaries for the sanitary, water & storm sewer improvement district. Motion carried unanimously.

Resolution 2017-3: Moved by Glasser, seconded by White to direct Moore Engineering to prepare a cost estimate for the sanitary, water & storm sewer improvement district. Motion carried unanimously.

Resolution 2017-4: Moved by Duppong, seconded by Glasser to confirm the appointment of the Special Assessment Commission. Motion carried unanimously.

South Ave: Morton County is giving the City \$875,000 to repair pavement on 8 blocks of South Ave with work to be completed by this fall and the final deadline of June 1, 2018. Moore Engineers gave the council 4 proposals to review. Two proposals included replacing utilities in the street and the other two were just road work. The council will have a special meeting on Thursday, May 11th to discuss which option if any will be the best for the city.

Task Order #2: The cost of the design portion of the project is a lump sum of \$92,500.00 with a task order to be signed at the special meeting if the project is approved.

Car Show: Moved by Schirado, seconded by Duppong to allow the annual car show to block off South Ave from Main St to B St from 9am to 5pm. Motion carried unanimously.

Sidewalk Project: Moved by White, seconded by Schirado to rent a stump grinder to remove stumps along D Street for the sidewalk project. Motion carried unanimously. The trees will be removed by the city maintenance personnel and then they will remove the tree stumps.

Ordinance 2017-2 Building Permits: Moved by White, seconded by Schirado to place on second and final reading this ordinance to change the fencing permit to a flat \$25.00 per fence and no charge for portable sheds under 100 square feet. Motion carried unanimously.

Building permit: Moved by White, seconded by Schirado to grant a 6' variance at 407 2nd St S to Gary Glasser for an addition to his garage. Voting yes: Duppong, Schirado & White. Abstain: Glasser. Motion carried.

Loan for Durapatcher: Moved by Glasser, seconded by White to accept the loan terms from Dakota Community Bank for a 5 year loan at 4% interest. Motion carried unanimously.

Janitor: Tabled until special meeting.

Hayland: Moved by White, seconded by Schirado to advertise the hayland cutting for bids with a 3 year contract instead of the annual contract of the past. Motion carried unanimously.

Sales Tax Collection Contract: Moved by White, seconded by Schirado to accept this biannual contract with the State of North Dakota. Motion carried unanimously.

Gaming Site Authorization: Moved by Duppong, seconded by Glasser to approve the site authorization for the American Wildlife Federation at the Social Club. Motion carried unanimously.

Official Newspaper: Moved by White, seconded by Duppong to designate the Glen Ullin Times as the official city newspaper. Motion carried unanimously.

Personnel policy: Moved by White, seconded by Duppong to have the attorney add a Family Medical Leave policy to the city personnel policy manual. Motion carried unanimously.

City Maintenance Report:

Curb Stops: Moved by Schirado, seconded by White to have Glasser Excavating repair the curb stops at 212 Main Street and 409 D Street. Voting yes: Duppong, Schirado & White. Abstain: Glasser. Motion carried.

Clean Up Day: Will be May 31, 2017 with June 1 as the alternative date in case of inclement weather.

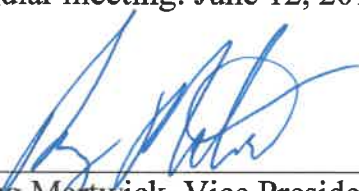
Well #2 is not producing any water.

Adjourn: With no further business, it was moved by White seconded by Duppong to adjourn the meeting. Motion carried unanimously.

Calendar:

Special meeting: May 11, 2017 at 8:30pm

Regular meeting: June 12, 2017 at 7:30pm



Doug Martwick, Vice President



Vicki Horst, Auditor

Special Meeting
May 11, 2017

President Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 8:30pm in the Council Chambers. Roll Call: Dennis Emter, Gary Glasser, Doug Martwick, Anthony Schirado and Sid White. Guests: Mike Roers, N Bittner and V Horst.

Agenda: Job Openings (Emergency Manager, Grass Mowing, Janitor and Lead Maintenance Person)
South Ave Street Project

Minutes: Moved by Glasser, seconded by Emter to approve the minutes from the regular meeting on Monday, May 8, 2017. Motion carried unanimously.

Janitor: Moved by Martwick, seconded by Schirado to hire Gail Christensen at \$12.00 per hour as the city janitor. Motion carried unanimously.

Emergency Manager: Moved by Martwick, seconded by Emter to hire Tim Jeffries as the emergency manager at \$600.00 per year. Motion carried unanimously.

Lead Maintenance: Moved by Emter, seconded by White to post the maintenance job opening on BisMan and with Job Service along with the Glen Ullin Times. Qualified candidate must have a Class B license with an air brakes endorsement. Salary DOE including benefits. Motion carried unanimously.

Wage Increase: Moved by Martwick, seconded by Emter to increase our seasonal employee, Wayne Berry to \$14.00 per hour. Motion carried unanimously.

Grass Mower: Moved by White, seconded by Emter to offer Dallas Schantz this position at \$12.00 per hour. Motion carried unanimously.

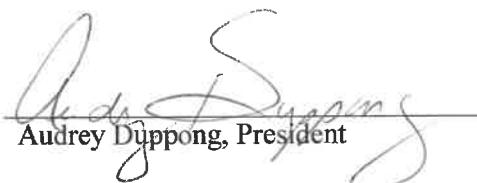
South Ave Street Project: Moved by Martwick, seconded by White to go with the proposed plan from Moore Engineering to redo the needed utilities and the full width street repair along with curb, gutter, sidewalk and storm sewers. Motion carried unanimously.

Project Repayment: Moved by Martwick, seconded by Schirado to pay for the South Ave Street Project with special assessments. Motion carried unanimously.

Task Order #2: Moved by White, seconded by Schirado to sign the agreement with Moore Engineering to do the South Ave Street Project. Motion carried unanimously.

With no further business, it was moved by Emter, seconded by Glasser to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-June 12 at 7:30pm.


Audrey Duppong, President


Vicki Horst, Auditor

Special Meeting
May 15, 2017

President Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:00pm in the Council Chambers. Roll Call: Gary Glasser, Doug Martwick, Anthony Schirado, Mayor Kloosterman by phone. Absent: Dennis Emter and Sid White. Guests: N Bittner and V Horst.

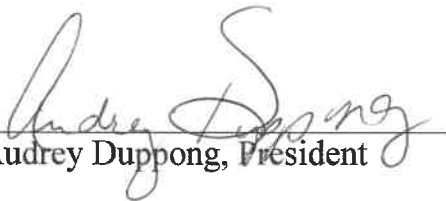
Agenda: Cleaning of water storage tank

Moved by Martwick, seconded by Glasser to purchase Sodium Hypochlorite to clean the tank using AWWA method 3. Motion carried unanimously.

- ✓ North tank was contaminated, it measures 32' in diameter, 14' deep which is approximately 84,000 gallons.
- ✓ AM on 5-16-2017 the tank will be filled 5% with fresh water and 5 quarts of sodium hydrochlorite will be added to achieve 50 ppm for a period of 6 hours.
- ✓ PM fill tank to capacity with fresh water and let stand for 24 hours.
- ✓ After 24 hours samples will be taken and sent to the State health lab for testing.

With no further business, it was moved by Duppong seconded by Martwick to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-June 12 at 7:30pm.



Audrey Duppong, President



Vicki Horst, Auditor

Special Meeting
May 18, 2017

President Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 8:45am in the Auditor's Office. Roll Call: Gary Glasser & Anthony Schirado. Dennis Emter & Mayor Kloosterman by phone. Absent: Doug Martwick and Sid White. Guests: Steve Glasser, N Bittner and V Horst.

Agenda: Water Break 200 block B Street

Moved by Schirado, seconded by Duppong to have Glasser Excavating dig up the street to see where the problem is. If it is just a saddle connection it will be repaired and the trench closed. If it is part of the main it is an old watermain which is approximately 150 feet from a new watermain. When the problem is discovered we may have another special meeting to decide if we want to replace this section of watermain.

With no further business, it was moved by Schirado seconded by Glasser to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-June 12 at 7:30pm.


Audrey Duppong, President


Vicki Horst, Auditor

Special Meeting
June 1, 2017

President Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 8:30pm in the Council Chambers beginning with the Pledge of Allegiance. Roll Call: Dennis Emter, Gary Glasser, Doug Martwick, Anthony Schirado and Sid White. Other Attendees: V Horst.

Agenda: Lead Maintenance Person Interview, Resignation


An interview was conducted. Moved by Emter, seconded by Martwick to offer the position at \$22.50 per hour and 60% paid of a family health insurance plan. A counter offer will be made of \$23.50 and 75% of the family health insurance plan if the original offer is not accepted. Motion carried unanimously.

The mayor, Terri Kloosterman, has resigned her position effective June 1, 2017. The board must wait 15 days to make an appointment or hold a special election.

With no further business, it was moved by Glasser seconded by White to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-June 12 at 7:30pm.


Audrey Duppong, President


Vicki Horst, Auditor

Special Meeting
June 12, 2017

President Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:00pm in the Council Chambers. Roll Call: Dennis Emter, Doug Martwick, Anthony Schirado and Sid White. Absent: Gary Glasser Other Attendees: V Horst.

Agenda: Lead Maintenance Person Interview

An interview was conducted. Moved by Emter, seconded by Schirado to offer the position to Shawn McLaughlin at \$20.00 per hour and 100% of a single health insurance plan and he must obtain a Class B license with airbrake endorsement by October 1. Motion carried unanimously.


The position was accepted and Mr. McLaughlin will start Wednesday, June 14, 2017.

With no further business the meeting was adjourned.

Calendar: Regular meeting-June 12 at 7:30pm.



Audrey Duppong, President



Vicki Horst, Auditor

Regular Meeting
June 12, 2017

Acting Mayor, Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Dennis Emter, Gary Glasser, Doug Martwick, Anthony Schirado and Sid White. Guests: Laura Amen, Mike Foertsch, Luke Arnold, N Bittner, & V Horst.

Minutes: Moved by Schirado, seconded by White to approve the minutes from the special meetings on May 11 and May 18, 2017. Motion carried unanimously.

