

Regular Meeting  
January 12, 2015

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Audrey Duppong, Gary Glasser, Tina Haverluk, Randy Martwick, Doug Martwick & Cody Schuelke. Also present were: N Bittner, M Johnson, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on December 8, 2014 and the special meeting on December 16, 2014. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick, seconded by T Haverluk to approve the December and year-end financial report and pay the January bills. Motion carried unanimously.

Ferguson Waterworks .....	159.40
Glen Ullin Public Library .....	1000.00
Glen Ullin Job Development .....	2.20
Glen Ullin Super Valu .....	15.99
Glen Ullin Times.....	476.14
Marshall Lumber.....	44.98
MDU .....	23.87
MDU .....	2967.42
ND League of Cities .....	1007.00
Office of State Auditor.....	165.00
Old Red Trail .....	500.00
One Call Concept.....	8.80
Preble .....	53.00
Southwest Water .....	7021.45
Ulteig .....	1000.00
Vicki Horst.....	251.95
Glen Ullin Regional Airport .....	1120.37
ND Dept. of Health .....	16.00
Verizon.....	34.06
WRT .....	137.84
John Mahoney .....	600.00
Morton County Auditor .....	3,200.00
Wages, Benefits, Employer Taxes (December) .....	8381.18

Police Report: Written report was reviewed.

Improvement District: Costs and a detailed plan of improvements to the city water, sewer and streets were discussed at length after a presentation by the city engineer. This issue was tabled until next meeting to give all council members time review information and talk to city residents.

Garbage Rates: Tabled until February to see how the new garbage service is working.

Ordinances: Chapter 1, 2 & 3. Moved by T Haverluk, seconded by D Martwick to place on second and final reading these chapters of our ordinance book. Motion carried unanimously. Chapters 1, 2 & 3 are now effect.

Ordinances: Chapter 4 & 5. Moved by D Martwick, seconded by Duppong to place on first reading these chapters of our ordinance book. Motion carried unanimously. Chapter 7 was tabled until the February meeting.

Contracts: Moved by R Marwick, seconded by Schuelke to approve the ND Department of Health lab contract for 2015. Motion carried unanimously. Moved by Schuelke, seconded by T Haverluk to approve the pump service contract for 2015 with DPC. Motion carried unanimously.

Maintenance Report: A 6 X 6 cutting edge will be purchased for the payloador for around \$250.00. A tentative interview is scheduled for 11:00 Wednesday for maintenance help.


Emergency Management: Councilperson Schuelke gave a short summary of what the EM department is working on.

Water Department: The last half of 2014 the city paid more for water consumption than the city collected. Possible reasons and solutions were discussed. One possible reason is that the meters are at the end of their life expectancy and are not metering correctly. More information will be sought before the next meeting as to costs of replacing all the meters in town.

Landfill: Discussion was held on possible landfill openings for winter months. The maintenance department will bring a proposal to the next meeting.

Deputy Auditor: The engineer will research the cost of having an intern trained as a backup for the auditor as one possible solution for emergency situations or when the auditor is unavailable.

Adjourn: With no further business, it was moved by R Martwick seconded by Schuelke to adjourn the meeting. Motion carried unanimously. The next regular meeting will be February 9 at 7:00 PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
February 16, 2015

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Tina Haverluk, Randy Martwick, and Doug Martwick. Absent: Audrey Duppong, Gary Glasser, and Cody Schuelke. Also present were: Linda Wagner, Mike Duppong, Chester Schantz, Marie Henderson, Terry Sauer, Nicole Stockdill, Craig Wallin, Deputy J Ellefson, N Bittner, M Johnson, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by D Martwick to approve the minutes from the regular meeting on January 9, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick, seconded by T Haverluk to approve the January financial report and pay the February bills. Motion carried unanimously.

Lince Sanitation.....	7750.00
Black Mountain .....	1477.00
Butler Machinery.....	372.32
Bank of Glen Ullin .....	15.00
Certified Power.....	74.39
Farmers Union Oil.....	316.86
Glen Ullin Job Development .....	189.32
Glen Ullin Super Valu.....	129.35
Glen Ullin Times .....	158.63
Glen Ullin Airport Authority.....	1639.54
Marshall Lumber .....	92.95
MDU .....	3398.18
Napa .....	1.99
Preble .....	40.00
Southwest Water.....	8344.92
ND Dept. of Health .....	16.00
Verizon .....	34.09
WRT .....	136.59
ND Dept of Health .....	16.00
John Mahoney .....	600.00
Glasser Welding.....	3156.50
One Call Concepts.....	2.20
Ulteig Engineering .....	900.00
Wages, Benefits, Employer Taxes (January).....	9608.31

Police Report: Written report was reviewed. The deputy was asked if our new sheriff could be at our March meeting.

Liquor License: Moved by R Martwick, seconded by D Martwick to approve the Sunday Opening, Beer & Liquor license applications from Terry Sauer, DBA Social Club. Motion carried unanimously.

Site Authorization: Moved by R Martwick, seconded by D Marwick to approve the site authorization at the Social Club managed by the American Foundation for Wildlife. Motion carried unanimously.

Building Permit: Moved by D Martwick, seconded by R Martwick to approve the building permit for Sacred Heart Church's parish hall with a 17 foot setback. Motion carried unanimously. The waiver of the building permit fee was tabled until the March meeting. All trucks hauling dirt in and out of town should use B Street

going north to South Avenue and proceed out of town. Moved by T Haverluk, seconded by R Martwick to approve the garage building permit for B Voegelé at 105 7<sup>th</sup> St S. Motion carried unanimously.

Chapters 4 & 5: Moved by R Martwick, seconded by T Haverluk to approve the second reading of these two chapters of our ordinance book with changes. Fire pit recommendations will be added and a written permit by the fire chief for fire pits will be removed. Motion carried unanimously. Chapter 7, Water Department was tabled.

Resolution 2015-1 Board & Mayor Compensation: Moved by R Martwick, seconded by D Martwick to approve this resolution. Motion carried unanimously.

Pledge of Securities: Moved by R Martwick seconded by T Haverluk to approve the pledge of securities presented by the Bank of Glen Ullin. Motion carried unanimously.

Improvement District: The council felt that we did not need an improvement district at this time and that the city would be better served by chip sealing the streets now to extend the life of the streets by another 5 years or so.

Water Meter Replacements: Moved by R Martwick, seconded by T Haverluk to approve the \$900 charge from Ulteig engineering for investigating and securing bids and their recommendation for replacing the water meters in town. Motion carried unanimously. Moved by R Martwick, seconded by D Martwick to pursue a contract with Dakota Supply Group to replace the water meters in town. Motion carried unanimously.

Terms of Engagement: Moved by T Haverluk, seconded by R Martwick to approve the terms of engagement with Mahlum, Goodhart, PC for the 2014 financial audit. Motion carried unanimously.

Lince Sanitation: A few requests by Lince Sanitation were reviewed and Shawn will be asked to attend the next meeting to discuss his and our concerns.

Water Conservation Plan: Moved by R Martwick, seconded by D Martwick to approve this plan presented by ND Rural Water Systems. Motion carried unanimously.

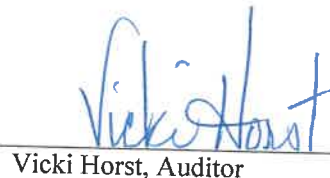
Maintenance Report: A written report was reviewed. After hours service fees were discussed and tabled until the March meeting. Moved by T Haverluk, seconded by R Martwick to have the maintenance man attend the Water Treatment and Distribution class on March 9-11 in Bismarck with a \$20.00 registration fee. Motion carried unanimously. A special meeting will be held on Thursday, March 5, 7:00PM to discuss maintenance priorities and water meter contract.

Deputy Auditor: Our engineering firm does not have any interns that would be available to help in this position. Discussion was held on whether we need to pursue this idea with no consensus from the council.

Water Bill: A former resident asked to have his penalty on his water bill removed. This request was denied.

