

Regular Meeting
May 13, 2019

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers with the following council members present: Randy Duppong, Gary Glasser, Chasity Orcutt and Anthony Schirado. Absent: Doug Martinez. Also present: Craig Lohstreter (MDU), Raquel Helgeson, Deputy George Pehl, Kerry Fitterer, Shane Hellman, Kent Glasser, Bianca Martinez, John Mahoney, Darcy Fitterer, N Bittner, and V Horst.

Minutes: Moved by Schirado, seconded by Orcutt to approve the minutes from the regular meeting on April 8, the Board of Equalization on April 8 and the special meeting on April 24, 2019. Motion carried unanimously.

Liquor License: Moved by Schirado, seconded by R Duppong to approve the on sale/off sale liquor/beer license for Rud Corporation. Motion carried unanimously.

Site Authorization: Moved by Schirado, seconded by Glasser to approve the gaming site authorization for Rattler Gas. Motion carried unanimously. Moved by Glasser, seconded by Orcutt to accept the full payment of \$100 for the period of May 13 to June 30 with the possibility of applying the payment to next year's permit fee if they have minimal use of the permit this year. Motion carried unanimously.

MDU Franchise 2019-2: Moved by Schirado, seconded by R Duppong to place on first reading this ordinance granting MDU a gas franchise. Motion carried unanimously.

Lince Sanitation: Stephanie & Shawn Lince were present to discuss the current garbage route in order to do minimal damage to the city streets. They have 84 dumpsters in town and try to stay in alleys to collect trash.

Sheriff's Report: A burglary has been solved. They will be watching for kids driving four wheelers in town at a high rate of speed.

Open Board Position: Moved by Glasser, seconded by R Duppong to appoint Raquel Helgeson to the open board position. Motion carried unanimously. The mayor administered the oath of office and Ms. Helgeson took her place at the board table.

2019 Water Main Project: Moved by Schirado, seconded by Glasser to approve the revised plans for this project. Motion carried unanimously. Bids will be posted in the papers this week and the bid opening is June 5, 2019.

RD Phase I: Moved by Schirado, seconded by Orcutt to approve change order #8 to change all the valves coming from the water tower. Motion carried unanimously.

TXFR of Funds: Moved by Schirado, seconded by Orcutt to move \$35,381.70 from the water fund into the CBDG Water main project fund. Motion carried unanimously. This will be part of the \$100,000 contribution the city needs to contribute to the project.

Junk Vehicles: Letters will be sent to owners of junk vehicles.

Fences: Attorney Mahoney will send a letter to property owners that have fences on city property to have them removed by May 28th.

Sewer Disposal: Moved by Schirado seconded by Glasser to allow the GU Park District to dump their portable septic tank into the city lagoon with no charge. They will be shown where to dump in the Southwest corner. Motion carried unanimously.

Scoria: Moved by Schirado, seconded by R Duppong to accept bids for 336 tons of scoria. Motion carried unanimously. The landfill will need some scoria, the roads into the pits are mostly clay and unusable when it rains.

Dangerous Building: Moved by Schirado, seconded by Orcutt to sending a notice to the owners of 120 South Ave E that there will be a hearing held on June 10 regarding their building. Motion carried unanimously.

Bills and Financial Report: Moved by R Duppong, seconded by Orcutt to approve the April financial report and pay the May bills. Motion carried unanimously. Bill from Mahoney and Mahoney was approved separately.

Farmers Union Oil	1.75
Ferguson Waterworks	2,099.38
Glasser's Welding & Excavation Inc.....	1,583.00
Glen Ullin Job Development	15.36
Glen Ullin Regional Airport	119.46
Glen Ullin Times.....	866.80
J.P. Cooke Co.....	59.50
John Mahoney.....	600.00
Landmark Companies	135.50
Lince Sanitation	9,230.00
Mainstreet Designs, Inc.	3,332.53
Marshall Lumber.....	70.67
Matthew Bender.....	77.81
MDU	2,462.41
Morton County Auditor	3,360.00
Napa	948.62
ND Department of Health.....	16.00
ND One Call	11.45
Prairie Supply Inc.	311.60
Schirado Enterprises	250.00
Southwest Water Authority.....	7,992.48
Traffic Safety Services, Inc.....	180.00
Darcy Fitterer	1,500.00
Verizon.....	53.16
WRT	169.43
Wages, Benefits, Employer Taxes (April).....	13,609.78

Main Street Sidewalk: Moved by R Duppong, seconded by Schirado to have letters sent to the owners advising them that the city is advertising for bids for this sidewalk project. They can do

the work themselves or use the city contractor. Motion carried unanimously. An ad will be placed in the paper requesting bids to do the sidewalk, curb and gutter. Specs will be available at the city office. Schirado and Glasser will get the specs approved by the city engineer.

