

Regular Meeting  
December 12, 2022

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 6:30pm in the Council Chambers with the Pledge of Allegiance. Council members present: Kevin Emter, Wayne Fitterer, Wade Kottre, Doug Martwick, Chasity Orcutt and Brent Swanson. Also present: Moore Engineering-Melissa & Jerod (by phone) Deputy Beltran, N Bittner, C Roth and V Horst.

Consent Agenda: Moved by Martwick seconded by Orcutt to approve the consent agenda. Motion carried unanimously.

- ✓ Minutes: November 14, 2022
- ✓ Financial Report: November
- ✓ Mobile Home Court Application-Glen Ullin Apartments & RV Park
- ✓ Glen Ullin Saddle Club-3 Year Contract
- ✓ Morton County Annual Police Contract
- ✓ Mayor's Appointments

Trice Miller	5 year term	Airport Authority
Tasha Thomas	4 year term	Glen Ullin Visitors' Committee
Duane DelaBarre	3 year term	Job Development
Kenyon Opp	3 year term	Job Development
Renie Krein	3 year term	Job Development
Jeanette Elmer	3 year term	Library Committee
Kathy Boschee	3 year term	Library committee
Dwight Kuntz	6 year term	Special Assessment Committee
Raquel Howard	3 year term	Transportation Board
Mark Fitterer	5 year term	Zoning Board

- ✓ Bills: December

Darcy Fitterer .....	5.53
Duppong's Inc. ....	56.32
Farmers Union Oil .....	619.32
Glen Ullin Pharmacy.....	14.98
Glen Ullin Regional Airport .....	147.95
Glen Ullin Times.....	211.94
Inland Truck Parts & Service .....	120.90
K & L Rentals .....	25.00
Lince Sanitation.....	10,080.70
Marshall Lumber Company .....	20.36
Morton County Auditor .....	3,360.00
Napa Auto Part.....	1,191.10
North Dakota Department of Health .....	16.00
North Dakota League of Cities .....	70.00
North Dakota One Call, Inc .....	9.85
Pahlke Steel.....	131.03
Glasser Welding LLC .....	97.13
Vogel Law Firm .....	3,038.00
Wayne Fitterer.....	485.00

Dakota Community Bank & Trust, N.A. ....	2,989.14
Glen Ullin Job Development.....	26.79
Montana-Dakota Utilities Co.....	3,294.77
Southwest Water Authority.....	7,311.67
Verizon.....	91.06
WRT.....	62.52
WRT.....	62.78
Wages, Benefits, Employer Taxes (November) .....	15,289.36

Ordinance 2022-6-Exotic Pets: Moved by Fitterer, seconded by Kottre to place on second and final reading this ordinance banning exotic pets. Motion carried unanimously.

208 Main St S: Moved by Martwick, seconded by Swanson to not approve a building permit variance for a pole addition to house. Motion carried unanimously.

Engineer: The upcoming DWSRF project was discussed. City Maps and GPS as part of the project were discussed. The special assessment help was removed from the engineer contract.

- Resolution: Moved by Martwick, seconded by Emter to approve this *Resolution Creating and Defining the Boundaries for Water System Improvements District No. 2022-1* Motion carried unanimously.
- Resolution: Moved by Orcutt, seconded by Fitterer to approve this *Resolution Approving Engineer’s Report and Directing Preparation of Detailed Plans and Specifications for Water System Improvements District No. 2022-1.* Motion carried unanimously.
- Resolution: Moved by Kottre, seconded by Martwick to approve this *Resolution Directing Preparation of Engineer Report and Cost Estimate.* Motion carried unanimously.

Maintenance: The recent snowstorm clean-up was discussed. Michael Weiland volunteered to help with snow removal if needed. Cutting edges are being replaced on the loader and plow truck.

Police Report: Tickets for vehicles left on the street were discussed with the deputy.

CBDG: The following documents were reviewed and approved for the upcoming 2023 Connection Grant.

- Code of Conduct: Moved by Martwick, seconded by Orcutt to approve this document. Motion carried unanimously.
- Citizen Participation Plan: Moved by Emter, seconded by Kottre to approve this plan. Motion carried unanimously.
- Contract for Services: Moved by Orcutt, seconded by Emter to approve this contract with LCRDC. Motion carried unanimously.
- Final Application: Moved by Orcutt, seconded by Fitterer to approve the final application. Motion carried unanimously.

Building Permits: Rates were reviewed, a building inspector was discussed.

Emergency Manager: Moved by Martwick, seconded by Kottre to allow the EM to have another 4.5 tons of crushed asphalt in 2023. Motion carried unanimously.

Raises: Moved by Kottre, seconded by Orcutt to table the raises until the January meeting. Motion carried unanimously. A committee of Emter, Orcutt and Swanson will meet on 1-3-2023 at 6:30 to work on a proposal for the 2023 raises.

Garbage: There have been complaints with garbage pickup in the last month. Other contractors will be contacted for possible bids when the current contract expires. It was noted that the garbage fund has been losing money with the current high fuel prices. Garbage prices will not increase at this time.

Attorney bill was reviewed for charges related to the last sale of property. The new owners will be billed after the deeds are signed.

Maintenance Position: Advertising will begin for another full time person.

306 C St S: Moved by Orcutt, seconded by Martwick to advertise and sell this lot. Motion carried unanimously.

Transfers: Moved by Swanson, seconded by Orcutt to transfer \$15,000 from the general fund into the highway fund and \$2,000 from the general fund to the landfill fund. Also moved to transfer \$8,950.00 from the water fund into the DWSFR fund for soil sampling as part of the DWSFR project. Motion carried unanimously. Also discussed making an early payment on the chip seal project but decided to hold funds for paving that will part of the 2023 project.

Adjourn: With no further business, it was moved by Fitterer seconded by Emter to adjourn the meeting. Motion carried unanimously.

Calendar:  
1-9-2023 Regular January Meeting 6:30pm

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Audrey Duppong, Mayor

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Vicki Horst, Auditor