Adjourn: With no further business, it was moved by R Martwick seconded by T Haverluk to adjourn the meeting. Motion carried unanimously. The next meeting will be Thursday, March 5 at 7:00PM and the next regular meeting will be March 9 at 7:00 PM.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

Special Meeting  
March 5, 2015

The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00PM in the Council Chambers with the following Council Members present: Audrey Duppong, Gary Glasser, Tina Haverluk, and Randy Martwick. Absent: Doug Martwick, and Cody Schuelke. Also present Loren Duppong-Ferguson Waterworks, N Bittner, T Jeffries, and V Horst.

Agenda: Water Meter Replacement  
Surge Bill SB2015  
Maintenance Priorities

Water Meter Replacement: A presentation was made by Mr. Duppong presenting the options available to the city through Ferguson Waterworks. The city is considering new water meters with the possibility of adding radio read buttons to our existing meters. Testing will be done in the spring on a couple of residential and commercial meters to verify accuracy.

Surge Bill SB2015: A deposit for \$362,549.98 will be deposited in the city account from the state due to the passage of this Senate Bill. No plans were made for this money, discussion will be held at the regular meeting.

Maintenance Priorities: Mr. Jeffries outlined his current needs and priorities for the summer. He needs more manpower, time & money. The board decided we would advertise for an additional full time maintenance person with benefits with applications due April 1. Ads will be placed on our webpage, Bismarck, Glen Ullin Times, and the New Salem Journal

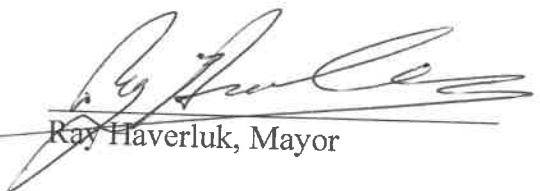
The city could use a cutter to fix potholes this summer, options for renting or purchasing one will be explored.

The drainage ditch on North Ave and south of the railroad culvert on County Rd 88 will be cleaned out.

An ad will be placed requesting bids for 250 tons of scoria to be used on the landfill road, alleys and replace our stock pile.

The city should consider having a building inspector and an equipment fund to fund future equipment purchases.

With no further business it was moved by R Martwick, seconded by Glasser to adjourn the meeting. The next regular meeting is Monday, March 9, 2015.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
March 9, 2015

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Audrey Duppong, Gary Glasser, Doug Martwick, and Randy Martwick. Absent: Tina Haverluk and Cody Schuelke. Also present were: Steph & Shawn Lince, Gene Jordan-DSG Sheriff Kirkmeier, N Bittner, M Johnson, T Jeffries, and V Horst.

Minutes: Moved by R Martwick, seconded by Duppong to approve the minutes from the regular meeting on February 16, 2015 and the special meeting on March 5, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick, seconded by Glasser to approve the February financial report and pay the March bills. Motion carried unanimously.

Lince Sanitation.....	7750.00
Morton County Auditor.....	3360.00
ND Water & Pollution.....	20.00
Dept of Health .....	16.00
Duppong's Inc. ....	147.24
Glen Ullin Job Development.....	257.29
Glen Ullin Times.....	144.90
Glen Ullin Airport Authority.....	2229.39
Marshall Lumber.....	71.03
Matthew Bender .....	22.44
MDU .....	3381.11
Napa .....	456.03
Preble .....	88.00
Southwest Water.....	8963.50
ND Dept. of Health.....	16.00
Verizon .....	34.07
WRT .....	152.40
John Mahoney .....	600.00
Wages, Benefits, Employer Taxes (February).....	10459.22

Lince Sanitation: The consensus of the board was to allow Lince Sanitation to place a dumpster behind the library for GU Super Valu and another dumpster to be located at Marian Manor Care Center provided by Lince Sanitation. Ashes should be bagged or placed in a closed cardboard box to prevent ashes blowing in the wind when placed into the garbage truck and to assure the sanitation company that they are cold. It is not mandatory that garbage be bagged but it would be appreciated and helps keep the city clean on windy trash days. Lince Sanitation was asked to replace covers on cans when they remove the garbage. An informational ad will be placed in the GU Times regarding garbage service.

Water Meter Replacements: Gene Jordan-Dakota Supply Group gave a presentation on the magnetic water meters that the city is considering purchasing. No meter system will be purchased until after the current meters have been tested.

Building Permit: Moved by R Martwick, seconded by Duppong to approve the demo permit at 209 5<sup>th</sup> St S. Motion carried unanimously with Glasser abstaining.

2015 Demos: Properties will be looked at this month to see which ones need repairs and if any should be scheduled for demolition.



Cement Repairs: Moved by R Martwick, seconded by Duppong to advertise for bids for the cement work at the Blue Room, Library and City Hall. Motion carried unanimously.

Police Report: Written report was reviewed. Sheriff Kirkmeier was present to meet the board and check on any current issues we may have.

Chapters 4 & 5: Tabled, pending changes sent to the attorney from the February meeting.

Assessors Contract: Moved by R Martwick, seconded by Duppong to approve the 2015 contract with Linda Morris for a total of three thousand dollars (\$3,000). Motion carried unanimously.

Motorcycle Fun Run: Moved by R Martwick, seconded by Glasser to allow the Motorcycle Club to block off South Avenue from 108 South Ave West to 116 South Ave E on Saturday, May 23, 2015. Motion carried unanimously.

Emergency Maintenance Help: Moved by D Martwick, seconded by R Martwick to pay emergency help the maintenance supervisors wages or a maintenance helpers wages depending on the job they are doing. Motion carried unanimously.

Surge Bill SB2015: We will contact the League of Cities to see what the money can actually be used for and where to put the money.

Pledge of Securities: Moved by R Martwick seconded by Glasser to approve the pledge of securities presented by the Bank of Glen Ullin. Motion carried unanimously.

After Hours Service Fees: Moved by Glasser, seconded by Duppong to approve a flat \$100 service fee in addition to any standard billing for nonemergency calls. The Council will make the determination if an after-hours call is an emergency or nonemergency. Motion carried unanimously.

Maintenance Report: Dakota Four Seasons will be out to review our shop heating system and give us a bid for a new system and central air for the offices. Four meters will be pulled from different sections of town for accuracy testing. Moved by D Martwick, seconded by R Martwick to purchase a pallet fork for our skidsteer for approximately \$350. Motion carried unanimously. Moved by R Martwick, seconded by Duppong to purchase 2 tons of Omega Mix in totes, 100 mosquito pellets, 10 gallons of tack oil and a 55 gallon drum of degreaser. Motion carried unanimously.

Adjourn: With no further business, it was moved by R Martwick seconded by Glasser to adjourn the meeting. Motion carried unanimously. The next meeting will be Monday, April 13 at 7:30PM and the Board of Equalization meeting on April 14 at 7:30PM.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor


Special Meeting  
April 1, 2015

The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 6:00PM in the Council Chambers with the following Council Members present: Audrey Duppong, Gary Glasser, Tina Haverluk, Doug Martwick, and Randy Martwick. Absent: Cody Schuelke. Also present T Jeffries, and V Horst.

Agenda: Maintenance Interviews

Five (5) interviews were conducted beginning at 6:00. Following interviews discussion was held. Moved by T Haverluk, seconded by R Martwick to hire Ron Fuhrmann & Tom Lauer for the open maintenance position. They were each offered \$15.00 per hour for a probationary period of 90 days. They will be evaluated each month to see which person will be hired as a full time permanent employee at the end of the probationary period. At that time a paid single health insurance policy and retirement plan will go into effect. Depending on work load the other person may be classified as a full time seasonal employee. Their wages will be paid from the highway, water, sewer and landfill funds in the same percentage as Mr. Jeffries. Each of the four employees this summer maybe asked to be on call one weekend a month. Further discussion will be held at the regular meeting April 13, 2015. Motion carried unanimously. Calls were made to each gentleman and they each accepted the position as offered.

