

Regular Meeting
February 13, 2023

Acting Mayor Doug Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Wade Kottre, and Brent Swanson. Absent: Chasity Orcutt. Also present: Jerod Klabunde, Brian Day, Sharon & Mike Jeffries, Barry Giese, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Kottre seconded by Fitterer to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: January 9, 2023
- ✓ Financial Report: January
- ✓ Special Liquor Permit: 2-25-2023 JD's for Pinochle Tournament
- ✓ Gaming Permit: Glen Ullin Motorcycle Club
- ✓ Bills: February

Black Mountain Software.....	3,230.00
BNSF Railway Company.....	92.25
Cole Papers Inc.....	154.12
ESCO.....	360.55
Farmers Union Oil.....	189.65
Glen Ullin Times.....	924.25
Go Foam LLC.....	5,130.00
Inland Truck Parts & Service.....	544.21
Lince Sanitation.....	9,728.40
Morton County Auditor.....	3,360.00
Morton County Treasurer.....	1,328.60
Napa Auto Parts.....	636.82
North Dakota Department of Health.....	41.00
The Bismarck Tribune.....	444.80
Vogel Law Firm.....	73.50
Amazon.com.....	300.68
Amazon.com.....	41.87
Bank of Glen Ull.....	20.00
Menards.....	85.60
ESCO.....	1,191.12
Glen Ullin Job Development.....	1,015.37
Glen Ullin Regional Airport.....	1,655.02
Montana-Dakota Utilities Co.....	3,121.45
Southwest Water Authority.....	6,831.51
Verizon.....	92.96
WRT.....	61.58
WRT.....	63.13
US Postal Service.....	389.95
Wages, Benefits, Employer Taxes (December).....	14,605.71

Election: Acting Mayor Martwick turned the meeting over to the Auditor. The auditor called for nominations or motions for the position of Mayor. Moved by Swanson, seconded by Fitterer to

nominate Martwick as the mayor. After proper notice, nominations ceased, the vote was unanimous for Martwick. The auditor turned the meeting back to the new Mayor. Mayor Martwick asked for nominations for the President position. Moved by Fitterer, seconded by Emter to nominate Swanson as the President of the Council. With no further nominations, an unanimously ballot was cast for Swanson. New signature cards at the bank will be will need to be signed by Martwick, Orcutt, Swanson & Horst.

Home Fire Arm Sales: Moved by Kottre, seconded by Emter to approve the FFL zoning request in the city's ETA at 4115 66th Ave for Michael Jeffries, DBA-Square Shooters. Motion carried unanimously.

MAP, Brian Day: Presented information on the GPS Hosting and mapping. Moved by Swanson, seconded by Emter to have MAP host our information. Motion carried unanimously.

Engineer: DWSRF project bids came in high. The water main replacement will be reduced to 6 blocks.

- ✓ Project Scope: Moved by Kottre, seconded by Emter to go forward with 2 blocks on G St, 400 block of D St, 100 & 200 Block of 4th St, 100 block of 3rd St with the 100 block of D St as an alternative. Four potholes will be done with 2 on 4th St and 2 on D St. Motion carried unanimously.
- ✓ Bid Award: Moved by Kottre, seconded by Fitterer to award the bid for the DWSRF project to Swanberg Construction from Valley City. Motion carried unanimously.
- ✓ DWSRF Change Order #1: Moved by Emter, seconded by Swanson to approve the deduct of \$865,122.00 to reduce the number of blocks in the project and another \$209,675.00 off of the alternative paving project. Motion carried unanimously.

Resolution 2023-1: Moved by Emter, seconded by Kottre to approve this resolution allowing Mayor Martwick the authority to sign the Application for Service Line Assistance. Motion carried unanimously.

Application for Service Line Assistance: Moved by Emter, seconded by Fitterer to approve this application. Motion carried unanimously.

Maintenance:

- ✓ Shop Lights-will be retro fitted to LEDs for better lighting.
- ✓ Bids requested will be placed for 24 ton of scoria to be opened at the March meeting
- ✓ Emulsion: Moved by Emter, seconded by Swanson to approve 4 totes of emulsion and 2 loads of rock. Motion carried unanimously.
- ✓ Dumpster needs to be fixed. The wheels will be removed and blocks put on. Thank you to Amber Waves for the donation of the blocks.

2023-1 Building Permits: Moved by Swanson, seconded by Fitterer to place on first reading the revised and simplified building permit costs. Motion carried unanimously.

Maintenance Position: Swanson and Emter will interview the 2 applicants for the position and report back to the next meeting. Summer help and landfill hours were discussed and tabled.

County lots for Sale: Voegele's 3rd Addition, Blk 1, lot 8 and Western Addition, Blk 41, Lots 8-10. No action taken.

ACH Module: Moved by Emter, seconded by Swanson to approve the \$250 cost for adding this module to the water billing software. Motion carried unanimously.

Water Bill Bank Account: Moved by Emter, seconded by Swanson to close the water checking account at the Union Bank and use the account at Dakota Community Bank. Motion carried unanimously.

Financial Report: Moved by Swanson, seconded by Kottre to have the financial reports printed only one time a year (December) and emailed to council members monthly. Motion carried unanimously.

Component Unit Financial Reports: Annual reports from the GU Regional Airport, GU Transportation, GU Library and GU Job Development were reviewed

April Meeting: Moved by Fitterer, seconded by Emter to have the regular April meeting and the BOE meeting on TUESDAY, April 11th at 6:30pm. Motion carried unanimously.

Adjourn: With no further business, it was moved by Fitterer, seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

3-13-2023 Regular March Meeting 6:30pm

4-11-2023 BOE 6:30pm

Doug Martwick, Mayor

Vicki Horst, Auditor