

Regular Meeting
August 12, 2019

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers with the following council members present: Randy Duppong, Gary Glasser, Raquel Helgeson, Chasity Orcutt and Anthony Schirado. Absent: Doug Martwick. Also present: Melissa Rotzien, Steve Glasser, Duncan Swart, Shane Hellman, Gary Severson, Jim Heinert, Chuck Gerving, Lance Miller, James Farrell, Darcy Fitterer, N Bittner, and V Horst.

Addition to Agenda: Fire hall water usage

Minutes: Moved by R Duppong, seconded by Orcutt to approve the minutes from the regular meeting on July 8, 2019, public hearing on July 8 and special board meeting on July 30, 2019. Motion carried unanimously.

Bid Opening CBDG Fire Hydrant: Was restoration to be included in the bid? No.

- ✓ Addendum #1: Moved by Orcutt, seconded by Helgeson to add addendum #1 removing the restoration from the project bid. Motion carried unanimously with Glasser abstaining.
- ✓ Addendum #2: Moved by Schirado, seconded by R Duppong to correct addresses on the priority fire hydrant list. Motion carried unanimously with Glasser abstaining.
- ✓ Bids were not opened and will be returned to the contractors for corrections if they wish.

Generator Bids: Moved by Glasser, seconded by R Duppong to accept the bid of \$2,000.00 from Casey Malkowski. Motion carried unanimously.

114 E St S: Duncan Swart was present asking about special assessments for this house and what kind of building codes would apply to this property. Would a garage with 16' side walls be approved. The council was open to this proposal.

Lagoon/Lift Station Cleaning: Gary Severson from Team Lab gave a presentation about different option that could be used to clean up grease and sludge from our system. Rural Water will be contacted to determine the level of sludge in our lagoon.

Agent of Record: Jim Heinert, Heritage Insurance and Shane Hellman, Farmers Union Insurance were present to discuss the agent of record for the State Fire and Tornado fund policies that will now be written through NDIRF. Moved by Glasser, seconded by Schirado to permanently make Shane Hellman the agent of record effective 8-12-2019 for all insurance policies of the city. Motion carried unanimously.

Fire Hall Water: The fire hall water is metered but is not billed to the Fire Department. If the Park Board connects to the Fire hall to run the sprinkler system at Sunshine Park will this jeopardize the free water status for the fire hall? Moved by Orcutt, seconded by Helgeson to allow the additional free water at the park through the fire hall. Motion carried unanimously with Glasser abstaining.

Engineer Report:

Phase I:

- ✓ \$2,500 is still remaining on the grant.
- ✓ 1 manhole by R Christensen's house needs to be fixed
- ✓ Moved by Schirado, seconded by Glasser to pay invoice #21539 for \$6,490.00 to Moore Engineering. Motion carried unanimously.
- ✓ May 2020 the warrantee inspection will be done

CBDG-Elm Ave Water Main Project:

Waiting for a quote for asphalt work, no start date announced.
State Revolving Fund questionnaire was completed and signed for 2019.
County Road 88 needs some repairs by the manhole. Melissa will check with TAND to see if they can fix while they are in town.

CBDG Hydrant Replacement Project: Moved by Glasser, seconded by R Duppong to use our extra light pole from the South Avenue project when replacing the hydrant on Main Street. Motion carried unanimously.

Bills and Financial Report: Moved by Glasser, seconded by Schirado to approve the July financial report and pay the August bills. Motion carried unanimously.