With no further business it was moved by R Martwick, seconded by T Haverluk to adjourn the meeting. The next regular meeting is Monday, April 13, 2015.



Ray Haverluk, Mayor



Vicki Horst, Auditor



Regular Meeting  
April 13, 2015

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Audrey Duppong, Tina Haverluk and Doug Martwick. Absent: Gary Glasser, Randy Martwick and Cody Schuelke. Also present were: Dr. Marie Henderson, N Bittner, M Johnson, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by Martwick to approve the minutes from the regular meeting March 9, 2015 and the special meeting on April 1, 2015. Motion carried unanimously.

Council Resignation: Cody Schuelke submitted his resignation from the board. An ad will be placed asking for those interested in filling the unexpired term to submit their name to the board. Thank you Cody for your fine service the last couple of years.

Bills & Financial Report: Moved by T Haverluk, seconded by Duppong to approve the March financial report and pay the April bills. Motion carried unanimously.

Lince Sanitation .....	7750.00
Morton County Auditor .....	3360.00
Deb Schumacher .....	35.73
Dept. of Health.....	16.00
Doug's Custom Body Shop .....	244.95
Duppong's Inc.....	105.30
Electronic communication .....	25.00
Farmers Union Oil .....	129.26
Ferguson Waterworks .....	118.81
Glen Ullin Job Development .....	257.29
Glen Ullin Times.....	539.74
Glen Ullin Airport Authority .....	280.22
Hebron Herald.....	23.00
Joe's Plumbing.....	100.00
Linda Morris .....	2000.00
Marshall Lumber.....	483.65
MDU .....	2619.30
Napa .....	431.67
New Salem Journal .....	48.00
ND League of Cities .....	25.00
Northern Improvement.....	518.00
One Call Concept.....	11.00
Southwest Water .....	9297.42
St. Paul Stamp Works .....	64.25
Team Lab .....	2153.00
Vicki Horst.....	325.72
Verizon.....	34.07
WRT .....	141.54
John Mahoney .....	600.00
Wages, Benefits, Employer Taxes (March).....	7713.32

Police Report: Written report was reviewed.

Cement Bids: Moved by Duppong, seconded by T Haverluk accept the lone bid for sidewalk repair by the shop and library for \$14,456 from Travis Bertram. An agreement will be signed before work begins. Motion carried unanimously. The stairs at the Blue Room will be too costly to replace, this project will be put on hold indefinitely.

Scoria Bid: Moved by T Haverluk, seconded by Duppong to accept the lone bid for 250 ton of scoria delivered to the landfill from Glasser Excavating for \$3250.00. Motion carried unanimously

Heating & Cooling: One estimate was received for updating the heating in the shop and install cooling in the city office, council chambers and shop office. Another 1 or 2 estimates will be obtained before the next meeting.

Vicious Dogs: Moved by T Haverluk, seconded by Martwick to send a letter to the owner of a vicious dog asking them to remove the dog from the city. Motion carried unanimously.

Chapters 4 & 5: Tabled

2015 Demolition of Properties: Tabled

Water Ordinance-Chapter 8: Tabled

Surge Funding: Money will be spent on the cement work approved above with no definite plans for the balance of this money.

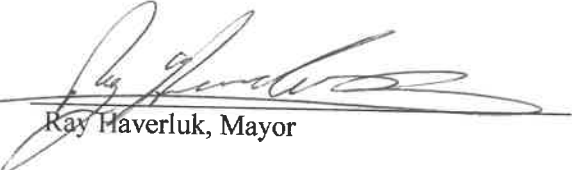
Probation Period for Benefits: Moved by Martwick, seconded by Duppong to change our benefit period to 60 days instead of immediately for health insurance benefits. Motion carried unanimously.

Maintenance Report: Written report was reviewed. Meters have not been tested yet for accuracy. Landfill will open Saturday, April 18<sup>th</sup> regular landfill hours of 9-noon on Saturdays and 6:00-7:30PM on Wednesday, weather permitting. Mr. Jeffries will attend 2 one day classes on May 5 & 19<sup>th</sup>. Gate values will be exercised soon.

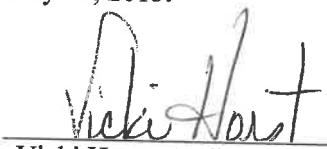
Vacuum Cleaner: Moved by T Haverluk, seconded by Duppong to purchase a commercial vacuum cleaner for the offices from J & R Vac for approximately \$600.00 Motion carried unanimously. A carpet shampooer needs to be purchased and options will be explored.

Equipment Breakdown Coverage: Moved by Duppong, seconded by T Haverluk to purchase this insurance policy from ND State Fire & Tornado Fund for an annual premium of \$95.17.

Adjourn: With no further business, it was moved by T Haverluk seconded by Duppong to adjourn the meeting. Motion carried unanimously. The next meeting will be the Board of Equalization meeting on April 14 at 7:30PM and regular meeting on May 11, 2015.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Special Meeting  
May 29, 2015

The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 8:00PM in the Council Chambers. Following the pledge of allegiance roll call was taken with the following Council Members present: Audrey Duppong, Tina Haverluk, Kevin Kloosterman, Doug Martwick, and Randy Martwick. Absent: Gary Glasser. Also present N Bittner, M Johnson, T Jeffries, and V Horst.

Agenda: Water Meter Purchase  
Capital Improvement Plan

Water Meter: Moved by Kloosterman, seconded by T Haverluk to purchase a new meter that will read water from a fire hydrant or the city well for approximately \$2000. Motion carried unanimously. The maintenance department was instructed to use the city well to sell water for road work this summer.

Traco: Moved by T Haverluk, seconded by Kloosterman to extend the rental on this machine for another week at \$1200.00 per week. Motion carried unanimously.

Capital Improvement Plan: Much discussion was held regarding the water, sewer and streets in town. Should a section be done or look at the whole city at one time? There are many pros and cons on each side of this issue but the final consensus was that most of the streets are poor; we have lots of old water and sewer lines and the costs are going up. Moved by Kloosterman, seconded by T Haverluk to start the necessary steps to move forward on this plan. Voting yes: Duppong, T Haverluk, K Kloosterman, and D Martwick. Abstain: R Martwick. Motion carried.

June Agenda: Resolution to create an Improvement District, and camera sewer lines.

With no further business it was moved by R Martwick, seconded by D Martwick to adjourn the meeting. The next regular meeting is Monday, June 8, 2015.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
May 11, 2015

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Audrey Duppong, Gary Glasser, Tina Haverluk, Doug Martwick and Randy Martwick. Also present were: George Hsu, Terri & Kevin Kloosterman, Mike Roers, Cindy Whitehorn, Nicole Stockdill, Sheriff Kyle Kirchmeier, John T Bechtold, Pastor Al Lautenschlager, Howard Wehri, Mike Dora, Dr. Henderson, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on April 13 and the Board of Equalization meeting on April 14, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick, seconded by Duppong to approve the April financial report and pay the May bills. Motion carried unanimously.

Lince Sanitation .....	7,750.00
Morton County Auditor .....	3,360.00
Brent Gerving.....	138.79
Duppong's Inc.....	572.42
Farmers Union Oil .....	7.00
Ferguson Waterworks .....	99.33
Glen Ullin Super Valu .....	60.92
Glen Ullin Job Development .....	257.29
Glen Ullin Times.....	689.48
Guardian Lock .....	20.00
GUPPIES .....	20.00
Kirkwood Ace Hardware .....	7.63
MDU .....	2,025.35
Napa .....	1,152.74
ND Dept. of Health .....	16.00
ND DOT.....	2,621.85
ND Dept. of Insurance .....	23.79
ND Rural Water .....	100.00
Northern Improvement.....	5,823.12
Preble Medical .....	191.00
RDO .....	840.00
Sanitation Products Inc. ....	1,264.76
Southwest Water .....	8,147.92
Verizon.....	34.24
WRT .....	147.75
ND Insurance Department .....	40.00
Glasser Welding.....	5,150.00
John Mahoney.....	600.00
Wages, Benefits, Employer Taxes (April).....	12,326.34

Police Report: Sheriff Kirchmeier was present to discuss policing issues regarding domestic abuse and harassment by police officers. He is working on response times to emergency calls

and training for all his officers regarding both issues. He has been on the job for about six months and is working to correct some issues that have plagued the department from the past administration.