Hayland Bids: One bid was received for the hayland at the lagoon. Moved by Martwick, seconded by Emter to accept the bid submitted by CJ Horst for \$5.00 per acre per year for the next three years. Motion carried unanimously.

Insurance Quote: Moved by Martwick, seconded by Schirado to accept the bid from NDIRF submitted by Farmers Union Insurance Agency. Motion carried unanimously. Business Auto-\$1,824.00, Inland Marine-\$813.00 and General Liability-\$4,722.00.

Railroad Crossing Project: Moved by Emter, seconded by Glasser to table final payment to TAND Construction until the July meeting in order to gather further information. Motion carried unanimously.

Fireworks: Moved by White, seconded by Glasser to table any changes to the fireworks ordinance. Motion carried unanimously.

Engineering Report:

2017 South Avenue Project: Moved by White, seconded by Emter to replace the street lights on South Ave with concrete bases and plain metal poles with LED lights while doing the street and utility project. Motion carried unanimously. Prices will be checked for decorative lightening for 2 blocks of South Avenue and the decision made at next month's meeting.

Resolution 2017-2: Moved by White, seconded by Emter to approve this resolution creating South Avenue Street and Utility Improvement District 2017-2. Motion carried unanimously.

Plan Set: Moved by Schirado, seconded by Martwick to approve the plan set presented by Moore Engineering for the 2017 South Ave Project with changes discussed at the meeting. Motion carried unanimously.

Advertise for Bids: Moved by White, seconded by Schirado to authorize Moore Engineering to advertise for bids for the 2017 South Avenue Project.

Liquor License: Moved by Emter, seconded by Martwick to approve the Liquor License for the Social Club. Motion carried unanimously.

Ordinance 2017-3 Liquor License: Moved by Martwick, seconded Emter to place on first reading this ordinance changing the price of Class A, B, C and D Liquor Licenses and to eliminate the special application for Sunday openings. Motion carried unanimously.

Gaming Permits: Moved by Emter, seconded by Schirado to approve the gaming permits for the Glen Ullin Lions, Marian Manor HealthCare Center, Crossroads Golf Association, Glen Ullin Motorcycle Club, Glen Ullin Public School-Close Up, American Legion Post 239, and Glen Ullin Public School-Activity. Motion carried unanimously.

City Maintenance Report:

Curb Stops: The curb stop at 304 Main St S does not work and will need to be replaced.

Pump House: Moved by Emter, seconded by Glasser to buy the parts (\$602.84) to make Well #3 available for selling large amounts of water. Motion carried unanimously.

Water Tower: Moved by White, seconded by Martwick to buy new hatches (\$848.30) for the water tower. Motion carried unanimously.

Durapatcher: The oil that was purchased to tar streets was to be used during the cool weather of April and early May. It does not set up in hot weather and it is just about at the end of its shelf life. The oil will be used up on C Street in the 200 block in the next week.

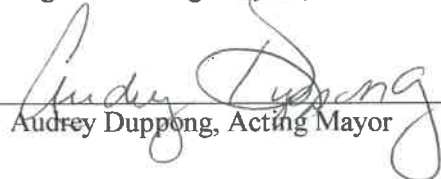
Bills: Moved by White, seconded by Schirado to approve the May financial report and pay the June bills. Motion carried unanimously

| | |
|--|-----------|
| Lince Sanitation..... | 7,750.00 |
| Glen Ullin Job Development | 279.45 |
| Glen Ullin Regional Airport..... | 36.54 |
| Farmers Union Oil..... | 493.17 |
| Glen Ullin Times | 374.26 |
| John Mahoney | 600.00 |
| MDU | 2,275.85 |
| Morton County Auditor..... | 3,360.00 |
| Napa | 332.94 |
| ND Department of Health | 16.00 |
| ND One Call..... | 22.55 |
| Glen Ullin Super Valu..... | 69.20 |
| Matthew Bender | 61.50 |
| Ferguson Waterworks..... | 4,966.50 |
| NorMont Equipment..... | 3,243.60 |
| Glasser Welding & Excavation Inc. | 7,680.00 |
| Indigo Signworks, Inc. | 2,183.54 |
| Hawkins, Inc..... | 40.00 |
| Light Tower Rentals..... | 400.00 |
| Arthur Duppong | 150.00 |
| Anthony Schirado..... | 537.27 |
| Health Chemistry Lab..... | 223.63 |
| Dakota Community Insurance..... | 16.00 |
| JM Gerving Machine Shop..... | 241.86 |
| Farmers Union Insurance | 7,359.00 |
| Southwest Water Authority | 10,159.67 |
| Verizon..... | 34.19 |
| WRT | 166.43 |
| Wages, Benefits, Employer Taxes (May)..... | 8,641.31 |

Adjourn: With no further business, it was moved by White seconded by Schirado to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular meeting: July 10, 2017 at 7:30pm


Audrey Duppong, Acting Mayor


Vicki Horst, Auditor

Special Meeting
July 6, 2017

President Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 8:30pm in the Council Chambers. Roll Call: Dennis Emter, Gary Glasser Doug Martwick, and Anthony Schirado Absent: Sid White. Other Attendees: Cipriano Banda, Tracy Hohertz, Ricardo Nolasco, N Bittner and V Horst,

Agenda: TAND Construction

Dump truck

Road repair

Tires

Mayor/Council position

Tand Construction: Two issues needed to be discussed regarding the final payment of the Tand Construction bill for the 2016 Sanitary Sewer Railroad line replacement project.

1. The road settled and additional asphalt was needed.
2. Withholdings for delays

Tand presented their position along with photographs taken during construction.

The council will talk with our engineer at our regular meeting to make a final decision on payment.

Dumptruck: A 2006 F550 single axel truck will be researched and driven to see if it would be a good fit for the city. A CDL would not be required to drive this truck.

Street Repair: Moved by Emter, seconded by Glasser to purchase an additional 2 totes of oil to finish crack sealing the streets. Motion carried unanimously.

Tires: Moved by Emter, seconded by Martwick to allow Anthony Schirado to bury his tires at the landfill providing we have paperwork from Custer Health or the state allowing the tires to be buried. He will dig a pit and cover them himself. Voting yes: Emter, Glasser, and Martwick. Abstain: Schirado. Motion carried.

Mayor: Moved by Martwick, seconded by Schirado to appoint Audrey Duppong as mayor. Motion carried unanimously. Moved by Emter, seconded by Glasser to publish the open council position, requesting interested persons to contact the city auditor. Motion carried unanimously.

President/Vice President of Council: The Vice President of the Council, Doug Martwick, will step up into the President's spot. Moved by Martwick, seconded by Schirado to appoint Gary Glasser as Vice President. Motion carried unanimously.

Adjourn: Moved by Glasser, seconded by Schirado to adjourn the meeting. Motion carried unanimously

Calendar: Regular meeting-July 10, 2017.


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
July 10, 2017

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Dennis Emter, Gary Glasser, Doug Martwick, Anthony Schirado and **Sid White. Guests: Lori Spina Hoherz, Cipriano Banda, Jim Johnson, Luke Arnold, N Bittner, & V Horst.

Minutes: Moved by Schirado, seconded by Emter to approve the minutes from the special meetings on May 15, June 1, June 12 and the regular meeting on June 12, 2017, and July 6, 2017. Motion carried unanimously.

Bills: Moved by Schirado, seconded by Glasser to approve the June financial report and pay the July bills. Motion carried unanimously

| | |
|---|-----------|
| Lince Sanitation | 7,750.00 |
| Glen Ullin Job Development..... | 582.63 |
| Glen Ullin Regional Airport | 70.19 |
| Glen Ullin Times..... | 546.02 |
| John Mahoney | 600.00 |
| Marshall Lumber | 33.67 |
| MDU | 1,961.68 |
| Morton County Auditor..... | 3,360.00 |
| Napa | 823.70 |
| ND Department of Health | 16.00 |
| Glen Ullin Super Valu..... | 85.87 |
| Ferguson Waterworks | 659.43 |
| Farmers Union Insurance | 7,359.00 |
| Southwest Water Authority..... | 14,713.61 |
| State Fire & Tornado..... | 1,412.02 |
| Tand Construction | 55,941.46 |
| Verizon | 34.27 |
| Vicki Horst..... | 22.99 |
| Bismarck Rental | 139.68 |
| WRT | 169.09 |
| Wages, Benefits, Employer Taxes (June)..... | 10,255.87 |

Vacant Council Position: The open position will be advertised in the Glen Ullin Times and interested persons shall come to the next meeting.

Gaming Permit: Moved by Emter, seconded by Schirado to approve the GUPPIE's gaming permit. Motion carried unanimously.

Fireworks: No change was made to the current ordinance.

Burn Ban Ordinance: Moved by Glasser, seconded by Emter to add to Chapter 4.0303 Item #5. "No fireworks use, i.e., igniting, lighting shall be allowed within city limits at times when a Morton County Fireworks Ban is in effect." Motion carried unanimously.

USTI Accounting software: Moved by Schirado, seconded by Emter to approve the annual renewal of \$645.75. Motion carried unanimously.

Ordinance 2017-3: Moved by Martwick, seconded by Glasser to place on second and final reading this ordinance changing liquor license fees. Motion carried unanimously. Class A \$850.00, Class B \$350.00, Class C \$450.00, Class D \$250.00, Class E \$1,100.00, Class F \$500.00 and the separate Sunday opening application and license has been eliminated.

Personnel Policy: Moved by Schirado, seconded by Martwick to add the FMLA policy to our personnel policy as presented by Attorney Mahoney. Motion carried unanimously.

Maintenance :

Meeting Attendance: It was the consensus of the board that the lead maintenance man should attend every even month's meetings.

Meter Pit: Prices will be checked for the cost of adding a meter pit on the north side of town.

Landfill: An ad will be placed to see if we could find a person interested in monitoring the landfill on Saturdays.

Dump Truck: The council moved outside to look at a single axel dump truck that was discussed at the special meeting on July 6. Moved by Emter, seconded by Glasser to offer Miles Bainter \$11,500 for the truck under the condition that the tire is fixed and the RAM is fixed under its current warrantee. Emter has authority to purchase the truck under the above conditions and may offer up to \$12,000. Motion carried unanimously.

