

Regular Meeting
November 13, 2023

Mayor Doug Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30 in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, Chasity Orcutt, and Brent Swanson. Also present: Melissa Rotzien, Jerod Klabunde, Lance Gartner, Pete Remboldt, Ava & Dennis Hintz, Deputy Grant, N Bittner, B Christensen and V Horst.

Consent Agenda: Moved by Kottre seconded by Swanson to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: Regular Meeting, October 9, 2023
- ✓ Financial Report: October
- ✓ Contract for Random Drug & Alcohol Testing Program 2024
- ✓ Street Closure-GUPPIES 12-2-2023
- ✓ Bills: November

Black Mountain Software	317.00
Cole Papers Inc.....	277.45
Dick's Vacuum Service, Inc.	1,000.00
Doug's Custom Body Sho.....	443.25
Duppong's Inc.	52.50
Farmers Union Oil.....	1,190.85
Glen Ullin Times.....	318.24
Gooseneck Implement.....	278.27
Lince Sanitation.....	9,895.00
Mandan Tire Center.....	5,410.80
Marshall Lumber Company.....	34.09
Morton County Auditor.....	3,360.00
Nadine Julson, LLC.....	21,500.00
Napa Auto Parts.....	430.42
North Dakota Department of Health	25.00
Schneider Brothers Electric, LLC.....	439.33
Amazon.com	69.80
Blue Cross/Blue Shield	2,422.80
Glen Ullin Job Development	79.54
Glen Ullin Regional Airport.....	129.97
Montana-Dakota Utilities Co.	2,010.58
Southwest Water Authority	7,694.40
Verizon	112.38
WRT	63.31
WRT	61.76
Swanberg Construction.....	561,875.26
Moore Engineering.....	42,184.05
Bank of North Dakota.....	39,540.25
USDA	130,049.00
Wages, Benefits, Employer Taxes (October)	20,816.88

Engineer Report:

- ✓ Change Order #2: Moved by Swanson, seconded by Fitterer to sign this corrected change order. Motion carried unanimously.
- ✓ Contractor Application for Payment #3: Moved by Swanson, seconded by Fitterer to approve payment to Swanberg for \$561,875.26. Motion carried unanimously.
- ✓ Bill for Moore Engineering: Moved by Kottre, seconded by Swanson to pay the bill for \$42,184.05. Motion carried unanimously.

- ✓ TSED Application: Moved by Orcutt, seconded by Foss to apply for this grant-Transmission Siting & Economic Development Program. Motion carried unanimously.
- ✓ Lead Service Line Grant: The city received this grant to have Moore Engineering do the lead service line inventory. The process is:
 1. Mail postcards
 2. Take pictures of services
 3. Dig up those that can't be found.

Glen Ullin Museum: Members were present to discuss their relationship with the city. They receive tax funds and most of their expenses are for maintaining the buildings.

Maintenance Report:

- ✓ Moved by Emter, seconded by Swanson to purchase the charcoal color, rough surface, Novabrik brick siding for the front of the municipal building. Motion carried unanimously.
- ✓ The lagoon will be tested and water discharged.
- ✓ Art Duppong was hired to trap muskrats at the lagoon.
- ✓ Cell 4 has bank erosion and will need some repairs in the future.
- ✓ Further snow removal should not be 1" off the ground, it should be right on the surface.
- ✓ The loader should not be used to clean snow on corners, it is ruining the curb & gutters.

Meter Reading: Moved by Swanson, seconded by Emter to continue with the revised quote for the meter reading system at the water tower. Motion carried unanimously.

Bus stop: Mr. Rembold discussed bus routes and the possibility of bus stops on boulevards.

109 7th St S will be sold. The city is not interested in purchasing.

Attorney: Our point of contact has changed at Vogel Law Firm and is now KrisAnn Norby-Jahner. Will explore other options.

Siren will be tested on Monday, November 20 at 6:00pm to check the decibel reading. The new siren doesn't seem to be very loud.

Ordinance 2023-3: Moved by Swanson, seconded by Emter to approve the first reading of this ordinance increasing the Service Outside City Limit surcharge (OCL) by \$3.80 for a total of \$20.30. Motion carried unanimously.

Benefits: Moved by Emter, seconded by Orcutt to change the personnel policy to read "Permanent employees shall be eligible to enroll in the hospital group insurance program, under contract by the City *on the first day of the month following 30 days of employment.*" Motion carried unanimously.

Sign: Moved by Swanson, seconded by Orcutt to place a 30-minute parking sign near the food pantry for days that the pantry is open. Motion carried unanimously.

Adjourn: With no further business, moved by Kottre seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:

12-11-2023 December Meeting

Doug Martwick, Mayor

Vicki Horst, Auditor