Ordinance 2019-3: Moved by Schirado, seconded by Orcutt to place on second and final reading this ordinance to require a 48 hour shut off if water is turned off for nonpayment. Motion carried unanimously.

Official Newspaper: Moved by Glasser, seconded by Orcutt to designate the Glen Ullin Times as the official newspaper. Motion carried unanimously.

Fun Run: Moved by Glasser, seconded by Helgeson to allow South Ave to be blocked off from 2nd St to Main St for the annual motorcycle fun run on May 25 from noon to 1:00am May 26. Motion carried unanimously.

Council Chambers Windows: Moved by Schirado, seconded by Glasser to purchase 3 windows from Marshal Lumber at a cost of \$210 per window. An ad will be placed requesting bids to install windows and to remove the window AC in the council chambers. Motion carried unanimously.

Weeds/Mowing: A letter will be sent to the property owner at the far east end of town requesting weeds and grass to be cut.

Transient Merchant License: Moved by Helgeson, seconded by R Duppong to approve this license for The Scootin' Scoop owned by Missy Stickel. Motion carried unanimously.

Chester Miller Clean Up Day: Moved by R Duppong, seconded by Orcutt to hold this clean-up day on June 4 & 5, 2019. Motion carried unanimously.

Maintenance Report:

- ✓ *Emergency Generator:* Has been moved to make it easier to access when there is an emergency.
- ✓ *Emulsion:* Has been delayed should be here Tuesday, 5-14-2019 and start on streets on Wednesday, 5-15-2019.
- ✓ *Lights in Shop:* Old and brittle, will be replaced as time allows.
- ✓ *Equipment:* Various equipment has been repaired and back in operation
- ✓ *Tools:* Moved by Schirado, seconded by Glasser to purchase from Napa a Dewalt Drill with 2 batteries and 20 volt adapter, 29 piece drill bit set and a screwdriver set. Motion carried unanimously.
- ✓ *Scoria on Museum Property:* Moved by Orcutt, seconded by Helgeson to send a letter to the owner of the storage units on the west end of town asking him to stop pushing snow on to the museum property. Too much scoria is getting in the grass making it hard to mow. Motion carried unanimously.

10:00 Recess: Moved by Orcutt, seconded by Helgeson to reconvene after a citizen complaint is investigated. Motion carried unanimously.

10:15 Reconvene: Mayor Duppong called the regular meeting of the city council back to order.

Citizen Complaint: HydroKlean is in town camering the sewer lines. Mr. Glasser and Mr. Fitterer asked them to shut down for the night as they were disturbing the peace. The council and staff were unaware that they were in town doing any work.

Attorney: Bill was reviewed for the RD Phase I project. Moved by Glasser, seconded by Orcutt to accept the proposed 18% reduction to the bill. Motion carried unanimously. In the future the attorney will give the city an estimate anytime he will be billing for any extra services.

Mayor: Asked the attorney to watch for HB 1474 to see if the city will be allowed to charge a utility tax. She will attend the review of the legislative session in Dickinson May 28th.

Dog Catcher: Moved by Schirado, seconded by Glasser to appoint Ms. Helgeson as the city dog catcher. Motion carried unanimously.

Water Bill Penalty: Moved by Glasser, seconded by Orcutt to remove the late fee penalty of \$9.66 for Randy Martwick. Motion carried unanimously.

Effective City Council/Commission Meetings: Moved by Orcutt, seconded by R Duppong to allow the mayor and auditor to attend this class on June 20th at a cost of \$30. Motion carried unanimously.

Adjourn: With no further business, it was moved by Orcutt, seconded by Glasser to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular Meeting: Monday, June 10, 2019 at 7:30pm

Audrey Duppong, Mayor

Vicki Horst, Auditor