** 8:17pm Sid White Arrived

Railroad Crossing Project: The second and final payments were discussed at length by line to come up with an agreement for payment. Moved by White, seconded by Schirado to make the second payment of \$55,941.46. Motion carried unanimously. Further discussion was held regarding the final payment.

Asphalt Repair: Moved by Emter, seconded by Glasser to not pay the \$12,354.16 billed for asphalt that needed to be replaced after settling. Motion carried unanimously.

Winter Maintenance: Moved by Martwick, seconded by Schirado to pay \$1,931.73 for winter maintenance. Motion carried unanimously.

Liquidated Damages: Moved by Glasser, seconded by White to forgive the Liquidated Damages. Voting yes: Glasser, Martwick, Schirado, and White. Voting no: Emter. Motion carried. The amount of LD's were 1-20 days depending on which day you started calculating the project start date and if Tand was given 5 or 10 days due to delays with the Sprint fiber line.

Final Payment: The final payment should be approximately \$15,700.00 which include retainage, winter maintenance and gravel tickets not previously paid.

Engineering Report:

Authorization: Moved by Schirado, seconded by White to authorize Mayor Audrey Duppong to execute all documents on behalf of the City of Glen Ullin related to USDA Rural Development applications and funding. Motion carried unanimously.

2017 South Avenue Project: Three bids were opened on Friday, July 7. No irregularities were found. Moved by Martwick, seconded by White to award the contract to Knife River. Voting yes: Emter, Glasser, Martwick, and White. Voting no: Schirado. Motion carried. Moore Engineering should relay to Knife River that we want an agenda and minutes prepared each week during construction.

BND Loan: Moved by Martwick, seconded by Emter to submit the loan application to The Bank of North Dakota for the 2017 South Avenue Project. Motion carried unanimously.

Water Meter Reading Equipment: Moved by Schirado, seconded by White to purchase a new wand to read meters if the current one is found to be faulty. Motion carried unanimously.

Water Meter Reader: Moved by Emter, seconded by Glasser to hire our current back up reader, Art Duppong to read the meters each month. Motion carried unanimously.

New Ordinance Book: Moved by Emter, seconded by Schirado to place on first reading the whole revised ordinance book and have it printed. Motion carried unanimously.

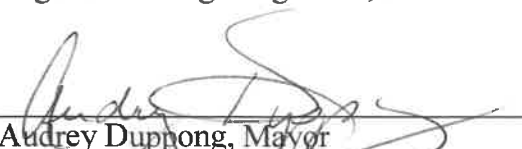
Durapatcher Loan: Moved by White, seconded by Schirado to borrow \$26,800.00 from Dakota Community Bank & Trust for a 2005 Durapatcher Model 125-DJT, Serial #14074. The Acting Mayor and City Auditor are hereby authorized and directed to execute all documents necessary for the closing of the transaction evidenced by the loan.

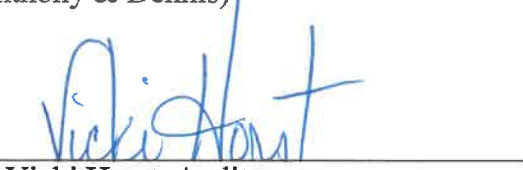
Adjourn: With no further business, it was moved by Schirado seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

Budget Meeting: July 18, 2017 at 1:00pm (Sid, Anthony & Dennis)

Regular meeting: August 14, 2017 at 7:30pm


Audrey Duppong, Mayor


Vicki Horst, Auditor

Committee Meeting: Budget & Finance

Date: July 18, 2017

Time: 1:00PM

Place: Auditors Office

Attendees: Anthony Schirado, Sid White and Vicki Horst

Agenda: Preliminary Budget

Recommendation: It was decided to not increase the mils from the 2016 budget.

Request: The city auditor asked for a substantial raise.



Committee Meeting: Personnel & Budget

Date: July 26, 2017

Time: 8:40pm

Place: Council chambers

Attendees: Audrey Duppong, Gary Glasser, Anthony Schirado, Sid White and Vicki Horst

Agenda: Preliminary Budget & Employee Raises

Recommendation: After much discussion the recommended raise for the auditor was 3% and raises for all employees were set, see wage worksheet.

Recommendation: Increase the forestry budget to maybe allow for some tree planting in boulevards

Recommendation: Purchase cash module for the accounting software.

Recommendation: Pay for the dues for the auditor to join the ND Finance.

Recommendation: Increase travel budget to allow for more training for employees and board members.





Special Meeting August 10, 2017

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:40am in the Council Chambers. Roll Call: Dennis Emter, Anthony Schirado and Sid White by phone. Absent: Gary Glasser and Doug Martwick. Guests: N Bittner and V Horst.


Agenda: Special Liquor License

Cost: \$120.00

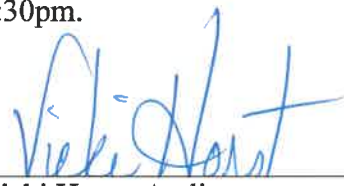
Liquor License: Moved by Emter seconded by Schirado to issue a special liquor license to the Social Club for Saturday, August 11, 2017 and Friday, September 1, 2017 for use at the Sacred Heart Parish Center for weddings. Motion carried unanimously.

With no further business, it was moved by White, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-August 14, 2017 at 7:30pm.



Audrey Duppong, Mayor



Vicki Horst, Auditor

Regular Meeting
August 14, 2017

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Dennis Emter, Gary Glasser, Doug Martwick, and Anthony Schirado. Absent: Sid White. Guests: Deputy Zack Aguon, Alex Martinez, Bruce Morman, Doug Schaefer, Tim Jeffries, Melissa Rotzien, Luke Arnold, Nancy Bittner, Shawn McLaughlin, & V Horst.

Minutes: Moved by Martwick, seconded by Schirado to approve the minutes from the regular meeting on July 10, 2017 and special meeting on August 10, 2017. Motion carried unanimously.

Bills: Moved by Schirado, seconded by Emter to approve the July financial report and pay the August bills. Motion carried unanimously

| | |
|---|-----------|
| Lince Sanitation..... | 7,750.00 |
| Dakota Pump & Control..... | 1340.00 |
| Duppong's Inc. | 278.00 |
| Farmers Union Oil..... | 641.68 |
| Glen Ullin Job Development..... | 582.63 |
| Glen Ullin Regional Airport..... | 28.20 |
| Glen Ullin Times..... | 445.05 |
| John Mahoney..... | 600.00 |
| Marshall Lumber..... | 13.99 |
| MDU..... | 1,411.50 |
| Morton County Auditor..... | 3,360.00 |
| Napa..... | 340.06 |
| ND Department of Health..... | 16.00 |
| ND One Call Inc..... | 9.00 |
| Glen Ullin Super Valu..... | 49.99 |
| Vicki Horst..... | 498.09 |
| Ferguson Waterworks..... | 907.27 |
| Glasser Welding & Excavation Inc..... | 6,537.50 |
| Farmers Union Insurance..... | 276.00 |
| The Bismarck Tribune..... | 392.00 |
| Dakota Farm Equipment..... | 84.96 |
| Southwest Water Authority..... | 12,507.36 |
| Verizon..... | 34.71 |
| WRT..... | 174.15 |
| Wages, Benefits, Employer Taxes (July)..... | 12,135.54 |

Vacant Council Position: Moved by Martwick, seconded by Schirado to appoint Alex Martinez to the open council position. Motion carried unanimously. The oath of office was taken by new council member Martinez and he took his place at the table. Welcome to the Council!

Fall Festival: Bruce Morman attended to update the council on the location of activities for the fall festival due to the South Ave Street reconstruction. The parade route will be from the Marian Manor Health Care following Oak Ave to Third Street. The street dance will be held on the North end of Main Street. Moved by Martwick, seconded by Emter to pay for the porta potties for the Fall Festival. Motion carried unanimously.

Building Permit/Variance: Moved by Schirado seconded by Emter to approve the 6' variance for the property at 303 Second St S. Motion carried unanimously.

Building Permit Fees Clarification: If a deck is removed and made larger, only the extra square footage is to be charged which will most likely be the minimum fee of \$80.00.

Emergency Manager: Tim Jeffries was present to discuss current issues with the emergency management department. With board approval, he will contact BNSF to see if they would manage the cattails along the tracks near 5th & 6th Street. The emergency radios will need to be updated to add the state radio channels. The board asked that any request for funds be in writing and presented to the board for approval.

NDPDES Application: Moved by Martwick, seconded by Glasser to approve this application for storm water discharge associated with construction activity. Motion carried unanimously.

Engineering Report:

Task Order #2: Moved by Martwick, seconded by Emter to pay Moore Engineering \$92,500.00 for the design phase of the South Ave Project contingent on receiving the money from our loan application. Motion carried unanimously.

Task Order #3: Moved by Schirado, seconded by Emter to approve this task order for approximately \$162,000.00 for Resident Project Representation Services. Motion carried unanimously.

Pedestrian Lights: The cost will be checked for adding two pedestrian lights to Burlington Park.

Spec plans for Phase 1 of the RD project are available in the office for review by the council before next month's meeting.

Advertise for bids: At the September meeting, we should approve the advertisement of bids for Phase one of the RD Project.

Contact Person: moved by Emter, seconded by Schirado to appoint Mr. McLaughlin as the contact person for the South Ave Project. Motion carried unanimously.

D Street Sidewalk Maintenance: Moved by Marwick, seconded by Glasser to have city maintenance maintain the first 30 feet of county right of way for the school crossing. Motion carried unanimously.

Transportation Department: We will continue to advertise the open positions. Other vehicles that may not need a CDL to drive them will be explored.

Preliminary Budget: Moved by Schirado, seconded by Glasser to approve the preliminary budget as presented with no mill increase and the following wage increases. Effect January 1,

2018-Water Meter Reader \$200.00 per month, full time Maintenance \$20.00-\$22.00 per hour plus benefits depending on CDL status, seasonal maintenance \$12.00 per hour, Emergency Management \$150.00 per quarter, Janitor \$12.00 per hour, Water Billing & Receiving \$790.90 per month, Auditor \$2079.36 per month.

Motion carried unanimously.