The Bismarck Tribune	105.30
Dakota Pump & Control, Inc.....	655.00
Doug's Custom Body Shop	35.00
Farmers Union Oil	757.65
Ferguson Waterworks	210.31
Glasser Welding & Excavation Inc.	5,325.00
Glen Ullin Regional Airport	562.97
Glen Ullin Times	299.72
HZ Electric LLC	181.47
John Mahoney.....	600.00
Kraemer Trucking & Excavating	50,197.50
Lince Sanitation.....	9,230.00
Marshall Lumber Company	158.52
Matthew Bender	23.94
Morton County Auditor	3360.00
Napa Auto Parts	607.20
North Dakota Insurance Reserve Fund	1,503.35
NorMont Equipment	2,285.99
North Dakota Department of Health	16.00
Northern Improvement Co.....	820.36
O.K. Tire Store	322.45
North Dakota One Call, Inc	13.85
Swanston Equipment Corporation.....	581.93
Glen Ullin Job Development.....	74.09
Montana-Dakota Utilities Co.....	2,165.12
Southwest Water Authority	7,990.40
Verizon	53.72
WRT	85.09

WRT 91.95
Wages, Benefits, Employer Taxes (July)..... 17,337.55

Ordinance 2019-4: Moved by Schirado seconded by R Duppong to approve the second and final reading of this ordinance regarding sidewalk repair and maintenance. Motion carried unanimously.

Ordinance 2019-5: Moved by Schirado, seconded by Glasser to approve the second and final reading of this ordinance regarding gate fees for the lagoon. Motion carried unanimously.

Asphalt Crushing: Moved by Schirado, seconded by Helgeson to sell up to 2,500 ton of product at a cost of \$23.00 per ton if we have insurance coverage. Motion carried unanimously. Price will be reevaluated for the 2020 year.

Floor Damage: Lance Miller's sewer was not connected to the main after the sewer lining project. He felt that the sewer was draining under his garage and caused his floor to heave. BEK did not agree and will not fix the floor.

Storm Water: is draining into the garage at 414 South Ave E. Mr. Glasser and Mr. Fitterer will take a look at it to see what can be done to drain the water away from the garage.

Building Inspector: Moved by Schirado, seconded by Glasser to appoint Darcy Fitterer as the city building inspector. Motion carried unanimously.

Ordinance 2019-6: Moved by Helgeson, seconded by Schirado to place on first reading this ordinance to set the following building permit fees. Motion carried unanimously.

- Portable & permanent storage sheds 101-250 square feet, flat fee \$50.00
- Portable & permanent storage sheds 251-499 square feet, flat fee \$75.00

Maintenance Report:

- ✓ *Tires:* 4 tires will be purchased from R Duppong for \$5.00 apiece.
- ✓ Moved by Schirado, seconded by R Duppong to have Rural Water do a sludge test at the lagoon. Motion carried unanimously.
- ✓ Main Street Sidewalk: still working on getting bids.
- ✓ Old Fire Hall: Prices are being gathered to replace the roof.
- ✓ The mayor directed the following repairs be done: Plug cell #2 overflow and replace the gate valve from cell #3 to cell #4. Get the hydraulics fixed on the snowplow.

Gate Valve Repair: Moved by Orcutt, seconded by Schirado to have Glasser's Excavating repair the valve on G Street. During the water break it was discovered that this water line is in perilous condition and it is under the new MDU gas line. If there is a water break during the winter the city could not provide water to the care center. This is an emergency situation that warrants immediate attention. Motion carried unanimously with Glasser abstaining.

Attorney

✓ Fences: Court Date is August 26 with Orcutt attending.

Emergency Management: Moved by R Duppong, seconded by Orcutt to pursue the electrical upgrade at the school to make the school ready to be run on a generator. The school is designated to be the city's emergency shelter, funds needed will come out of the Emergency Fund. Motion carried unanimously.

Christmas Lights: Ask for bids for the September meeting.

IT: The council is not interested in spending much money to upgrade the city webpage. To go to a web based water billing software program is an additional \$1910 per year. The council did not want to spend the additional money for this software either.

Adjourn: With no further business, it was moved by Helgeson, seconded by Schirado to adjourn the meeting. Motion carried unanimously.

Calendar:

Special Meeting: Monday, August 19, 2019 8:00pm

Regular Meeting: Monday, September 9, 2019 7:30pm

Audrey Duppong, Mayor

Vicki Horst, Auditor