

Regular Meeting  
July 8, 2019

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers with the following council members present: Randy Duppong, Gary Glasser, Raquel Helgeson, Chasity Orcutt and Anthony Schirado. Absent: Doug Martwick. Also present: Melissa Rotzien, Robert Johnson, James Farrell, Darcy Fitterer, N Bittner, and V Horst.

Mayor's Comments: The effective meeting class attended stressed that it is important that council members declare a conflict of interest before any discussion is held where there is a conflict.

Minutes: Moved by Schirado, seconded by Orcutt to approve the minutes from the regular meeting on June 10, 2019. Motion carried unanimously.

Bills and Financial Report: Moved by Schirado, seconded by Orcutt to approve the June financial report and pay the July bills except the one from Swanston. Motion carried unanimously. Schirado will contact Swanston on the outstanding invoice.

Farmers Union Insurance.....	8,857.00
Ferguson Waterworks .....	1,391.49
Glen Ullin Times .....	383.12
Gooseneck Implement .....	78.60
GUPPIES .....	20.00
John Mahoney.....	600.00
Lince Sanitation.....	9,230.00
Matthew Bender .....	102.43
Morton County Auditor .....	3,360.00
Napa .....	1,313.93
ND Department of Health .....	16.00
ND League of Cities .....	60.00
ND One Call .....	7.20
Schirado Enterprises LLC .....	500.00
MDU .....	1,872.40
Southwest Water Authority.....	13,111.61
Verizon.....	53.16
WRT .....	170.65
Wages, Benefits, Employer Taxes (June) .....	18,059.08

Broken Water Line: Moved by Glasser, seconded by Helgeson to waive the sewer charge on Johnson's Trailer Court water bill. A broken water line wasted water that did not go into the sewer system. Motion carried unanimously.

Curb Stop Repair: Moved by Glasser, seconded by Helgeson to turn water off at no charge at 301 C St. A GPI reading will be done by city maintenance before doing any curb stop repair. Motion carried unanimously.

City Assessor: Linda Morris was present to let the council know that she will still be the city assessor even though she is no longer the Morton County Tax Director. She has access to the county software which will allow her to keep city records up to date.

Engineer Report:

***Phase I:***

- ✓ 5,000-10,000 is still remaining on the grant.
- ✓ BEK will be working on final punch list on Wednesday, 7-10-2019.
- ✓ Moved by Schirado, seconded by R Duppong to sign amendment #2 to the Engineering Agreement. Motion carried unanimously.
- ✓ Moved by Schirado, seconded by Orcutt to pay outstanding invoices to Moore Engineering.

***CBDG-Elm Ave Water Main Project:***

- ✓ Moved by Glasser, seconded by R Duppong to work with the bid including change order #1 for \$336,000 and to add full street paving on Elm Avenue between D & E Street. Motion carried unanimously.
- ✓ A special meeting will be held after the contractor has time to do the above contract revision.

***CBDG-Fire Hydrant Project:***

- ✓ No engineer will be needed for this project.

Scoria Bid: Moved by Schirado, seconded by Orcutt to accept the revised bid from Glasser's Excavating with a reduced amount of 168 tons of scoria for a total of \$1,950.00. Motion carried unanimously.

Camping Permit: Moved by Orcutt, seconded by R Duppong to accept the camping permit from the Rock Roof Inn as a grandfathered status application. Motion carried unanimously.

Gaming Permits: Moved by Schirado, seconded by R Duppong to approve the gaming permits for the GUPPIES and Sacred Heart Church. Motion carried unanimously.

Ordinance 2019-4: Sidewalk standards were tabled upon further review of sidewalk specs.

Building Inspector: Darcy will check on taking a class to become a certified inspector.

CBDG Administrative Contract: Moved by Schirado, seconded by R Duppong to approve this contract. Motion carried unanimously.

CBDG Final Application: Moved by Glasser, seconded by Schirado to approve the application for the fire hydrant grant. Motion carried unanimously.

Chemistry Contract: Moved by Helgeson, seconded by Schirado to approve this contract with the ND Department of Environmental Quality. Motion carried unanimously.

Asphalt Crushing: No start date known. Moved by Glasser, seconded by Helgeson to not sell any of our product. Motion carried unanimously.

Budget: Moved by Orcutt, seconded by Helgeson to require a special meeting to work on future budgets with the full council. Motion carried unanimously.

Preliminary Budget: Moved by Schirado, seconded by Orcutt to approve the preliminary budget as presented. Motion carried unanimously.

Maintenance Report:

- ✓ *Tires:* Quotes will be obtained for tires for the August meeting.
- ✓ Degreaser options for the lift station are being explored.
- ✓ Moved by Schirado, seconded by Orcutt to order traffic control signs needed.

Emergency Management: Moved by Orcutt, seconded by Helgeson to pay the bill for radio antennas from Electronic Communications. Motion carried unanimously.

Attorney

- ✓ *Fences:* Orcutt will meet with the attorney to sign the affidavit to proceed with a court order.
- ✓ *Retracement Survey:* Will check with the attorney to see if we need this map for the upcoming court case.

Software Update: More information will be brought to the next meeting regarding software updates need for water billing software.

Adjourn: With no further business, it was moved by Schirado, seconded by Helgeson to adjourn the meeting. Motion carried unanimously.

Calendar:

Special Meeting: TBD

Regular Meeting: Monday, August 12, 2019 7:30pm

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Audrey Duppong, Mayor

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Vicki Horst, Auditor