

Regular Meeting
January 12, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, Randy Martwick and Doug Martwick. Also present were: Dave Lutzky & Brian from Ulteig, Deputy George Piehl, Greg Feser, Shane Hellman, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on December 14, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick seconded by T Haverluk to approve the December financial report and pay the January bills. Motion carried unanimously.

Lince Sanitation	7,750.00
Farmers Union Oil.....	17.50
Four Seasons	228.53
Glasser Excavation.....	4,920.00
Glen Ullin Job Development.....	160.02
Glen Ullin Times.....	246.74
Glen Ullin Library	1,000.00
Glen Ullin Regional Airport	1,310.90
Glen Ullin Super Valu.....	21.19
Marshall Lumber	970.44
Mathew Bender & Co	62.18
Meyers Tractor Salvage, LLC.....	3,103.29
Fitterer Implement.....	1,494.50
MDU	2,696.38
ND Dept of Health	16.00
ND Dept of Health	670.89
ND League of Cities.....	1,037.00
Nelson International	100.80
Old Red Trail.....	500.00
Tim Jeffries	193.20
TrueNorth Stell.....	17.00
Ulteig Engineer's Inc.	16,500.00
Morton County Auditor.....	3,360.00
John Mahoney	600.00
Verizon Wireless	34.14
Southwest Water Authority.....	6,272.48
WRT	152.87
Wages, Benefits, Employer Taxes (December).....	14,308.48

Police Report: Written report was reviewed. A white dumpster was stolen, we will check with the sanitation company to see if they have seen it.

Engineer Report: The colored maps of the sewer lines and roads were presented to the council and reviewed. The Lidar report is about 75% complete and should be finished by the 15th of January.

2015-6 Junk Vehicles: Moved by T Haverluk, seconded by Glasser to place this ordinance on second and final reading. Motion carried unanimously.

2016-1 Building Permits Fees: Moved by T Haverluk, seconded by Kloosterman to place this ordinance on first reading. Motion carried unanimously.

Engineering Presentation: Greg Feser from Bartlett & West gave a presentation about their engineering firm.

Change of Engineering Firm: Moved by Kloosterman, seconded by Glasser to non-renew Ulteig's contract and hire Moore Engineering, Inc. Voting yes: Duppong, Glasser & Kloosterman. Abstaining: D Martwick and R Martwick. Voting no: T Haverluk. Motion carried. A contract should be requested from Moore Engineering, Inc. and reviewed by our attorney before the next special meeting on Tuesday, January 26, 2016 at 6:30PM.

DPC Annual Inspection Agreement: Moved by T Haverluk, seconded by D Martwick to approve this agreement for an annual cost of \$760.00. Motion carried unanimously.

ND Dept. of Health Laboratory Contract: Moved by T Haverluk, seconded by R Martwick to approve this annual contract. Motion carried unanimously.

ND WARN Application: Moved by Kloosterman, seconded by Duppong to approve this application (approved by the attorney). Motion carried unanimously.

Mobile Home Court Applications: Moved by T Haverluk, seconded by Kloosterman to approve the applications from Wetzel Mobile Home Park. Motion carried unanimously.

Tree Removal: Moved by D Marwick, seconded by Duppong to wait for the bid from BJ Portscheller until Friday, January 15. If the bid isn't at least 20% lower than the current bid from T's Tree Service the bid will be awarded to T's Tree Service. The company that will do the work will need to be licensed, bonded and insured. Motion carried unanimously.

Personnel Policy: Moved by Glasser, seconded by Kloosterman to make three changes to the personnel policy. 1. Job Duties of the Auditor & Water Billing & Receiving clerk should be combined.

2. Harassment should also include "Bullying"

3. Business use of city vehicles should include item #5-No smoking in vehicles or equipment with cabs.

Motion carried unanimously.

Coffee Pot: Moved by Kloosterman, seconded by T Haverluk to buy a replacement 100 cup coffee pot for the Blue Room. Motion carried unanimously.

Mayors Appointments: Moved by T Haverluk, seconded by Kloosterman to approve the Mayor's appointments. Motion carried unanimously.

Airport Authority Board: Lynn Kinnischtzke, term expires-December 31, 2020

Zoning Board: Shane Hellman, term expires-December 31, 2020

Transportation Board: Lyndell Kroh reappointed, term expires-December 31, 2018, Terri Kloosterman, term expires-December 2018

Job Development: Nancy Bittner, Betty DelaBarre & Vicki Horst, reappointed, terms expire-December 31, 2018

Glen Ullin Visitor's Committee: Nancy Bittner, term expires-December 31, 2019

Maintenance Report: Written report was reviewed. Moved by T Haverluk, seconded by R Martwick to purchase 2 front tires for the JD at \$400.00 per tire. Motion carried unanimously. The water station does not meter correctly if a 2" hose is not used. A sign will be posted at the water station. No refunds will be given for incorrectly metered water.

Meter Reader: Moved by T Haverluk, seconded by Kloosterman purchase a new pocket pro meter reader. The old one could not be repaired. Motion carried unanimously.

Adjourn: With no further business, it was moved by T Haverluk, seconded by Glasser to adjourn the meeting. Motion carried unanimously. The next meeting will be on January 26, 2016 at 6:30PM and next regular meeting will be February 8, 2016 at 7:00PM.


Ray Haverluk, Mayor


Vicki Horst, Auditor

Special Meeting
January 26, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 6:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, and Kevin Kloosterman. Absent: Doug Martwick and Randy Martwick. Guests: Mike Foertsch & Luke Arnold from Moore Engineering, N Bittner, T Jeffries, and V Horst.

Agenda: Engineer

Contract: Moved by Glasser, seconded by T Haverluk to approve the Master Service agreement with Moore Engineering, Inc. with a one year contract (reviewed and approved by the attorney). Motion carried unanimously.

Discussion was held about what happens next. Moore Engineering, Inc. will do an assessment and a PER-Preliminary Engineering Report before our March meeting. At the regular February meeting a Standards Committee meeting date will be set along with any special meetings that might be required to get our 2016 projects started. We will also need to do a Formal Engineering Selection at our March 14 meeting. Moore Engineering will do the preliminary work to get this process started.

Adjourn: With no further business, it was moved by T Haverluk, seconded by Kloosterman to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on February 8, 2016 at 7:00PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting
February 8, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, Randy Martwick and Doug Martwick. Also present were: Steve Glasser, Deputy George Piehl, Joel Nichols, Luke & Mike-Moore Engineering, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by D Martwick to approve the minutes from the regular meeting on January 12, 2016 and special meeting on January 26, 2016. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick seconded by T Haverluk to approve the January financial report and pay the February bills. Motion carried unanimously.

Lince Sanitation	7,750.00
Bank of Glen Ullin	15.00
Bank of Glen Ullin	51.92
Black Mountain Software.....	1,536.00
BNSF Railway Company.....	75.00
Farmers Union Oil.....	889.06
Ferguson Waterworks	648.56
Glen Ullin Job Development.....	160.02
Glen Ullin Times.....	267.68
John Mahoney	600.00
Marshall Lumber.....	35.40
MDU	2,843.05
MDU	75.51
Midway Diesel & Electric.....	509.30
Morton County Auditor.....	3,360.00
Napa	2,453.68
ND Dept of Health	16.00
One Call Concept	5.50
RDO	4,588.85
TSC	20.94
Southwest Water Authority.....	7,204.40
Verizon Wireless.....	34.26
WRT	128.57
WSI	5,303.23
Ron Fuhrmann.....	50.00
Glen Ullin Regional Airport.....	1233.98
Glen Ullin Job Development.....	150.59
TSC	20.94
Wages, Benefits, Employer Taxes (January)	15,233.73

Police Report: Written report was reviewed. It has been a quiet month.

Rent Contract: Moved by Kloosterman, seconded by R Martwick to renew the three year rent contract with Steve Glasser at 6457 41st St. Anything stored at this location has to be cleaned up when the lease is terminated. Motion carried unanimously.

Tree Report: Joel Nichols, Community Forestry Specialist with NDSU – North Dakota Forest Service gave a brief presentation on the trees we have in town. We have over a million dollars in tree value on the city boulevards. He recommended that the city not plant any ash trees in the next couple of years since we have a high population of ash trees already. He also recommended that evergreens should not be planted on the boulevard because of the visibility issue for motorists.

Engineer Report: Moved by T Haverluk, seconded by Kloosterman to publish the request for Qualification. Motion carried unanimously. The full council will review the applications at the next meeting. The worst case scenarios were presented with discussion on funding for projects. A standards committee meeting will be set for March when the LiDAR report has been reviewed.

CBDG: Moved by R Martwick, seconded by T Haverluk to apply for a grant to replace the sewer line underneath the railroad tracks if we haven't missed the deadline. Motion carried unanimously.

SW Water Authority Contract: Moved by R Martwick, seconded by D Martwick to approve the 20 year contract based on our attorney's recommendation. Motion carried unanimously.