Maintenance:

Degreaser: Moved by Emter, seconded by Schirado to purchase a 50-gallon drum of degreaser for the lift station. Motion carried unanimously.

Railroad Mowing: Moved by Emter, seconded by Schirado to mow the railroad property on the North side of the tracks, no haying allowed. Motion carried unanimously.

Shop Door: Midwest Doors will be contacted to fix door #1.

Seasonal Help: Moved by Schirado, seconded by Emter to hire John Hasley at \$12.00 per hour for the landfill and seasonal grass mowing. Motion carried unanimously.

Debit Card: Moved by Schirado, seconded by Martwick to get a debit card for use by the mayor. Motion carried unanimously.

Special Assessments: Moved by Martwick, seconded by Emter to approve the list of special assessments (tree removal, grass mowing, water bill, building removal) which will be submitted to the county for addition to the 2017 tax roll. Motion carried unanimously.


Transfer for Funds: Moved by Glasser, seconded by Emter to transfer \$40,000.00 to the Sewer Fund (602) from the Sales Tax Fund (701) for the 2016 Railroad Crossing Project. Motion carried unanimously. Moved by Glasser, seconded by Schirado to transfer \$12,000 from the General Fund (100) to the Highway Fund (201) for the purchase of the 2005 Ford Truck. Motion carried unanimously.

Adjourn: With no further business, it was moved by Schirado seconded by Martinez to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular meeting: September 11, 2017 at 7:30pm

South Avenue Construction Meetings: Wednesday mornings at 8:00am until project complete



Audrey Duppong, Mayor



Vicki Horst, Auditor

Special Meeting
August 28, 2017

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers. Roll Call: Gary Glasser, Alex Martinez, Doug Martwick, and Anthony Schirado. Absent: Dennis Emter and Sid White. Guests:

| | | | |
|-----------------|---------------|---------------|----------------|
| Jeff Heinle | Amy Heinle | Kathy Boschee | Whitey Boschee |
| Brian Schneider | Shawn Dziuk | Lydia Kottre | Emily Kottre |
| Linda Duppong | Tim Duppong | John D Barry | Andy Helgeson |
| Sarah Fox | Nancy Bittner | Dawn Walberg | Vicki Horst |
| Mike Aubol | | | |

Agenda: D Street Sidewalk Project & Crosswalk
Meeting Recorded by: Mike Aubol, Morton County Engineer

A presentation was given by Mike Aubol regarding current plans for the sidewalk to be built on D Street South. When construction on Highway 49 is finished, the crosswalk and blinking lights will not be replaced unless there is a landing pad on both sides of the crosswalk. This would require at least one block of sidewalk to be connected to the crosswalk on the north side of Highway 49.

Pros and cons of the project were discussed and guests were given time to voice their opinions. All in attendance were concerned for the safety of students walking to school. Alternatives to the D St sidewalk were discussed. Some ideas were discussed and rejected because of price or practicality. All in attendance seemed to be in favor of installing a pedestrian lane on the East side of D Street. No parking would be allowed on that side of the street. Residents of D Street in attendance were in favor, even if they would lose on-street parking. The board instructed Mr. Aubol to see if he could get DOT approval of this option.

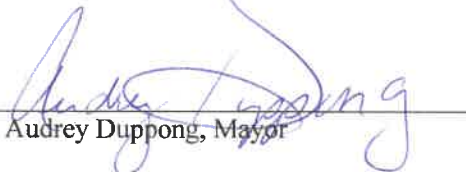
Moved by Martwick, seconded by Glasser to table this issue until we have information from the DOT regarding the pedestrian lane on D Street. Motion carried unanimously.

Moved by Martwick, seconded by Glasser to proceed with the pedestrian lane if the DOT approves this option as a landing for the crosswalk. Motion carried unanimously.

Mr. Aubol will be in contact with Mr. Glasser and Mr. Martwick regarding the information he receives from the DOT. If the pedestrian lane is approved by the DOT there will not be another special meeting, if the DOT will not allow the pedestrian lane another special meeting will be called to see how council wants to proceed.

With no further business, it was moved by Glasser, seconded by Schirado to adjourn the meeting. Motion carried unanimously.

Calendar: Grant Hearing, September 7, 2017 at 10:30am at the LCRD Council office-Mandan, ND
Regular meeting-September 11, 2017 at 7:30pm.


Audrey Duppong, Mayor


Vicki Horst, Auditor

Regular Meeting
September 11, 2017

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Dennis Emter, Alex Martinez, Doug Martwick, and Anthony Schirado. Absent: Gary Glasser and Sid White. Guests: JoAnn Beckman, Jerome Nagel, Luke Arnold, Nancy Bittner, and Vicki Horst.

Minutes: Moved by Martwick, seconded by Schirado to approve the minutes from the regular meeting on August 14, 2017 and the special meeting on August 28, 2017. Motion carried unanimously.

Bills: Moved by Schirado, seconded by Emter to approve the August financial report and pay the September bills. Motion carried unanimously, with one exception, Martwick voted no on the final bill for Tand Construction.

| | |
|--|-----------|
| Farmers Union Oil | 180.65 |
| Ferguson Waterworks..... | 1,405.21 |
| Glen Ullin Job Development | 7.33 |
| Glen Ullin Regional Airport..... | 54.33 |
| Glen Ullin Super Valu | 11.18 |
| Glen Ullin Times | 257.08 |
| John Mahoney..... | 600.00 |
| Kano Laboratories Inc. | 282.90 |
| Lince Sanitation..... | 7,750.00 |
| Marshall Lumber | 37.49 |
| Matthew Bender | 380.98 |
| Midwest Doors | 180.00 |
| MDU | 1,411.50 |
| Morton County Auditor..... | 3,360.00 |
| ND One Call Inc. | 22.00 |
| Swanston Equipment corporation..... | 2,250.00 |
| Team Lab..... | 1,666.50 |
| United Systems Technology, Inc..... | 645.75 |
| Tand Construction, LLC..... | 23,947.77 |
| Southwest Water Authority | 9,046.12 |
| Verizon | 34.73 |
| WRT | 173.96 |
| Wages, Benefits, Employer Taxes (August) | 10,811.81 |

Abatements: Moved by Martwick, seconded by Schirado to table the abatements at 204 E Street South until the house has been inspected. Motion carried unanimously.

Building Permit: Moved by Martwick, seconded by Emter to approve the building permit for a garage at 301 C St S with 14' side walls and a second story. Motion carried unanimously.

Engineering Report:

Driveway Apron: Moved by Martwick, seconded by Martinez to approve a second driveway apron for the property at 406 South Avenue West. Motion carried unanimously.

Sidewalk Clarification: The sidewalk on B Street from South Avenue to the Glen Ullin Times is part of the South Avenue Project and will be replaced.

Sidewalk 100 block of 3rd St: There is no sidewalk there currently and it was not scheduled as part of the project. No sidewalk will be added to the project.

Coal Chutes: Two property owners on South Avenue were notified that they have holes into their basements that were exposed when the sidewalk was removed. They need to have the holes closed before the sidewalk can be replaced.

Resolution Directing Preparation of Engineer's Report: Moved by Emter, seconded by Martwick to approve this resolution directing preparation of Engineer's report and cost estimate for South Ave Street and Utility Improvement District #2017-2. Motion carried unanimously.

Resolution Approving Engineer's Report: Moved by Schirado, seconded by Martinez to approve this resolution approving the engineer's report and directing preparation of detailed plans and specifications for South Ave Street and Utility Improvement District #2017-2. Motion carried unanimously.

Resolution Approving Engineer's Report: Moved by Martwick, seconded by Schirado to approve this resolution approving the engineer's report and directing preparation of detailed plans and specifications for Sanitary, Water & Storm Sewer Improvement District #2017-1. (RD Phase I). Motion carried unanimously.

Resolution Approving Engineers Plans: Moved by Schirado, seconded by Martwick to approve the resolution approving the engineer's plans, specifications and estimates for Sanitary, Water & Storm Sewer Improvement District #2017-1 (RD Phase I). Motion carried unanimously.

Resolution Directing Advertising for Bids: Moved by Emter, seconded by Martinez to approve the resolution directing advertisement for bids for the Sanitary, Water & Storm Sewer Improvement District #2017-1 (RD Phase I). Motion carried unanimously.

Phase 2, RD Application: Moved by Schirado, seconded by Emter to apply for the Rural Development Grant for Phase 2 of our Sanitary, Water & Storm Sewer Improvements. Motion carried unanimously.

Change Order #1: Moved by Emter, seconded by Schirado approve this change order for the South Avenue Project. Motion carried unanimously.

Bank of North Dakota Loan: Moved by Martwick, seconded by Emter to set up a 20 year loan for the South Ave Street and Utility Project. #2017-2. Motion carried unanimously.

D Street Sidewalk: Still waiting on information from the county engineer. Will call him to get an update.

Transportation Department:

Director: Moved by Martwick, seconded by Emter to hire Nancy Bittner as the new transportation director at \$110.00 per month. Motion carried unanimously.

Driver: No applications at this time.

Bus: A grant will be pursued to purchase a new bus that would not require a CDL to drive it.

Final Budget: Moved by Schirado, seconded by Emter to approve the final budget. Motion carried unanimously.

CDBG: Moved by Martwick, seconded by Emter to accept the grant money of \$75,250.00 to replace the meter read buttons with new radio read buttons. Motion carried unanimously.

Gaming Permit: Moved by Emter, seconded by Martwick to approve the gaming permit for the Women of Sacred Heart. Motion carried unanimously.

Maintenance:

Skidsteer Door: Moved by Emter, seconded by Martwick to purchase bare shell door for the skidsteer. Motion carried unanimously.

Gutters on Blue Room: Emter will check to see if we can find someone to put the gutters back on the building.

Lawn Mower: prices will be checked for a mower to replace the JD that was run over. An insurance claim has been submitted for the old one.

Nuisance Vehicles: Notices will be placed on nuisance vehicles around town. The attorney will provide us with the notices.

Ordinance Book: Moved by Martwick, seconded by Martinez to approve the first reading of the new ordinance book. Motion carried unanimously.

Curb Stop: Moved by Martwick, seconded by Schirado to allow a new curb stop to be added at approximately 304/306 South Ave West 4' from the back of the curb. Motion carried unanimously.

