

Regular Meeting
October 10, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Wade Kottre, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Daniel Julson-by phone, Deputy Weisenburger, James Farrell, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Orcutt, seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: 9-12-2022, 9-20-2022, 10-3-2022
- ✓ Financial Report: September
- ✓ Bills: October

Dakota Pump & Control, Inc.	342.50
Duane DelaBarre	375.00
Duppong's Inc.	25.55
Farmers Union Oil	272.82
Federal Signal Corporation	1,010.00
Glasser Welding & Excavation Inc.....	4,936.50
Glen Ullin Public Library.....	282.57
Glen Ullin Regional Airport.....	75.49
Glen Ullin Times.....	337.35
Lince Sanitation.....	9,993.40
Marco Technologies LLC.....	380.17
Marshall Lumber Company.....	159.84
Morton County Auditor	3,409.05
Napa Auto Parts.....	702.57
North Dakota One Call, Inc.....	31.20
HZ Electric LLC	3,180.92
Southwestern District Health Unit	40.00
Dakota Pump & Control, Inc.	760.00
Sign Solutions USA, LLC	395.94
Amazon.com	87.64
Amazon.com	52.55
Amazon.com	36.49
Amazon.com	55.83
Montana-Dakota Utilities Co.	1,983.24
Southwest Water Authority	10,639.46
Verizon	103.25
WRT	61.23
WRT	62.78
Wages, Benefits, Employer Taxes (September)	14,583.28

Ordinance 2022-6: Exotic Pets: Moved by Emter, seconded by Kottre to place on first reading this ordinance banning exotic pets. Motion carried unanimously.

Special Meeting Fees: Moved by Martwick, seconded by Swanson to increase the special meeting fee to include wages plus employer payroll taxes and a \$30.00 fee for minutes publishing. Motion carried unanimously.

Special Assessments: Moved by Orcutt, seconded by Swanson to approve the grass, water, SA & RD special assessments for 2022. Motion carried unanimously.

Auditor: Daniel Julson had questions for the council regarding the city's component units (Airport, Job Development, Library, Transportation). These boards are appointed by the mayor with approval by the council, the board needs to be monitoring these funds. Moved by Martwick, seconded by Orcutt to require quarterly financial reports from the airport and annual reports from the other three boards. Motion carried unanimously.

Maintenance: Mayor Duppong appointed councilperson Fitterer & Marwick to put some procedures in place to keep the maintenance department safer and more efficient.

- ✓ Yard clean up needs to be done at 301 Main St S & 212 Main St S
- ✓ Lagoon pump needs sealing flanges, more information needed
- ✓ Emergency generator for lift station, board felt it was unnecessary
- ✓ Weeds in gutter need to be sprayed not cut
- ✓ Mark Fitterer will be a back-up for snow removal as needed

Police Report: Deputy Weisenburger discussed dog complaints and the lack of a dog catcher. The city will advertise for a dog catcher.

Emergency Management: Moved by Orcutt, seconded by Kottre to approve the LEOP(Local Emergency Operations Plan) updated by the county. Motion carried unanimously. The new siren has been delivered, waiting for the installation crew. The EM trailer will be used again for the Christmas parade of lights.

Engagement Letter: Moved by Orcutt, seconded by Fitterer to approve this agreement with Nadine Julson. Motion carried unanimously.

Capitol Assets: Moved by Kottre, seconded by Emter to approve the asset schedule as presented by the auditor. Motion carried unanimously.

Tree Project: Maps reviewed for possible tree plantings.

Little Free Library: Moved by Orcutt, seconded by Emter to purchase 2 plaques for the new Little Free Libraries. Motion carried unanimously. Thank you to Duane DelaBarre for the excellent work making the libraries. They will be placed in Burlington Park and GU Memorial Campground.

Webinar: Ms. Orcutt will be attending the class, ND City Legal Basics, from the League of Cities on 10-13-2022 for a cost of \$30.00.

Janitor: Moved by Orcutt, seconded by Martwick to hire Nicole Steiger at \$15.00 per hour. Motion carried unanimously.

Office Help: Moved by Emter, seconded by Kottre to hire Ty Schneider at \$12.00 to help with scanning of documents requested by auditor. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt seconded by Swanson to adjourn the meeting. Motion carried unanimously.

Calendar:
11-14-2022 Regular November Meeting

Audrey Duppong, Mayor

Vicki Horst, Auditor