ND Dept. of Health Lab Contract: Moved by R Martwick, seconded by Duppong to approve this contract. Motion carried unanimously.

Mahlum, Goodhart, PC Contract: Moved by T Marwick, seconded by R Martwick to approve the contract for the 2015 audit at a price of \$6,195.00. Motion carried unanimously.

Ordinance 2016-1 Building Permits: Moved by R Martwick, seconded by Duppong to place this ordinance with changes on second reading. Motion carried unanimously.

Tree Stumps: All trees cut down need to have the stumps cut down to ground level.

Maintenance Report: Written report was reviewed. Moved by T Haverluk, seconded by Kloosterman to purchase 2 oil heaters from Ron Fuhrman for \$50.00 Motion carried unanimously. An ad will be placed asking for bids for 500 yards of pit run scoria with bids due by March 14.

Abatement: Moved by Glasser, seconded by Duppong to approve the abatement of taxes for R Schneider due to an error in construction year. Motion carried unanimously.

Budget Change: The auditor reported that with the Governor's request for a decrease in all state budgets our state revenue will be cut 26%. This is approximately \$20,800 reduction in our general fund income. The board will have to decide where they would like to cut the expenses or how to increase revenues.

Adjourn: With no further business, it was moved by Glasser, seconded by R Martwick to adjourn the meeting. Motion carried unanimously. The next meeting will be a special meeting on Monday February 29, 2016 at 6:30PM and next regular meeting will be March 14, 2016 at 7:00PM with the Board of Equalization on Tuesday, April 12, 2016.


Ray Haverluk, Mayor


Vicki Horst, Auditor

Special Meeting
March 7, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 6:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Kevin Kloosterman and Doug Martwick. Absent: Tina Haverluk and Randy Martwick. Guests: N Bittner, T Jeffries, and V Horst.

Attendees:

Fil Askerlund, Epic Engineering
Mike Foertsch, Moore Engineering, Inc.
Russell Sorenson, WaterSmart
Christopher Saxton, SEH
Jason Gerving, AE2S

The city council received statements of qualifications as advertised on February 10, 2016 in the Glen Ullin Times and February 12, 2016 in the Bismarck Tribune from the following firms:

AE2S
Epic Engineering
Interstate Engineering
Moore Engineering, Inc.
SEH
WaterSmart

The representatives from the engineering firms that were present each gave a brief summary of the services they can offer to the City of Glen Ullin followed by a question and answer period.

Discussion was held regarding the firms and the board agreed they needed to do further research to make an informed decision. Some calls will be made to check references and costs of past projects completed by these firms.

With no further business, it was moved by Kloosterman, seconded by Duppong to adjourn the meeting. Motion carried unanimously. The next regular meeting will be March 14, 2016 at 7:00PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting
March 14, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, Doug Martwick and Randy Martwick.

Guests:

Jason Gerving, AE2S
Fil Askerlund, Kent Wilkerson, Epic Engineering
Eric Urness, Interstate Engineering
Mike Foertsch, Luke Arnold, Moore Engineering, Inc.
Russell Sorenson, WaterSmart
Deputy Lloyd, Laura Wehri, Chuck Gerving, Mike Aubol, J Mahoney, N Bittner, T Jeffries, V Horst

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on February 8, 2016 and special meeting on March 7, 2016. Motion carried unanimously.

Police Report: Deputy Lloyd was asked to remind the rest of the deputies that dirt bikes and unlicensed four wheelers are only allowed to be ridden in the alleys on their way out of town.

Engineering Selection: After each council member gave their opinion on which firm they favored and why the mayor called for a vote:

Voting for Moore Engineer: Duppong, T Haverluk, Kloosterman

Voting for Water Smart: None

Voting for AE2S: Glasser, D Martwick, R Martwick

With a tie vote the mayor cast the deciding vote for Moore Engineering. All firms were thanked for their interest and the time they put into their proposals.

Scoria Bids: Bids were received from Fischer Construction, Glasser Excavating, Corey Roth, Winkler Trucking and JIA Schaaf Trucking. Moved by Duppong, seconded by Glasser to accept the low bid from JIA Schaaf Trucking for \$5000.00 for 500 yards of pit run scoria. Motion carried unanimously.

Demo Permit: Mr. Gerving was present to ask about prices and availability of the landfill to haul ceiling tile, insulation and some wood from the parish hall that will be torn down in May. Mr. Jeffries will come up with a price before the next meeting.

Engineering Report: A survey crew will be in town to verify the accuracy of the LiDar Report. Discussion was held about the next step the city needs to take. A major concern is that South Ave will be replaced by Morton County in the next year and how and when will the utilities be replaced under that street. A standards committee meeting will be held soon to begin the planning process for the projects we want to complete.

RDA Application: Moved by Duppong, seconded by Kloosterman to begin the RDA application process to replace the utilities under South Ave. Motion carried unanimously.

Library Bylaws: Moved by Kloosterman, seconded by R Martwick to approve the Library bylaws as presented by the Library President. Motion carried unanimously. The Library will need 5 members to make up the board and will be approved by the city council in the next month or two.

Ordinance 2016-1 Building Permits: Moved by T Haverluk, seconded by Duppong to approve the final reading of this ordinance. Motion carried unanimously.

Gaming Permit: Moved by T Haverluk, seconded by R Martwick to approve the gaming permit for the Glen Ullin Motorcycle Club. Motion carried unanimously.

Bike Run: Moved by T Haverluk, seconded by Kloosterman to allow the Motorcycle Club to block off South Ave on May 28 for their annual motorcycle run. Motion carried unanimously.

Personnel Policy: Moved by Glasser, seconded by R Martwick to approve the "Request for Time off" and the "Employee Warning" report as submitted by Councilperson T Haverluk. Motion carried unanimously. Moved by Kloosterman, seconded by Martwick to change the sick leave policy to state: Such leave will be granted on production of a medical certificate from a registered medical practitioner, covering the period of ailment at the expense of the employee. Motion carried unanimously

Bills & Financial Report: Moved by R Martwick seconded by T Haverluk to approve the January financial report and pay the February bills. Motion carried unanimously.


Lince Sanitation.....	7,750.00
The Bismarck Tribune.....	106.20
Doc's Saloon.....	900.00
Duppong's Inc.	52.00
Farmers Union Oil.....	1.75
Fitterer Implement.....	1,176.22
Glen Ullin Regional Airport Authority.....	2,849.70
Glen Ullin Job Development.....	310.13
Glen Ullin Super Valu.....	33.99
Glen Ullin Times.....	379.86
Marshall Lumber.....	243.70
MDU.....	2,689.63
MDU.....	83.83
Midwest Doors.....	225.00
Morton County Auditor.....	3,360.00
ND Dept of Health.....	16.00
The Hebron Herald.....	29.50
Southwest Water Authority.....	6,054.85
Verizon Wireless.....	34.24
WRT.....	155.11
Ulteig Engineer's Inc.....	17,355.00
John Mahoney.....	600.00
RDO Equipment.....	3,277.39
Wages, Benefits, Employer Taxes (February).....	12,760.82

Maintenance Report: Written report was reviewed. Tarring streets was discussed with questions as to where the tar might be purchased since we may not be able to get tar from the State as we have in the past. The council would like tarring to begin immediately with the tar we have on hand and continue when more tar is available.

Pledge of Securities: Moved by R Martwick, seconded by T Haverluk to approve the Pledge of Securities as provided by the Bank of Glen Ullin. Motion carried unanimously.

Budget: The auditor asked the council to be aware that the highway fund is and will be short of money. Along with the shortfall in the general fund the council will need to monitor expenses closely.

Adjourn: With no further business, it was moved by T Haverluk, seconded by R Martwick to adjourn the meeting. Motion carried unanimously. The next regular meeting will be April 11, 2016 at 7:30PM.


Ray Haverluk, Mayor


Vicki Horst, Auditor

Regular Meeting
April 11, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, and Doug Martwick Absent: Randy Martwick. Guests: Sid White, Ron Rhoden, Terri Kloosterman, Luke Arnold, Mike Foertsch, Tom Lauer, Ron Fuhrmann, Laura Amen, Deputy Lloyd, N Bittner, V Horst.

Minutes: Moved by T Haverluk, seconded by D Martwick to approve the minutes from the regular meeting on March 14, 2016. Motion carried unanimously.

Bills & Financial Report: Moved by T Haverluk seconded by D Martwick to approve the March financial report and pay the April bills. Motion carried unanimously.