Interim Financing: Moved by Marwick, seconded by Emter to approve the agreement with Dougherty & Company LLC for interim finance for the Phase 1 utility project. Motion carried unanimously.

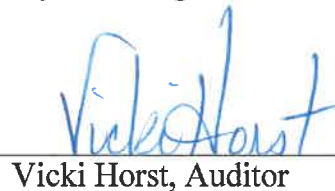
Adjourn: With no further business, it was moved by Martwick seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular meeting: October 9, 2017 at 7:30pm

South Avenue Construction Meetings: Wednesday mornings at 8:00am until project completion.


Audrey Duppong, Mayor


Vicki Horst, Auditor

Special Meeting
September 26, 2017

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers. Roll Call: Dennis Emter, Gary Glasser, Alex Martinez, Doug Martwick, and Anthony Schirado. Absent: Sid White. Guests: Luke Arnold, Mike Foertsch, Nancy Bittner

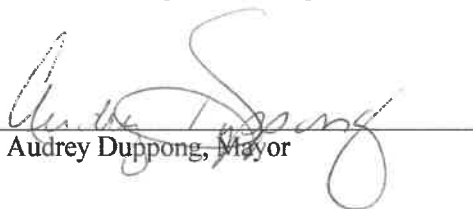
Agenda: South Ave Change Order #2

Discussion was held regarding replacement of the asbestos cement pipe between third and fifth Street. Current order is \$75,460 to replace would cost approximately \$99,000. Moved by Martwick, seconded by Glasser to replace the valves, fittings and t's on the current pipes in the intersections, and also replace water hydrants on third, fourth and fifth street. The main line will remain. Motion carried unanimously.

Discussion was held on proper communication for any changes going forward which leads to a decision.

Moved by Emter, seconded by Glasser to allow any property owner on the South Ave Project right away that wants Knife River to do additional work sign an agreement to pay all costs to the City of Glen Ullin. They will have 60 days to pay the City the entire amount billed or be charged 1.5% interest per month on balance owed. Contract work for the city will be completed first in order to meet deadlines. The extension work will be next if time allows. Motion carried unanimously.

Calendar: Regular meeting-October 9, 2017 at 7:30pm.



Audrey Duppong, Mayor

Special Meeting
October 5, 2017

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:00am in the Council Chambers. Roll Call: Dennis Emter, Gary Glasser, Alex Martinez, Doug Martwick (by phone), and Anthony Schirado. Absent: Sid White. Guests: Jim Jackson, Mike Foertsch, and V Horst.

Agenda: South Ave Change Order #3, Variance 404 3rd St S

Change Order #3: Moved by Schirado, seconded by Emter to leave the under drain in the plans from Main Street to B Street and eliminate the 3 roof drains and replace with 3 trench drains. Motion carried unanimously with a \$3,500.00 cost cap.

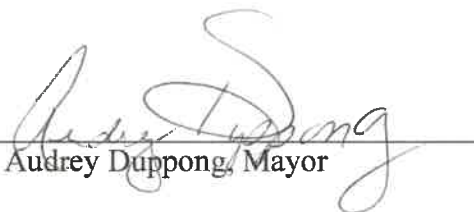
Moved by Schirado, seconded by Emter to eliminate the under drain and roof drains and replace with just trench drains if the above cost is reached. Motion carried unanimously.

Variance: Moved by Schirado, seconded by Glasser to approve the building permit with 9 foot variance for a garage at 404 3rd St S. Motion carried unanimously.


Adjourn: Moved by Emter, seconded by Martwick to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-October 9, 2017 at 7:30pm.

South Avenue Construction Meetings: Wednesday mornings at 8:00am until project completion.



Audrey Duppong, Mayor



Vicki Horst, City Auditor

Regular Meeting
October 9, 2017

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Dennis Emter, Doug Martwick, Alex Martinez, Anthony Schirado, and Sid White. Absent: Gary Glasser. Also present: Shawn and Stephanie Lince, Raquel and Andy Hegleson, Mary Sibla, Mike Roers, Jim Jackson, Mike Foertsch, Nancy Bittner, and Vicki Horst.

Minutes: Moved by Martwick, seconded by Schirado to approve the minutes from the regular meeting on September 11, 2017 and the special meetings on September 26 and October 5, 2017. Motion carried unanimously.

Bills: Moved by Martwick, seconded by Emter to approve the September financial report and pay the October bills. Motion carried unanimously.

| | |
|--|----------|
| Lince Sanitation..... | 7,750.00 |
| Anthony Schirado..... | 100.00 |
| Duppong's Inc. | 620.75 |
| Glen Ullin Job Development..... | 9.09 |
| Glen Ullin Regional Airport..... | 75.77 |
| Glen Ullin Super Valu..... | 34.06 |
| Glen Ullin Times..... | 328.65 |
| John Mahoney..... | 600.00 |
| MDU..... | 2,014.39 |
| Morton County Auditor..... | 3,360.00 |
| Napa..... | 1,430.79 |
| Napa..... | 338.48 |
| ND Department of Health..... | 16.00 |
| Verizon..... | 34.75 |
| ND One Call Inc..... | 22.00 |
| Southwest Water Authority..... | 8,722.78 |
| Verizon..... | 34.73 |
| WRT..... | 179.24 |
| Wages, Benefits, Employer Taxes (September)..... | 9,496.77 |

Building Permit: Moved by Schirado, seconded by Emter to approve the building permit for a storage shed at 312 C St S with a 3' variance to the South. Motion carried unanimously.

Ordinance 2017-2: Moved by White, seconded by Martinez to place this ordinance on first reading regarding storage containers. No storage containers will be allowed in residential areas. Motion carried unanimously.

Curb stop: Moved by Schirado, seconded by White to replace or repair the curb stop for 104 South Ave E by July 1, 2018. Motion carried unanimously.

Garbage Contract: Lince Sanitation presented a proposed 3 year contract starting January 1, 2018 with a 4% increase each of the three years with a total 12% increase over term of the contract. They would like all garbage tied, bundled or bagged. No action taken.

Abatements: Moved by Martinez, seconded by White to approve the abatements at 204 E Street South. Motion carried unanimously. The house should be removed by October 2019.

Engineering Report:

Roof Drains: The cost would be approximately \$9,000 which is above the price the council was willing to pay so the roof drains and under drain will be eliminated and replaced with trench drains.

Storm Drains: Moved by Emter, seconded by White that the storm sewer needs to be fixed with no cost to the city. Motion carried unanimously. Alternative plans will be brought to the construction meeting on Wednesday morning for review. The current design doesn't have enough slope and would sit with approximately 15" of water in it which will cause problems with freezing and thawing cycles. Mike Foertsch with Moore Engineering said that they will take care of the problem to the city's satisfaction.

Change Order #3: There are still negotiations to do on this change order.

Driveways: Moved by Emter, seconded by Schirado to replace the driveway aprons on the north side as they were. If they were gravel, they will be replaced with gravel. The plans called for all aprons to be concrete, putting them back as they were will save approximately \$26,000. Motion carried unanimously.

Compaction Tests: The board would like copies of all the compaction tests.

Coal Chutes: One property hasn't been fixed, moved by Martwick, seconded by Emter to hire someone to fix the hole at the owner's cost if they don't make arrangements in time for the project to continue on schedule. Motion carried unanimously.

Food Vendor: The board is interested in getting an ordinance to regulate food vendors. More information is needed.

Vacate Street Proposal: Moved by Martwick, seconded by Schirado to deny the request to vacate the west end of Curlew Ave and the alley between Fourth & Fifth Street between North Ave and Curlew Ave. Motion carried unanimously.

D Street Sidewalk: Moved by Martwick, seconded by Emter to maintain the sidewalk between D & E Street along Hwy 49. Motion carried unanimously.

Transportation: Moved by Martwick, seconded by White to remove a seat from the bus if it would allow a non CDL driver to drive the bus. Motion carried unanimously. A new ad will be published if this is an option.

Ordinance Book: Moved by Martwick, seconded by Schirado to place on second reading the new and completed 2017 ordinance book. Motion carried unanimously.

Community Watch: More information will be obtained for the board.

Federal Maintenance Agreement: Moved by White, seconded by Emter to approve the maintenance & non encroachment agreement to chip seal, coat and incidentals to county roads within the city limits. Motion carried unanimously.

City Maintenance:

Property Damage: A meeting will be held with the owners of the property at 810 South Ave W regarding damage to their building. Schirado & Emter will meet with them at 7:30pm on Wednesday, October 11, 2017.

Mower: JD mower that was wrecked will be added to the scrap iron pile.

Landfill: The portfolio holders (Emter, Martwick, Schirado) will do an inspection of the landfill before our South Ave project is complete.

Personnel: the portfolio holders (Glasser, Schirado and White) will meet with maintenance personnel regarding CDL deadline of October 1.

Resolution: Moved by Emter, seconded by White to authorize the definitive improvement warrant, Series 2017. Motion carried unanimously.

Mayor's Appointment: Moved by Schirado, seconded by Martwick to approve the mayor's appointment of LeeAnn Streitmatter to the special assessment committee. Motion carried unanimously.

CDBG: Moved by Doug Martwick, seconded by Sid White to approve the following: Motion carried unanimously.

1. CBDG Grant Application
2. Citizens Participation Plan
3. Community Development Policies
4. Administration Contract

Janitor: Moved by Martinez, seconded by Emter to hire Crystal Hasley at \$12.00 per hour to do the city building cleaning. Motion carried unanimously.

Adjourn: With no further business, it was moved by Schirado seconded by White to adjourn the meeting. Motion carried unanimously.

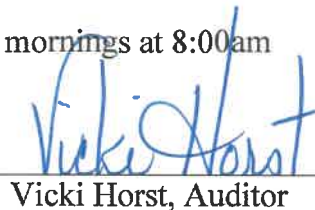
Calendar:

Regular meeting: November 13 at 7:00pm

South Avenue Construction Meetings: Wednesday mornings at 8:00am



Audrey Duppong, Mayor



Vicki Horst, Auditor

Community Development Block Grant
Public Hearing
October 9, 2017

The Public Hearing was called to order by Mayor Audrey Duppong in the Council Chambers with the following Council Members present: Dennis Emter, Doug Martwick, Alex Martinez, Anthony Schirado, and Sid White. Absent: Gary Glasser. Also present: Shawn and Stephanie Lince, Raquel and Andy Hegleson, Mary Sibla, Mike Roers, Nancy Bittner, and Vicki Horst.

