

Regular Meeting  
January 14, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Doug Martwick, Randy Martwick, Tom Schirado & Cody Schuelke. Absent: Tina Haverluk. Also present were Jeff Schirado, N Bittner, J Mahoney, D Fitterer, and V Horst.

Additions to the Agenda: Police Protection & Zoning Ordinance 2012-9.

Minutes: Moved by R Martwick, seconded by D Martwick to approve the minutes from the regular meeting on 12-10-12. Motion carried unanimously.

Zoning Ordinance: The zoning ordinance extending 200 feet on either side of the railroad for one mile in each direction from the city limits is zoned CB Commercial Business. This does not prohibit farming done at those locations at the present time.

Sheriff: The attorney will contact the sheriff to follow up on the activities occurring in the last weeks to make sure they are being taken care of. We will also contact the sheriff to have the deputies ticket unmoved cars and snowmobiles driving on the streets.

Mayor's Appointments: Reappointed Roger Kinnischtzke to the Airport Authority for a 5 year term, Randy Martwick to the zoning committee for a 5 year term, Jim Giess to the special assessment committee for another 6 year term, Betty DelaBarre, Vicki Horst, & Nancy Bittner to Job Development for 3 year terms, and Tina Haverluk and Glen Clark to the GU Visitor's Committee for a 4 and 5 year term respectively. Moved by D Martwick, seconded by R Martwick to approve the mayor's appointments. Motion carried unanimously.

Engineers: Moved by D Martwick, seconded by Schirado to hire Ulteig as the city engineers. Motion carried unanimously.

City Maintenance Report: Shop heater is being repaired, manholes will need to be repaired this spring, streets need to have more sand on them.

Shop Doors: Moved by R Martwick, seconded by D Martwick to replace all shop doors at the bid price of \$13245.35 from CS Doors Inc. with one 8" X 24" window in each door for an additional price of \$60 per window. Motion carried unanimously.

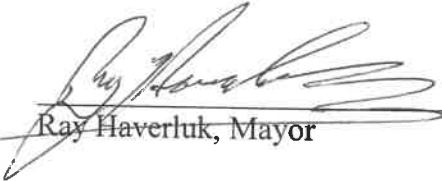
MDU Meter at Lagoon: Moved by Clark, seconded by R Martwick to contact the golf course regarding the irrigation pump electrical bill. The city will no longer pay this bill. Motion carried unanimously.

Debit Card: Moved by R Martwick, seconded by Schirado to approve the contract granting our maintenance man a debit card with a \$500 limit to be used for purchases that cannot be billed to the city. Motion carried unanimously.

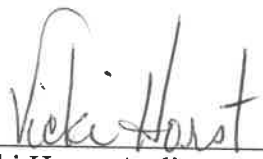
Bills & Financial Report: Moved by R Martwick seconded by Schuelke to approve the December financial report and pay the January bills. Motion carried unanimously.

3272 Darcy Fitterer.....	2.80
3273 Eggers Electric.....	197.08
3274 Friesen Energy, LLC .....	205.00
3275 Glasser Welding .....	1350.00
3276 GU Library .....	1000.00
3277 Glen Ullin Super Valu .....	42.37
3278 Glen Ullin Times .....	334.12
3279 Mahlum Goodhart.....	4975.00
3280 Marshal Lumber .....	22.96
3281 MDU .....	2737.46
3282 Napa.....	666.26
3283 ND Dept. of Health.....	16.00
3284 ND League of Cities .....	914.00
3285 ND Workforce & Safety.....	2261.54
3286 One Call Concept.....	17.50
3287 Southwest Water.....	4495.40
3288 Vicki Horst .....	199.00
3289 NDRWSA.....	164.00
3290 NDWPCC .....	20.00
3291 GU Airport.....	1488.25
3293 John Mahoney.....	600.00
3294 Morton County Auditor .....	3200.00
EFT WRT .....	133.48
EFT Verizon .....	34.00
EFT GU Job Authority .....	161.92
EFT GU Park District .....	3375.07
3292, 10299-316 Employee Wages & Taxes.....	10277.78

Adjourn: With no further business it was moved by R Martwick seconded by Schirado to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:00PM, February 11, 2013.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
January 20, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Tina Haverluk, Doug Martwick, Randy Martwick, Tom Schirado & Cody Schuelke. Also present were: Tracy Harris, Nick Harris, Ron Verworn, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by R Martwick, seconded by Schirado to approve the minutes from the regular meeting on December 9, 2013. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick, seconded by T Haverluk to approve the December financial report and pay the January bills. Motion carried unanimously.

Cenex .....	332.36
Dakota Pump .....	80.00
Duppong's Inc. ....	13.80
Glen Ullin Super Valu.....	17.97
Glen Ullin Times .....	367.93
KraZkustoms .....	390.00
LCRDC.....	2588.00
Matthew Bender & Co. ....	60.43
Library .....	1000.00
Marshall Lumber .....	391.83
MDU .....	3319.95
Napa .....	1145.60
ND Dept of Health .....	16.00
ND League of Cities.....	959.00
ND Workforce Safety.....	197.51
Nelson International .....	900.18
Old Red Trail.....	500.00
One Call Concepts.....	7.70
Opp Well Drilling.....	39.50
Southwest Water Authority.....	5876.85
GU Airport .....	1161.64
GU Job Development .....	139.43
Verizon .....	33.98
WRT .....	120.54
John Mahoney .....	600.00
Morton County Auditor.....	3,200.00
Employee Wages & Taxes .....	10361.62

Dog & Camper Complaints: Dogs are running loose with no license or leash; a formal complaint will be filed. Also there are 3 campers that are located at 101 7<sup>th</sup> St W that appear to be occupied. This is against city ordinance and they will be ordered to be moved within 48 hours.

Emergency Management: Moved by T Haverluk, seconded by R Martwick to approve the Mayor's appointment of Pastor Albert Lautenschlager to the Emergency Manager Position. Motion carried unanimously with Schuelke abstaining on the vote.

Emergency Management Radios: Moved by T Haverluk, seconded by R Martwick to program and install 2 free radios that we received for emergency purposes. The programming will cost \$250 and the antennas \$95. Motion carried unanimously with Schuelke abstaining on the vote.

Insurance: Moved by Schirado, seconded by R Martwick to add these radios to the city's inland marine policy. Motion carried unanimously with Schuelke abstaining on the vote.

Dumpster Parking: Moved by D Martwick, seconded by Schirado to allow Tracy Harris to put a dumpster across the sidewalk at 120 South Ave E if the area is fenced while doing construction. It is with the understanding that any damage to the sidewalk will be repaired by T Harris. Motion carried unanimously

Ordinance 2013-4: The mayor called for a second and final reading on this ordinance. No motion was made and the ordinance was not passed.

Council Person: Moved by D Martwick, seconded by Schirado to not appoint a council member at this time. Motion carried unanimously. The election is shortly and anyone interested in the position should complete a petition and have their name placed on the ballot.

New Ordinance Book: We have received 10 revised chapters from the attorney, the zoning commission is reviewing the zoning chapter and the council will review the rest and make recommendations at the next regular meeting.

Maintenance Report: Written report was reviewed. Moved by R Martwick to approve the DPC annual service contract. No second was made to the motion. Moved by Schuelke, seconded by Schirado to table the contract decision. Motion carried unanimously Moved by T Haverluk, Seconded by D Martwick to have Mr. Jeffries attend the Operator Certification Class and testing on April 14 & 15 in Bismarck. Motion carried unanimously.

Bad Checks: Moved by Schuelke, seconded by R Martwick to check on the rules and regulations of bad checks. Motion carried unanimously

Water shut off in the winter: Can we legally turn off water in the winter?

Water Meter Reader: Cheryl Nagel resigned as one of the two meter readers. An ad will be placed looking for a person to read meters every other month.

Water Software Service Contract: No motion was made to approve the contract.