Lince Sanitation	7,750.00
Farmers Union Oil	769.33
Fitterer Implement	206.51
Gerving Brothers.....	695.21
Glen Ullin Job Development	8.40
Glen Ullin Times.....	457.61
Matthew Bender & Co	61.38
MDU	2,288.59
MDU	197.48
Morton County Auditor	3,360.00
ND Dept of Health.....	16.00
Runnings	53.98
Southwest Water Authority.....	5,826.60
Verizon Wireless.....	34.22
WRT	157.49
Sacred Heart Church	50.00
Vicki Horst.....	62.75
Glasser Welding.....	4,562.50
Linda Morris	3,000.00
Runnings	53.98
John Mahoney	600.00
Wages, Benefits, Employer Taxes (March).....	12,787.78

Police Report: Deputy Lloyd discussed loud music from vehicles with the council along with truck parking on city streets.

Variance 107 S Main: Moved by Glasser, seconded by D Martwick to approve a 2 foot variance and a 67% density at this commercial property for a gift shop. Motion carried unanimously.

Variance 315 D St S: Moved by T Haverluk, seconded by Glasser to allow a 3 foot variance on the south side of the property for a fence. Voting yes: Duppong, Glasser, Haverluk, D Martwick, Voting No: Kloosterman. Motion carried.

Curb Stop Replacement: 311 Ash Ave W. Moved by T Haverluk, seconded by D Martwick to have the curb stop installed by May 31 by Glasser Excavation. A letter will be sent to the United Congregations Church informing them of the council's action and they can coordinate their meter install and plumbing with our install of the curb stop if they so choose. Motion carried unanimously.

Bertram Construction: Moved by D Martwick, seconded by Kloosterman to ask Travis Bertram to fix the crack in the library sidewalk or forfeit the \$1,000 still owed to him on the sidewalk project of 2015. Motion carried unanimously.

Parking Stripes: Moved by Duppong, seconded by T Haverluk to allow the Sacred Heart Church to paint diagonal stripes for parking on the East side of the new Parish Center. Motion carried unanimously.

Drug & Alcohol Policy: Moved by T Haverluk, seconded by Glasser to join the League of City pool of employees for random quarterly drawings. The cost will be based on the number of eligible employees. Motion carried unanimously.

Chester Miller Clean Up Day: Will be held on Wednesday, May 11th weather permitting with Wednesday, May 18 as an alternate day in case of inclement weather. All landfill fees will apply but curb side pickup is free.

Dog Licensing: May 3, 2016 Henderson Veterinary Clinic will be in the city shop as a convenience to city residents offering a reduced rate on distemper and rabies shots for dogs. All dog licenses need to be renewed in the month of May regardless of when they were issued.

Standards Committee: A written report of observations and recommendations was reviewed regarding the Standards Committee on March 29, 2016 at 5:30PM.

Ordinance 2016-2: Moved by Kloosterman, seconded by Glasser to place on first reading this ordinance to increase water by \$1.00 per 1,000 gallons, sewer by .50 per 1,000 gallons and user fees by \$5.00 effective June 1, 2016. Motion carried unanimously.

Engineering Report: A possible timeline and phases of our construction projects were reviewed. The board agreed with the standards committee to start repairs on the South side of town working North. South Ave utilities are not the main priority and the city will not try to replace and repair utilities before Morton County starts their South Ave Street project.

Recess: Moved by T Haverluk, seconded by D Martwick to take a 5 minute recess.

Reconvene: The meeting was called to order after a 5 minute recess by Mayor Haverluk.

Emergency Funds Application: Moved by Kloosterman, seconded by Duppong to sign a letter for request of emergency funds from a CDBG/EF (Community Development Block Grant Emergency Fund) for repair/replacement of the sewer line underneath the railroad tracks on County Rd 88. Motion carried unanimously.

Task Order–Sanitary Sewer RR Crossing Replacement 2016-1: Moved by D Martwick seconded by T Haverluk to sign the task order after approval by our attorney. Motion carried unanimously.

Maintenance Report: Written report was reviewed. Mr. Jeffries resigned his position April 11, 2016 effective immediately. Moved by T Haverluk, seconded by D Martwick to hire Ron Fuhrmann as our second full time permanent employee with full benefits. Motion carried unanimously. He will work on getting his CDL. Neither Tom Lauer nor Ron Fuhrmann wants to be the supervisor of the maintenance department but they would like to share the job. Tarring streets needs to be a priority and if tar cannot be purchased from the state we need to check into purchasing tar blocks. We will check to see if Surge funds can be used for tarring the streets. Some water meter buttons are too hard to reach with the handheld reader. The property owners will be notified and the maintenance department will move them to a more convenient location.

Special Assessment Refund: Moved by Kloosterman, seconded by Glasser to refund a special assessment payment made in error. Motion carried unanimously.

Carpet Cleaner: Moved by Kloosterman, seconded by T Haverluk so purchase a new cleaner from Target for approximately \$200.00. Motion carried unanimously.

Adjourn: With no further business, it was moved by T Haverluk, seconded by Kloosterman to adjourn the meeting. Motion carried unanimously. The next regular meeting will be May 9, 2016 at 7:30PM.


Ray Haverluk, Mayor


Vicki Horst, Auditor

Regular Meeting
May 9, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Gary Glasser, Tina Haverluk, Kevin Kloosterman, and Doug Martwick Absent: Audrey Duppong & Randy Martwick. Guests: Lavon Weinberger, Michelle Psyck, Jerome Nagel, Robin Reynolds, Jerrid Soupir, Deputy Cameron McClenahan, Tom Lauer, Ron Fuhrmann, N Bittner, V Horst.

Minutes: Moved by T Haverluk, seconded by D Martwick to approve the minutes from the regular meeting on April 11, 2016. Motion carried unanimously.

Police Report: The council again requested that the deputies cite vehicles with loud music and others that disturb the peace. Discussion was also held about what to do with unlicensed vehicles driving on the streets and alleys.

GU Park District: Mr. Soupir was present to discuss plans for two dirt-tracks to be constructed near the town dam on land managed by the Park District owned by ND Game and Fish. Moved by T Haverluk, seconded by Glasser to allow the Park District to get free dirt from the landfill at the Park Districts cost. Motion carried unanimously. A route to and from the tracks will be set by the council at a later date. A letter of support will be written for the dirt bike and OHV (Off Highway Vehicles) tracks to be constructed.

Old Red Trail: Robin Reynolds gave a presentation on the Old Red Trail. She is asking for a representative from Glen Ullin to be on the board. An ad will be placed in the paper asking for volunteers for this position. The next ORT meeting will be May 19, 2016 at 7:00pm in Hebron.

Junk Vehicles: The attorney will be asked to prosecute those owners who have not paid their fines. Letters will be sent to those who are not in compliance with the Junk Vehicle Ordinance.

Stop Sign: Moved by T Haverluk, seconded by Kloosterman to place a 2 way stop sign on Oak Avenue intersecting with 7th Street. Motion carried unanimously.

Site Authorization: Moved by T Haverluk, seconded by D Martwick to approve the site authorization for NoDak Sportsmen's Club and American Foundation for Wildlife. Motion carried unanimously.

Blue Room Maintenance: Moved by Glasser, seconded by D Martwick to have Ray's Construction reattach the gutter on the NW corner of the Blue Room. Cleaning and supplies were also discussed. At this time there is no janitor for the Blue Room.

Car Show: Moved by D Marwick, seconded by Kloosterman to block off South Ave from Main St. to B Street for the annual car show and street dance on June 18th. Motion carried unanimously.

Engineering Report: We should know within the week whether our Emergency Grant Application will be approved.

Ordinance 2016-2 Water, Sewer, User Fee: Moved by Kloosterman, seconded by Glasser to place on second and final reading this ordinance to increase these fees. Motion carried unanimously.

RR Crossing: The maintenance department will visit with a BNSF representative asking about the possibility of getting the crossings on B St and County Rd 88 improved.

Tree Removal: The maintenance department will review the properties that received letters stating they needed to have trees removed by June 1. T's Tree Service will be contracted to remove those trees still standing and the cost will be assessed to the property owners.

Official Newspaper: Moved by T Haverluk, seconded by D Martwick to designate the Glen Ullin Times as our official newspaper. Motion carried unanimously.

Nuisance property: A letter will be sent to the owner of the garage at 302 Oak Ave E asking them to clean up and remove the offending property.

Bills & Financial Report: Moved by Kloosterman, seconded by T Haverluk to approve the April financial report and pay the May bills. Motion carried unanimously.

Lince Sanitation	7,750.00
Farmers Union Oil	269.39
Fitterer Implement	687.90
Glen Ullin Regional Airport	381.27
GUPPIES	20.00
Glen Ullin Job Development	8.40
Glen Ullin Times.....	448.40
John Mahoney.....	600.00
Marshall Lumber.....	144.90
Matthew Bender & Co ..:	61.38
MDU	2,152.15
MDU	62.18
Morton County Auditor	3,360.00
ND Dept of Health.....	16.00
ND DOT.....	2,225.86
ND One Call	4.00
Northern Improvement.....	2,379.66
Glasser Welding & Excavation.....	10,492.50
Southwest Water Authority.....	7,378.70
Verizon Wireless.....	34.91
WRT	150.79
Glasser Welding.....	4,562.50
Wages, Benefits, Employer Taxes (April).....	15,941.10

Lagoon: Moved by D Martwick, seconded by Kloosterman to have Glasser Excavation finish the riprap at the lagoon. Voting yes: T Haverluk, D Martwick, and Kloosterman. Abstain: Glasser. Cell one is ½ done, cell two is completed and cell 3 needs to be touched up. It will cost approximately \$9,000.00 to complete the rest of the work.