Project: 2017 Water Meter Upgrade

Purpose: CDBG Application

There were no written or oral comments for or against the project.


Moved by Doug Martwick, seconded by Sid White to approve the following: Motion carried unanimously.

1. CBDG Grant Application
2. Citizens Participation Plan
3. Community Development Policies
4. Administration Contract
5. Matching Funds Letter
6. Documentation of Exemption Form
7. Code of Conduct

A motion to adjourn by Schirado, seconded by Martwick. Motion carried unanimously.



Audrey Duppong, Mayor



Vicki Horst, Auditor

Personnel Portfolio Meeting
October 12, 2017
7:00pm

Attending: Anthony Schirado
Sid White
Gary Glasser
Shawn McLaughlin

Discussion was held on why Mr. McLaughlin did not obtain a CDL by October 1st.

The portfolio's recommendation was that he secure a permit by the November general meeting and that he attend the meeting for further discussion.

Meeting adjourned.

Anthony Schirado
[Signature] *[Signature]*

Special Meeting
October 19, 2017

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:30 pm in the Council Chambers. Roll Call: Dennis Emter, Gary Glasser, Alex Martinez, Doug Martwick, and Anthony Schirado. Absent: Sid White. Guests: Mike Foertsch, and V Horst.

Agenda: South Ave Project

1. Storm Sewer
2. Decorative lights
3. Extra driveways
4. Core samples
5. Change order #3
6. Contract Application for payment #1

Storm Sewer: Moved by Martwick, seconded by Emter to approve the recommended fix for the storm sewer. This would include approximately 7 sumps and would be warranted for a couple of years. Motion carried unanimously.

Decorative Lights: Moved by Schirado, seconded by Emter to add 2 decorative lights to Burlington Park at approximately the same cost as the regular street lights. Motion carried unanimously.

Drive aprons: The 2 west most drive aprons on the north side of South Ave were eliminated due to inactivity and for safety reasons. It will also help keep scoria from washing into the road.

Core Samples: The board is okay with eliminating extra core samples as long as they take enough to meet DOT requirements.

Change order #3: Moved by Glasser, seconded by Schirado to approve change order #3 with six items. Motion carried unanimously.


Contractors Application Payment #1. Moved by Schirado, seconded by Emter to approve this payment for \$735,411.23. Motion carried unanimously.

Adjourn: Moved by Schirado, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-November 13, 2017 at 7:00pm.

South Avenue Construction Meetings: Wednesday mornings at 8:00am until project completion


Audrey Duppong, Mayor


Vicki Horst, City Auditor

Special Meeting
November 1, 2017

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 12:30 pm in the Council Chambers. Roll Call: Gary Glasser, Anthony Schirado and Sid White. Absent: Dennis Emter, Alex Martinez, and Doug Martwick. Guests: Darrell Grannis, Mike Aubol & Jim Jackson by phone, V Horst.

Agenda: South Ave Project

1. Storm Sewer
2. Decorative lights

Decorative Lights: Moved by Schirado, seconded by Glasser to not proceed with the decorative lights at Burlington Park. The cost for materials and installation is approximately \$9,000.00. Motion carried unanimously.

Storm Sewer: No decision was made.

Adjourn: Moved by White, seconded by Glasser to adjourn the meeting until 4:30pm later today, Wednesday, November 1. Motion carried unanimously.

President Doug Martwick reconvened the special meeting of the Glen Ullin City Council to order at 4:30 pm in the Council Chambers. Roll Call: *Audrey Duppong, Dennis Emter, Gary Glasser, Anthony Schirado and Sid White. Absent: Alex Martinez. Guests: Mike Aubol, Darrell Grannis, Jim Jackson-by phone, and V Horst.

Agenda: South Ave Project, Storm Sewer

Discussion was held on fixes to the storm sewer.

*Mayor Duppong arrived.


Storm Sewer: Moved by Emter, seconded by Schirado to raise the storm sewer through the intersection of South Ave and E Street to meet or exceed the elevation of the invert at the box culvert on County Road 88. The crown will stay in the road and no sheeting will be necessary. With this fix, at Moore Engineers expense, no additional warrantee will be required. Millings will be used in this intersection until next spring when this repair will be completed. The paving in the spring will be at the cities expense while the curb and gutter removal and replacement will be paid for by Moore Engineering. Motion carried unanimously. Mr. Aubol stated that if the county has millings available they will deliver the approximately 4 truckloads that will be needed for this intersection.

Adjourn: Moved by White, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-November 13, 2017 at 7:00pm.

South Avenue Construction Meetings: Wednesday mornings at 8:00am until project completion.


Audrey Duppong, Mayor


Vicki Horst, City Auditor

Regular Meeting
November 13, 2017

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:00PM in the Council Chambers starting with the Pledge of Allegiance. Dennis Emter, Gary Glasser, Doug Martwick, Alex Martinez**, and Anthony Schirado. Absent: Sid White. Also present: Mike Aubol (by phone), Stuart Hemm, Jim Jackson, Deputy Ziebarth, Nancy Bittner, Shawn McLaughlin and Vicki Horst.

Minutes: Moved by Schirado, seconded by Martwick to approve the minutes from the regular meeting on October 9, 2017 and the public hearing October 9, 2017, the special meetings on October 19, 2017 and November 1, 2107. Motion carried unanimously.

Engineering Report:

Construction Schedule: The city will supply posts for the signs and they will be installed soon. Street lights will be installed around January 1.

** Martinez arrived

E Street Intersection: Options were discussed for fill in this intersection that hasn't been paved. Millings, class 5 and blended base costs were all discussed. Moved by Martwick, seconded by Schirado to put in class 5 at a cost of \$37.00 a ton unless we can get blended base at \$38.00 a ton. It will be about 375 tons to fill this intersection. The product will be delivered, placed, packed, removed and hauled to the landfill in the spring by Knife River and the City will retain ownership of the product. Emter, Glasser, Schirado and Martwick voting yes, Martinez voting no. Motion carried.

Pay order: Costs still to be negotiated.

Sheriff Report: The council asked the deputy to start patrolling U-turns on Main Street as soon as South Ave is open. Also they should ticket any vehicles parked across sidewalks.

Bills: Moved by Emter, seconded by Schirado to approve the October financial report and pay the November bills except the Moore Engineering bill for \$7,576.45. Motion carried unanimously.

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|--|----------|
| Lince Sanitation..... | 7,750.00 |
| Mid-States Equipment Co | 54.35 |
| Northwest Industrial supply, Inc. | 38.62 |
| J.M. Gerving Machine Shop..... | 40.00 |
| Farmers Union Oil..... | 482.74 |
| Glasser Welding & Excavation Inc. | 2,925.57 |
| Glen Ullin Job Development | 21.85 |
| Glen Ullin Regional Airport..... | 181.04 |
| Glen Ullin Super Valu | 29.89 |
| Glen Ullin Times | 337.25 |
| John Mahoney..... | 600.00 |
| Marshall Lumber | 43.34 |
| MDU | 2,009.06 |
| MDU | 101.29 |

| | |
|--|------------|
| Morton County Auditor | 3,360.00 |
| Napa | 683.67 |
| ND Department of Health | 64.00 |
| ND One Call, Inc. | 61.20 |
| Healthy Chemistry Lab..... | 223.63 |
| Verizon | 34.92 |
| Southwest Water Authority | 6,883.31 |
| Verizon | 34.73 |
| WRT | 182.95 |
| Roto-Rooter | 525.00 |
| Total Safety..... | 520.71 |
| Knife River Corporation..... | 737,411.23 |
| Arntson Stewart Wegner PC | 2,831.25 |
| Moore Engineering, Inc..... | 92,500.00 |
| Wages, Benefits, Employer Taxes (October)..... | 10,096.05 |

Requisition for payment #2: Moved by Martwick, seconded by Glasser to approve this Payment for the engineer & attorney. Motion carried unanimously.

Garbage Contract: Moved by Martwick, seconded by Schirado to approve the 3 year contract with Lince Sanitation with a 12% increase over 3 years. Motion carried unanimously.

Garbage Rates: Moved by Schirado, seconded by Glasser to increase the garbage rate 4% each year for the next 3 years. Motion carried unanimously.

Ordinance 2017-2: Moved by Schirado, seconded by Martwick to place this ordinance on second reading regarding storage containers. No storage containers will be allowed in residential areas. Motion carried unanimously.

Food Vendor: Moved by Martwick, seconded by Martinez to approve a food vender license ordinance with requirements: \$20.00 per day, written permission from landowner where vender will be located, not within 400 feet of operational restaurant, and a valid ND Health Department permit. Motion carried unanimously.

NDDOT Agreement: Moved by Martwick, seconded by Martinez to approve the Agreement to install and maintain flashing beacons, pavement marking, detectable warning panels and sidewalk as presented in contract. Motion carried unanimously.

Ordinance Book: Moved by Martwick, seconded by Schirado to place on final reading the new and completed 2017 ordinance book. Motion carried unanimously.

Random Drug & Alcohol Contract: Moved by Emter, seconded by Schirado to approve this contract with the League of Cities. Motion carried unanimously.

City Maintenance:

Jetter: The jetter is stuck behind the Bank of Glen Ullin, it will be removed by Glasser Excavating. It also needs some repairs, it is at about 30% of the power it should have.

Sewer Main: Letters will be sent to residents in the 300 & 400 block between third and fourth street addressing the excessive waste in the sewer lines. Past and current maintenance charges may be charged to a resident if they are found to be the cause of the sewer blockage.

Council Chambers: An ad will be placed asking for bids to replace the front window in the council chambers. A bid was reviewed to fix the front of the building with brick.

Bond: Moved by Emter, seconded by Schirado to approve the application for bond SFN54369. Motion carried unanimously.


Accounting Software: Moved by Schirado, seconded by Martinez to purchase the cash control module which will be added to the accounting software.