Council Position: Moved by T Haverluk, seconded by Duppong to appoint the one interested candidate, Kevin Kloosterman to the open council position. Motion carried unanimously. Kevin Kloosterman took the oath of office and joined the council at the table.

Heating & Cooling: 2 Bids were opened and reviewed. Moved by T Haverluk, seconded by R Martwick to accept the low bid of \$12,375.00 from Dakota 4 Seasons to install A/C in the city offices and 2 heaters in the shop with 2 thermostats. Motion carried unanimously. The city guys will remove the old heating system in the shop.

Building Permits/Variances: Moved by Duppong, seconded by D Martwick to approve a 12' variance for a deck on the south side of the house at 501 Ash Ave E. Motion carried unanimously.

Moved by Glasser, seconded by R Martwick to approve a 7' variance for an addition on the east side of the house at 107 C Street S. Motion carried unanimously.

Fence in drainage ditch: Moved by D Martwick, seconded by R Martwick to talk with the owners at 401 2<sup>nd</sup> St S regarding the concerns of the council regarding a fence in the drainage ditch. Motion carried unanimously.

Car Show: The council was in agreement that the East 100 block of South Ave could be blocked off for a car show on June 27, 2015. A liquor license will be presented at the June meeting to have a beer garden.

Vicious Dog: Moved by D Martwick, seconded by R Martwick to get a court order to have the dog owned by Sam & Tammy Hammond removed from the city. Motion carried unanimously.

Cement Bids: The cement contract with Bertram Construction was reviewed by the council; it will be signed before work will begin.

2015 Demolition of Properties: The city would like to find a building inspector. Custer Health will be contacted to inspect properties at 410 Ash Ave W and 302 South Ave W.

Site Authorization: Moved by D Martwick, seconded by R Martwick to approve the site authorizations for Doc's Saloon and the Social Club. Motion carried unanimously.

Representation Letter: Moved by R Martwick, seconded by Duppong to approve the representation letter by Mahlum Goodhart PC. Motion carried unanimously.

Chapters 4 & 5: Moved by D Martwick, seconded by T Haverluk to place on final reading these two chapters with the corrections made to the fire regulations. Motion carried unanimously.

Water Ordinance-Chapter 8: Tabled

Surge Funding: An estimate was reviewed from Northern Improvement. With the large sum involved to replace D Street the city needs to have an engineer do the plan drawings and bidding process. Mark will be contacted to start working on this project.

Official Newspaper: Moved by R Martwick, seconded by Glasser to designate the Glen Ullin Times as the official city newspaper. Motion carried unanimously.

City Maintenance Employees: Reports on the two new employees were favorable for both men. A discussion with both of them will be held to determine who will be retained as a full time person and who will continue on as seasonal help. The health insurance plan will not be changed as per the minutes of the April meeting.

Maintenance Report: Written report was reviewed. A blade purchase was tabled. Meters were tested with a 96% accuracy. The pump house is closed, a new valve is needed. Moved by Duppong, seconded by Kloosterman to rent a skidsteer for approximately \$1200 a week for one week from Bobcat of Mandan to clean out drainage ditches. Motion carried unanimously.

Emergency Manager: Siren is up and running at the GU Memorial Campground.

Curb Shut-off: Moved by T Haverluk, seconded by Glasser to special assesses the repair bill for the curb shutoff of \$787.50 for 215 B Street South if it is not paid. Motion carried unanimously.

Adjourn: With no further business, it was moved by T Haverluk seconded by Kloosterman to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on June 8, 2015 at 7:30PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor



Regular Meeting  
June 8, 2015

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, Doug Martwick and Randy Martwick. Also present were: George Hsu, Mike Bechtold, Marilyn Nagel, Tom Lauer, Andrew Rhoden, Deputy Lloyd, M Johnson, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on May 11 and the Special meeting on May 29, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by T Haverluk, seconded by Kloosterman to approve the May financial report and pay the June bills. Motion carried unanimously.

Lince Sanitation .....	7,750.00
Morton County Auditor .....	3,360.00
Anthony Schirado .....	2,850.00
Dakota Four Seasons.....	12,295.00
Duppong's Inc.....	15.00
Farmers Union Oil .....	453.91
Glen Ullin Super Valu .....	60.92
Glen Ullin Job Development .....	2.12
Glen Ullin Times.....	332.03
Glen Ullin Regional Airport .....	652.71
MDU .....	2,030.36
Napa .....	805.34
ND Dept. of Health.....	16.00
One Call Concept.....	42.90
Sanitation Products Inc. ....	589.96
Southwest Water .....	7,777.56
Vicki Horst.....	113.85
SBM .....	429.98
Glasser Welding.....	10,759.85
Verizon.....	34.24
WRT .....	147.75
John Mahoney .....	600.00
Wages, Benefits, Employer Taxes (May) .....	15,805.30

Police Report: Written report was review and motorized vehicles in alleys were discussed. Alleys are only to be used to exit the city, not for joy riding.

Hay Land Bid: Moved by R Martwick, seconded by Duppong to accept the \$15.00 per acre hay land bid from CJ Horst. Motion carried unanimously.

Liquor Licenses: Moved by T Haverluk, seconded by R Martwick to approve the Sunday opening, Beer & Liquor on and off sale licenses for Doc's Saloon & the Social Club and the

special liquor license for a beer garden on June 27 for Doc's Saloon. Motion carried unanimously.

Drainage: Moved by T Haverluk, seconded by Kloosterman to dig and install a new 8" 30' long plastic culvert over the sewer line near 303 North Ave W, another new plastic culvert along the 100 block of 3<sup>rd</sup> St N and to flip the current culvert to make it drain in the correct direction. Motion carried unanimously. There are also some drainage concerns in the empty lots along the bypass moving toward 5<sup>th</sup> St that will be addressed by the property owners.

Fences between properties: This would be a civil matter and needs to be handled by the property owners.

2015 Demos: Moved by T Haverluk, seconded by R Martwick to allow Andrew Rhoden until the September meeting to formulate a plan for the property at 209 B St. Mr. Rhoden was asked to attend the September meeting to give the council an update. Motion carried unanimously. Custer Health has not been out to inspect the other properties yet.

Illegal Camping: Send letters to homeowners that have people living in campers on their property. No camping permits have been requested or approved this year.

Cement Contract: Moved by Duppong, seconded by D Martwick to change the dates on the cement contract with Bertram Construction to allow for a later start date. Motion carried unanimously.

Sales Tax Collection Fee: Moved by Glasser, seconded by R Martwick to approve the contract with the ND Tax Department for collecting and distributing the city sales tax. Motion carried unanimously.

Health Insurance for Employees: Moved by Glasser, seconded by T Haverluk to accept the annual renewal from BC/BS with a .70 monthly increase to the single plan. Motion carried unanimously.

Gaming Permits: Moved by T Haverluk, seconded by Glasser to approve the gaming permits for GUHS Close Up, GUHS Activities, Crossroads Golf Association, GUPPIES, Marian Manor Healthcare Center, American Legion, and the GU Lions. Motion carried unanimously.

Building Permits/Variations: Moved by D Martwick, seconded by R Martwick to approve a 10' variance for a ramp on the East side of the house 307 D St S. Motion carried unanimously.

Improvement District: This plan was put into motion at the special meeting on 5-29-2015. Mark, Ulteig Engineer, had the proposal ready for the council. The plan was outlined and then gone through step by step. The following contracts and work orders were approved:

1. **On Call Services:** Moved by T Haverluk, seconded by Kloosterman to approve the on call services contract for a total of \$1,600.00. Motion carried unanimously.
2. **District Boundaries:** Moved by Kloosterman, seconded by Duppong to approve the District Boundaries contract/work order for \$2800.00. The city auditor will do the webpage which will save the city \$2600.00.
3. **Resolution 2015-2:** Moved by T Haverluk, seconded by Kloosterman to approve this resolution to create an improvement District for the repair, replacement,

reconstruction or construction of water mains, sanitary sewer mains, storm sewer and streets. Motion carried unanimously.

