

Regular Meeting
January 12, 2016

Mayor Haverluk called the regular meeting of the Glen Ullin City Council to order at 7:00 PM in the Council Chambers starting with the Pledge of Allegiance. Roll Call: Audrey Duppong, Gary Glasser, Tina Haverluk, Kevin Kloosterman, Randy Martwick and Doug Martwick. Also present were: Dave Lutzky & Brian from Ulteig, Deputy George Piehl, Greg Feser, Shane Hellman, N Bittner, T Jeffries, and V Horst.

Minutes: Moved by T Haverluk, seconded by R Martwick to approve the minutes from the regular meeting on December 14, 2015. Motion carried unanimously.

Bills & Financial Report: Moved by R Martwick seconded by T Haverluk to approve the December financial report and pay the January bills. Motion carried unanimously.

Lince Sanitation	7,750.00
Farmers Union Oil	17.50
Four Seasons	228.53
Glasser Excavation.....	4,920.00
Glen Ullin Job Development	160.02
Glen Ullin Times.....	246.74
Glen Ullin Library.....	1,000.00
Glen Ullin Regional Airport	1,310.90
Glen Ullin Super Valu	21.19
Marshall Lumber.....	970.44
Mathew Bender & Co	62.18
Meyers Tractor Salvage, LLC.....	3,103.29
Fitterer Implement	1,494.50
MDU	2,696.38
ND Dept of Health	16.00
ND Dept of Health	670.89
ND League of Cities	1,037.00
Nelson International.....	100.80
Old Red Trail	500.00
Tim Jeffries	193.20
TrueNorth Stell	17.00
Ulteig Engineer's Inc.	16,500.00
Morton County Auditor	3,360.00
John Mahoney.....	600.00
Verizon Wireless.....	34.14
Southwest Water Authority.....	6,272.48
WRT	152.87
Wages, Benefits, Employer Taxes (December).....	14,308.48

Police Report: Written report was reviewed. A white dumpster was stolen, we will check with the sanitation company to see if they have seen it.

Engineer Report: The colored maps of the sewer lines and roads were presented to the council and reviewed. The Lidar report is about 75% complete and should be finished by the 15th of January.

2015-6 Junk Vehicles: Moved by T Haverluk, seconded by Glasser to place this ordinance on second and final reading. Motion carried unanimously.

2016-1 Building Permits Fees: Moved by T Haverluk, seconded by Kloosterman to place this ordinance on first reading. Motion carried unanimously.

Engineering Presentation: Greg Feser from Bartlett & West gave a presentation about their engineering firm.

Change of Engineering Firm: Moved by Kloosterman, seconded by Glasser to non-renew Ulteig's contract and hire Moore Engineering, Inc. Voting yes: Duppong, Glasser & Kloosterman. Abstaining: D Martwick and R Martwick. Voting no: T Haverluk. Motion carried. A contract should be requested from Moore Engineering, Inc. and reviewed by our attorney before the next special meeting on Tuesday, January 26, 2016 at 6:30PM.

DPC Annual Inspection Agreement: Moved by T Haverluk, seconded by D Martwick to approve this agreement for an annual cost of \$760.00. Motion carried unanimously.

ND Dept. of Health Laboratory Contract: Moved by T Haverluk, seconded by R Martwick to approve this annual contract. Motion carried unanimously.

ND WARN Application: Moved by Kloosterman, seconded by Duppong to approve this application (approved by the attorney). Motion carried unanimously.

Mobile Home Court Applications: Moved by T Haverluk, seconded by Kloosterman to approve the applications from Wetzel Mobile Home Park. Motion carried unanimously.

Tree Removal: Moved by D Marwick, seconded by Duppong to wait for the bid from BJ Portscheller until Friday, January 15. If the bid isn't at least 20% lower than the current bid from T's Tree Service the bid will be awarded to T's Tree Service. The company that will do the work will need to be licensed, bonded and insured. Motion carried unanimously.

Personnel Policy: Moved by Glasser, seconded by Kloosterman to make three changes to the personnel policy. 1. Job Duties of the Auditor & Water Billing & Receiving clerk should be combined.

2. Harassment should also include "Bullying"

3. Business use of city vehicles should include item #5-No smoking in vehicles or equipment with cabs.

Motion carried unanimously.

Coffee Pot: Moved by Kloosterman, seconded by T Haverluk to buy a replacement 100 cup coffee pot for the Blue Room. Motion carried unanimously.

Mayors Appointments: Moved by T Haverluk, seconded by Kloosterman to approve the Mayor's appointments. Motion carried unanimously.

Airport Authority Board: Lynn Kinnischtzke, term expires-December 31, 2020

Zoning Board: Shane Hellman, term expires-December 31, 2020

Transportation Board: Lyndell Kroh reappointed, term expires-December 31, 2018, Terri Kloosterman, term expires-December 2018

Job Development: Nancy Bittner, Betty DelaBarre & Vicki Horst, reappointed, terms expire-December 31, 2018

Glen Ullin Visitor's Committee: Nancy Bittner, term expires-December 31, 2019

Maintenance Report: Written report was reviewed. Moved by T Haverluk, seconded by R Martwick to purchase 2 front tires for the JD at \$400.00 per tire. Motion carried unanimously. The water station does not meter correctly if a 2" hose is not used. A sign will be posted at the water station. No refunds will be given for incorrectly metered water.

Meter Reader: Moved by T Haverluk, seconded by Kloosterman purchase a new pocket pro meter reader. The old one could not be repaired. Motion carried unanimously.

Adjourn: With no further business, it was moved by T Haverluk, seconded by Glasser to adjourn the meeting. Motion carried unanimously. The next meeting will be on January 26, 2016 at 6:30PM and next regular meeting will be February 8, 2016 at 7:00PM.

Ray Haverluk, Mayor

Vicki Horst, Auditor