Adjourn: With no further business, it was moved by Emter seconded by Martwick to adjourn the meeting. Motion carried unanimously.

Calendar:

Special meeting: November 14, 2017 at 7:00pm

Regular meeting: December 11, 2017 at 7:00pm



Audrey Duppong, Mayor

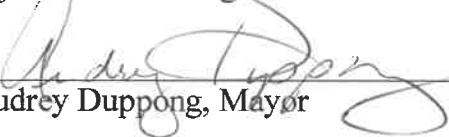


Vicki Horst, Auditor

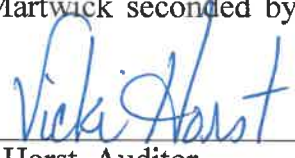
Mayor Audrey Duppong called the meeting of the Glen Ullin City Council back to order at 10:00PM, November 13, 2017 in the Council Chambers. Gary Glasser, Doug Martwick, Alex Martinez and Anthony Schirado. Absent: Dennis Emter & Sid White. Also present: Nancy Bittner, and Vicki Horst.

A maintenance application was received. An interview will be conducted Tuesday, November 14, 2017 at 7:00pm.

Adjourn: With no further business, it was moved by Martwick seconded by Martinez to adjourn the meeting. Motion carried unanimously.



Audrey Duppong, Mayor



Vicki Horst, Auditor

Special Meeting
November 14, 2017

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:00pm in the Council Chambers. Roll Call: Gary Glasser, Alex Martinez, Doug Martwick, and Anthony Schirado. Absent: Dennis Emter and Sid White.

Agenda: Maintenance Interview

Moved by Schirado, seconded by Martwick to hire Ken Kastrow at \$22.00 per hour with full benefits and lay off current maintenance Shawn McLaughlin. Motion carried unanimously.

Adjourn: Moved by Martwick, seconded by Martinez to adjourn the meeting. Motion carried unanimously.

Calendar: Special Meeting November 14, 2017 at 7:45pm
Regular meeting-December 11, 2017 at 7:00pm.


Audrey Duppong, Mayor

Special Meeting
November 14, 2017

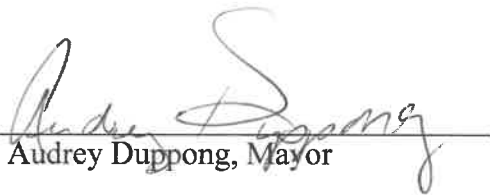
Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 7:45pm in the Council Chambers. Roll Call: Gary Glasser, Alex Martinez, Doug Martwick, Anthony Schirado and Sid White (by phone). Absent: Dennis Emter.

Agenda: Maintenance Wages

Moved by Martwick, seconded by Glasser to give John Hasley a \$2.00 per hour raise with another performance review in 6 months. Motion carried unanimously.

Adjourn: Moved by Martwick, seconded by Schirado to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-December 11, 2017 at 7:00pm.


Audrey Duppong, Mayor

Special Meeting
November 30, 2017

City Council President Doug Martwick called the special meeting of the Glen Ullin City Council to order at 7:30 pm in the Council Chambers. Roll Call: Dennis Emter, Gary Glasser, Alex Martinez, and Anthony Schirado. Absent: Audrey Duppong and Sid White. Guests: Mike Hoerauf, V Horst

Agenda: Maintenance Interview
Safety Gear

After interviewing Mike Hoerauf a motion was made by Schirado, seconded by Glasser to hire Mr. Hoerauf at \$22.00 per hour with full benefits. Motion carried unanimously. Mr. Hoerauf accepted the job and will start in 2 weeks.

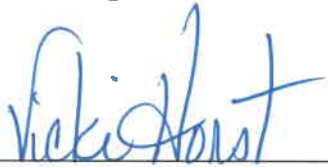
Safety Gear: The city currently does not have any safety gear to enter manholes to clean or repair them. Moved by Emter, seconded by Martinez to purchase a safety harness, a 4 gas monitor and a tripod with wench for approximately \$2,600.00 from Vallen. Motion carried unanimously.

Adjourn: Moved by Glasser, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-December 11, 2017 at 7:00pm.



Doug Martwick, Board President



Vicki Horst, Auditor

Special Meeting
December 1, 2017

City Council President Doug Martwick called the special meeting of the Glen Ullin City Council to order at 8:50 am in the Council Chambers. Roll call: Alex Martinez and Anthony Schirado. Absent: Audrey Duppong, Dennis Emter, Gary Glasser, Sid White. Guests: Luke Arnold, Melissa Rotzien, Darrell Grannis & Stuart Hemm.

Agenda: Substantial Completion Walk Through

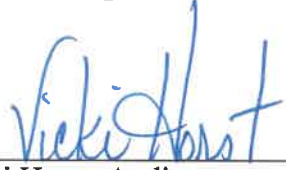
The walk through was completed with the following punch list discussed.

Adjourn: Moved by Martinez, seconded by Schirado to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-December 11, 2017 at 7:00pm.



Doug Martwick, Board President



Vicki Horst, Auditor

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Agenda: Substantial Completion Walk Through

The walk through was completed and a two page punch list prepared for Knife River.

Adjourn: Moved by Martinez, seconded by Schirado to adjourn the meeting. Motion carried unanimously.

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Doug Martwick, Board President



Vicki Horst, Auditor

Punch List

- Debris in gutter throughout the site.
- Fill in back edge of sidewalk throughout the site.
- Grout adjustments rings inside ALL inlet boxes.
- Utility Line Openings (ULO's) throughout City ➤ From Change Order No. 2
- Damaged property pin – SW corner of Main St/South Ave
- Crack in sidewalk panel – SW corner of Main St/South Ave near detectable warning panel
- Cut off end of trench drain – drain near Motorcycle Club
- Match trench drain curb to existing curb
- Lower fire hydrant – SE corner of 2nd St/South Ave
- Remove plastic from detectable warning panel ➤ 2nd St/South Ave – East & West crossings
- Asphalt patch needed – near 2nd St Alley, where new gas line was installed.
- Clean concrete off of fire hydrant – SE corner of 3rd St/South Ave
- Raise water main valve box – West side of 3rd St/South Ave.
- Remove excess concrete on curb and gutter – from 3rd to 4th St (between two concrete driveways)
- Saw cut joints on driveway approach – location: driveway west of 3rd St
- Lower fire hydrant – SE corner of 4th St/South Ave
- Saw cut joints – location: Duane's Motor Service – both approaches
- Replace scoria, back to original condition – SW corner of 4th St/South Ave
- Crack in curb and gutter - location: Duane's Motor Service – west approach

- Saw cut joints – 408 W. South Ave approach
- Crack in curb and gutter – approx. 40' east of 5th St (south curb)
- Lower fire hydrant – 5th St/South Ave
- Crack in curb and gutter - location: approach on 5th St (west side)
- Fill in behind the curb – Lumber yard
- Grade work, back of curb, near lumber yard driveway (west of main entrance), STA 13+00
- Clear out debris in MH 32B – 2nd St/South Ave intersection, STA 14+90
- Provide access to curb stop – for antique store (N. side, west of Main St), approx. STA 17+25 ➤ Filled with mud, cannot access curb stop
- Complete tracer wire at fire hydrant – Main St/South Ave & B St/South Ave
- Crack in curb and gutter - location: Main St/South Ave, in front of fire hydrant
- Crack in curb and gutter - location: Main St/South Ave approach (North curb)
- Provide access to (2) curb stops – for train depot and park (N. side, east of Main St)
 - Filled with mud, cannot access curb stops
- Install topsoil and regrade – from Main St to B St (north side), near the park
- Add gravel or scoria around West Riv boxes – NW corner of B St/South Ave
- Clean out curb and gutter at match points – NE & NW corners of B St/South Ave
- Crack in curb and gutter - location: B St to C St (north side), approx. STA 24+50
- Damaged curb – C St/South Ave (north side), STA 26+00
- Crack in curb and gutter – location: grain elevator, across from Quonset , North curb, STA 27+30
- Corner of approach broken – location: grain elevator, East concrete approach
- Crack in curb and gutter – location: approx. 40' west of D St/South Ave, North curb
- Smooth out ruts in ditch west of Hwy 88 - NW corner of South Ave/Hwy 88
- Lower water main valve box – west side of E St/South Ave
- Install step in walkway – 408 E. South Ave
- Install concrete carriage walk in boulevard – 402 E. South Ave
- Concrete walk left out due to non-use – 310 E. South Ave
- Crack in curb and gutter – location: appr. 30' west of D St, south curb, at 310 E. South Ave
- Approach is too steep – 310 E. South Ave, West approach
- Crack in curb and gutter – location: C St/South Ave, by fire hydrant
- Crack in sidewalk, west side of approach – West of C St/South Ave, approx. STA 25+00
- Saw cut joints at approach – West of C St/South Ave, approx. STA 25+00
- Repair curb stop – location West approach (south side), between B St/C St, approx. STA 23+50
- Crack in curb and gutter – location: approx. 30' East of B St/South Ave (south curb)
- Crack in concrete by ADA panel, North crossing – SW corner B St/South Ave
- Remove excess asphalt from sanitary sewer manhole lid on B Street (STA 22+30).
 - The manhole needs to be inspected to see if the debris has been removed from inside manhole. If there is debris inside of manhole, it will need to be cleaned out to prevent sewer backup.
- Core holes at City Street Signs ➤ City will fill in the holes
- Cut end of trench drain – East side of Social Club
- Fill void area behind sidewalk and regrade to force water to the drain
 - Between Main St & B St, East side of Social Club, STA 20+75
- Screen on end of trench drain – West side of Social Club

- Remove tape from top of curb stops – throughout project
- Repair footprint damage with epoxy concrete grout – W. of Main St, STA 19+00
- Crack in sidewalk – SE corner of Main St/South Ave
- Street sign bent – South Ave/Main St

**Suggestion: 10 Second Roadmender, Missouri Basin material

- For crack repairs in curb and gutter

Regular Meeting
December 11, 2017

President Doug Martwick called the regular meeting of the Glen Ullin City Council to order at 7:00PM in the Council Chambers starting with the Pledge of Allegiance. Dennis Emter, Gary Glasser, Doug Martwick, Alex Martinez, Anthony Schirado and Sid White. Also present: Audrey Duppong*, Stuart Hemm, John & Chris (Interstate Engineering), Drew Meissner, Karen Schirado, Deputy Ziebarth, Mike Foertsch, John Mahoney**, Nancy Bittner, and Vicki Horst.