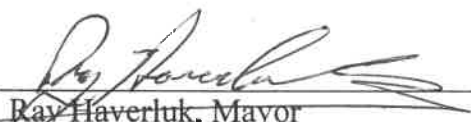
LCRDC: moved by D Martwick, seconded by T Haverluk to sign the form giving excess money from our sewer grant back to LCRDC. Motion carried unanimously

Renewal CD's: Moved by T Haverluk, seconded by R Martwick to check CD rates with local banks before renewing the CD. Motion carried unanimously

Auditors Class: Moved by R Martwick, seconded by Schirado for the auditor to attend a webinar titled "Auditor Roles & Responsibilities" on February 13 at a cost of \$15.00. Motion carried unanimously.

Abandoned Trailers: Moved by D Martwick, seconded by Schuelke to send letters to owners of mobile homes at 112 5<sup>th</sup> St S, 209 2<sup>nd</sup> St N, and 309 E St S to have them removed by July 1, 2014. Motion carried unanimously

Adjourn: With no further business, it was moved by Schirado seconded by D Martwick to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:00PM, February 10, 2014.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

Community Development Block Grant  
Public Hearing  
January 14, 2013



The Public Hearing was called to order by Mayor Ray Haverluk in the Council Chambers with the following Council Members present: Glen Clark, Doug Martwick, Randy Martwick, Tom Schirado, and Cody Schuelke. Also present: Nancy Bittner and Vicki Horst.

Project: 2011 Sewer Project

Purpose: Second & Closing Public Hearing

There were no written or oral comments for or against the project.

A motion to adjourn by R Martwick, seconded by D Martwick. Motion carried unanimously.

  
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Ray Haverluk, Mayor  
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Vicki Horst, Auditor

Regular Meeting  
February 11, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Tina Haverluk, Doug Martwick, Randy Martwick, Tom Schirado & Cody Schuelke. Absent: Glen Clark. Also present were Bob Opp, Dwight Kuntz, Chuck Gerving, Rick Filibeck, Jerome Boschee & Leo Wehri, Bob Youness, Clint Knutson, N Bittner, J Mahoney, D Fitterer, and V Horst.

Minutes: Moved by R Martwick, seconded by Schirado to approve the minutes from the regular meeting and the public hearing on 1-14-2013. Motion carried unanimously.

Electric Bill at Lagoon: Moved by D Martwick seconded by R Martwick to combine the 2 meters at the lagoon into one meter. Motion carried unanimously. This is being done to reduce the cost to the city for the lagoon pump and the pump used to irrigate the golf course. The council felt that the golf course is an asset to the city and would therefore pay the cost of the electricity to irrigate the golf course using water from the lagoon.

Engineers: Ulteig brought a General Service Contract for the board to review. They also outlined their CIP (Construction Improvement Plan) that will be implementing shortly with no cost to the city.

3.5 Acres S of City Lagoon: Moved by R Martwick, seconded by Schuelke to accept Steve Glasser proposal to rent this property for \$500.00 per year with a 3 year contract. The attorney will draw up the contract. Motion carried unanimously.

Sheriff: Parking tickets were reviewed.

Street Light Assessment: Moved by T Haverluk, seconded by D Martwick to add to the city water bills a \$4.00 per household street light assessment and a \$6.00 per business assessment effective March 1, 2013. Voting Yes: T Haverluk, D Martwick, Schirado, and Schuelke. Abstain: R Martwick. Motion carried. We will check with New Salem to see if and how they charge property that does not have water meter.

Resolution 2013-1: Moved by D Martwick, seconded by Schirado to approve this resolution giving authority to the Transportation Director, Kathy Boschee, to file applications and contracts for the transportation department. Motion carried unanimously.

Resolution 2013-2: declares that the Glen Ullin Area Dollars for Scholars is a public spirited organization. Moved by R Martwick, seconded by T Haverluk to approve this resolution. Motion carried unanimously.

Gaming Permit: Moved by Schirado, seconded by Schuelke to approve the gaming permit for the Glen Ullin Area Dollars for Scholars. Motion carried unanimously.

City Maintenance Report: Shop heater was broke again, a Modan 100,000 BTU heater was installed to keep the shop heated. No bill has been received at this time. The shop doors were

put on hold until the heating can be upgraded since the current heating system is in the way of new doors. An application for a grant for 2 pumps at the lift station and aeration at the lagoon is in progress.

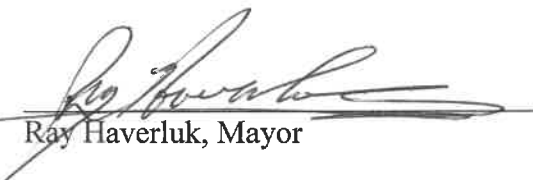
Water Payment Dates: Moved by R Martwick, seconded by Schirado to move the water payment due dates from the first of the month to the last day of the month. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick seconded by D Martwick to approve the January financial report and pay the February bills. Motion carried unanimously.

3295	Black Mountain .....	1277.00
3296	Duppong's Inc. ....	108.00
3297	Farmers Union Oil .....	41.52
3298	Ferguson Water.....	6224.57
3299	Glen Ullin Times .....	306.23
3300	Marshal Lumber .....	33.65
3301	MDU.....	2899.38
3302	Napa.....	121.38
3303	ND Workforce & Safety .....	2261.54
3304	Praxair.....	241.00
3305	Southwest Water.....	7161.00
3306	State Auditor.....	165.00
3307	ND Dept. of Health.....	16.00
3308	CDW Government.....	887.78
3310	John Mahoney.....	600.00
3311	GU Airport.....	1288.26
3312	Morton County Auditor .....	3200.00
DC	Praxair.....	25.91
EFT	WRT .....	131.66
EFT	Verizon .....	33.93
EFT	GU Job Authority .....	141.54
3309, 10317-3324	Employee Wages & Taxes.....	8931.76

Board of Equalization: The meeting will be held April 11<sup>th</sup> at 7:00PM in the council chambers.

Adjourn: With no further business it was moved by T Haverluk seconded by R Martwick to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:00PM, March 11, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor



Regular Meeting  
March 11, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Randy Martwick, Tom Schirado & Cody Schuelke. Also present were Brandon & Stephanie Schantz, Gary Kraft, Bob Youness, Clint Knutson, Ashley Erickson, Deputy C McClenahan, N Bittner, J Mahoney, D Fitterer, and V Horst.

Additions to Agenda: Old Red Trail, Railroad Road Crossing

Minutes: Moved by D Martwick, seconded by R Martwick to approve the minutes from the regular meeting on February 11, 2013. Motion carried unanimously.

3.5 Acres S of City Lagoon: Moved by R Martwick, seconded by Schirado to sign the lease with Steve Glasser with 1 correction made to the contract. Motion carried unanimously.

Road Closing: Moved by Clark, seconded by D Martwick to have the attorney send a letter to the railroad company protesting the closing of 64<sup>th</sup>½ Avenue which is east of town. Motion carried unanimously.

Police Report: Deputy McClenahan was present at the meeting and gave the monthly report. The council asked that they patrol over noon hour and after school due to increased traffic. She will report back to the rest of the deputies.

Easement: Moved by Schuelke, seconded by R Martwick to vacate the easement running east and west in Voegele's First Addition Block 1 & Block 2 contingent on the fact that there aren't any utilities located in this easement. Motion carried unanimously.

Master Professional Service Agreement: Moved by Schuelke, seconded by T Haverluk to approve the agreement with changes approved by our Attorney Mahoney. These changes will be to items 9.05 & 9.15. Motion carried unanimously.

Contracts with ND Dept of Health: Moved by Clark, seconded by R Martwick to approve 2 laboratory service contracts with the Department of Health. Motion carried unanimously.

City Maintenance Report: A smoke test will be performed in April by ND Rural Water Association. This will help locate unmarked manholes and other leaks whether in private or public sewer lines. Moved by R Martwick, seconded by T Haverluk to get workers from Labor Ready to help with tarring this spring. Motion carried unanimously. Mr. Fitterer and R Martwick completed a priority work list for the engineers, thank you for completing this project. An application has been submitted to LCRD for pumps at the lift station and a pump and electrical panel at the lagoon. There will be an interview with the LCRDC grant committee sometime in April.

Emergency Planning Meeting: The city would like to meet with the Emergency Manager, Fire Department, Ambulance Squad and School sometime in June to discuss our emergency plans and to make sure all entities know which responsibilities are theirs.

