

Regular Meeting
November 13, 2023

President Swanson called the regular meeting of the Glen Ullin City Council to order at 6:30 in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, and Chasity Orcutt. Absent: Mayor Martwick. Also present: Deputy Josh Gartner, Scott Solem, DeeAnn Schirado, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Orcutt seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes, November 13, 2023
- ✓ Special Meeting Minutes, December 5, 2023
- ✓ Financial Report: November
- ✓ Mayor's Appointments

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|-----------------|-------------|--------------------------------|
| Pierson Chase | 5-year term | Airport Authority |
| Kim Glasser | 4-year term | Glen Ullin Visitors' Committee |
| Myron Neuberger | 3-year term | Job Development |
| Diane Schirado | 3-year term | Job Development |
| Brian Schneider | 3-year term | Job Development |
| Chasity Orcutt | 3-year term | Library Committee |
| Renie Krein | 3-year term | Transportation Board |
| Chasity Orcutt | 3-year term | Transportation Board |
| Jesse Wetzal | 5-year term | Zoning Board |
- ✓ Mobile Home Application-GU Mobile Home Park
- ✓ Bills: December

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| Arthur Duppong..... | 150.00 |
| Dakota Pump & Control, Inc. | 5,848.65 |
| Glasser Excavating Inc | 4,387.50 |
| Glen Ullin Times..... | 120.12 |
| Marshall Lumber Company..... | 66.96 |
| Morton County Auditor | 3,360.00 |
| Nancy Bittner..... | 873.79 |
| Napa Auto Parts..... | 934.81 |
| North Dakota Department of Health | 25.00 |
| North Dakota League of Cities..... | 210.00 |
| North Dakota Water Users Association | 100.00 |
| State of North Dakota | 79.44 |
| Amazon | 236.94 |
| Montana-Dakota Utilities Co. | 2,424.81 |
| Southwest Water Authority | 7,683.25 |
| Verizon | 81.78 |
| WRT | 63.31 |
| WRT | 61.76 |
| Wages, Benefits, Employer Taxes (November) | 19,408.78 |

Attorney: Scott Solem will send a written proposal for the council to consider. His current rate is \$250.00 per hour.

Glen Ullin Museum: DeeAnn Schirado asked the council for help removing her two trailers from the museum property. Moved by Emter, seconded by Preston to charge the going loader rate. After discussion, all voted nay. Motion failed.

Engineer: A possible fix for the spring water on D Street would be to put a tap into the spring and drain it into the sewer main. Will check with the city engineer to see if we could add this to our current project and it has to be okayed by NDDEQ.

2023 Curb Stop Project: Moved by Emter, seconded by Kottre to place the ad requesting bids for this project by the February meeting. Motion carried unanimously.

Maintenance Report: Moved by Kottre, seconded by Emter to get an estimate for adding a blade onto the loader. Motion carried unanimously. Discharge is finished from cell 3 to 4.

Attorney Recruitment Program: Moved by Kottre, seconded by Emter to complete an application for this program. Motion carried unanimously.

Deputy: New deputy was present and introduced himself. No issues at this time.

DPC: Moved by Kottre, seconded by Orcutt to approve this annual contract. Motion carried unanimously.

Ordinance 2023-3: OCL surcharge. Moved by Orcutt, seconded by Emter to place on second and final reading to increase this charge by \$3.80 for a total of \$20.30. Motion carried unanimously.

Food Pantry Sign: Moved by Fitterer, seconded by Emter to have the food pantry purchase and place a no parking sign as they need it. Motion carried unanimously.

Raises: Moved by Emter, seconded by Fitterer to give a \$1.00 raise to the janitor (\$16.00) and both bus drivers (\$19.00). Motion carried unanimously.

Maintenance Position: Moved by Orcutt, seconded by Emter to run a revised ad for a new person. Motion carried unanimously.

Employee Performance Review: Moved by Preston, seconded by Kottre to use the current 1-page evaluation form. Motion carried unanimously. Moved by Emter, seconded by Orcutt to have Swanson & Emter do employee evaluations. Motion carried unanimously.

Maintenance Manager: Moved by Orcutt, seconded by Emter to appoint Wayne Fitterer as the maintenance manager. Motion carried unanimously with Fitterer accepting the position.

Meter Reading: Moved by Kottre, seconded by Emter to keep our current Neptune file, and not purchase the upgrade for \$1500.00. Motion carried unanimously.

Building Permits: No charge for a new house. Will work on revising the permit costs before next meeting.

Transfer: Moved by Kottre, seconded by Emter to transfer \$5,000 into the new sewer savings account. Motion carried unanimously.

Adjourn: With no further business, moved by Kottre seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:
1-08-2024 January Meeting

Brent Swanson, President

Vicki Horst, Auditor