4. **Property Assessment Values:** Moved by T Haverluk, seconded by Kloosterman to approve this contract/work order for property assessments for a total cost of \$6500.00. Motion carried unanimously.
5. **Standards Committee:** A committee of 10-12 members will be appointed by the Mayor with board approval. This board needs to be set up by the end of October and any community member that is interested in serving on this committee should contact the city. This contract was tabled.
6. **Televisive Sanitary Sewer:** Moved by Kloosterman, seconded by D Martwick to approve the bid from A-1 Sewer & Drain Inc. that was solicited by Ulteig Engineering. The bid is for cleaning, jetting and televising approximately 34,000 LF of sewer lines, inspecting man holes and providing a report in video format at a cost of \$75,150.00. Motion carried unanimously. This work will start mid-August. Moved by T Haverluk, seconded by Kloosterman to approve the contract/work order for Ulteig's services in regard to the televising of the sewer system which included soliciting quotes and entering information into the GIS mapping system. Motion carried unanimously. The maintenance department will supervise the cleaning of the sewer system which will save the city \$12,300.00. Prior work done by the maintenance department will save the city an additional \$13,500.00. Total cost of this contract is \$4,000.
7. **Water Pressure Test:** Moved by T Haverluk, seconded by Glasser to approve the water pressure testing, street survey and storm sewer inspection for a total cost of \$12,000. Motion carried unanimously.

Total cost for the contracts approved at this meeting is A-1 Sewer & Drain Inc. \$75,150.00 and \$26,900.00 to Ulteig.

Maintenance Report: Moved by D Martwick, seconded by Kloosterman to approve a rental excavator for one week at \$1600.00. Motion carried unanimously. Moved by Glasser, seconded by D Martwick to purchase Aquacide at \$95.00 a gallon to kill cattails along South Ave. Motion carried unanimously.

On-line Water Bill Payment: Moved by R Martwick, seconded by Kloosterman to set up an on-line utility payment service at no cost to the city. Motion carried unanimously.

Adjourn: With no further business, it was moved by R Martwick seconded by Duppong to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on July 13, 2015 at 7:30PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
July 13, 2015

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, Doug Martwick and Randy Martwick. Also present were: Kathy, Hsu, George Hsu, Laura Wehri, Betty DelaBarre, Debbie Schmidt, Virgil Swift, John Mahoney, M Johnson, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on June 8, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by T Haverluk, seconded by R Martwick to approve the June financial report and pay the July bills. Motion carried unanimously.

Lince Sanitation .....	7,750.00
Morton County Auditor.....	3,360.00
Bobcat of Mandan .....	3,342.00
Dakota Community Insurance Services .....	6,872.00
Dakota Farm Equipment .....	449.95
Dakota Pump Control.....	760.00
Farmers Union Oil.....	120.43
Glen Ullin Airport .....	612.76
Glen Ullin Job Development.....	70.72
Glen Ullin Times.....	237.50
Guardian Lock.....	40.00
Henderson Vet Service.....	125.00
Mahlum Goodhart, PC .....	5,995.00
Marshall Lumber .....	238.10
MDU .....	1,813.82
Napa .....	1,727.64
ND Dept. of Health .....	16.00
ND Rural Water .....	150.00
Northwest Tire .....	3,627.35
One Call Concept .....	14.30
Southwest Water .....	9,798.78
Team Lab .....	366.50
True North.....	1,641.10
Ulteig Engineering .....	1,200.00
Verizon .....	34.15
WRT .....	141.81
ND Insurance Dept.....	1,197.56
MDU .....	77.12
Ferguson Water .....	2,929.79
Office of State Auditor.....	165.00
Tim Jeffries .....	193.20
Ron Fuhrmann.....	64.40
John Mahoney .....	600.00
Wages, Benefits, Employer Taxes (June) .....	16,363.78

Police Report: Written report was reviewed.

Library: The Library board is asking for an increase to their budget greater than or equal to \$2954.00 or 3.53 mills for the 2015 tax year. They also discussed water issues that the library has been having. The maintenance department said they worked on it this past week and the new sidewalk will be installed in the coming week. Moved by T Haverluk, seconded by Duppong to purchase a dehumidifier for the library. Motion carried unanimously.

Building permits: Moved by T Haverluk, seconded by R Martwick to approve a building permit for a carport/entry with a 13' variance to the east for Dennis Combs. Motion carried unanimously. Moved by R Martwick, seconded by Kloosterman to approve the entry/wind break permit for Doc's Saloon as long as it does not extended further south than the GU Times building. Motion carried unanimously. Moved by D Martwick, seconded by Kloosterman to approve the garage addition permit with a 13.5' variance to the east for Gary Glasser. Motion carried unanimously, with Glasser abstaining.

Curb Stop: Moved by T Haverluk, seconded by Glasser to allow Dennis Combs to freeze his water line to hook up his water. The city will fix the curb stop at a later time. Motion carried unanimously. The United Congregational Church asked about installing a separate water meter for their church. Currently the parsonage and church share a water meter. The city approves of this change. The city will install a new curb stop by November 1.

Fireworks Permit: Kathy Hsu asked to be allowed to have a special fireworks display at the end of the summer. No authorization was given.

Vacant Building: George Hsu was asked to close up the windows and doors to the property at 120 South Ave E before Harvest Fest. He agreed to this request.

Smoking: Mr. Kloosterman will talk to the bar owners about having their smoking benches 20 feet away from the entrance to their establishments according to state law.

Abandoned/Junk Vehicles: Letters will be sent to four property owners about removing their vehicles by August 10.

Resolution 2015-3: Moved by T Haverluk, seconded by Kloosterman to approve this resolution giving the transportation director authorization to act for the transportation department for contracts and applications with NDDOT. Motion carried unanimously

Transportation Director: Laura Amen has resigned her position as the transportation director effective September 1. Mayor Haverluk appointed Kathy Schirado to this position. Moved by R Martwick, seconded by T Haverluk to accept the mayor's appointment. Motion carried unanimously.

Garbage: A letter will be sent to Lince Sanitation requesting they correct some deficiencies with their garbage service.

Fences: The zoning board was asked to meet and present a proposal to the board concerning a proposed fencing ordinance/permit.

Drainage Ditch: The attorney was asked to find any easements the city may have concerning the drainage ditch on the 400 block of Second Street.

Burlington Northern Park: Moved by T Haverluk, seconded by Duppong to accept the change to the rental contract on the park. Motion carried unanimously.

Forestry: Moved by T Haverluk, seconded by Duppong to allow the ND Forest team to do a tree street inventory in the city and parks. Motion carried unanimously.

Mobile home Court Application: Moved by T Haverluk, seconded by Kloosterman to approve the 2015 application for Lots 13 & 14 of Block 5 by Anthony Schirado. Motion carried unanimously.

Maintenance Report: Moved by T Haverluk, seconded by Glasser to approve purchasing the supplies from Ferguson Waterworks to repair the pipes at the water station for approximately \$1600. Motion carried unanimously. DPC has completed their annual inspection. They recommended a couple of upgrades that could possibly be financed by a CBDG grant. The Chevy pickup needs a new water pump, the Ford pickup needs a new muffler, the starter needs to be replaced on the New Holland and two tires are needed for the 1988 dump truck. This work will be completed in the next month.

Standards Committee: An ad will be placed asking for volunteers to be on the standards committee for the water, sewer and street project. No action was taken for signing a work order with Ulteig in regards to this issue.

Grant Applications: Moved by Kloosterman, seconded by T Haverluk to approve the application work order for \$14,600 with Ulteig. Motion carried unanimously. The application needs to be complete with a cost estimate for this project to apply for the federal grant/loan with RDA.