Old Red Trail: A meeting was held in February in Glen Ullin. June 1<sup>st</sup> was set for the annual Old Red Trail rummage sale days which will include the cities from Mandan to Dickinson. There was a good turnout last year and they are hoping for a better event this year.


Bills & Financial Report: Moved by R Martwick seconded by D Martwick to approve the February financial report and pay the March bills. Motion carried unanimously.

3313 Clay's Plumbing .....	2373.36
3314 Darcy Fitterer .....	3.87
3315 Farmers Union Oil .....	190.92
3316 Ferguson Water .....	500.00
3317 Glen Ullin Super Valu .....	55.20
3318 Glen Ullin Times .....	88.40
3319 JM Gerving .....	70.00
3320 Joe's Plumbing .....	65.00
3321 Marshal Lumber .....	37.06
3322 Matthew Bender .....	20.99
3323 MDU .....	2708.52
3324 Napa .....	216.07
3325 ND Department of Health .....	16.00
3326 ND One Call .....	1.25
3327 Sanitation Products .....	192.43
3328 Southwest Water .....	5397.00
3329 titan Machinery .....	694.96
3330 GU Airport .....	302.96
3332 John Mahoney .....	600.00
3333 Morton County Auditor .....	3200.00
EFT WRT .....	134.27
EFT Verizon .....	33.99
EFT GU Job Authority .....	302.96
3331, 10325-3333 Employee Wages & Taxes .....	8839.94

Board of Equalization: The meeting will be held April 11<sup>th</sup> at 7:00PM in the council chambers.

Adjourn: With no further business it was moved by R Martwick seconded by Schirado to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:00PM, March 11, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

Regular Meeting  
April 8, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Tom Schirado & Cody Schuelke. Absent: Randy Martwick. Also present were: Keith Fitterer, Tracy & Nick Harris, Bonnie Kobilansky, Les Sigette, ND Rural Water Systems Association, Mike Aubol, Charles Gerving, Rob Gerving, Allan Kinnischtzke, Jim Gerving, Deputy Gordie LeClair, N Bittner, J Mahoney, and V Horst.

Additions to Agenda: Personnel Policy, 2 building Permits

Maintenance Man: the keys were turned in by Mr. Fitterer. His last day of work was Friday, April 12.

Minutes: Moved by Schirado, seconded by D Martwick to approve the minutes from the regular meeting on March 11, 2013. Motion carried unanimously.

Smoke Test: Information was presented by Les Sigette regarding the smoke test we want to have done to find leaks and unmarked lines. We will wait to schedule a date until we have a new maintenance person.

Excess Water Drainage: Keith Fitterer was present to ask that the engineers assess the water drainage issues that keep getting worse due to building activities on the east side of town.

Building Permits: Moved by T Haverluk, seconded by D Martwick to approve the building permit for the new Morton County shop. Motion carried unanimously. Moved by D Martwick, seconded by T Haverluk to approve the building permits for Larry Wetzel for a house and a storage unit. Motion carried unanimously.

Road Closing: Moved by Clark, seconded by T Haverluk to have the attorney draft a petition to protest the closing of 64<sup>th</sup> 1/2 Avenue which is east of town. Motion carried unanimously. The emergency manager from Glen Ullin and the Morton County Commissioners were asked to write a letter in support of Glen Ullin's position on this issue.

Police Report: Deputy LeClair was present at the meeting. There are no stop sign violations in the city ordinances so all stop sign violations will be written through the state code. The attorney is working on revising the whole ordinance book.

Emergency Management: Our Emergency Manager, Chuck Gerving was present to discuss some emergency procedures. It was noted that the city would like to be informed when there is a new fire chief or ambulance squad leader so we can keep our emergency plan up to date.

Fire District: The Glen Ullin Fire District is the managing department for the Glen Ullin Fire Department. The GU Fire District makes all administrative decisions for the GU Fire Department. At present there are 3 pieces of equipment that the city has been leasing to the GU Fire District. The current least ran out about 20 years ago. Moved by D Martwick, seconded by Clark to give to the Glen Ullin Fire District the following equipment with the understanding that they don't sell the equipment but rather donate them to the GU Museum if they decide they can't keep them anymore. Motion carried unanimously.

Personnel Policy: Moved by Schuelke, seconded by Clark to table the changes until the next meeting. We should revise the Cobra portion of the handbook along with adding a drug and alcohol policy. Motion carried unanimously.

City Maintenance Report: No report this month. The city will be advertising for a new person on BisMan on-line and in the newspaper with a deadline of April 30<sup>th</sup>. Salary will be negotiable depending on experience.

Assessor Contract: Moved by Schirado, seconded by D Martwick to approve the assessor's contract for the 2013 tax season with the same pay of \$2000.00 per year. Motion carried unanimously.

Water Report: The meter readers asked that all houses have the correct house number on their house according to ordinance 3.03.02. Violators will be notified. Garbage notices will no long be allowed to be printed on the water bill. The Sanitation Service is a private enterprise and we cannot do any free advertising for any individual or business.


Bills & Financial Report: Moved by Schuelke seconded by Schirado to approve the March financial report and pay the April bills. Motion carried unanimously.

3334	Adam Schantz .....	325.00
3335	Boiler Inspection Program .....	90.00
3336	Darcy Fitterer .....	6.03
3337	Glen Ullin Super Valu.....	48.23
3338	Glen Ullin Times.....	80.92
3339	GUPPIES .....	20.00
3340	LCRDC .....	1531.00
3341	Linda Morris .....	2000.00
3342	Marshal Lumber.....	24.15
3343	MDU .....	2801.65
3344	Napa .....	115.27
3345	ND One Call.....	2.50
3346	Sanitation Products .....	37.99
3347	Southwest Water .....	6457.50
3348	MDU .....	60.26
3349	HR Collaborative .....	30.00
3350	Dept. of Health.....	16.00
3352	John Mahoney .....	600.00
3353	GU Airport.....	73.53
3354	Morton County Auditor .....	3200.00
EFT	WRT.....	130.89
EFT	Verizon.....	33.93
EFT	Amazon .....	36.18
EFT	GU Job Authority.....	3.79
3351, 10334-10350	Employee Wages & Taxes .....	9719.73

Board of Equalization: April 11<sup>th</sup> at 7:00PM in the council chambers.

Grant Application Interview: April 12<sup>th</sup> at 9:30AM. Mayor Haverluk, Tina Haverluk, Cody Schuelke & Vicki Horst will represent the city.

Adjourn: With no further business it was moved by T Haverluk, seconded by Schirado to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:30PM, May 13, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

Special Meeting  
May 1, 2013



The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 6:30 PM in the Council Chambers with the following Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Tom Schirado and Cody Schuelke. Absent: Randy Martwick. Also present: John Crubaugh, Kevin Barnes, Mark Harstad (General Contractors for Building) and V Horst.

Purpose: Building Permit for Marian Manor 10 Plex Apartment Addition

Cost of Meeting: \$120.00

After reviewing the building permit and site plans, T Haverluk moved to approve this building permit, seconded by Clark. Motion carried unanimously.

With no further business it was moved by Schirado, seconded by Clark to adjourn the meeting.

  
Ray Haverluk, Mayor  
Vicki Horst, Auditor

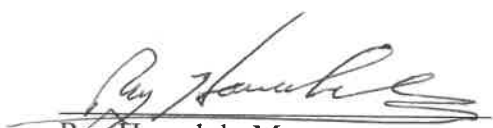
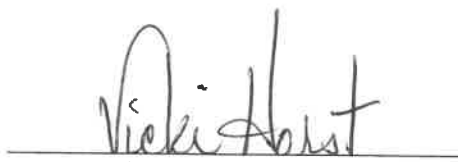
Special Meeting  
May 1, 2013

The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 6:45 PM in the Council Chambers with the following Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Tom Schirado and Cody Schuelke. Absent: Randy Martwick. Also present: Teddy Scott, Brad Oslund and V Horst.

Purpose: Interviews for Maintenance Superintendent

Interview was conducted with Teddy Scott. Brad Oslund withdrew his application. After discussion, we will review Mr. Scott's references and run an ad for another week extending the deadline to May 15<sup>th</sup>.