Curb Stop Replacement: Moved by T Haverluk, seconded by Kloosterman to find and replace the curb stop at 312 South Ave W and 410 South Ave W. Motion carried unanimously


Maintenance Report: Written report was reviewed. Lights at the library will be fixed and prices will be check for getting hard tires for the skid steer.

Maintenance Wages: Moved by Glasser, seconded by T Haverluk to increase the full time permanent maintenance workers wages by \$2.00 an hour effective May 1, 2016. Motion carried unanimously

Copier: Moved by Kloosterman, seconded by T Haverluk to discontinue the maintenance contract for our copier and purchase a new one as soon as our current is not functional. Motion carried unanimously

Adjourn: With no further business, it was moved by T Haverluk, seconded by Glasser to adjourn the meeting. Motion carried unanimously. The next regular meeting will be June 13, 2016 at 7:30PM.


Ray Haverluk, Mayor


Vicki Horst, Auditor

Regular Meeting
June 13 ~~May 9~~, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, Doug Martwick and Randy Martwick. Guests: Lavon Weinberger, Laticia Nakla, Christy Erickson, Jason Wallenbein, Deputy Shawn Peterson, Jerry & Valerie Lewton, Luke Arnold, N Bittner, J Mahoney, T Lauer, R Fuhrmann, & V Horst.

Minutes: Moved by T Haverluk, seconded by D Martwick to approve the minutes from the regular meeting on May 9, 2016 and the Board of Equalization on April 12, 2016. Motion carried unanimously.

Hay Land Bid: Moved by T Haverluk, seconded by Duppong to accept the high bid of \$40.00 per acre from Larry Wetzel. Motion carried unanimously.

Police Report: The council visited with the deputy about erratic driving, DUI's and loud music. The deputies continue to stress that people need to contact them when problems are occurring.

Water Rates: The water bill charges were questioned and explained to the Lewton's.

Bills & Financial Report: Moved by T Haverluk, seconded by Kloosterman to approve the May financial report and pay the June bills. Motion carried unanimously.

Lince Sanitation	7,750.00
Butler	37.32
Farmers Union Oil	544.81
Ferguson Waterworks	527.89
Fitterer Implement, Inc.	763.25
Glasser Welding & Excavation Inc.....	12,274.50
Glen Ullin Regional Airport	48.45
Glen Ullin Job Development	5.70
Glen Ullin Times.....	759.66
J & R Vacuum & Sewing.....	85.93
J.T. Fire, LLC.....	54.00
John Mahoney.....	600.00
Marshall Lumber.....	69.62
MDU	62.62
MDU	2,008.96
Morton County Auditor	3,360.00
ND Department of Health.....	16.00
ND One Call, Inc.	28.00
Southwest Water Authority.....	7,536.40
Verizon.....	34.25
WRT	152.06
Wages, Benefits, Employer Taxes (May).....	12,886.44

Overdue Water Bill: Moved by D Martwick, seconded by R Martwick to waive all but \$1000 of the overdue fines applied to Mr. Wallenbein's water bill. He will need to pay 679.51 by June 30,

\$500 by July 15 and \$500 by August 15 or all late charges will be added back onto his account and will be assessed to the property. Water will be turned on when bill is paid in full. Motion carried unanimously.

Recycling: Lavon Weinberger and Laticia Nakla were present to discuss recycling possibilities. The council was interested in pursuing recycling options. More research will be done and further information will be brought to a future meeting.

Junk Vehicles: Moved by D Marwick, seconded by Kloosterman to send certified letters to those property owners that have junk vehicles on their property. Motion carried unanimously.

Liquor License: Moved by T Haverluk, seconded by R Martwick to approve the Beer, Liquor and Sunday opening licenses for Doc's and The Social Club. Motion carried unanimously.

Gaming: Moved by Kloosterman, seconded by D Martwick to approve gaming permits for the GUPPIES, Crossroads Golf Association, Marian Manor HealthCare, Close Up, GU School Activities, Glen Ullin Lions, American Legion Post 239, and GU Motorcycle Club. Motion carried unanimously.

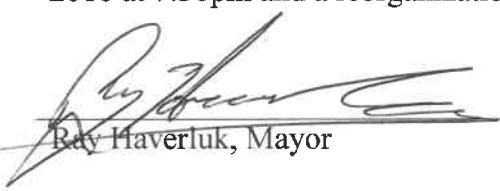
Authorized Rep for USDA RDA: Moved by Kloosterman, seconded by Glasser to appoint Luke Arnold as an authorized representative for the City of Glen Ullin in regard to USDA RDA programs and grants. Motion carried unanimously.

Sewer Line Replacement: Moved by Kloosterman, seconded by Glasser to put this project up for bids. Motion carried unanimously. This project will replace the sewer line underneath the railroad track along County Rd 88. The permit application fee is \$750.00 with permit fees to be determined by BNSF after reviewing the application. Possible start date is September 1.

Sewer & Water Replacement: A preliminary report is being worked on with Phase I to reline the sanitary sewer system and Phase II to replace all water lines and curb stops as needed.

Maintenance Report: Written report was reviewed. Moved by T Haverluk, seconded by R Martwick to purchase 4 Nu-Air All Terrain tires for the skidder from McLaren Industries for a price of \$3,008.00. The money will be taken from the landfill fund. Motion carried unanimously. An ad will be placed looking for summer help to mow grass approximately 3 days a week at \$10.00 per hour. J. Koehler is working on the JD tractor for injector & compression issues. The council asked if the curbs could be painted this summer. D Martwick donated some paint for this project-Thank you!

Adjourn: With no further business, it was moved by T Haverluk, seconded by R Martwick to adjourn the meeting. Motion carried unanimously. The next regular meeting will be July 11, 2016 at 7:30pm and a reorganization meeting on Tuesday, June 28, 2016 at 7:30pm.


Ray Haverluk, Mayor


Vicki Horst, Auditor

Reorganizational Meeting
June 28, 2016

Mayor Haverluk called the reorganizational meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Tina Haverluk, Kevin Kloosterman and Doug Martwick. Absent: Gary Glasser and Randy Martwick. Incoming members: Terri Kloosterman, Dennis Emter, Anthony Schirado, Sid White. Guests: Luke Arnold, Mike Foertsch, Melissa-Moore Engineering, Lavon Weinberger, Laticia Nakla, N Bittner, and V Horst.

Minutes: Moved by T Haverluk, seconded by K Kloosterman to approve the minutes from the regular meeting on June 13, 2016. Motion carried unanimously.

The Oath of Office was taken by new mayor Terri Kloosterman and the gavel was passed from Ray Haverluk to Terri Kloosterman.

The Oath of Office was taken by the new council persons Dennis Emter, Anthony Schirado and Sid White. The new councilmen took their seats.

President: Moved by K. Kloosterman, seconded by D Emter to appoint Audrey Duppong as the president of the council. Motion carried unanimously.

Vice President: Moved by Duppong, seconded by K Kloosterman to nominate Doug Martwick. Moved by Emter, seconded by White to nominate Anthony Schirado. Voting for Martwick: K Kloosterman and Duppong. Voting for Schirado: Emter & White. The mayor cast the deciding vote for Doug Martwick as the new Vice President.


Engineering Update: For the benefit of the new council, Luke Arnold gave an update on the status of the current project the city is working on and what projects are upcoming.

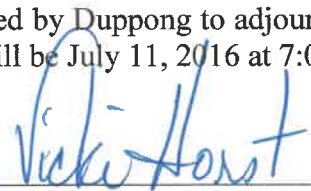
Standards Committee: A meeting of the Standards Committee is set for Thursday, July 21, 2016 at 7:00pm. Moore Engineering will send out the meeting notices.

Emergency Notification: There will be a test of the emergency phone notification system on July 13 at 6:00pm. All residents that want to be included on the emergency notifications should make sure they receive the test call. If a call is not received they can contact the city office or go to the city webpage, emergency tab, to register their phone numbers.

Portfolios: A list of portfolios was handed out to the board members for them to select the committees they would like to be on. The completed list will be printed for the next meeting.

With no further business, it was moved by White, seconded by Duppong to adjourn the meeting. Motion carried unanimously. The next regular meeting will be July 11, 2016 at 7:00pm.


Terri Kloosterman, Mayor


Vicki Horst, Auditor

Regular Meeting
July 11, 2016

Mayor Terri Kloosterman called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Dennis Emter, Kevin Kloosterman, Doug Martwick, Anthony Schirado, and Sid White. Guests: Lavon Weinberger, Leticia Nakla, Tanya Glass, Carol Sprecher, Larry Wagner, Mary Morman, Steve Glasser, Jerome Schirado, Luke Arnold, N Bittner, T Lauer, R Fuhrmann, & V Horst.