Engineer Report: The city will need to hire a financial advisor, which could be a bank for the water, sewer and street project. The two local banks will be contacted to see if they are interested and if they would be interested in giving the city a loan until the grant or loan was approved by RDA. It was also the consensus of the board that BNC be given a binder to be considered as an option.

Insurance Policies: Moved by R Martwick, seconded by Duppong to approve the insurance policy presented by Dakota Community Insurance Services for NDIRF and the property policy through the State Fire and Tornado Fund. Motion carried unanimously.

Annual Audit: Moved by T Haverluk, seconded by R Martwick to approve the annual audit presented by Mahlum, Goodhart PC.

Deputy Auditor: This issue was discussed again with no consensus of the board.

Budget Meeting will be held Monday, July 20 at 6:00PM.

Adjourn: With no further business, it was moved by R Martwick seconded by Glasser to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on August 10, 2015 at 7:30PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor



Regular Meeting  
August 10, 2015

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Audrey Duppong, Tina Haverluk, Kevin Kloosterman, Doug Martwick and Randy Martwick. Absent: Gary Glasser. Also present was: Pastor Albert Lautenschlager, Terri Kloosterman, Jerome Schirado, Karen Schirado, Terry Sauer, Nathan Reynolds, John Mahoney, M Johnson, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on July 13, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by T Haverluk, seconded by R Martwick to approve the July financial report and pay the August bills with the Ulteig bill being paid from the Surge Fund. Motion carried unanimously. Moved by R Martwick, seconded by T Haverluk to pay for the porta potties for the Harvest Fest. Motion carried unanimously.

Lince Sanitation .....	7,750.00
Johnson Auto Wrecking.....	300.00
Ferguson Waterworks .....	209.50
Glen Ullin Super Valu .....	41.65
Glen Ullin Airport.....	6.20
Glen Ullin Job Development .....	.72
Glen Ullin Times.....	188.50
Glen Ullin Fire District .....	36.00
Inland Truck Parks .....	104.16
Marshall Lumber.....	86.61
Morton County Auditor .....	3,360.00
MDU .....	1,790.57
Napa .....	448.12
ND Dept. of Health .....	16.00
Northern Improvement.....	8,260.09
Northwest Tire .....	3,381.89
One Call Concept.....	31.90
Praxair .....	39.35
Preble Medical service.....	55.00
Southwest Water .....	10,027.30
Ulteig .....	1,955.00
Verizon.....	34.15
WRT .....	141.81
Duppong's Inc. ....	378.55
Bertram construction.....	2,962.92
Farmers Union Oil .....	1,211.54
John Mahoney .....	600.00
Wages, Benefits, Employer Taxes (July).....	17,383.10

Police Report: Written report was reviewed.

Blue Room-4H: Moved by T Haverluk, seconded by Duppong to allow the new 4-H group to use the Blue Room free of charge on the 3<sup>rd</sup> Monday of each month for one year. Motion carried unanimously.

Special Liquor License: Moved by D Martwick, seconded by R Martwick to approve the application by The Social Club for a Beer Garden on the Saturday of Harvest Fest 8-15-2015. Motion carried unanimously.

Gaming Permit: Moved by R Martwick, seconded by Duppong to approve the gaming permit for the St. Joe's Christian Mothers. Motion carried unanimously.

Assistant Emergency Manager: Moved by Duppong, seconded by R Martwick to approve the Mayor's appointment of Nathan Reynolds to the unpaid Assistant Emergency Manager position. Motion carried unanimously.

Garbage on North side of Town: Karen Schirado and Jerome Schirado were present to discuss old garbage and possibly new garbage being dumped on lots on the N side of town. The Mayor will take a look to see what new garbage maybe dumped near the creek. If new garbage is being dumped on their lots they will need to contact the sheriff for trespassing issues. If the garbage is a health concern they should contact Custer Health District for their opinion. The city does not own the lots they are concerned with and will not be removing any old cement that was dumped there in the late 70's.

Preliminary Budget: Moved by Kloosterman, seconded by D Martwick to approve the preliminary budget as presented with an additional \$10,000 added to the expenses of the general fund for unforeseen maintenance or breakdowns. Motion carried unanimously. The legislature has removed five of the funds that the city had previously had a mill levy assessed to. These funds will be rolled into the general fund and the 38 mills that were previously allowed on the general fund have been increased to 105 mills.

Special Assessments: Moved by T Haverluk, seconded by R Martwick to approve the list of special assessments (grass mowing, curb stop repair, water bill) which will be submitted to the county for addition to the 2015 tax roll. Motion carried unanimously.

Ordinance 2015-4 Fences: Moved by D Martwick, seconded by Kloosterman to place on first reading this ordinance regarding fences. Motion carried unanimously. Moved by D Martwick, seconded by Duppong to charge 25 cents per linear foot for residential and 50 cents per linear foot for commercial fences. Parks, churches and schools would pay the commercial fee. Motion carried unanimously.

Maintenance Report: The men's room at the library needs a new exhaust fan. A dehumidifier has been installed at the library. The ND Water Conference is Oct 6-8. The board would like to know the cost of sending 2 men. A list should be put together for emergency snow removal help this winter with the cost that each one charges. This week will be spent cleaning up the city for Harvest Fest.

Abandoned/Junk Vehicles: Letters have been sent, 2 more owners need letters.

Engineers Report: Ads will be placed asking for on call work for repairs during our upcoming project. Moved by Kloosterman, seconded by R Martwick to sign a contract with Hydro Klean for televising the sewer lines and cancelling the contract with A-1. All voted yes except T Haverluk voted no. Motion carried. The street surveying is 90% complete. Fire hydrants have been checked, storm sewers inspection not completed yet. The application for our project is going slower than expected. The standards committee should be in place and have their first meeting in August.

Curb Stops: There are still two that need to be replaced.

Adjourn: With no further business, it was moved by T Haverluk, seconded by R Martwick to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on September 14, 2015 at 7:30PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
September 14, 2015

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, and Randy Martwick. Absent: Doug Martwick. Also present was: Pastor Albert Lautenschlager, Terri Kloosterman, Betty DelaBarre, Jerome Nagel, Alex Peterson & Brandon Bassett from Hydro Klean, M Johnson, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on August 10, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick, seconded by T Haverluk to approve the August financial report and pay the September bills with the Ulteig bill being paid from the Surge Fund. Motion carried unanimously.

Lince Sanitation .....	7,750.00
Morton County Auditor.....	3,360.00
NDWPCC.....	175.00
Anthony Schirado.....	100.00
Dakota Pump & Control.....	284.80
Duppong's Inc.....	145.00
Farmers Union Oil.....	84.17
Ferguson Water .....	297.12
Glen Ullin Times.....	295.80
Inland Truck Parts .....	453.38
JM Gervig.....	225.00
Marshall Lumber .....	71.43
Napa .....	1,893.64
ND Dept of Health .....	16.00
Northern Improvement.....	2,732.17
ND One Call Inc.....	4.40
Praxair Distribution.....	36.95
Strata Corporation .....	1,361.00
Ulteig Engineer's Inc. ....	23,160.00
Glen Ullin Regional Airport .....	102.47
Vicki Horst.....	24.00
John Mahoney .....	600.00
Wages, Benefits, Employer Taxes (August).....	16,077.50

Hydro Klean: Alex & Brandon gave a short report about what to expect while the sewers are being televised. There might be sewer gas smell and bubbling in the toilets. Run some water in the traps and flush toilets to get rid of these problems. The sewer smell is not harmful and should be temporary. After jetting the sewers the camera equipment will

arrive with the whole process being completed by the end of the month. Moved by Duppong, seconded by Kloosterman to approve the Credit Report for Hydro Klean. All voted no, motion failed. Moved by Kloosterman, seconded by R Martwick to submit the basic billing information but not sign the contract. Motion carried unanimously.

Police Report: Written report was reviewed.