With no further business it was moved by Schirado, seconded by Clark to adjourn the meeting

  
Ray Haverluk, Mayor  
Vicki Horst, Auditor

Community Development Block Grant  
Public Hearing  
May 13, 2013

The Public Hearing was called to order by Mayor Ray Haverluk in the Council Chambers with the following Council Members present: Glen Clark, Tina Haverluk, Randy Martwick, Tom Schirado, and Cody Schuelke. Absent: Doug Martwick. Also present: Craig Horst, Jeff Schirado, Mary Morman, John Mahoney, Nancy Bittner and Vicki Horst.

Project: 2013 Pump Replacement Project

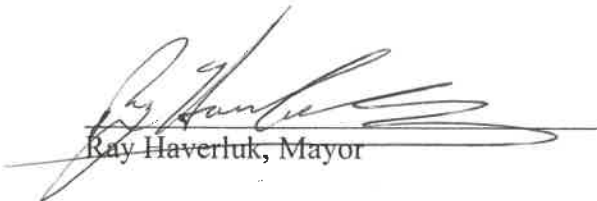
Purpose: CDBG Application

There were no written or oral comments for or against the project.

Moved by Clark, seconded by R Martwick to approve the following: Motion carried unanimously.

1. CBDG Grant Application
2. Citizens Participation Plan
3. Community Development Policies
4. Administration Contract
5. Matching Funds Letter
6. Documentation of Exemption Form.

A motion to adjourn by Schirado, seconded by Schuelke. Motion carried unanimously.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
May 13, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Randy Martwick, Tom Schirado & Cody Schuelke. Absent: Doug Martwick. Also present were: Mary Morman, Jeff Schirado, Craig Horst, Deputy Cameron McClenahan, N Bittner, J Mahoney, and V Horst.

Additions to Agenda: Old Red Trail

Minutes: Moved by Schirado, seconded by Clark to approve the minutes from the regular meeting on April 8, 2013 and special meetings on May 1 (Building Permit & Interviews). Motion carried unanimously.

Hayland: Bids were opened. Jeff Schirado raised his written bid to \$125.00. Moved by Clark, seconded by R Martwick to accept this bid. Motion carried unanimously.

Building Permit Review: Reviewed building permit for Troy Moos, the board agrees with the original permit. It was noted that the street is broken up in front of this property. He will be cutting the curb to allow for his driveway.

Chuck Doll Memorial Car Show: Moved by R Martwick, seconded by T Haverluk to allow South Ave to be blocked off for the car show on Saturday June 29<sup>th</sup> from about 1:00-5:00PM. Motion carried unanimously.

Walk/Run: Moved by R Martwick, seconded by Schirado to allow the street to be marked and blocked off for the Randy Morman Walk/Run in conjunction with the Harvest Fest. Motion carried unanimously.

Police Report: Deputy McClenahan was present at the meeting. Dogs running loose were discussed and a copy of the ordinance will be given to the deputies.

Marian Manor: Street light billing was discussed with more information needed. Some council members will review this issue before the next meeting.

Drug & Alcohol Personnel Policy: Moved by Clark, seconded by Schirado to have the attorney revise the school's drug and alcohol policy and add it to our personnel policy. Motion carried unanimously.

Personnel Policy change: Moved by R Martwick, seconded by Schirado to change the length of time that a previous employee can remain on our health insurance policy. It will change from 18 months to 12 months. Motion carried unanimously.

City Charges: Current landfill charges are adequate. Blue Room charges and building permits will be reviewed at the next meeting.

Old Red Trail: Glen Ullin is on the Old Red Trail Rummage Sale run and we hope to see many people stopping through Glen Ullin on Saturday, June 1.

Engagement Letter & Representation Letter: Moved by R Martwick, seconded by Clark to sign both of these letters. Motion carried unanimously.

Mobilehome Ordinance Chapter: This will be reworked by the attorney before the next meeting.

Portfolio's: Moved by T Haverluk, seconded by R Martwick to approve the revised portfolios by the mayor. Motion carried unanimously.

Emergency Management: Our siren was tested and the generator started this past month to make sure all our emergency equipment is working.

Road Closing: Letters were received from the emergency manager of Glen Ullin and Morton County and will be forwarded with our petitions to BNSF Railroad.

City Pickup: We are in need of a new vehicle; the board felt that the old one isn't worth fixing. Councilperson Schuelke will shop around for a better one.

City Clean Up: will be the 21<sup>st</sup> and 22<sup>nd</sup> of May.

City Maintenance Report: No report this month. We have one application and the deadline is May 15<sup>th</sup>. We will do some further advertising.

Bills & Financial Report: Moved by Clark seconded by R Martwick to approve the April financial report and pay the May bills. Motion carried unanimously.

Dakota Promotions .....	567.07
Farmers Union Oil.....	397.27
Glasser Welding .....	5287.50
Glen Ullin Times.....	814.11
Glen Ullin Airport .....	106.31
Lexis Nexis.....	60.40
Marshall Lumber.....	6.49
MDU .....	2374.31
Napa .....	409.80
ND Dept of Health .....	16.00
New Salem Journal.....	16.00
One Call Concept .....	5.35
SBM .....	390.00
Southwest Water .....	6226.50
St. Paul Stamp .....	33.88
Verizon .....	33.88
WRT .....	122.89
John Mahoney .....	600.00
Morton County Auditor.....	3200.00
Employee Wages & Taxes .....	5936.22

Adjourn: With no further business it was moved by Clark, seconded by Schuelke to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:30PM, June 10, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor



Special Meeting  
May 24, 2013

The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers with the following Council Members present: Glen Clark, Tina Haverluk, Randy Martwick, Tom Schirado and Cody Schuelke. Absent: Doug Martwick. Also present: Cindy Whitehorn, Christ Sadowski, Dusty Hochhalter and Tim Jeffries (via webcam) and V Horst.

Purpose: Street Dance on June 29, 2013  
Railroad Crossing Arms on B Street  
Interviews for Maintenance Superintendent

Street Dance: Moved by R Martwick, seconded by Schirado to approve blocking off South Ave for a street dance after the car show on June 29, 2013. Motion carried unanimously.


B Street Railroad Crossing: Moved by Clark, seconded by R Martwick to have the crossing arms moved as proposed by BNSF. Motion carried unanimously.

**Jay A. Ramsdell**  
Engineer Interlocking Systems  
8310 Nieman Rd  
Lenexa, KS 66214  
Office- 913-577-5544  
Cell- 307-670-5373

