

Regular Meeting
September 9, 2019

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers with the following council members present: Gary Glasser, Raquel Helgeson, Doug Martwick Chasity Orcutt and Anthony Schirado. Absent: Randy Duppong. Also present: Melissa Rotzien, Jerod Klabunde, Larry Wagner, Shane Hellman, Scott Beiermann, Steve Meier, James Farrell, Mike Hoerauf, N Bittner, and V Horst.

Minutes: Moved by Orcutt, seconded by Schirado to approve the minutes from the regular meeting on August 12, 2019 and special meeting on August 26, 2019. Motion carried unanimously.

Agent of Record: Moved by Schirado, seconded by Martwick to go back to the 3 year rotation the city previously had. Motion carried unanimously.

Water Bill Late Fee: Moved by Helgeson to waive the late fee for S Beiermann. Motion failed due to a lack of a second.

Engineer Report:

Phase I:

- ✓ Notice of Acceptability of Work has been signed by the engineer and submitted.
- ✓ Moved by Glasser, seconded by Orcutt to pay the final contractor's application #10 for \$100,781.20 to BEK. Motion carried unanimously.
- ✓ Moved by Schirado, seconded by Glasser to pay invoice #21764 for \$5,366.05 to Moore Engineering. Motion carried unanimously.
- ✓ Moved by Glasser, seconded by Martwick to use all the remaining money for blended base to fix problem alleys affected by the project. Motion carried unanimously.

CBDG-Elm Ave Water Main Project:

Project will be started next spring.

Sidewalk: Moved by Schirado, seconded by Glasser to purchase a 7" carbide diamond cup grinder. Maintenance can grind down the cement in front of the Social Club. Motion carried unanimously.

Bills and Financial Report: Moved by Schirado, seconded by Glasser to approve the August financial report and pay the September bills. Motion carried unanimously.

Ray Haverluk.....	1,300.00
Cole Paper	187.06
Dakota Promotions & Printing	686.75
Dakota Pump & Control, Inc.....	550.00
Glen Ullin Job Development.....	5.40
Glen Ullin Regional Airport	53.07
Glen Ullin Times.....	662.21

John Mahoney.....	600.00
Lince Sanitation.....	9,230.00
Marshall Lumber Company	709.49
Morton County Auditor	3360.00
Montana-Dakota Utilities Co.....	1,998.11
Napa Auto Parts.....	742.49
NorMont Equipment	2,314.57
North Dakota Department of Health	16.00
North Dakota One Call, Inc	81.60
Randy Duppong	20.00
Southwest Water Authority.....	9,919.75
United Systems Technology, Inc.....	842.60
Verizon.....	53.84
WRT.....	172.19
Wages, Benefits, Employer Taxes (August).....	16,728.84

Loader: A presentation by Steve Meier from RDO was given for a used loader and other lease options. No action was taken.

Fiat Allis Loader: Moved by Martwick, seconded by Helgeson to purchase a rebuilt controller for \$975.00. Motion carried unanimously. The starter is being repaired in Bismarck and the wheel seals need to be replaced.

CBDG Hydrant Replacement Project:

- ✓ Gary Glasser declared a conflict. Moved by Orcutt, seconded by Helgeson to allow Glasser Excavating the right to bid on this project and do the project if they are the low bidder. The council does not feel this is a conflict of interest since Gary does not own any part of Glasser Excavating and all information is public except the bids which are sealed until the bid opening. Motion carried unanimously.
- ✓ Moved by Schirado, seconded by Martwick to reject both bids and advertise for bids again with a February bid date. Motion carried unanimously with Glasser abstaining.
- ✓ A Schirado will work on the bid specs for the next round of advertising.

Ordinance 2019-6 Storage Sheds: Moved by Schirado, seconded by Martwick to place on second and final reading this ordinance to set the building permit fees for sheds not previously addressed. Motion carried unanimously.

204 E St S: Moved by Martwick, seconded by Orcutt to extend the tear down deadline of October 2019 to October 2020 on this house. Motion carried unanimously with Helgeson abstaining.

Final Budget: Moved by Orcutt, seconded by Glasser to approve the final budget as presented. Motion carried unanimously.

Main Street Sidewalk: Moved by Martwick, seconded by Orcutt to accept the bid from Heart River Concrete Construction for \$9,000. Motion carried unanimously.

Maintenance Report:

- ✓ Moved by Schirado, seconded by Glasser to purchase 2 totes of emulsion and a load of pea gravel. Motion carried unanimously.
- ✓ Moved by Glasser, seconded by Helgeson to have October 2 as the last Wednesday that the landfill is open. Saturday's will be open until further notice. Motion carried unanimously.
- ✓ Moved by Martwick, seconded by Glasser to purchase 2 blocks of bugs for the lift station. Motion carried unanimously.
- ✓ Custer District Health has ordered to clean up the yard and repair buildings at 210 Main St S by November 21. The maintenance department will clean as time allows.
- ✓ 207 G St S. Moved by Martwick, seconded by Schirado to have Heart River Concrete replace the curb and gutter if they will do it for the same price as the quote for the main street project. Motion carried unanimously.

Emergency Management: Moved by Martwick, seconded by Schirado to rent a generator for 1 day from Elite Power for a cost of \$300.00. It will be connected to the school to make sure everything works correctly in the event of an emergency. Mr. Farrell will coordinate with the school to find a date for the test. Motion carried unanimously.

Dog Catcher: A bill will be sent for a \$75.00 fine for a loose dog.

Transportation: Moved by Schirado, seconded by Martwick to approve the mayor's appointment of Raquel Helgeson to the transportation board. Motion carried unanimously.

Office Computer: Moved by Glasser, seconded by Helgeson to purchase a computer from Fireside Office for a total of \$1,238.00 and purchase the 2019 Microsoft Office Home & Business for \$250.00. Motion carried unanimously

League of Cities: Orcutt may attend the Elected Officials class September 17th if her schedule allows.

Police Report: It is requested that the deputy come to the next meeting to address theft concerns.

Adjourn: With no further business, it was moved by Helgeson, seconded by Glasser to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular Meeting: Monday, October 14, 2019 7:30pm

Audrey Duppong, Mayor

Vicki Horst, Auditor