Abandoned/Junk Vehicles: Discussion was held on the next step to take on the residents that have not complied with their letters. The board is waiting for clarification from the attorney.

Library Internet: Moved by Duppong, seconded by T Haverluk to change the name on the phone bill to the Glen Ullin Public Library and install internet with a special library rate of \$15.00 a month. Motion carried unanimously.

Welcome Signs: The new 4-H Club would like to spruce up our "Welcome to Glen Ullin" signs by adding flowers and solar lights and to plant some trees around the Rodeo Grounds. The council was very supportive and appreciative of their efforts and gave them the go ahead.

Engineers Report: The street survey and Memorandum to file were reviewed. Moved by Glasser, seconded by Kloosterman to sign 2 letters giving Ulteig permission to submit grant applications on behalf of the City of Glen Ullin. Motion carried unanimously. Moved by T Haverluk, seconded by Glasser to approve the Standards Committee Contract for \$3,700. Motion carried unanimously. Moved by Kloosterman, seconded by Glasser to go ahead with the LiDAR survey for \$37,100. Motion carried unanimously. This survey will give the City a three dimensional map of the city and is needed to continue with the street project.

2015-5 Curb Stop Ordinance: Moved by R Martwick, seconded by Glasser to approve the first reading of this ordinance with further clarification needed on damaged property. Motion carried unanimously.

Ordinance 2015-4 Fences: Moved by R Martwick, seconded by Kloosterman to place on second reading this ordinance regarding fences with a change to the set back of the fence to allow fences to be installed on the property line and some additional wording to the maintenance of said fences. Motion carried unanimously.

Pledge of Securities: Moved by T Haverluk, seconded by R Martwick to approve the pledge of securities by the Bank of Glen Ullin. Motion carried unanimously.

Forest Service Tree Report: This report was reviewed by the council. The council asked the maintenance department to get further clarification of the dead trees on the report. Who needs to remove the dead tree at the Burlington Park? The auditor will check into this.

Maintenance Report: Two curb stops will be replaced shortly and will need to be charged to the homeowners. They were sent letters last fall but the work couldn't be completed until now. Tim reported on the accident that happened on 9-8-2015 involving Tom Lauer. The maintenance department will be reading meters in December while the regular meter reader is gone. Snow removal additional help list is still being worked on.

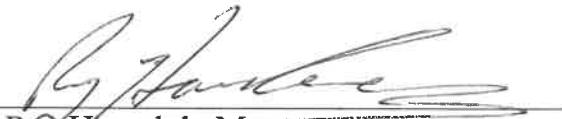
Full time Maintenance: Moved by Kloosterman, seconded by Glasser to hire Tom Lauer as a fulltime maintenance personnel starting September 15, 2015 with full benefits as previously offered. Motion carried unanimously.

Final Budget: Moved by Kloosterman, seconded by R Martwick to approve the final budget as amended. Motion carried unanimously.

Transfer Funds: Moved by R Martwick, seconded by Glasser to move \$40,900 from the General Fund to the Highway Fund. Motion carried unanimously.

Building permits: Information will be requested regarding other town's fees.

Adjourn: With no further business, it was moved by R Martwick, seconded by Kloosterman to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on October 12, 2015 at 7:30PM.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor



Regular Meeting  
October 12, 2015

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, and Doug Martwick. Absent: Randy Martwick. Also present were: Pat Swift, Wayne Carter, Terri Kloosterman, Jerome Nagel, Travis Bertram, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by Glasser to approve the minutes from the regular meeting on September 14, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by T Haverluk, seconded by Kloosterman to approve the September financial report and pay the October bills with a credit being applied to the bill from Midwest Doors. Motion carried unanimously.

Lince Sanitation.....	7,750.00
Farmers Union Oil.....	124.38
Ferguson Water .....	3,893.42
Glasser Welding .....	6,042.50
Glen Ullin Times .....	228.32
Marshall Lumber .....	146.60
MDU .....	232.84
Midwest Doors .....	836.76
Fitterer Implement .....	289.12
ND Dept of Health.....	16.00
Northern Improvement .....	5,653.16
Preble Medical.....	55.00
Ulteig Engineer's Inc.....	5,110.00
Morton County Auditor .....	3,360.00
Glen Ullin Regional Airport.....	15.33
John Mahoney .....	600.00
Wages, Benefits, Employer Taxes (September).....	13,200.99

Police Report: Written report was reviewed.

Road Closure: Moved by Kloosterman, seconded by D Martwick to allow the owner of the property on Block 1 of Voegelé's 3<sup>rd</sup> Addition to close the private road if they so choose. Motion carried unanimously.

Liquor License: Moved by T Haverluk, seconded by D Martwick to approve the Liquor, Beer and Sunday opening license submitted by Kathy Hsu and Stephan Hsu for a prorated fee of \$900.00. Motion carried unanimously.

Curb Stop: Discussion was held on putting in a new curb stop at the United Congregations Church of Christ. The existing water lines will need to be found before any curb stop can be installed. Gary Glasser will help to locate the existing lines.

Ordinance 2015-4 Fences: Moved by T Haverluk, seconded by Glasser approve the final reading of this fencing ordinance. Motion carried unanimously.

2015-5 Curb Stop Ordinance: Moved by T Haverluk, seconded by Kloosterman to approve the second and final reading of this ordinance which will give the City ownership of all Curb Stops. Motion carried unanimously.

Abandoned Vehicles: Moved by Kloosterman, seconded by Glasser to fine all owners of nuisance vehicles who have not complied with their letter asking them to remove their vehicles \$100. The maintenance department will deliver the tickets. Motion carried unanimously. If the vehicles are not moved by the next meeting 11-9-2015 they will be ticketed another \$100. Anyone wishing to protest their ticket needs to come to the next City Council meeting.

2015-6 Abandoned Vehicles Ordinance: This ordinance will be tabled until next month to allow the council time to read the ordinance.

Sidewalk Payment: Moved by D Martwick, seconded by T Haverluk to pay the withheld amount from Bertram Construction Inc. the rest of their payment if an inspection shows the work was completed satisfactory. Motion carried unanimously. Mr. Bertram stated that the city may have the door panels that were damaged and replaced if they want to save them as an emergency replacement parts. Thanks Travis!

Transportation Driver: An ad was placed for a new transportation driver. Ms. Amen has resigned her position. The city would like to thank her for her dedication this past year.

Forest Service Tree Report: The dead tree report contains only dead trees in the boulevards, not on private property. Letters will be sent to the owners asking them to remove the dead trees by next spring.

Gaming Permit: Moved by T Haverluk, seconded by Duppong to approve the gaming permit submitted by the Mary Lou Peltz Benefit. Motion carried unanimously.

Maintenance Report: Written report was reviewed, a map of the city water mains was reviewed with problem areas pointed out by the Mr. Jeffries. The city will sign up for the Warn First System. Moved by T Haverluk, seconded by Glasser to adopt the Fire Hydrant Specifications. Motion carried unanimously.

Building permits: After reviewing surrounding towns building permit processes the board would like to pursue using the Building Validation Data Method. More information will be brought to the November meeting.

Water Usage: Moved by Kloosterman, seconded by D Martwick to pay the bill from Glasser Welding and Excavation with reimbursement from Hydro Clean for the portion of the bill related to getting their equipment out of the sewer line. They will also need to pay for the water they used to jet the sewers and this will be an estimated cost because the water was not metered. Motion carried unanimously.

Curb Stop: Moved by T Haverluk, seconded by Kloosterman to replace the curb stop at 212 S Main St owned by Russell Maxon. Motion carried unanimously.