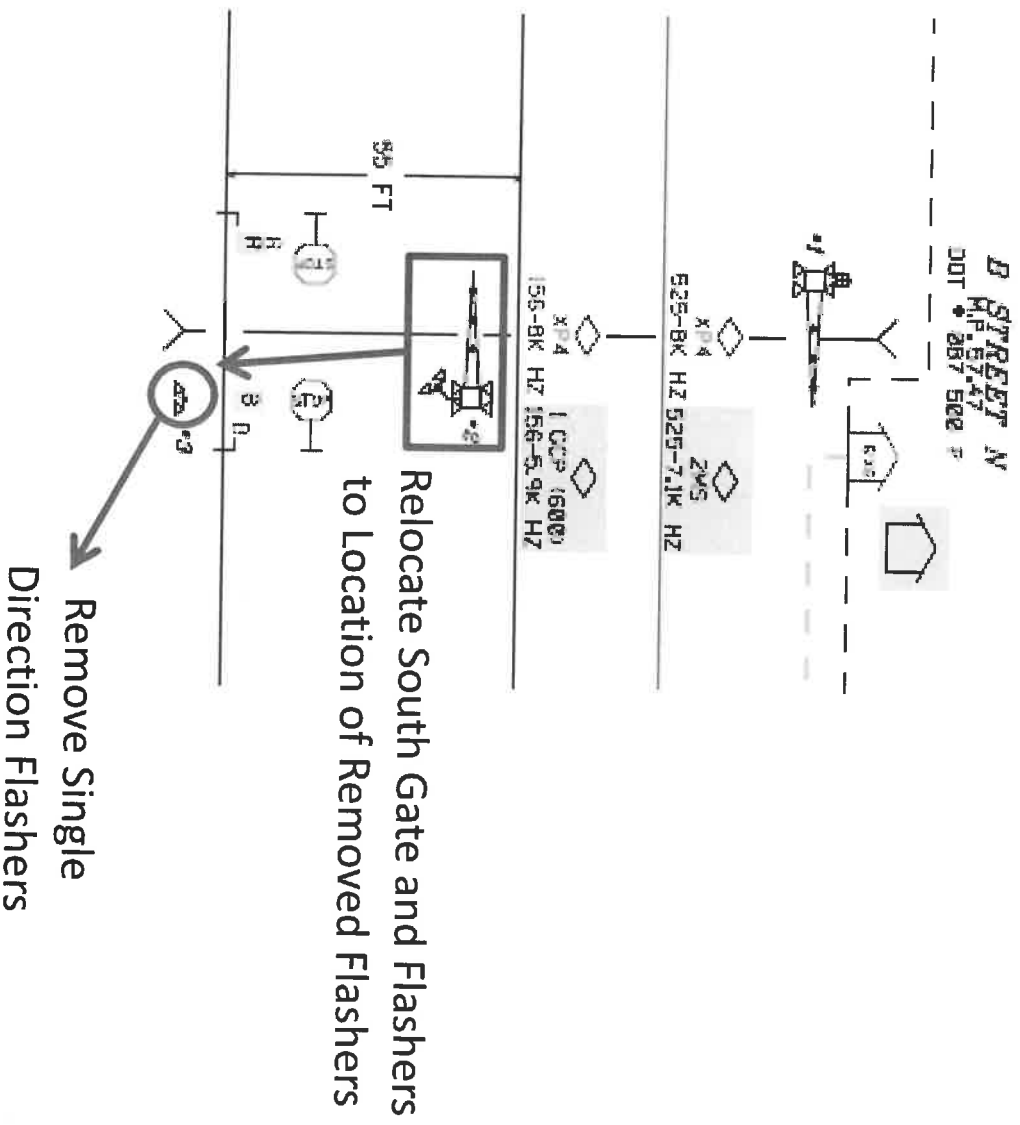


Interviews: After 3 very good interviews and much discussion it was moved by Clark, seconded by R Martwick to offer the position to Tim Jeffries. He will be offered \$16.50 per hour with an automatic increase to \$17.00 per hour when he passes the written CDL test with pay reviews at 3, 6 & 12 months. The position will include sick leave, vacation pay, holidays and a retirement plan according to the personnel policy handbook. He can use a flexible summer schedule and will be required to submit a written report before each month's meeting. If Mr. Jeffries does not accept the position it will be offered to another applicant.

With no further business it was moved by Clark, seconded by Schirado to adjourn the meeting. Motion carried unanimously.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor



Regular Meeting  
June 10, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Tina Haverluk, Randy Martwick, Tom Schirado & Cody Schuelke. Absent: Glen Clark, Doug Martwick. Also present were: Vince & Tammy Sanders, Deputy Matt Murphy, Shane Hellman, N Bittner, J Mahoney, and V Horst.

Additions to Agenda: Building Permit & Mobilehome Ordinance

Minutes: Moved by R Martwick, seconded by T Haverluk to approve the minutes from the regular meeting on May 13 and the special meetings on May 13 & 24, 2013. Motion carried unanimously.

Police Report: The deputy was asked to if they could do something about all the three & four wheelers illegally driving around town and to ticket vehicles & campers parked illegally.

VCZ Trailer Court: The council will give them until June 25<sup>th</sup> to move the end trailer in their trailer court back 5 feet as stated in their original development plan.

Liquor License: Moved by Schirado, seconded by Schuelke to approve the liquor licenses for Sonny's Place and JR's Bar. Motion carried unanimously.

Gaming Permits: Moved by T Haverluk, seconded by Schirado to approve the following gaming permits: Marian Manor Health Care Center, Glen Ullin Museum, Glen Ullin Lions, American Legion, Crossroads Golf Association, GU School Close Up, and GU School Class of 2015. Motion carried unanimously.

Building Permits: Moved by Schirado, seconded by R Martwick to approve the permit for Gene Glasser on Lot 9, Block 1 in the Roth Addition. Motion carried unanimously.

NDIRF Quote: Moved by T Haverluk, seconded by R Marwick to approve the \$6300 quote for insurance as presented by Shane Hellman of Farmers Union Insurance Agency. Motion carried unanimously.

Drug & Alcohol Policy: Tabled until next meeting pending revisions by the attorney.

Street Light Bill: Moved by Schuelke seconded by R Martwick to eliminate one of the 3 street light bills that Marian Manor Health Care pays. Vote Yes-Schuelke, R Marwick, Schirado, Vote No-T Haverluk.

Blue Room & Building Permit Rates: Tabled

Super Valu Compressor: Moved by T Haverluk, seconded by R Martwick to allow Super Valu to place a second compressor on city property behind the library. Motion carried unanimously.

Maintenance Wages: Moved by T Haverluk, seconded by R Martwick to give Don Schumacher a raise to \$12.50 an hour for all work he does. Motion carried unanimously. Moved by T Haverluk, seconded by R Martwick to pay the clean-up crew for city clean up days \$15.00 an

hour. Motion carried unanimously. Moved by T Haverluk, seconded by R Marwick to pay R Haverluk \$16.50 for maintenance work he does while we do not have a maintenance man. Motion carried unanimously All other maintenance work will be paid at our usual rate of \$10.50 per hour.

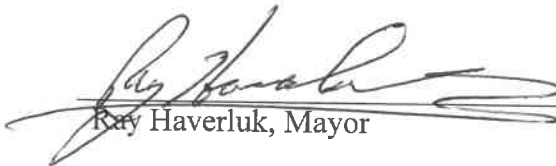
Mobilehome Regulations: Moved by T Haverluk, seconded by R Martwick to approve the mobilehome park regulations as presented by the attorney. Motion carried unanimously.


ADA Curb Ramp Improvements: Moved by R Martwick, seconded by Schuelke to have a special meeting on June 17, at 7:00PM to further discuss this grant after we have more information. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick seconded by T Haverluk to approve the May financial report and pay the June bills. Motion carried unanimously.

Doug Horst .....	120.00
Duppong's Inc. ....	18.24
Farmers Union Oil .....	82.00
Glen Ullin Airport .....	9.92
Glen Ullin Times .....	232.02
Hebron Herald .....	17.70
J.M. Gerving Machine .....	60.00
Mahlum Goodhart PC.....	4975.00
Matthew Bender & Co.....	83.89
MDU .....	1877.79
Napa .....	54.74
ND Dept of Health.....	16.00
Ray Haverluk.....	62.15
Southwest Water Authority .....	6177.50
Verizon .....	33.88
Vicki Horst .....	62.15
WRT .....	130.88
John Mahoney.....	600.00
Morton County Auditor .....	3200.00
Employee Wages & Taxes .....	4232.87

Adjourn: With no further business, it was moved by T Haverluk, seconded by R Martwick to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:30PM, July 8, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

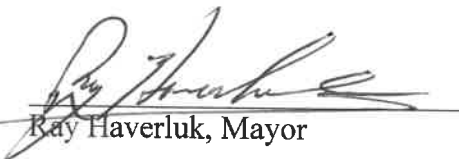
Special Meeting  
June 17, 2013

The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers with the following Council Members present: Glen Clark, Tina Haverluk, Randy Martwick, Tom Schirado and Cody Schuelke. Absent: Doug Martwick. Also present: Chad M. Orn, NDDOT Programming Division (by phone), N Bittner and V Horst.

Purpose: ADA Ramp at 400 Pine Ave E

Mayor Haverluk asked for a motion to approve this contract. After three calls for a motion, no motion was made.

With no further business it was moved by Schirado, seconded by T Haverluk to adjourn the meeting. Motion carried unanimously.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
July 8, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Randy Martwick, Tom Schirado & Cody Schuelke. Also present were: Deputy Duane Snider, Ron Schaaf, Tim Jeffries, N Bittner, and V Horst.

Minutes: Moved by R Martwick, seconded by Schuelke to approve the minutes from the regular meeting on June 10 and the special meeting on June 17. Motion carried unanimously.