Minutes: Moved by K Kloosterman, seconded by D Martwick to approve the minutes from the reorganizational meeting on June 28, 2016. Motion carried unanimously.

5K Run: Mary Morman explained the 5 K run that will be held during Harvest Fest. The council has no problems with using the streets for this event.

Recycling: Research is continuing on a recycling program for the city.

Insurance: Moved by Emter, seconded by White to add the cyber liability for an annual premium of \$164.00 to our NDIRF policy. Motion carried unanimously. Moved by Emter, seconded by White to accept the insurance proposal for general liability, business auto and inland marine policies presented by Larry Wagner, Dakota Community Insurance, through NDIRF for an annual premium of \$6,898.00. Motion carried unanimously. Moved by K Kloosterman, seconded by Schirado to renew the building insurance with the State Fire and Tornado Fund for an annual premium of \$1,211.19. Motion carried unanimously.

Police Report: no written report, no deputy.

Engineering Report: Moved by K Kloosterman, seconded by Martwick to accept the low bid from Tand Construction, LLC for the Sanitary Replacement District 2016-1, waving minor irregularities. Motion carried unanimously.

Permit Application: Moved by Duppong, seconded by Emter to sign the permit application for BNSF Railroad and mail with a check for \$750.00. Motion carried unanimously.

Resolution 2016-3: Moved by Emter, seconded by Sid to approve this resolution granting the Mayor, Terri Kloosterman, the ability to sign contracts on behalf of the city. Motion carried unanimously.

Fence Permit: Moved by Duppong, seconded by K Kloosterman to have the planning and zoning committee meet with Jerome Schirado to look at his proposed fence. Motion carried unanimously.

Ordinance 2016-4 Fencing Clarification: Moved by White, seconded by Martwick to place this ordinance on first reading to allow fences to be placed as close as 1' from the

property line if agreement is not reached by adjoining property owners to place the fence on the property line. Motion carried unanimously.

Ordinance 2016-5 Replacement Structures: Moved by White, seconded by Emter to place this ordinance on first reading to allow replacement structures (fences and decks) to be removed and replaced with the exact same size and location within 60 days, start to finish, with no permit fee. Motion carried unanimously.

Maintenance Report:

Tire Sales: Moved by Schirado seconded by Duppong to have Waste Not Recycling remove the tires from the landfill. Motion carried unanimously.

Railroad Grass: The city should cut all grass owned by the railroad in the city limits until we get further clarification as to whose responsibility it is to mow.

Haying Grass in City limits: Table this issue until fall.

Curbstop Replacement: Moved by Emter, seconded by White to repair the curbstop at 403 E St S. Motion carried unanimously.

Stump Removal: Moved by Duppong, seconded by K Kloosterman to rent a stump remover for a day to remove stumps in city owned lots. Motion carried unanimously.

Muskrats at lagoon: Steve Glasser will help to get rid of the muskrats that are damaging the lagoon.

Culvert repair: Moved by Martwick, seconded by Schirado to rent a mini-excavator for a week to replace a culvert and fix some drainage issues. Motion carried unanimously.

Old Meters: Moved by White, seconded by Duppong to dispose of old Rockwell Industries meters that were taken out of properties when the current ones were installed. Motion carried unanimously.

Game Cam: Moved by Martwick, seconded by K Kloosterman to purchase a game cam to monitor the compost pile for those illegally dumping. Motion carried unanimously.

Bill: Moved by Emter, seconded by White to bill the owner of 408 South Ave E for cleaning up a load of bricks that was dumped into the city dumpster. Motion carried unanimously.

Lagoon Pump: Has been temporarily fixed, new parts are on order.

Seasonal Grass Help: Moved by K Kloosterman, seconded by White to hire Allyn Walberg for this position at \$10.00 per hour. Motion carried unanimously.

Maintenance Reports: The council asked the maintenance men to each do a written report each month.

Winter Sanding: Do we want to continue purchasing salt/sand for the streets or just use free sand? The board will think about it.

Bills & Financial Report: Moved by Duppong, seconded by K Kloosterman to approve the June financial report and pay the July bills. Motion carried unanimously.

Lince Sanitation	7,750.00
Dakota Community Insurance	6898.00

Dakota Promotions.....	625.49
Farmers Union Oil.....	50.48
Glasser Welding & Excavation Inc.....	4625.00
Glen Ullin Regional Airport	540.44
Glen Ullin Job Development.....	65.99
Glen Ullin Super Valu.....	8.70
Glen Ullin Times.....	414.35
John Mahoney	600.00
Marshall Lumber.....	69.62
Matthew Bender	75.83
McLaren	3007.60
MDU	1631.70
Morton County Auditor.....	3,360.00
Morton County Weed Board.....	32.00
Napa	1094.91
ND Department of Health	16.00
Northern Improvement.....	830.53
RDO	258.00
Southwest Water Authority.....	9,432.95
T's Tree Service	1800.00
Verizon.....	34.23
WRT	152.64
ND Insurance Department.....	1,211.19
BNSF Railway Company.....	775.00
Wages, Benefits, Employer Taxes (June)	11,517.64

Adjourn: With no further business, it was moved by K Kloosterman seconded by White to adjourn the meeting. Motion carried unanimously.


Meetings:

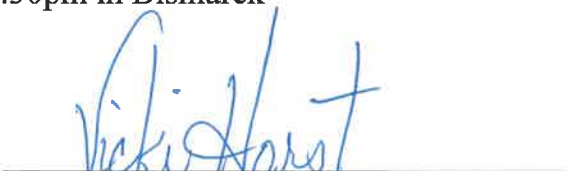
Standards Committee Meeting: July 21 at 7:00pm

Budget Committee Meeting: July 25 at 7:30pm

Elected City Officials Workshop: July 27 8am-4:30pm in Bismarck

Regular meeting: August 8, 2016 at 7:30pm


 Terri Kloosterman, Mayor


 Vicki Horst, Auditor

Regular Meeting
August 10, 2016

Mayor Terri Kloosterman called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Dennis Emter, Kevin Kloosterman, Doug Martwick, Anthony Schirado, and Sid White. Guests: Jerome Schirado, Karen Schirado, Doug Fitterer, Randy Martwick, Spencer Schlenvogt, Shane Hellman, Sheriff Kyle Kirchmeier, Luke Arnold, N Bittner, R Fuhrmann, & V Horst.

Minutes: Moved by K Kloosterman, seconded by White to approve the minutes from the regular meeting on July 11, 2016. Motion carried unanimously.

Bills & Financial Report: Moved by Duppong, seconded by K Kloosterman to approve the July financial report and pay the August bills. Motion carried unanimously.

Lince Sanitation	7,750.00
ND Extension Pesticide Program.....	90.00
Bismarck Tribune.....	172.64
Duppong's Inc.....	13.00
Farmers Union Oil.....	383.17
Glen Ullin Regional Airport	9.17
Glen Ullin Job Development.....	1.09
Glen Ullin Super Valu.....	30.00
Glen Ullin Times.....	405.25
Joe's Electric	228.80
John Mahoney	600.00
Marshall Lumber	89.48
Matthew Bender	117.60
MDU	1,984.20
Morton County Auditor.....	3,360.00
Napa	470.06
ND Department of Health	16.00
ND One Call Inc.....	6.00
Northern Improvement.....	2,776.66
Southwest Water Authority	11,824.61
Verizon	34.49
Waste-Not-Recycling LLC	1,317.60
WRT	283.27
Moore Engineering, Inc.	42,000.00
Wages, Benefits, Employer Taxes (July).....	14,182.66

Police Report: Sheriff Kirchmeier was present to meet the new council and address any concerns. The council asked if we could get a better report from the deputies each

month, the current one doesn't give us any useable information. He will work on a new form.

GU Park District: Shane Hellman, representing the Park District, asked the council for help getting the new playground established. Moved by White, seconded by Schirado to have the city men with equipment remove the top soil where the playground equipment will be placed. Motion carried unanimously.

4th Street & Curlew Avenue: Discussion was held on existing and proposed fences. The owners were asked to produce their deed or remove their fence. The deed needs to be presented at the next special meeting on 8-22-2016.

Unmetered Water: Moved by K Kloosterman, seconded by White to install shallow meter pits with meters for the water being used at Burlington Park and the baseball diamond. Motion carried unanimously. The charges for this water will be discussed at a future meeting.

Preliminary Budget: Moved by Schirado, seconded by Emter to approve the preliminary budget with the wage recommendations presented by the budget committee. Motion carried unanimously. Effect January 1, 2017-Water Meter Reader \$225.00 per month, full time Maintenance \$17.00 per hour plus benefits, part time Maintenance \$10.00 per hour, Emergency Management \$150.00 per quarter, Janitor \$12.00 per hour, Water Billing & Receiving \$767.50 per month, Auditor \$2,016.25 per month.