Minutes: Moved by White, seconded by Schirado to approve the minutes from the regular meeting on November 14, 2017 and the special meetings on November 14 (2), November 30, December 1, and December 6, 2107. Motion carried unanimously.

Water Bill Adjustment: Moved by Emter, seconded by Schirado to reduce Drew Meissner's water bill to \$450.00 with a payment plan of \$100.00 by January 19th and \$50.00 a month until the bill is paid in full. If any payment is missed the full charges will go back onto the bill. Motion carried unanimously.

Garbage Contract: Moved by Schirado, seconded by White to approve a one year contract with Lince Sanitation with a total monthly payment of \$8,680.00. Motion carried unanimously. This contract was discussed again because the council was under the assumption that the rate was increased 4% each year for a total of 12%. The actual contract was a 12% increase starting on January 1, 2018.

Garbage Resolution: Moved by Schirado, seconded by White to increase the garbage rate by 12% (\$17.64 per month residential) effective January 1, 2018. Motion carried unanimously.

Police Contract: Moved by Schirado seconded by Glasser to approve the annual sheriff's contract with Morton County for a monthly payment of \$3,360.00. Motion carried unanimously. The contract had no changes from 2017.

Bills: Moved by Emter, seconded by White to approve the November financial report and pay the December bills. Motion carried unanimously.

| | |
|--|----------|
| Farmers Union Oil..... | 376.66 |
| Glasser Welding & Excavation Inc. | 7,012.50 |
| Glen Ullin Job Development..... | 5.33 |
| Glen Ullin Regional Airport..... | 44.37 |
| Glen Ullin Super Valu..... | 17.38 |
| Glen Ullin Times..... | 582.75 |
| John Mahoney..... | 600.00 |
| Lince Sanitation..... | 7,750.00 |
| Marshall Lumber..... | 37.96 |
| MDU..... | 2,883.96 |
| Morton County Auditor..... | 3,381.00 |
| Matthew Bender..... | 63.43 |

| | |
|---|-----------|
| Napa | 253.10 |
| ND Department of Health | 16.00 |
| ND Rural Water Systems Association | 235.00 |
| ND Water Users Association..... | 100.00 |
| ND One Call, Inc. | 14.10 |
| Pump Systems | 940.69 |
| United Systems Technology, Inc..... | 500.84 |
| Verizon | 34.86 |
| Southwest Water Authority | 7,248.40 |
| WRT | 167.49 |
| Dakota Community Bank | 3,063.47 |
| John Mahoney..... | 1,000.00 |
| Moore Engineering, Inc..... | 2,475.00 |
| Moore Engineering, Inc..... | 7,576.45 |
| Dakota Pump Control, Inc..... | 760.00 |
| Wages, Benefits, Employer Taxes (November)..... | 10,105.95 |

Bids for Water Meters: One bid was received. Moved by White, seconded by Schirado to accept the bid from Ferguson Waterworks for \$75,271.50 if the state will allow the lone bid. Motion carried unanimously.

Mobilehome Court Applications: Moved by Glasser, seconded by White to approve the applications from VCZ, Anthony Schirado and Johnson's Trailer Park. Motion carried unanimously.

Gaming permit: Moved by Emter, seconded by Schirado to approve the gaming permit from the Randy Morman Memorial. Motion carried unanimously.

Mayor's appointments: Moved by White, seconded by Emter to approve the following appointments. Motion carried unanimously.

| | | |
|--------------------|------------------------|---------------------|
| Trice Miller | Airport authority | Expiring 12-31-2022 |
| Bruce Morman | Zoning Board | 12-31-2021 |
| Allan Kinnischtzke | Zoning Board | 12-31-2022 |
| Renie Krein | Transportation Board | 12-31-2020 |
| Mary Morman | Transportation Board | 12-31-2020 |
| Audrey Duppong | Job Development | 12-31-2020 |
| Diane Schirado | Job Development | 12-31-2020 |
| Jim Gerving | Job Development | 12-31-2020 |
| Tasha Thomas | GU Visitors' Committee | 12-31-2018 |
| Audrey Duppong | GU Visitors' Committee | 12-31-2020 |
| Amy Heinle | GU Visitors' Committee | 12-31-2021 |
| Stephanie Schantz | GU Visitors' Committee | 12-31-2021 |

Annual Inspection Agreement: Moved by Schirado, seconded by White to accept the annual inspection agreement for the lagoon and lift station with DPC at a cost of \$760.00. Motion carried unanimously.

Transfer of Funds: Moved by White, seconded by Martinez to transfer \$3,064.00 to the highway fund from the general fund to make the first durapatcher loan payment. Motion carried unanimously. Moved by Schirado, seconded by Emter to transfer \$25,000 from the water fund to the sewer fund. Motion carried unanimously.

Council Chambers: Another estimate was reviewed to fix and update the front of the city building. This was tabled until January.

Community Watch: No information has been received from the Morton County Sheriff's department, this item is tabled indefinitely.

*Mayor Duppong arrived and presided over the rest of the meeting.

South Ave Project: Items on the final punch list were review with Mr. Hemm from Knife River. Some items still need to be completed in the spring.

** Attorney Mahoney arrived at the meeting.

Contractor's Application for Payment #2: Moved by Schirado, seconded by White to approve the engineers suggested payment of \$801,025.82. Voting yes: Emter, Martwick, Martinez, Schirado and White. Voting no: Glasser. Motion carried.

Contractor's Application for Payment #3: Moved by White, seconded by Schirado to make this payment for Change order #3 along with the extra for trench drains. \$47,306.01 less 5% retainage for a total of \$44,940.71. Motion carried unanimously.

Land Lease: Moved by Martwick, seconded by Emter to not vacate any city streets or alleys on the NW side of Glen Ullin. Motion carried unanimously. After much discussion and suggestions, moved by Emter, seconded by Martinez to offer Karen Schirado an annual land lease of \$400.00 for the city alleys between part of Block #45 and part of Block #7 along with the 100 block of 4th & 5th Street N and the 300 & 400 block of Curlew Ave W. Ms. Schirado will talk to her attorney and let the council know at the January meeting.

Sheriff Report: Discussion was held on how to stop people from making left hand turns into parking spots. New parking tickets with envelopes were requested and warning tickets need duplicates.

Engineering Report:

Invoice #17333. Moved by Schirado, seconded by White to pay Moore Engineering \$190,189.35. Motion carried unanimously.

Items not included in project:

#1 lower hydrant-leave as it is until a later date.

#2 the pavement issue is due to MDU's work, we should contact them for repairs.

#3 408 South E St needs a step. Knife River will install next spring.

#4 trench drain end needs to be cut out. Mr. Martwick will fix this.

Moved by White, seconded by Schirado to proceed with the above items. Motion carried unanimously.

Invoice #16937 & 17250: Moved by White, seconded by Glasser to pay these two invoices for a total of \$10,051.45 to Moore Engineering for the 2016 Railroad Sewer Project. Motion carried unanimously.

Phase 1 Project: Moved by Martinez, seconded by White to approve the scope of work on this project as presented by Mr. Foertsch.

Task Order #4 Moved by White, seconded by Martinez to approve this task order adding \$35,000 for changing the scope of the phase 1 project. Motion carried unanimously.

Amendment to Letter of Conditions: Moved by Martwick, seconded by Emter to approve this amendment. Motion carried unanimously.

Loan Resolution: Moved by Glasser, seconded by Emter to approve this resolution for the Phase I Project. Motion carried unanimously.

Outstanding Invoices: Moved by Martwick seconded by White to pay invoices #14961, 14962, 15985, 15986, 17251, & 17252 for a total of \$394,784.20 when the RD funds become available. Voting yes: Glasser, Martwick, Martinez, Schirado and White. Voting no: Emter. Motion carried.

Ordinance 2017-2 Storage Containers: Moved by Emter, seconded by Martinez to place on second and final reading this ordinance banning storage containers in properties zoned residential. Motion carried unanimously.

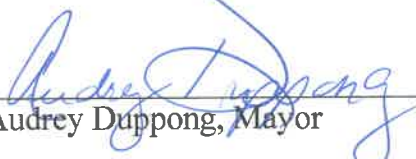
Ordinance 2017-3 Food Vendor: Moved by White, seconded by Schirado to place on second and final reading this ordinance regarding licensing of food vendors. Motion carried unanimously.

Ordinance Book: Moved by Martinez, seconded by Martwick to pay the Attorney the agreed upon price of \$1,000.00 for completing the ordinance book. Motion carried unanimously.

Adjourn: With no further business, it was moved by White seconded by Martinez to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular meeting: January 8, 2017 at 7:00pm



Audrey Duppong, Mayor



Vicki Horst, Auditor

Special Meeting
December 19, 2017

Mayor Audrey Duppong called the special meeting of the Glen Ullin City Council to order at 8:00 am in the Council Chambers. Roll call: Dennis Emter, Doug Martwick and Anthony Schirado. Absent: Gary Glasser, Alex Martinez, and Sid White. Guests: Mike Manstrom-Dougherty & Company LLC and Vicki Horst.

Agenda: Bond Resolution
Revised Loan-Bank of North Dakota

Bond Resolution: Moved by Schirado, seconded by Martwick to approve the bond resolution for \$2,677,000 with a 2% interest rate maturing on January 1, 2020. This bond is for temporary financing for the Phase I Project. Motion carried unanimously.

Bank of North Dakota Loan: Moved by Schirado, seconded by Emter to increase the loan for the 2017 South Avenue Project by \$265,000 for a total of 1,282,000.00. The increase in the loan is for cost over runs on this project. Motion carried unanimously.

Adjourn: Moved by Emter seconded by Schirado to adjourn the meeting. Motion carried unanimously.

Calendar: Regular meeting-January 8, 2017 at 6:00pm. (note time change)



Audrey Duppong, Mayor



Vicki Horst, Auditor