Police Report: Deputy Snider was present to talk about parking citations. After many years of not enforcing parking violations it might be a good idea to put a notice in the paper and on the water bills that parking violations will be ticketed. We will need to have new parking tickets printed in order to comply with new regulations. All parking tickets that have not been paid will be sent a letter from the attorney.

Ordinance 2013-1: Moved by T Haverluk, seconded by R Martwick to amend 15.0215 part 1 with a \$500 fine for the first offense, \$1000 for the second offense and \$2000.00 for the third offense. This fine would be for turning on or off water at the curb stop. Motion carried unanimously.

Drug & Alcohol Policy: Moved by Schirado, seconded by T Haverluk to approve this policy with a change to item #5 Return to Duty, the employee shall be responsible for the cost of the follow up drug test. Motion carried unanimously.

Blue Room & Building Permit Rates: The building permits will remain the same and the Blue Room rent will be reevaluated after the bat situation is assessed and fixed.

Maintenance Report: A written report was reviewed. The sewer smoke test date will be set in the next week. We will have a special meeting July 15 at 8:00PM to review hot mix estimates for the 3 large street repairs in town. Moved by D Martwick, seconded by Schuelke to get estimates and repair the transmission, transfer case and new tires for the 1998 Chev Pickup. Motion carried unanimously.

Budget Meeting: Moved by Clark, seconded by R Martwick to give \$500 from the Lodging and Restaurant Tax Fund to the Old Red Trail. Motion carried unanimously. The Glen Ullin Visitors' Committee will be asked to also approve

this request. Tina Haverluk, Ray Haverluk, Glen Clark and the auditor will meet to work on the 2014 budget.

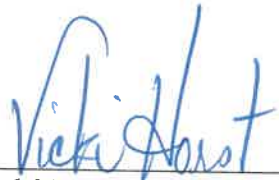
Move Funds: Moved by R Martwick, seconded by Clark to move \$5240.00 from the water fund 601 to the audit Fees 100-4150-311. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick seconded by Schirado to approve the June financial report and pay the July bills. Motion carried unanimously.

David Schirado .....	205.95
Duppong's Inc. ....	48.58
Glen Ullin Times .....	272.68
MDU .....	1661.09
Napa .....	171.59
ND Dept of Health.....	16.00
One Call Concept .....	15.70
Southwest Water Authority .....	7318.50
Farmers Union Insurance .....	6300.00
GU Airport.....	347.03
GU Park.....	3033.59
GU Job Development .....	37.42
ND Insurance Department.....	1121.31
Verizon .....	33.88
WRT .....	142.99
John Mahoney .....	600.00
Morton County Auditor.....	3200.00
Employee Wages & Taxes .....	9773.83

Adjourn: With no further business, it was moved by T Haverluk, seconded by Schuelke to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:30PM, August 12, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

Special Meeting  
July 15, 2013

The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 8:00 PM in the Council Chambers with the following Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Tom Schirado and Cody Schuelke. Absent: Randy Martwick. Also present: N Bittner, T Jeffries, and V Horst.

Purpose: Pick up Repairs & Street Repairs


Pickup: Moved by Clark, seconded by T Haverluk to have the transmission repaired at Leo's Transmission and tires purchased from GU Cenex. Motion carried unanimously.

Street Repair: Moved by D Martwick, seconded by Schirado to accept Hebron Asphalt's bid of \$18,590.00 for repairs at the following locations: Motion carried unanimously.

B Street & Pine Ave  
South Ave & C Street  
4<sup>th</sup> St & South Ave  
5<sup>th</sup> Street & Ash Ave.

The contract will be signed when we have proof that they are licensed and bonded and have liability insurance. The contract needs to have a written one year warrantee.

With no further business it was moved by Martwick, seconded by Schirado to adjourn the meeting. Motion carried unanimously.



Ray Haverluk, Mayor



Vicki Horst, Auditor



Regular Meeting  
August 12, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Tom Schirado & Cody Schuelke. Absent: Doug Martwick & Randy Martwick. Also present were: Deputy John Moll, Rod Auer, Steve Glasser, Kevin from Ross & Associates  
J Mahoney, T Jeffries, N Bittner, and V Horst.

Additions to Agenda: Homeowner maintenance

Minutes: Moved by T Haverluk, seconded by Schirado to approve the minutes from the regular meeting on July 8 and the special meeting on July 15, 2013. Motion carried unanimously.

Police Report: Deputy Moll was present to discuss any issues the council had.

Sewer Connection: Moved by Clark, seconded by T Haverluk to pay half of the cost (\$750) for the extra trenching needed to connect the sewer to the new Marian Manor Estate Apartments. Motion carried unanimously. According to the map and the previous maintenance man the sewer line for this connection was 70 feet closer than it actually was.

Carport: No further information, tabled until the next meeting

Decorations on the Boulevard: A citizen asked to put Halloween decorations on the boulevard. This will be allowed only while there is no snow. No electrical cords or any other obstructions will be allowed across the sidewalk or street.

2014 Preliminary Budget: Moved by Clark, seconded by Schirado to approve the budget with a couple changes and the wage recommendations made by the budget committee. Motion carried unanimously.

Water Tower Inspection: Moved by Schuelke, seconded by Clark to hire Veit to inspect and clean our water tower as recommended by the ND Health Department. Further information will be obtained on how the process works. Motion carried unanimously.

Ordinance 2013-1: Moved by Schuelke, seconded by T Haverluk to place on first reading this ordinance regarding the fine for turn on or off water at the curb stops. Motion carried unanimously.

Engagement Letters: Moved by Clark, seconded by T Haverluk to engage Mahlom, Goodhardt PC for the 2012 audit. Motion carried unanimously.

State Fire & Tornado Fund: Moved by Schirado, seconded by Clark to approve the property insurance quote through the state for 2013/2014. Motion carried unanimously.

Maintenance Report: A written report was reviewed. The next two weeks priority list was reviewed, landfill regulations will be strictly enforced, and a new pit will be dug at the landfill by the city maintenance personnel. Moved by Clark, seconded by Schuelke to have the committee look at the culvert on the North side along 2<sup>nd</sup> street and made a decision as to whether the

culvert can come out or not. Motion carried unanimously. The engineers will be contacted to review water drainage issues on the north east side of town.

Attorney Report: No word from the railroad on the road crossing, will contact them to find out the status.

Health Insurance: Moved by T Haverluk, seconded by Clark to absorb the cost of the first weeks health insurance premium for the new city maintenance man. Motion carried unanimously.

Bills & Financial Report: Moved by Clark, seconded by Schirado to approve the July financial report and pay the August bills. Motion carried unanimously.

Hebron Asphalt.....	9,295.00
Doug's Custom Body Shop .....	141.90
Farmers Union .....	1,284.02
Ferguson Waterworks.....	641.77
Glen Ullin Times .....	272.68
Glen Ullin Super Valu .....	44.79
Leo's Transmission.....	2,149.96
Lexis Nexis.....	244.01
MDU .....	1,484.11
Napa .....	90.23
ND Dept of Health.....	16.00
Northern Improvement .....	2,404.62
Northern Plains Equipment .....	25.07
Office of State Auditor .....	165.00
One Call Concept.....	11.00
Southwest Water Authority .....	9,257.50
USA Blue Book.....	30.95
GU Airport.....	36.74
GU Job Development .....	4.03
Verizon .....	33.87
WRT .....	126.33
Hebron Asphalt.....	11,369.00
John Mahoney.....	600.00
Morton County Auditor .....	3,200.00
Employee Wages & Taxes .....	10,723.60

Payroll: Moved by Clark, seconded by T Haverluk to allow direct deposit payrolls. Motion carried unanimously.

Adjourn: With no further business, it was moved by Schirado, seconded by Haverluk to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:30PM, September 9, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

Regular Meeting  
September 9, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Randy Martwick, Tom Schirado & Cody Schuelke. Also present were: J Mahoney, T Jeffries, N Bittner, and V Horst.

Additions to Agenda: Motorcycle Club, Building Permit, Old Red Trail, Parking Tickets

Minutes: Moved by T Haverluk, seconded by Schuelke to approve the minutes from the regular meeting on August 12, 2013. Motion carried unanimously.

Police Report: Written report was received.