Special Meetings: Moved by K Kloosterman, seconded by White to have a special meeting the fourth Monday of each month until the board feels comfortable with the city operations. Voting Yes: Duppong, Emter, K Kloosterman, Schirado, White Abstain: Martwick. Motion carried.

Ordinance 2016-3: Moved by Martwick, seconded by White to place on second and final reading this ordinance regarding location of fences and replacement fences and decks. Motion carried unanimously.

Special Assessments: Moved by Emter, seconded by K Kloosterman to approve the list of special assessments (tree removal, grass mowing, water bill, clean up) which will be submitted to the county for addition to the 2016 tax roll. Motion carried unanimously.

Engineering Report: BNSF sent back a license permit with a \$4,684.00 fee for a 25 year contract. Our attorney will look into the length of term to see if it could be extended. A Railroad Protective Liability Policy will need to be purchased, it is being offered by BNSF for \$1150.00. Phase 1, 2 & 3 projects were reviewed. When we start these projects an additional 10% will need to be saved for future repair and replacement of the water and sewer lines.

City Maintenance Report: Front tires on the JD mower will need to be replaced and aligned. A CDL needs to be obtained by Mr. Fuhrmann by November 1. Valves at the lagoon are out and will need to be replaced.

Auditor Workshop: Moved by White, seconded by K Kloosterman to have the auditor attend this workshop in Bismarck on Tuesday, August 16. Motion carried unanimously.

Attorney: Ask the attorney to come to each meeting.

Rural Water Conference: Moved by K Kloosterman, seconded by White to send Mr. Lauer to this class in Bismarck on Thursday, August 11, 2016. Motion carried unanimously.

201 Oak Ave E: Moved by White, seconded by K Kloosterman to approve the extension requested by Paul Schlenvogt to complete his renovation on his garage. Motion carried unanimously.

Adjourn: With no further business, it was moved by K Kloosterman seconded by White to adjourn the meeting. Motion carried unanimously.

Meetings:

Special Meeting: August 22, 2016 at 7:30pm

Regular meeting: September 12, 2016 at 7:30pm



Terri Kloosterman, Mayor



Vicki Horst, Auditor

Special Meeting
August 22, 2016

Mayor Terri Kloosterman called the special meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Kevin Kloosterman, Anthony Schirado and Sid White. Absent: Dennis Emter and Doug Martwick. Guests: Steve Glasser, Gary Glasser, Kurtis Kloosterman, Gail Christensen, Laura Amen, L Arnold, N Bittner and V Horst.

Curb Stop Repairs: Moved by White, seconded by K Kloosterman to get written bids for an annual contract with a contractor to repair and replace curb stops. Motion amended to get a written bid for replacement of 4 curb stops. Voting Yes: K Kloosterman & White. Voting No: Duppong and Schirado. Mayor T Kloosterman broke the tie by voting yes to get a written bid for replacement of four curb stops. Motion carried.

Engineer: *GEO Tec Exploration*-tabled
Railroad permit-tabled

Insurance Limits for sewer project were discussed. The city and the contractor have submitted their certificates of insurance to BNSF and the auditor will ask for written confirmation that the certificates will meet their requirements.

Moved by K Kloosterman, seconded by White to purchase the Railroad Protection Liability policy at a cost of \$1,150 from BNSF. Motion carried unanimously.

110 South Ave E: Moved by K Kloosterman, seconded by White to have Custer Health have this property condemned with removal date of September 30. Motion carried unanimously.

Preliminary Budget: Moved by Duppong, seconded by Schirado to remove \$84.00 from the preliminary budget to keep a 0% increase. Motion carried unanimously. The budget committee will meet on Wednesday, August 24th at 7:00PM to work on revisions to the budget.

Personnel: Moved by K Kloosterman, seconded by White to appoint Anthony Schirado as the maintenance personnel manager. Motion carried unanimously.

Payroll: Moved by K Kloosterman, seconded by White to have the president of the board review all payroll before the ACH file is sent to the Bank. Motion carried unanimously.

Zoning: The fence put up by Karen Schirado and Jerome Schirado has not been resolved. A copy of their deed was supposed to be presented before the meeting and no deed was produced. The planning and zoning portfolio will follow up with the Schirado's attorney for further action.

With no further business, it was moved by White, seconded by K Kloosterman to adjourn the meeting. Motion carried unanimously.

Calendar: Budget Committee Meeting, August 24, 2016 at 7:00PM
Regular meeting-September 12, 2016 at 7:30PM.



Terri Kloosterman, Mayor



Vicki Horst, Auditor

Regular Meeting
September 12, 2016

Mayor Terri Kloosterman called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Dennis Emter, Kevin Kloosterman, Anthony Schirado, and Sid White. Absent: Doug Martwick. Guests: Doug Fitterer, Steve Glasser, Gail Christensen, Chris Geiss, Carmen Geiss, Mike Roers, Laura Amen, Spencer Schlenvogt, Robert Thomas, Brad Nesper, Caroline Zablocki, Luke Arnold, N Bittner, T Lauer, & V Horst.

Minutes: Moved by K Kloosterman, seconded by Schirado to approve the minutes from the regular meeting on August 8, 2016 and the special meeting on August 22, 2016. Motion carried unanimously.

Bills & Financial Report: Moved by Duppong, seconded by White to approve the August financial report and pay the September bills except the bill from Hydro Klean. Motion carried unanimously.

Lince Sanitation.....	7,750.00
Anthony Schirado.....	44.64
Dakota Community Insurance.....	164.00
Dennis Emter.....	139.99
Diane Combs.....	100.00
Farmers Union Oil.....	67.50
Glen Ullin Job Development.....	1.09
Glen Ullin Regional Airport.....	47.92
Glen Ullin Super Valu.....	5.99
Glen Ullin Times.....	279.15
JM Gerving.....	125.00
John Mahoney.....	600.00
Marshall Lumber.....	24.46
Matthew Bender.....	22.94
MDU.....	1,846.99
Morton County Auditor.....	3,360.00
Napa.....	951.12
ND Department of Health.....	16.00
ND League of Cities.....	20.00
ND Rural Water.....	100.00
ND One Call Inc.....	7.00
Opp Well Drilling.....	105.25
Southwest Water Authority.....	9,606.02
Universal Concrete.....	980.00
Verizon.....	34.47
Vicki Horst.....	63.25
WRT.....	189.80
Wages, Benefits, Employer Taxes (August).....	12,671.93

Police Report: No report, no deputy.

Citizen's Concerns: Mr. Doug Fitterer was concerned with the ad posted in the paper for applications for a maintenance position. The mayor apologized for the way the matter was handled and the city is striving to prevent further communication issues.

Portfolio Reports:

Water & Sewer: Moved by Schirado, seconded by Emter to approve the committee's recommendation to have Glasser Excavating replace 2 curb stops as soon as their schedule allows. Motion carried unanimously. Glasser Welding & Excavating stated that they would haul in one load of scoria for the city for every \$3,000 worth of business the city does with them in the course of 1 year.

Budget: Moved by K Kloosterman, seconded by Schirado to approve the final budget as recommended by the committee including the purchase of accounting software this year. Motion carried unanimously.

Planning & Zoning: Moved by K Kloosterman, seconded by Emter to approve the committee's recommendation to offer Karen Schirado a lease for city property adjacent to their property on the north side of town. They will be given 2 weeks to accept a contract and the electric fence must be removed. Motion carried unanimously.

Planning & Zoning: Will meet on 9-14-2016, at 7:00pm to discuss removal of condemned property.

Streets, Alleys & Sidewalks: Will review the overhanging tree ordinance.

City Properties: Will meet on 9-14-2016 at 8:00pm to discuss the exterior of the municipal building.

Portfolios: Moved by White, seconded by K Kloosterman to approve the mayor's appointments to the portfolios. Voting yes: Duppong, Emter, K Kloosterman, White. Voting no: Schirado. Motion carried.

Engineering Report:

GEO Tec: Moved by White, seconded by Emter to not accept any bids and do not have this work completed. Motion carried unanimously.

Railroad permit: Moved by Emter, seconded by Duppong to submit the railroad permit with the perpetual term and double the permit fee. Motion carried unanimously.

A pre-construction meeting will be held next week with the contractor for the railroad/sewer project.

City Maintenance Report:

Durapatcher: Moved by White, seconded by Emter to use the durapatcher rent free for two weeks. Motion carried unanimously. The city will be responsible to purchase about \$4,000 in oil, \$1,000 in chips, install an electrical outlet in the shop and install a \$400 tailgate kit. Money will be moved from the street light and water funds to pay for this project.

Muskrats: Moved by K Kloosterman, seconded by White to get a permit to trap muskrats before the season begins. Arthur Duppong will be named as "agent" and will be paid \$150 for three days of trapping. Motion carried unanimously.

