TITLE VI

PUBLIC PARTICIPATION PLAN

**GLEN ULLIN TRANSPORTATION DEPARTMENT**

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April 2017

Every three years, on a date determined by North Dakota Department of Transportation (NDDOT), each subrecipient is required to submit the following plan as part of their Title VI Program. For immediate reference please review page(s) 25-26 of FTA C 4702.1B. Additional information can be found on page(s) 20-31 of FTA C 4703.1.

Below you will find an outline of the Title VI Public Participation Plan, as required by USDOT Federal Transit Administration. This document explicitly describes the proactive strategies, procedures, and desired outcomes for the subrecipient’s public participation activities.

1. **General Information Section**

The Federal and State government mandate public involvement, because it helps to guide department decisions in providing public transportation services. Public involvement also benefits Glen Ullin Transportation and the public by allowing for the development of services that meet the needs of area citizens/customers.

The Federal government mandates public involvement prior to raising fares, implementing major reductions in service, or applying for grants/loans to finance transportation improvement projects.

1. **Public Participation/Engagement**

Subrecipients have wide latitude to determine how, when, and how often specific public participation activities should take place, and which specific measures are most appropriate.

* 1. **Public Meetings**
		1. All Council meetings and Public Committee/Board meetings are open to the public.
		2. Notice of Board meeting posted in newspaper and a flyer in posted on the City Building Door.
		3. Glen Ullin population according to the 2010 Census is 97.27% white.
	2. **Coordination**
		1. Director is in contact with the social workers at the nursing home and senior apartments. Local churches inform members of the transportation service when needed. Poster are up in Food Pantry and City Council Office.
		2. Community events – senior center health fairs, non-profit events, and other community events serve as a way to provide education about your services
		3. Bus driver has Google Translate on Smart Phone.
	3. **Public Studies**

As per requirements of [49 U.S.C. Sections 5307(b)] and [5307(c)(I) [Glen Ullin Transportation Department] will develop and/or consider a process to study public comment before raising a fare or carrying out a major reduction in transportation services.

Subrecipient would consider conducting an annual customer survey. Surveys should be sent to entire community, not just persons already using the transit system.

1. **Public Outreach Plan**
	* 1. Bus Schedule is in the Glen Ullin Times weekly. Special outings are published in the Glen Ullin Times newspaper. Director is in contact with the social workers at the nursing home and senior apartments. Local churches inform members of the transportation service when needed. Local community will contact Director if they know someone that could use the service. Poster are up in Food Pantry and City Council Office.
		2. Outreach to minority, LEP, and other underserved populations:

The Public Participation Plan should include information about outreach methods to engage minority and limited English proficiency (LEP) populations, as well as a summary of outreach efforts made since the last Title VI Program submission.

1. Glen Ullin is 97.27 white population.
2. Poster for the transportation department are posted at the Food Pantry and the City Council Office.
3. Council and Board meetings are held in the City Council Room which is handicap accessible.
4. The director works with the 5 churches in town to make the congregation aware of the Bus services. The social workers at the Nursing home and Senior apartments help residence make necessary arrangements in using the bus.

Efforts to involve minority and LEP populations can include both comprehensive measures as well as targeted measures to address linguistic, institutional, religious, cultural, economic, historical, or other barriers that may prevent minority and LEP persons from effectively participating in a surecipient’s decision-making process.

1. **Type of Public Involvement**
	* 1. What public should be involved:

It is important to involve as many individuals as possible in order to gain the support and development of public transportation.

* Potential and current riders
* Non-riders
* Business and community leaders/groups
* Government officials
* City Council and other City Departments
* Faith based community
* Academia and educational institutions
* Medical facilities/long term care centers

4/2017