Motorcycle Club: Moved by Schirado, seconded by Clark to approve a Memorial Day Street Dance for the Motorcycle Club. They will provide security & garbage clean up.

Council Meeting: Moved by Clark, seconded by R Martwick to approve and publish an open agenda informational gathering meeting put on by the Old Red Trail on October 24, 2013. Motion carried unanimously.

Parking Tickets: Moved by Clark, seconded by Martwick to order 500 parking tickets from the GU Times for \$149.80. Motion carried unanimously.

Building Permit: Moved by R Martwick, seconded by T Haverluk to approve the amended building permit for Gene Glasser. Motion carried unanimously.

Final Budget: Moved by D Martwick, seconded by T Schirado to approve the final budget as presented. Motion carried unanimously.

Noise & Curfew Ordinance 2013-2: Moved by T Haverluk, seconded by R Martwick to place on first reading this ordinance with some corrections. It will be for 16 and under from 11:00PM -5:00AM. Motion carried unanimously. Four signs will be ordered and posted.

Grant Proposal: Moved by Clark, seconded by T Haverluk to accept the bid from Dakota Pump & Control, Inc. Part 1 \$15,625 and Part 2 \$16,625. Motion carried unanimously.

Ordinance 2013-1 Water Shut Off: Moved by D Martwick seconded by R Martwick to place this ordinance on second and final reading. Motion carried unanimously.

Liquor License: Moved by R Martwick, seconded by T Haverluk to terminate the liquor license for Sonny's Place effective 9-9-2013. No refund will be issued according to Chapter 10, Section 6, Article 10.0632, city ordinances. Motion carried unanimously.

Building Inspector: Morton County will check on a proposal for contracting services with them to do our building inspections.

Wind Tower: There is a proposal to erect wind towers west of town. After placing an article in the paper no comments were received from the public.

Smoke Test Results: Most problems were sewer caps that were missing. The residents have been notified to replace the caps. Moved by Clark, seconded by R Martwick to update our sewer ordinances. Motion carried unanimously.

Shop Doors: Moved by D Martwick, seconded by R Martwick to approve the 5 shop doors bid from Midwest Doors, Inc. for \$19,465.00 with any openers that need to be replaced at approximately \$950 apiece. Motion carried unanimously.

City Maintenance Report: The rotary mower needs parts at a cost of \$1,114.00 plus shipping. We will look around for a new one, this one doesn't seem to be worth repairing. Sweeper parts should be in this week and should be working again.

Railroad crossing: The road has already been taken out.

Drug & Alcohol testing: We should check prices and contracts with Preble Medical to complete our drug and alcohol policy.

Drainage: The county, our engineer, and councilmen Clark will meet next week to appraise the drainage issues near Napa.

Bills & Financial Report: Moved by T Haverluk, seconded by D Martwick to approve the August financial report and pay the September bills. Motion carried unanimously.

Duppong's .....	110.19
Ferguson Waterworks .....	605.60
Glasser Welding .....	750.00
Glen Ullin Times .....	249.37
Glen Ullin Super Valu .....	16.34
Marshall Lumber .....	14.26
Matthew Bender & Co. ....	21.49
MDU .....	1394.83
Napa .....	640.99
ND Dept of Health .....	16.00
Northern Improvement .....	2,404.62
ND Rural Water .....	720.70
Southwest Water Authority .....	9128.00
USA Blue Book .....	49.90
GU Airport .....	27.66
GU Job Development .....	3.03
Verizon33.94	
WRT .....	121.50
Midwest Doors .....	9500.00
John Mahoney .....	600.00
Morton County Auditor .....	3,200.00
Employee Wages & Taxes .....	8772.70

Adjourn: With no further business, it was moved by T Haverluk seconded by D Martwick to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:30PM, October 14, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

Regular Meeting  
October 14, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Randy Martwick, & Cody Schuelke. Absent: Tom Schirado. Also present were: Chuck Gerving, Deputy Brian Kirkmeier, J Mahoney, T Jeffries, N Bittner, and V Horst.

Additions to Agenda: Emergency Management

Minutes: Moved by R Martwick, seconded by Clark to approve the minutes from the regular meeting on September 9, 2013. Motion carried unanimously.

Police Report: Written report was received. Deputy arrived later in the meeting. He was informed of the new curfew ordinance. He updated the council on the additional hours that the deputies now cover Glen Ullin during the daytime.

Linda Morris, City Assessor: On October 23<sup>rd</sup> the tax director will be at the Senior Citizen Center to help seniors complete Homestead Credit Applications. All commercial properties (about 80), were reassessed this past summer. Commercial values were very low and most will be increased around 40%.

Building Permit: Moved by T Haverluk, seconded by R Martwick to table the building permit for K & L. Motion carried unanimously.

Noise & Curfew Ordinance 2013-2: Moved by R Martwick, seconded by T Haverluk to place on second and final reading this ordinance. Motion carried unanimously. This ordinance will be in effect Wednesday evening, October 16, 2013 after being published in the 10-16-13 addition of the GU Times. Moved by Clark, seconded by R Martwick to purchase 5 2'X2" signs from RoughRiders Industries. Motion carried unanimously. Mr. Shipman will be informed of this new policy.

Curb Stop Repairs: A registered letter will be sent to the owner of 311 Elm Ave W on necessary repairs to the curb stop. Moved by R Martwick seconded by Schuelke to fix the curbstop if it hasn't been repaired by the November 1, 2013 deadline. Motion carried unanimously.

Emergency Manager: Chuck Gerving resigned as the Glen Ullin Emergency Manager after 23 years. The assistant Robert Gerving is also not interested in keeping his position. The Mayor and Council Members expressed their appreciation for his many years of service to the City of Glen Ullin. Mr. Gerving also thanked the many people that have helped him in the past years to do a quality job. Thanks again Mr. Gerving. We will need to find two people to fill these positions. One of the concerns as outgoing Emergency Manager is that the siren may have to be replaced when WRT installs the new fiber optic cable next summer.

Maintenance Report: Written report was reviewed. The council told Mr. Jeffries that he should use his discretion as to when the streets need to be plowed and sanded. The council will also call and keep him updated as to street conditions around town. The new shop doors should be installed in the next 2 weeks. Mr. Jeffries was given permission to meet with Morton County mapping coordinator to discuss mapping options for curbstops, watermain etc.

Drug & Alcohol Testing: Moved by D Martwick, seconded by Clark to go ahead with DOT, no pre-employment, drug and alcohol testing with Preble Medical Services, Inc. Current employees will be added to the City of GU Transportation contract which will now cover maintenance personnel and transportation drivers. Motion carried unanimously.


Maintenance Wages: Moved by R Martwick, seconded by Clark to approve a 3 month probationary raise of .50 raise for Mr. Jeffries effective October 1, 2013. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick, seconded by Schuelke to approve the September financial report and pay the October bills. Motion carried unanimously.

Farmers Union .....	1,032.29
Glen Ullin Times .....	394.27
Glen Ullin Super Valu .....	48.00
J-S Sanitation.....	144.00
LCRDC .....	1,108.00
Marshall Lumber .....	39.94
MDU .....	1,832.56
Napa .....	292.57
ND Dept of Health.....	16.00
ND League of Cities .....	120.00
One Call Concepts.....	26.40
Sanitation Products .....	332.13
SBM .....	59.00
Southwest Water Authority .....	7,112.00
Vicki Horst .....	271.65
GU Airport.....	55.91
GU Job Development .....	5.97
GU Park District .....	3,458.40
Verizon .....	33.94
WRT .....	130.27
John Mahoney.....	600.00
Morton County Auditor.....	3,200.00
Employee Wages & Taxes .....	10,990.60

Adjourn: With no further business, it was moved by T Haverluk seconded by Clark to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:00PM, November 11, 2013.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor

Regular Meeting  
November 11, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Randy Martwick, & Cody Schuelke. Absent: Tom Schirado. Also present were: Deputy Brian Kirkmeier, Jerome Schirado, Annette Greff, Donna Harry, Diana Owens, Daniel Nairu, Mary Adams, J Mahoney, T Jeffries, and V Horst.

Additions to Agenda: Dog Ordinance Proposal, Snow Removal Proposal

Minutes: Moved by R Martwick, seconded by Schirado to approve the minutes from the regular meeting on October 14, 2013. Motion carried unanimously.