Snow Removal: No salt, sand only for this winter's icy streets and sidewalks.

Valve & Flow Preventer: Moved by Schirado, seconded by K Kloosterman to replace these two pieces at the lagoon for a cost of \$2,700.00. Motion carried unanimously. They will be replaced after the golf course uses all the water they can and before the water freezes.

Meters for Unmetered water: These will be researched over the winter since water is shut off at both locations for the winter.

Attorney: Mr. Mahoney will attend a few council meetings until the council is more comfortable with legal proceedings. Attendance at all meetings will be reduced in the future. He is available by cell phone if we need him during a meeting that he is not attending.

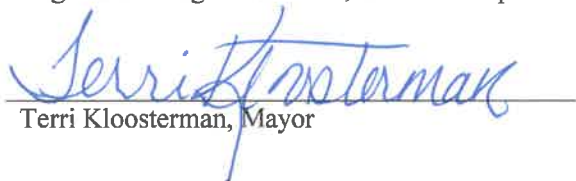
Adjourn: With no further business, it was moved by Duppong seconded by White to adjourn the meeting. Motion carried unanimously.


Meetings:

Portfolio Meetings: September 14, 2016 at 7:00pm & 8:00pm

Special Meeting: Tentative September 26, 2016 at 7:30pm

Regular meeting: October 10, 2016 at 7:30pm


Terri Kloosterman, Mayor


Vicki Horst, Auditor

Regular Meeting
October 10, 2016

Mayor Terri Kloosterman called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Dennis Emter, Kevin Kloosterman, Doug Martwick, and Anthony Schirado. Absent: Sid White. Guests: Gail & Kevin Christensen, Laura Amen, Dana Gerving, Spencer Schlenvogt, Luke Arnold, Mike Foertsch, Deputy John Englestead, J Mahoney, N Bittner, R Fuhrmann, & V Horst.

Minutes: Moved by Martwick, seconded by Schirado to approve the minutes from the regular meeting on September 12, 2016. Motion carried unanimously.

Bills & Financial Report: Moved by Emter, seconded by Duppong to approve the September financial report and pay the October bills. Motion carried unanimously.

Lince Sanitation	7,750.00
DPC	760.00
Farmers Union Oil.....	428.07
Glen Ullin Job Development.....	6.30
Glen Ullin Regional Airport.....	51.59
Glen Ullin Super Valu.....	101.36
Glen Ullin Times.....	134.74
Hz Electric, LLC	296.25
John Mahoney	600.00
MDU	1,985.53
Morton County Auditor.....	3,360.00
Napa	212.05
ND Department of Health	16.00
NorMont Equipment	4,460.26
Northern Improvement.....	1,415.26
Northwest Industrial.....	146.49
Southwest Water Authority	8,546.11
Verizon.....	34.30
WRT	193.98
Glasser Welding.....	4,550.00
Art Duppong.....	150.00
Wages, Benefits, Employer Taxes (September).....	13,039.28

Pledge of Securities: A brief description of the pledge of securities was presented by Dana Gerving from the Bank of Glen Ullin. Moved by Duppong, seconded by Martwick to approve the pledge of securities. Motion carried unanimously.

Engineering:

Engineering Agreement: Was reviewed and approved by city attorney, J Mahoney. Moved by K Kloosterman, seconded by Schirado to approve the engineering agreement contingent on Rural Development concurrence. Motion carried unanimously.

Railroad Crossing Project: Deadlines and availability of asphalt were discussed and the board felt they wanted to keep moving on the project and not delay until next spring.

Intent to Apply: Moved by Martwick, seconded by Schirado to publish the public notice of intent to apply for a USDA Rural grant. Motion carried unanimously.

Public Meeting: will be held November 2, 2016 at 7:00pm in the Blue Room for the upcoming water and sewer projects.

Preliminary Engineering Report (PER): Moved by K Kloosterman, seconded by Emter to approve the PER. Motion carried unanimously.

Rural Development Application (RD): Tabled until the November meeting.

Police Report: Deputy was present. He was asked to watch for speeders along the bypass after school.

Portfolio Reports:

Water & Sewer: 2 curb stops have been replaced. Moved by Schirado, seconded by Duppong to pay the bill from Glasser Excavating. Motion carried unanimously.

Planning & Zoning: The contract sent to Karen Schirado & Jerome Schirado was not accepted. Moved by Emter, seconded by Duppong to have the attorney send them a letter requesting fences be removed with the next step going to court to have them removed. Custer Health will be contacted regarding the junk on these lots. Motion carried unanimously.

Planning & Zoning: Moved by Emter, seconded by Martwick to accept the bid of \$3,200.00 from The Law Concrete to remove the building at 114 South Ave. Motion carried unanimously.

Streets, Alleys & Sidewalks: Moved by Martwick, seconded by Schirado to run an ad reminding people to trim their trees that overhang the streets and boulevards.

City Properties: The maintenance department will fix the front of the City building with tin on hand.

City Maintenance Report:

Durapatcher: Has been returned, repairs completed.

Hydrants: flushed by the Marian Manor Care Center.

Valve & Flow Preventer: Previously approved repairs will not work due to part availability. Moved by Martwick, seconded by Duppong to get the more expensive parts from Dakota Pump as discussed as an alternative at last month's meeting. Motion carried unanimously.

Attorney: Mr. Mahoney stated that all council members should feel free to contact him at any time with any questions or concerns they may have.

Adjourn: With no further business, it was moved by Emter seconded by Duppong to adjourn the meeting. Motion carried unanimously.

Meetings:

Public Informational Meeting: November 2, 2016 at 7:00pm

Regular meeting: November 14, 2016 at 7:00pm



Terri Kloosterman, Mayor



Vicki Horst, Auditor

Special Meeting
October 31, 2016

Mayor Terri Kloosterman called the special meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Dennis Emter, Kevin Kloosterman, Doug Martwick, Anthony Schirado and Sid White. Present: N Bittner and V Horst. By Phone: Luke Arnold,

Agenda: 2016 Railroad Sewer Project Change order

Change Order #1:

Problem: *The Sprint fiber line intersects with the proposed sewer line.

*Wet material in the bottom of the trench.

Solution: *Adjust Sprint fiber optic conduit elevation where it conflicts with the proposed sanitary sewer near the north property limit of the BNSF Right-of-way.

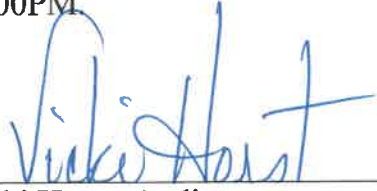
*Obtain dry fill material from City landfill to replace wet material in the bottom of the trench.

Motion: Kloosterman, seconded by White to approve this change order. Voting Yes: Duppong, Emter, Kloosterman, Schirado, White. Voting No: Martwick. Motion approved.

With no further business, it was moved by K Kloosterman, seconded by White to adjourn the meeting. Motion carried unanimously.

Calendar: Regular Meeting November 14, 2016 at 7:00PM


Terri Kloosterman, Mayor


Vicki Horst, Auditor

Regular Meeting
November 14, 2016

Mayor Terri Kloosterman called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Dennis Emter, Kevin Kloosterman, Doug Martwick, and Anthony Schirado. *Sid White. Guests: Gary Glasser, Laura Amen, Leticia Nakla, Rick Anderson-Dakota Sanitation, Gail Christensen, Luke Arnold, N Bittner, T Lauer, & V Horst.

Minutes: Moved by Martwick, seconded by Schirado to approve the minutes from the regular meeting on October 10, 2016 and the special meeting on October 31, 2016. Motion carried unanimously.

Bills & Financial Report: Moved by Emter, seconded by Martwick to approve the October financial report and pay the November bills. Motion carried unanimously.

Lince Sanitation.....	7,750.00
Anthony Schirado.....	35.90
Dakota Community Insurance.....	116.00
Ferguson Water.....	2875.16
Glen Ullin Job Development.....	9.81
Glen Ullin Regional Airport.....	80.30
Glen Ullin Times.....	364.92
John Mahoney.....	600.00
MDU.....	2036.71
Morton County Auditor.....	3,360.00
Napa.....	442.27
ND Department of Health.....	16.00
One Call Concept.....	18.00
RDO.....	290.00
Southwest Water Authority.....	6,495.18
Verizon.....	34.27
WRT.....	131.72
Wages, Benefits, Employer Taxes (October).....	14,012.61

Recycling: A presentation was given on recycling by Rick Anderson with Dakota Sanitation. Recycling is the right thing to do for the environment. It does cost money, although some money could be recouped by reducing the amount of trash sent to the landfill. Dakota Sanitation's program would cost \$3.87 per month per cart (cart provided by DS). Twice a month pick up would cost \$7.18 per cart. This would be a single stream program where all recyclables would be put into one container. The board took no action on this proposal.

