

Regular Meeting
October 14, 2019

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers with the following council members present: Raquel Helgeson, Doug Martwick, Chasity Orcutt and Anthony Schirado. Absent: Randy Duppong and Gary Glasser. Also present: Melissa Rotzien, Jerod Klabunde, Larry Wagner, Wayne Kern, Wayne Hafele, Myron Mertz, Jerome Schirado, Sheldon Schantz, Jay Brausch, Deputy Tracy, James Farrell, N Bittner, and V Horst.

Minutes: Moved by Martwick, seconded by Orcutt to approve the minutes from the regular meeting on September 9, 2019. Motion carried unanimously.

Fencing Permit: 114 B St S. Moved by Schirado, seconded by Martwick to not grant a variance for this fence. Motion carried unanimously. Fence in front yard will have to be removed by Monday, October 21, 2019.

Sewer line repair: A private unmarked sewer line was hit in the summer of 2018 by a contractor repairing a water main on the 100 block of E Street. It was undetected until September 2019 when the sewer backed up into the 2 homes connected to the sewer line. Contractor denies liability since the line wasn't marked. The homeowner contends that the city should have marked the line. The city will turn a claim into NDIRF to see if this would be covered.

Deputy Report: The deputy advised the city to have residents call immediately when they see any suspicious activity.

Engineer Report: Core samples will be taken to verify correct asphalt depth in last summer's paving project.

Bills and Financial Report: Moved by Schirado, seconded by Orcutt to approve the September financial report and pay the October bills except the one to Titan Machinery. Motion carried unanimously. The bill from Titan Machinery was for labor and mileage for the repairs to the Fiat Allis. It was misdiagnosed and cost additional \$1,000 for parts that were not needed.

Duppong's Inc.	136.29
Farmers Union Oil	27.02
Fireside Office Products Inc.	1,487.00
Glasser Welding & Excavation Inc.	5,075.00
Glen Ullin Regional Airport	23.78
Glen Ullin Times.....	247.29
Vicki Horst.....	45.62
HZ Electric LLC	135.00
John Mahoney	600.00
Lince Sanitation	9,230.00
Marco Technologies LLC	324.00
Marshall Lumber Company	24.72
Matthew Bender.....	288.61
Morton County Auditor	57.02
Morton County Auditor	3,360.00
Napa Auto Parts.....	84.84
NorMont Equipment	2,528.43
North Dakota Department of Health	16.00
North Dakota One Call, Inc	21.05

Opp Well Drilling & Supplies, Inc.....	227.40
Rural Development Finance Corporation	18,925.51
Rough Rider Industries	409.26
Team Lab.....	687.00
Titan Machinery	2,511.84
Glen Ullin Job Development.....	2.95
Job Service North Dakota	2,543.28
Montana-Dakota Utilities Co.....	2,166.43
Southwest Water Authority.....	9,041.11
Verizon	53.84
WRT	171.71
Wages, Benefits, Employer Taxes (September).....	14,143.84

Street Lights: Moved by Schirado, seconded by Martwick to remove the street light in the alley near Randy's Repair. (Between G St & Highway 49). Motion carried unanimously.

Clean Out: Quotes will be obtained to put in a clean out at the end of the sewer line between F & G Street in the 100-block alley. This was an unmarked sewer line.

Special Liquor License: Moved by Martwick, seconded by Helgeson to approve the permit for November 2 to extend the Social Club's liquor license to the SH Parish Center. Motion carried unanimously.

CBDG Hydrant Replacement Project:

- ✓ Moved by Schirado, seconded by Martwick to sign the financial award contract with the State Commerce Department. Motion carried unanimously.
- ✓ Moved by Schirado, seconded by Helgeson to sign the Environment Exemption application. Motion carried unanimously.

Software: Moved by Helgeson, seconded by Schirado to purchase the Black Mountain Software Enhancement for \$900.00 which will put the total assessment balance due on the annual tax statements issued by Morton County. Motion carried unanimously.

Neptune Software: An \$1,850.00 software maintenance fee to upgrade our current software making it compatible with Windows 10 was rejected. We will need to do a major upgrade in the next couple of years and will update the software then. In the meantime, the old and new computer will be needed to do water billing.

Curb Stop: Moved by Schirado, seconded by Martwick to fix the curb stop at 111 Main St S. Motion carried unanimously. Glasser Excavating will be contacted to see if they can do this repair.

406 B St S: Moved by Orcutt, seconded by Martwick to find a contractor to tear this house down as directed by Custer District Health. Motion carried unanimously.

Illegal Fences: The judge ruled in favor of the city and fences need to be removed by November 30th on the north side of town. Karen Schirado and Jerome Schirado asked if they would be allowed to rent this land. Moved by Helgeson, seconded by Orcutt to deny the rental request. Motion carried unanimously with Schirado abstaining.

Old Fire Hall: Quotes will be requested for repairing this roof and grant options will be researched.

Special Assessments: Moved by Schirado, seconded by Martwick to approve the 2019 Grass, Water, South Avenue and RD Phase I special assessments. Motion carried unanimously.

Maintenance Report:

- ✓ Moved by Martwick, seconded by Schirado to charge \$50.00 per hour for any work the maintenance department does cleaning yards, branch removal etc. plus cost of equipment. Motion carried unanimously.
- ✓ Lift Station: Moved by Schirado, seconded by Orcutt to replace 4 floats that are nonfunctioning in the lift station. Motion carried unanimously
- ✓ Storm Drains: Moved by Schirado, seconded by Martwick to approve the verbal quote of \$500 from Glasser Excavating to clear the cattails along the water ways. Motion carried unanimously.
- ✓ Water Certification Testing: Moved by Schirado, seconded by Martwick to have both maintenance personal attend the pretesting study group on October 28 in Bismarck. Motion carried unanimously.
- ✓ James Farrell has a Class 3 certification, will check with Rural Development to see if this would fulfill our obligation.
- ✓ Maintenance Management was discussed. Mayor Duppong and Orcutt will visit with the maintenance personnel about some concerns on snow removal and other items.

Representation Letter. Moved by Orcutt, seconded by Helgeson to sign this letter from Haga Kommer CPA. Motion carried unanimously.

Fence: A letter will be sent to a homeowner that did not get a building permit for a fence and the fence is not one of the allowed material types.

Garbage Rates: Moved by Martwick, seconded by Schirado to increase the garbage by 1% for all accounts effective October 31, 2019. Motion carried unanimously.

Veterans Day: Since the next meeting falls on this holiday, permission was granted for the employees attending the meeting to take off Friday November 15th as the alternative holiday.

Adjourn: With no further business, it was moved by Schirado, seconded by Orcutt to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular Meeting: Monday, November 11, 2019 7:00pm

Audrey Duppong, Mayor

Vicki Horst, Auditor