Adjourn: With no further business, it was moved by Kloosterman, seconded by Glasser to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on November 9, 2015 at 7:00PM.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

# Block 1 Voegele's 3<sup>rd</sup> Addition

South Avenue West

No Street

		75'
12	G	
	r	
	a	59.7'
11	v	
	e	
	l	65'
10	R	
	o	60'
	a	
9	d	
		60'
8		
		75'
7		

Alley Easement 20 feet

	75'	
		1
59.7'	B Beck	
	trailers	
		2
10 foot easement-not 4 sale		
55'		
		3
60'	Voegle	
		4
60'	trailer	
		5
75'		
	house	
		6

7th Street South

Oak Avenue West

Regular Meeting  
November 9, 2015

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, and Randy Martwick. Absent: Doug Martwick. Also present were: Mike Dora, Dave Lutzky, Marshall Feland, Laura, Nola & Dale Morgenstern, Terri Kloosterman, Betty & Duane DelaBarre, Doug Fitterer, Linda Morris, John Mahoney, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on October 12, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick seconded by T Haverluk to approve the October financial report and pay the November bills. Motion carried unanimously.

Lince Sanitation .....	7,750.00
Farmers Union Oil.....	37.50
Ferguson Water .....	1,403.57
Glen Ullin Super Valu.....	41.03
Glen Ullin Times.....	499.78
Glen Ullin Regional Airport.....	108.42
Marshall Lumber .....	195.10
Mathew Bender & Co .....	241.54
Morton County Auditor.....	3,360.00
Fitterer Implement.....	1515.13
ND Dept of Health .....	16.00
ND League of Cities.....	120.00
Nelson International .....	33.79
North Country Trucks .....	189.24
ND One Call.....	13.20
Ulteig Engineer's Inc. ....	10,240.00
MDU .....	60.70
Hedahls Auto Plus.....	846.97
Peterbilt .....	19.86
Verizon Wireless.....	34.14
MDU .....	1750.31
Southwest Water Authority.....	10551.32
WRT .....	154.11
Glen Ullin Job Development.....	12.51
John Mahoney .....	600.00
Wages, Benefits, Employer Taxes (October).....	15,872.44

Police Report: Written report was reviewed.

Abandoned Vehicles Fines: Moved by Kloosterman, seconded by Glasser to dismiss the \$100 fine for Ray Haverluk. Motion carried unanimously with T Haverluk abstaining.

Moved by Kloosterman, seconded by T Haverluk to dismiss the \$100 fine for Duane's Motor Service. Motion carried unanimously.

Moved by Kloosterman, seconded by T Haverluk to suspend Marshall Lumber's \$100 fine pending clean up by June 1, 2016. Motion carried unanimously.

Moved by R Martwick, seconded by Duppong to place another \$100 fine on those individuals that have not paid their previous fine and have not cleaned up their property. Motion carried unanimously. Doug Fitterer asked that no junk property be brought to his property just outside of the city limits.

Sale of Property: Moved by Kloosterman, seconded by T Haverluk to sell the N 10' of the E 50' of lot 21 in Block 12 and the E 15' of parcel 63-0247000 in Lots 21 & 22 of Block 12 Glen Ullin Proper for a total purchase price of \$2200.00 to Dale & Nola Morgenstern for the purpose of building a garage. Motion carried unanimously.

Engineer Introduction: Mike Dora of Ulteig introduced the city's new engineer Dave Lutzky.

Sky Lanterns: Discussion was held, the board didn't feel that any change to the current fireworks ordinance was necessary.

2015-6 Junk Vehicles: Moved by T Haverluk, seconded by Glasser to place this ordinance on first reading. Motion carried unanimously.

2015-7 Grass Clippings: Moved by T Haverluk, seconded by R Martwick to place this ordinance on first reading. Motion carried unanimously.

Extraterritorial Jurisdiction Agreement: The board would like to enter into an agreement with Morton County to have the county issue building permits in the extraterritorial jurisdiction of all properties outside of city limits up to 1 mile from the city limits. The agreement will be modified and presented to the Morton County Commissioners and then brought back to the City Council for approval. The county would collect all fees and do the building inspections.

Building permits: The council liked the building permit fee method that the county uses and will review the rates before next meeting to set the cities own rates.

Maintenance Report: Written report was reviewed and priorities for the month were discussed.

Fire Proof Filing Cabinet: Moved by T Haverluk, seconded by R Martwick to purchase a new fire proof filing cabinet from SBM for an approximate cost of \$2200.00. Motion carried unanimously.

Office Window: Moved by Kloosterman, seconded by T Haverluk to order a replacement window from Marshall Lumber for approximately \$225.00 with the maintenance department installing the window. Motion carried unanimously.

Adjourn: With no further business, it was moved by R Martwick, seconded by T Haverluk to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on December 14, 2015 at 7:00PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Special Meeting  
November 30, 2015

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 6:30 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, Doug Martwick, and Randy Martwick. Guests: Mike Foertsch & Luke Arnold from Moore Engineering, Terri Kloosterman, N Bittner, T Jeffries, and V Horst.

Agenda: Engineer Presentation  
Plow truck, loader tractor repairs  
Donation of property

Moore Engineering: Gave a presentation regarding the services they could provide the city through their engineering firm. No action was taken, it will be discussed further at the regular board meeting.

Donation of Property: Wells Fargo would like to donate the property at 216 C Street S. to a nonprofit organization. Discussion was held regarding the pros and cons of accepting this property.

Moved by Glasser, seconded by R Martwick to ask the GU Park District to consider this offer. Motion carried unanimously.

Moved by Glasser, seconded by D Marwick to pay up to half of the demolition costs if the park accepts this property to build a city park and cannot afford the total cost. Motion carried unanimously.

Equipment Repair: Moved by T Haverluk, seconded by D Marwick to purchase 2 20 ton jacks and \$1600 in parts to repair the plow truck. Motion carried unanimously. Moved by T Haverluk, seconded by R Martwick to approve \$6500 in part repairs for the loader tractor. Motion carried unanimously.

Adjourn: With no further business, it was moved by R Martwick, seconded by Kloosterman to adjourn the meeting. Motion carried unanimously. The next regular meeting will be on December 14, 2015 at 7:00PM.



Ray Haverluk, Mayor



Vicki Horst, Auditor



Regular Meeting  
December 14, 2015

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Gary Glasser, Tina Haverluk, Kevin Kloosterman, and Doug Martwick. Absent: Audrey Duppong and Randy Martwick Also present were: Dave Lutzky & Gaoty Mouyabi Maouene from Ulteig, Deputy Josh Pastir, Terri Kloosterman, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by Glasser to approve the minutes from the regular meeting on November 9 and the special meeting on November 30, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by Glasser seconded by T Haverluk to approve the November financial report and pay the December bills. Motion carried unanimously.

Lince Sanitation.....	7,750.00
Duppong's Inc. ....	43.00
Farmers Union Oil .....	326.86
Ferguson Water.....	4,869.06
Glasser Excavation .....	5,545.00
Glen Ullin Job Development .....	76
Glen Ullin Super Valu .....	35.99
Glen Ullin Times .....	206.24
Glen Ullin Regional Airport .....	6.61
Hydro Klean .....	52,431.42
Marshall Lumber .....	52.75
Mathew Bender & Co.....	62.18
MDU .....	300.72
MDU .....	2,563.81
Morton County Auditor .....	3,360.00
Fitterer Implement .....	1,258.68
ND Dept of Health.....	16.00
ND Rural Water Systems.....	225.00
ND Water Users Association.....	100.00
Nelson International .....	629.08
ND One Call .....	18.70
ND Insurance Department .....	2.08
Preble Medical Services, Inc. ....	53.00
SBM .....	2,065.00
Vicki Horst .....	219.00
Verizon Wireless .....	34.12
Southwest Water Authority .....	5,811.50
WRT .....	155.44
Morton County Auditor .....	3360.00
John Mahoney.....	600.00
Wages, Benefits, Employer Taxes (November) .....	9,403.63

Police Report: Written report was reviewed. The deputy was asked to keep an eye on parking issues when we have snow.

Engineer Report: The Lidar report will be coming in January. The sewer televising report has been received and Dave is working on a colored map that will show the status of the sewer system. He will try and have it ready by the January meeting.

Police Service Contract: Moved by T Haverluk, seconded by Kloosterman to approve the 2016 Police Service contract with Morton County. Motion carried unanimously.