Engineering:

Railroad Crossing Project: Project is just about complete, they would like to work during the evenings/nights to complete the project. Some paving and restoration will need to be delayed until spring. TAND may ask for a change order to extend the completion deadline by 5 days.

Rural Development Application (RD): Moved by Martwick, seconded by Duppong to sign the RDA application. The auditor will complete this process on line.

Special Meeting: Will be held December 5 at 5:15pm to discuss proposed phase 1 project.

Portfolio Reports: *Streets, Alleys & Sidewalks:* The maintenance department will start trimming trees as their schedule allows.

Police Report: Written report was presented.

Representation Letter: Moved by Duppong, seconded by Kloosterman to approve the representation letter from Mahlum Goodhart, PC. Motion carried unanimously.

City Maintenance Report:

Light Poles: Are we interested in selling these poles? The cities cost will be checked.

Sander: Moved by Kloosterman, seconded by Schirado to purchase a used sander from Northern Improvement for \$300.00 with the funds coming from the street light fund. Motion carried unanimously.

Lagoon Project: Mr. Lauer stated that the project is just about complete, Dakota Pump will be out this week to install the backflow preventer.

Lights in Auditorium: all lights are working except one section that needs a 1500 watt dimmer. Parts will be ordered.

CDL: Mr. Fuhrmann was asked to have his CDL by November 1. He has not obtained his CDL. Moved by Kloosterman, seconded by Schirado to terminate Mr. Fuhrmann. Voting yes: Duppong, Emter, Kloosterman, and Schirado. Abstain: Martwick. Motion carried.

Open Position: Moved by Emter, seconded by Kloosterman to offer Allyn Walberg a part-time position at \$12.00 an hour with the requirement that he obtains his airbrake endorsement by December 12, 2016. Motion carried unanimously.

Winter Hours: The maintenance department will work from 7:00am – 3:30pm for the winter months.

Water Certification: Tom is working on his Class 1 certification and has just about enough education hours to take the test.

Class: Moved by Martwick, seconded by Emter to have Mr. Lauer attend the rural water class in Bismarck on December 15, 2016. Motion carried unanimously.

*White arrived at the meeting.

Emergency Management: Will be asked to call Morton County to put the calls out when we have an emergency such as the loss of water pressure recently experienced by the city.

Resolution 2016-4: Moved by White, seconded by Kloosterman to reduce the council members pay to \$40.00 per regular meeting and \$20.00 per special meeting to save money for our upcoming water and sewer project. Motion carried unanimously.

Moved by Martwick, seconded by White to reduce the mayor's pay to \$100.00 per month to save money for our upcoming water and sewer project. Voting yes: Emter, Martwick, Schirado, & White. Voting no: Duppong. Abstain: Kloosterman.

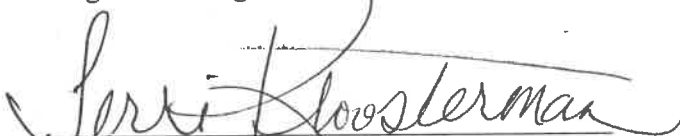
Welcome Sign: NDIRF will only pay half of the cost to replace the west bound sign along the interstate because of deterioration of the sign due to age. Moved by Kloosterman, seconded by White to repair the sign and pay for the bill with funds from the streetlight fund. Motion carried unanimously.


Adjourn: With no further business, it was moved by Kloosterman seconded by White to adjourn the meeting. Motion carried unanimously.

Meetings:

Special Meeting: December 5, 2016 at 5:15pm

Regular meeting: December 12, 2016 at 7:00pm


Terri Kloosterman, Mayor


Vicki Horst, Auditor

Regular Meeting
December 12, 2016

Mayor Terri Kloosterman called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Dennis Emter, Kevin Kloosterman, Doug Martwick, Anthony Schirado and Sid White. Absent: Audrey Duppong. Guests: Laura Amen, Travis Hande, Pastor Albert Lautenschlager, Luke Arnold, N Bittner, & V Horst.

Minutes: Moved by Schirado, seconded by White to approve the minutes from the regular meeting on November 14, 2016. Motion carried unanimously.

Emergency management: A report was given by the emergency manager Pastor Albert. We had a couple of stranded motorists that we housed in the Blue Room during the last blizzard. Pastor Albert also resigned his position stating he will stay in this position until his replacement is found and he will train them. He wants to have the new person trained by June 1.

Subdivision: Moved by Schirado, seconded by Emter to approve the request to divide auditor's lot F into two parcels for purposes of a home loan provided they have an easement in place for the second parcel. Motion carried unanimously.

Industrial Water Sales: Moved by Schirado, seconded by Martwick to sell water at the city wells for \$11.00 per thousand as long as the wells work. Motion carried unanimously.

Bills & Financial Report: Moved by Martwick, seconded by Schirado to approve the November financial report and pay the December bills. Motion carried unanimously.

Lince Sanitation	7,750.00
Anthony Schirado	300.00
Dakota Pump & Control, Inc.	2,400.00
Farmers Union Oil	381.41
Duppong's Inc.	100.25
Glen Ullin Job Development	1.97
Glen Ullin Regional Airport	16.55
Glen Ullin Times	205.78
Joe's Electric.....	85.00
John Mahoney.....	600.00
Mahlum Goodhart, PC.....	6,195.00
Marshall Lumber	184.47
Master Construction.....	2,100.00
MDU	2,530.37
Morton County Auditor	3,360.00
Napa	404.20
ND Department of Health.....	16.00
ND Rural Water	230.00
ND Water Users Association.....	100.00
One Call Concept.....	4.00
Pahlke Steel	181.20
Southwest Water Authority	6,941.29
Titan Machinery.....	1,953.94
Verizon	34.21
WRT	164.19
Tand Construction	180,082.13
Moore Engineering Inc.	40,150.15
Wages, Benefits, Employer Taxes (November).....	11,951.26

Engineering:

Railroad Crossing Project: The contract with Tand Construction stated that the project would be substantially complete by October 28, 2016. The sewer line was put into operation and the road was opened on November 21, 2016. Contractor's Estimate #1 was \$202,582.13. Moved by K Kloosterman, seconded by White to

withhold 15 late days X \$1500 per day from Tand Construction bill for a payment of \$180,082.13. When the final work is complete in the spring we will meet with Tand to discuss and negotiate final payment. Motion carried unanimously.

Phase 1 Sewer Project: Options for repayment of loans were presented for the cost of phase 1 including water charges, special assessments, sales tax and combinations of the three. No decision was made.

Police Report: Written report was presented.

Gas Tax: Moved by Emter, seconded by White to have the attorney draw up a revision to the Home rule charter to allow a two cents (2¢) a gallon gas tax. Motion carried unanimously. This change will have to be voted upon by the citizens of Glen Ullin.

Contract for Laboratory Services: Moved by Schirado, seconded by White to approve this annual contract for laboratory services with the ND Department of Health. Motion carried unanimously.

Mobile home Court Applications: Moved by K Kloosterman, seconded by Martwick to approve the applications for Johnson Trailer Park, VCZ Inc, and Wetzel Mobile Home Park.

Ordinance 2016-3 Second and Final Reading: Moved by Martwick, seconded by Kloosterman leave the councilmen's pay at \$80.00 per meeting and the mayor's pay at \$250 per month with no pay for the special meetings unless called by someone other than the board. Voting yes: Martwick, Kloosterman, and Schirado. Voting No: White. Abstaining: Emter. Motion carried.

Mayor's Appointments: Moved by K Kloosterman, seconded by White to allow the mayor to place an ad looking for committee members for positions she cannot fill. Motion carried unanimously. Appointments tabled until the January meeting.

Tax Abatement: Moved by White, seconded by Emter to approve the tax abatement for the Glen Ullin Park District at 216 C St S. Motion carried unanimously.

Christmas Bonus: Moved by White, seconded by K Kloosterman to give our maintenance man, Tom Lauer a \$300.00 Christmas bonus. Motion carried unanimously. Moved by Emter, seconded by White to give a ham to seasonal employee, Allyn Walberg and Auditor, Vicki Horst. Motion carried unanimously.

City Maintenance Report:

Class: approved last month not needed by maintenance man. He will not be going to this class.

Fire Hydrants: City maintenance should clean around the hydrants.

Mailboxes: Homeowners need to clean around their own mailboxes.

Garbage: Lince Sanitation should determine when they want to pick up garbage curbside and place the appropriate notices to inform residents.

Funds: Moved by Marwick, seconded by Schirado to use all surge funds available and the balance from the city sales tax fund to pay Tand Construction. Motion carried unanimously. Moved by Martwick, seconded by White to pay Moore Engineering from the city sales taxes fund. Motion carried unanimously. Moved by K Kloosterman, seconded by White to transfer money from the water fund to bring the highway fund to a zero balance. Motion carried unanimously.

Adjourn: With no further business, it was moved by Kloosterman seconded by White to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular meeting: January 12, 2016 at 7:00pm


Terri Kloosterman, Mayor


Vicki Horst, Auditor