Police Report: Written report was received. Deputy Kirkmeier asked about the new state law that allows fireworks to be sold over the New Year's Day holiday.

Ordinance 2013-3: Moved by Clark, seconded by T Haverluk to allow fireworks displays on December 31 from 5:00PM – 1:00 AM and January 1 from 5:00PM –midnight. Motion carried unanimously.

Garbage Increase: Moved by R Martwick, seconded by Clark to increase the garbage \$1.00 per household resident and about a 6% increase for commercial customers effective 1-1-2014. Motion carried unanimously.

Adult Abused Resource Center: Mary Adams gave a short presentation on services available.

North Ave Road Repairs: A letter will be sent to reiterate the cities position on unauthorized road repairs.

Morton County Zoning: Daniel Nairu was present to let the council know what services are available from the Morton County Zoning Department. They will print us some color digital zoning maps.

Curb Stop Repairs: The owner of 311 Elm Ave W has taken steps to repair the curbstop.

G Street Repairs: The mayor authorized repairs for the curb and gutter on G St. where the water break was. Gene Glasser has completed the work.

FLEX PACE Loan: Moved by C Schuelke, seconded by R Martwick to approve the request to allow funds to flow through our account to fulfill the requirements for the loan for Marian Manor Estates new building. Motion carried unanimously.

Emergency Manager & Assistant: Moved by R Martwick, seconded by D Martwick to approve the Mayor's appointment of Cody Schuelke as the Assistant Emergency Manager (this is an unpaid position). All voted aye with Schuelke abstaining. Motion carried unanimously. We are still looking for someone to fill the Emergency manager position.

Dog Ordinance: A proposed ordinance will be reviewed by the attorney to see if this might benefit the city and help with continuity between local towns.

Snow Removal Proposal: The auditor and maintenance department will put together a list of the order that streets are to be cleared of snow. The council will review and publish during December. Maintenance Report: Written report was reviewed. The railroad should be instructed to fix the road when they are finished with their repairs.

Snow Stops: The mayor will order the snow stops for the library and the maintenance department will install them.

ICS: Moved by Clark, seconded by R Martwick to approve the ICS agreement with the Bank of Glen Ullin. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick, seconded by T Haverluk to approve the October financial report and pay the November bills. Motion carried unanimously.

Duppong's Inc. ....	95.45
Interstate Power Systems.....	68.60
Farmers Union.....	36.56
Ferguson Waterworks.....	13.80
Glen Ullin Times .....	263.24
Marshall Lumber .....	165.02
MDU .....	1945.14
MDU .....	85.38
Napa .....	821.87
ND Dept of Health.....	16.00
One Call Concepts.....	14.30
Interstate Power .....	114.33
Rough Rider Industries.....	162.53
Southwest Water Authority .....	5651.81
Steve Glasser .....	2375.00
GU Airport.....	112.48
GU Job Development .....	12.12
GU Park District.....	3,458.40
Verizon .....	33.96
WRT .....	119.50
John Mahoney.....	600.00
Morton County Auditor.....	3,200.00
Employee Wages & Taxes .....	8722.78

Adjourn: With no further business, it was moved by Schirado seconded by Clark to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:00PM, December 9, 2013 with a special meeting on December 2 at 7:00PM.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor



Special Meeting  
December 2, 2013

The meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers with the following Council Members present: Tina Haverluk, Randy Martwick, and Cody Schuelke. Absent: Doug Martwick & Tom Schirado. Also present: N Bittner and V Horst.

Purpose: Attorney

Discussion was held regarding the city attorney. The consensus was that the city might best be served by having the attorney attend meetings only when requested by the board. This would leave him time to address our legal issues. The board will address our concerns with the attorney at our next regular board meeting.

With no further business it was moved by Martwick, seconded by Schuelke to adjourn the meeting. Motion carried unanimously.



Ray Haverluk, Mayor



Vicki Horst, Auditor

Regular Meeting  
December 9, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Tina Haverluk, Doug Martwick, Randy Martwick, Tom Schirado & Cody Schuelke. Also present were: Sheriff Shipman, Tracy Harris, Nick Harris, N Bittner, J Mahoney, T Jeffries, and V Horst.

Minutes: Moved by R Martwick, seconded by D Martwick to approve the minutes from the special meeting on 12-2-2013 and the regular meeting on November 11, 2013 with one addition. Motion carried unanimously.

Saddle Club Contract: Moved by T Haverluk, seconded by Schirado to approve the contract as presented. Motion carried unanimously.

Council Person: Two people have expressed interest in the vacated position, Tracy Harris and Katrina Ballensky. This appointment was tabled until they could both be present at the meeting.

Blue Room Deposit: Moved by D Martwick, seconded by R Martwick to require a \$150 deposit for all parties in the Blue Room. Voting yes: D Martwick, R Martwick, Schirado, & Schuelke. Voting No: T Haverluk.

Dog Ordinance 2013-4: Moved by T Haverluk to table. No second to the motion. Moved by Schirado to place on first reading, seconded by R Martwick. Motion carried unanimously

Emergency Management Update: Radios to be used by the emergency coordinator were discussed.

Mayor's Appointments: Moved by Schirado, seconded by D Martwick to approve the following appointments by the Mayor effective 1-1-2014.

*Job Development:* Art Hellman, Duane DelaBarre, & Jolene Muscha (3 year term)

*GU Visitors' Committee:* Laura Wehri (4 year term)

*Airport Authority:* Pierson Chase (5 year term)

*Transportation:* Betty DelaBarre (3 year term)

*Zoning:* Tina Haverluk (5 year term)

Maintenance Report: Written report was reviewed. Is the council interested in a service contract on the new pumps? Wait until the warrantee expires and discuss again. Snow Removal Schedule. Moved by T Haverluk, seconded by Schirado to publish the snow removal schedule as presented by Mr. Jeffries. Motion carried unanimously. A new, used or leased tractor was discussed with more information needed to make a decision.

Property Disposal: Moved by R Martwick, seconded by Schirado to try and sell the old garage doors. \$75.00 each or best offer. Motion carried unanimously.

Ordinance 2013-3: Moved by T Haverluk, seconded by R Martwick to place on second and final reading the Fireworks Ordinance. Motion carried unanimously.

Sheriff's Contract: Moved by R Martwick, seconded by T Haverluk to approve the 2014 policing contract with item #9 deleted. Motion carried unanimously. Sheriff Shipman was present and addressed questions the board had.

Attorney: Moved by R Martwick, seconded by T Haverluk to have the attorney be available by phone if necessary on meeting nights rather than have him attend the monthly meetings. The board feels this would be a better use of our attorney funds. Motion carried unanimously


Dakota Pump Control DPC: Moved by R Martwick, seconded by T Haverluk to approve the final bill for our new lift station pumps. Motion carried unanimously


Bills & Financial Report: Moved by T Haverluk, seconded by R Martwick to approve the November financial report and pay the December bills. Motion carried unanimously.

Duppong's Inc. ....	13.80
Glen Ullin Super Valu .....	29.97
Glen Ullin Times .....	234.38
Mahlum Goodhart, PC .....	5175.00
Marshall Lumber .....	52.24
Matthew Bender & Co .....	60.43
MDU .....	2548.73
Midwest Doors .....	9965.00
Napa .....	591.67
ND Dept of Health .....	16.00
ND Water Users .....	100.00
ND Rural Water .....	200.00
One Call Concepts .....	7.70
Southwest Water Authority .....	5404.69
Titan Machinery .....	
Universal Concrete .....	1568.00
GU Airport .....	112.48
GU Job Development .....	12.12
Verizon .....	33.96
WRT .....	119.50
John Mahoney .....	600.00
Morton County Auditor .....	3,200.00
Employee Wages & Taxes .....	8722.78

Transfer Funds: Moved by R Martwick, seconded by D Martwick to pay the audit bill from excess general funds and the shop doors from excess highway funds. Motion carried unanimously

Adjourn: With no further business, it was moved by T Haverluk seconded by Schirado to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:00PM, January 13, 2014.

  
Ray Haverluk, Mayor

  
Vicki Horst, Auditor