

Regular Meeting
January 8, 2024

Mayor Martwick called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Preston Foss, Wade Kottre, and Brent Swanson. Absent: Chasity Orcutt. Also present: Deputy Metz, Olivia Krebs, Karen Olson-Ferguson Waterworks, Sarah White, N Bittner and V Horst.

Consent Agenda: Moved by Swanson seconded by Kottre to approve the consent agenda. Motion carried unanimously.

- ✓ Regular Meeting Minutes, December 11, 2023
- ✓ Financial Report: December 2023
- ✓ 2023 Financial Condition of the City
- ✓ Gaming Permit-Randy Morman Memorial Cancer Fund
- ✓ Special Liquor License-JD's Bar 3-9-2024
- ✓ Bills: January

Denny's Electric	2,600.00
Duppong's Inc.	20.90
Farmers Union Oil	84.45
Glen Ullin Pharmacy	7.72
Glen Ullin Public Library	1,000.00
Glen Ullin Times.....	408.72
Lince Sanitation	9,600.00
Marshall Lumber Company	26.57
Moore Engineering, Inc.	37,269.19
Morton County Auditor	3,360.00
Napa Auto Parts.....	589.22
ND Dept of Environmental Quality.....	79.44
North Dakota Department of Health	25.00
North Dakota League of Cities	1,085.00
Old Red Trail.....	500.00
North Dakota One Call, Inc	1.30
HZ Electric LLC	881.53
Glasser Welding LLC	93.62
Total Safety U.S., Inc.	261.00
North Dakota Workforce Safety & Insurance.....	1,628.09
Amazon.com	35.12
Amazon.com	43.65
AXA Equitable.....	225.39
Linde Gas & Equipment Inc.....	212.90
NDPHIT	2,284.58
Southwest Water Authority	8,139.34
Verizon	87.01
WRT	63.32
WRT	61.77
Wages, Benefits, Employer Taxes (December).....	16,252.91

Attorney: Olivia Krebs from Kubic, Bogner, Ridl, & Selinger Law Firm in Dickinson gave a presentation on the cost and services she could provide. Decision was tabled until the February meeting.

Meter Reading Equipment: Karen gave a presentation on the water reading equipment that we are purchasing. An electrician will have to coordinate with Neptune to get the new system online.

Deputy: Things have been quiet, no issues to report.

Engineer: No answer has been received from the state regarding the spring water on D Street. Postcards will be sent with postage being billed to the city for the Lead Service Line Inventory.

Maintenance Report:

- ✓ Tires: Moved by Emter, seconded by Swanson to purchase tires from Farmers Union Oil for the tandem trailer. Motion carried unanimously. Tires for the skid steer can be recapped.
- ✓ West Well: Still not working, Councilmen Fitterer will meet with Mike Bittner to get the issue resolved. The VFD doesn't work either and it will need to be fixed or removed.
- ✓ Streets: More sand needs to be spread on icy streets. Abrasives has some rejected product that may work if we run out of sand.
- ✓ Maintenance should make a movable "no parking" sign for the food pantry.
- ✓ Seasonal Help: Moved by Swanson, seconded by Fitterer to give Tyler Schneider a raise to \$15.00 per hour. Motion carried unanimously.

2023 Single Audit: Moved by Kottre, seconded by Swanson to sign the letter of engagement with Nadine Julson, LLC at a cost of \$16,000 for this audit. Motion carried unanimously.

Security System: Moved by Kottre, seconded by Foss to purchase a 4-camera security system from Ben Bohn for a cost of approximately \$1,200. Motion carried unanimously with Swanson abstaining. Swanson will coordinate this project.

Emergency Manager: Would like him to attend council meetings and some LEC training courses.

Mayor: Thank you to President Swanson for filling in during his absence last month. It was much appreciated.

Meter Reading: Moved by Swanson, seconded by Emter to pay for the upgrade to our meter reading file for a cost of \$1,500.00. This is necessary to be compatible with our new software. Motion carried unanimously.

OCL Transfer: Moved by Swanson, seconded by Kottre to move \$1,788.25 to fund 401 and \$3,980.29 to fund 402 from the water fund for money collected under the out of city limits surcharge. Motion carried unanimously.

Employee Performance Review: Evaluations were completed and reviewed by the full board.

Adjourn: With no further business, moved by Emter seconded by Foss to adjourn the meeting. Motion carried unanimously.

Calendar:

2-12-2024 February Meeting

Doug Martwick, Mayor

Vicki Horst, Auditor