

Regular Meeting  
April 8, 2019

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers with the following council members present: Randy Duppong, Gary Glasser, Alex Martinez, Doug Martwick, Chasity Orcutt and Anthony Schirado. Also present: Jerod Klabunde, Melissa Rotzien, Lavon Weinberger, Ann Mahoney, Emily Kottre, James Farrell, N Bittner, and V Horst.

Minutes: Moved by R Duppong, seconded by Martwick to approve the minutes from the regular meeting on March 11, 2019. Motion carried unanimously.

Variance Building Permit 2019-3: Moved by Martwick, seconded by Martinez to approve a variance to allow a 6' fence in the front/side yard at 409 Elm Ave E. Motion carried unanimously.

Engineer Report:

- ✓ *RD Project:* Some ULO's in this project have not been completed. The council would like them to be finished. Moved by R Duppong, seconded by Schirado to spend up to the amount left in the project on the lines at the water tower. Start with replacing all the valves and complete as much work as budget allows. Motion carried unanimously.
- ✓ *Retainage Payment:* Moved by Martwick, seconded by Glasser to pay \$169,000 of the \$269,000 that the city has retained from BEK on the RD Project. Motion carried unanimously.
- ✓ *2019 Water Main Project:* Moved by Schirado, seconded by Martwick to reject the bid received for this project. Motion carried unanimously. Moved by Schirado, seconded by Martwick to rebid this project with optional paving to reduce the costs. Motion carried unanimously. The advertisement will have the first week of June bid opening date.

Bills and Financial Report: The bill from Mahoney & Mahoney was reviewed with Ann Mahoney for the legal expenses on the RD Phase I project. The board asked that the bill be reduced due to delays in getting the work done and it was almost 4 times the budget for this project. Ms. Mahoney will review the bill and get back to the city. Moved by Schirado, seconded by Martinez to approve the March financial report and pay the April bills except for the bill from Mahoney & Mahoney. Motion carried unanimously.

Bank of North Dakota.....	39,708.14
BEK Consulting, LLC .....	5,928.00
Bismarck Tribune.....	276.44
Duppong's Inc.....	78.00
Farmers Union Oil .....	404.48
Ferguson Waterworks .....	350.54
Glasser's Welding & Excavation Inc.....	10,524.25
Glen Ullin Job Development .....	28.70
Glen Ullin Regional Airport .....	2,385.08
Glen Ullin Super Valu .....	33.74
Glen Ullin Times.....	771.96
Gooseneck Implement .....	352.18

Joe's Electric.....	333.04
John Mahoney.....	600.00
Lince Sanitation.....	9,230.00
Linda Morris.....	3,000.00
Marshall Lumber.....	93.69
MDU.....	56.33
MDU.....	2,462.41
Morton County Auditor.....	3,360.00
Napa.....	333.81
ND Department of Health.....	16.00
ND One Call.....	4.90
Schirado Enterprises.....	250.00
Southwest Water Authority.....	7,856.50
Verizon.....	26.64
WRT.....	159.77
Wages, Benefits, Employer Taxes (March).....	9,796.35

8:30 Recess: Moved by Schirado, seconded by Martwick to reconvene after the Board of Equalization meeting. Motion carried unanimously.

8:40 Reconvene: Mayor Duppong called the regular meeting of the city council back to order. Additional attendee-Greg Feser.

South Avenue Project: Moved by Martwick, seconded by R Duppong to finalize the loan from the Bank of North Dakota. We will not need the remaining \$2,552.47. Motion carried unanimously.

Car Show: Moved by Martinez, seconded by Glasser to allow South Ave to be blocked off from the Social Club to the motorcycle club for the annual car show on June 29 from 1-6 pm. Motion carried unanimously.

Haga Kommer: Moved by Schirado, seconded by Orcutt to sign the engagement letter regarding the 2017 audit. Motion carried unanimously.

Mayor's Appointment: Moved by Schirado, seconded by R Duppong to approve the Mayor's appointment of Pierson Chase for another 5 years term on the airport authority. Motion carried unanimously.

Open council Seat: Moved by Glasser, seconded by Schirado to place an ad seeking interested persons to fill the vacant council position. Motion carried unanimously.

DPC: Moved by Schirado, seconded by Martwick to sign the annual maintenance agreement with Dakota Pump Control for the 2 lift stations. Motion carried unanimously.

Deteriorating Buildings: A letter will be sent to the owners of 118 South Ave E asking them to secure the building from falling debris and intruders.

Main Street Sidewalk/Street: A special meeting will be scheduled with the owners of the buildings on Main Street that have water draining onto Main Street.

CBDG: Moved by Schirado, seconded by Martinez to apply for a grant to replace fire hydrants. Motion carried unanimously.

Ordinance 2019-2: Moved by Schirado, seconded by Glasser to place on first reading this ordinance to require a 48 hour shut off if water is turned off for nonpayment. Motion carried unanimously.

Greg Feser: Gave a brief introduction of himself and his engineering firm. He is available for city projects in the future if the city wants to use his services.

9:30PM Alex Martinez left the meeting.

Emergency Management: There will be a Cardiac Community Ready meeting on Tuesday, April 16<sup>th</sup> at 5:00pm at the Blue Room.

Maintenance Report:

- ✓ *Water Break:* Elm Ave & D St was repaired by Glasser Excavating.
- ✓ *Landfill:* Will be open weather permitting May 8<sup>th</sup>. Wednesday evening's from 5:30-7:00 and Saturday's 9:00-noon.
- ✓ *Landfill operator:* The landfill will be manned by either of the two permanent employees or the seasonal help. No additional personnel will be hired.
- ✓ *Seasonal Help:* Alvin Payer will do grass mowing again this summer. Moved by Gary, seconded by Martwick to pay him \$12.00 per hour. Motion carried unanimously.
- ✓ *New Hire:* Moved by Martwick, seconded by Glasser to hire Darcy Fitterer at \$20.00 per hour and full benefits starting April 16th. Motion carried unanimously.
- ✓ *Cell Phone:* Moved by Schirado, seconded by Orcutt to get a second cell phone for the maintenance department. Motion carried unanimously.

Garbage Service: Ask Shawn Lince to come to the next meeting to discuss truck on residential streets twice a week and staying in alleys when possible. The dumpster near the compost pile has a lot of trash flying around and needs to be cleaned up.

Adjourn: With no further business, it was moved by Schirado, seconded by Orcutt to adjourn the meeting. Motion carried unanimously.

Calendar:

Regular Meeting: Monday, May 13, 2019 at 7:30pm

Special Meeting: Wednesday, April 24, 2019 at 6:30pm

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Audrey Duppong, Mayor

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Vicki Horst, Auditor