

Regular Meeting
June 10, 2019

Mayor Audrey Duppong called the regular meeting of the Glen Ullin City Council to order at 7:30pm in the Council Chambers with the following council members present: Randy Duppong, Raquel Helgeson, Chasity Orcutt and Anthony Schirado. Absent: Gary Glasser and Doug Martwick. Also present: Craig Lohstreter (MDU), Alice Fitterer, Laura Eastgate, Lee Kienzle, Jerod Klabunde, Melissa Rotzien, Angelo Santovito, John Mahoney, Darcy Fitterer, N Bittner, and V Horst.

Minutes: Moved by R Duppong, seconded by Schirado to approve the minutes from the regular meeting on May 13, 2019. Motion carried unanimously.

Fireworks: Moved by Helgeson, seconded by Schirado to give an exemption to Alice Fitterer for a 2019 fireworks stand at 103 South Avenue West. Motion carried unanimously.

MDU Franchise 2019-2: Moved by Schirado, seconded by R Duppong to place on second and final reading this ordinance granting MDU a gas franchise. Motion carried unanimously.

Engineer Report:

Phase I:

- ✓ The project is substantially complete; the warrantee period has begun and will end on June 10, 2020.
- ✓ Contractor's Payment #9: Moved by Schirado, seconded by R Duppong to make this payment of \$129,245.40. Motion carried unanimously.
- ✓ Final Balancing Change Order will be signed in July
- ✓ Amendment #2 to Engineering Agreement will be signed in July.

CBDG-Elm Ave Water Main Project:

- ✓ Moved by Schirado, seconded by Orcutt to open the bid from TAND Construction that was delivered to the city office instead of Moore Engineering. Motion carried unanimously.
- ✓ A special meeting will be held after the engineer has time to review the bid to award or modify the project.

CBDG-Fire Hydrant Project:

- ✓ Engineering Estimate: Moved by R Duppong, seconded by Orcutt to get a formal proposal from the engineers interested in the project.

403 B St S: Moved by Schirado, seconded by R Duppong to have the new waterline to this house installed this summer and bill it to the property owner. Motion carried unanimously.

Liquor Licenses: Moved by Schirado, seconded by R Duppong to approve the on sale/off sale liquor/beer license for Rud Corporation, The Social Club and the Asylum Bar. Motion carried unanimously.

Site Authorization: Moved by Schirado, seconded by Helgeson to approve the gaming site authorization for Rattler Gas, the Social Club and the Asylum Bar. Motion carried unanimously.

Gaming Permits: Moved by R Duppong, seconded by Orcutt to approve the gaming permits for the following: GU School-Close Up, GU School-Activities, Marian Manor Health Care Center, Crossroads Golf Association, GU Motorcycle Club, Randy Morman Cancer Memorial, American Legion Post 239. Motion carried unanimously.

Main Street Sidewalk Project: No bids were received.

Community Grant Window Project: Moved by Schirado, seconded by R Duppong to accept Ray's Construction bid of \$1,300.00 to install 3 new windows and to remove the built in A/C unit in the council chambers. Motion carried unanimously.

Scoria Bid: One bid was received. Moved by Schirado, seconded by R Duppong to reject the lone bid. Motion carried unanimously.

Building Inspector: More information will be obtained on training for building inspectors.

Ordinance 2019-4 Sidewalk Standards: Moved by Schirado, seconded by R Duppong to adopt the sidewalk standards from Fargo. Motion carried unanimously.

Ordinance 2019-5: Moved by Orcutt, seconded by R Duppong to charge a \$100.00 gate fee per time for all new septic pump haulers that want to dump at the city lagoon. Motion carried unanimously.

Emergency Management: Moved by Schirado, seconded by R Duppong to purchase 2 magnetic antennas and pay for them from fund 206 Emergency. Motion carried unanimously.

Resolution 2019-3: Auditor's bond. Moved by Orcutt, seconded by R Duppong to set the bond at two million dollars (\$2,000,000). Motion carried unanimously.

Resolution 2019-4: Moved by Helgeson, seconded by Orcutt to charge \$500.00 per new water connection. Motion carried unanimously.

Resolution 2019-5: Moved by Orcutt, seconded by Schirado to charge \$500.00 per new sewer connection. Motion carried unanimously.

Insurance: Moved by Schirado, seconded by R Duppong to approve the quote for insurance policies with NDIRF presented by Shane Hellman. Motion carried unanimously. General Liability \$5,117.00, Inland Marine \$818.00 and Business Auto \$2,921.00 for a total premium of \$8,856.00.

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Maintenance Report:

- ✓ *State Health Department:* Inspected the lift station, it needs work to remove grease. The lagoon looks good no work needed.
- ✓ *Equipment:* repairs and tires need for most equipment.

Emergency Generator: Moved by Schirado, seconded by Helgeson to put this generator out on bids. Motion carried unanimously. The EM, James Farrell, will talk with the school board about getting the school up to date for an emergency generator to power the building. The generator

should bring enough money to pay for the wiring at the school. In the event of an emergency a generator would be rented.

Attorney

- ✓ *Fences:* Moved by Schirado, seconded by R Duppong to direct the attorney to proceed with a court order to have the fences on the north side of town removed from city streets and alleys.
- ✓ *Dangerous Building:* Send a notice to the owners of 120 South Ave E that there will be a hearing held on July 8 regarding their building.

Bills and Financial Report: Moved by Schirado, seconded by Orcutt to approve the May financial report and pay the June bills except the one from Swanton. Motion carried unanimously.

Farmers Union Oil	667.13
Lince Sanitation	9230.00
Glen Ullin Regional Airport	20.71
Glen Ullin Times.....	993.22
John Mahoney.....	600.00
Marshall Lumber.....	217.74
Morton County Auditor	3,360.00
Napa	814.67
ND Department of Health.....	16.00
ND One Call	12.00
Titan Machinery.....	78.00
Vicki Horst.....	23.91
Ferguson Waterworks	61.41
NorMont Equipment	2,285.99
The Bismarck Tribune	279.05
Highlands Engineering.....	2,400.00
Northern Improvements CO.	1,423.60
Glen Ullin Job Development	2.58
MDU	2,209.52
Southwest Water Authority.....	11,651.40
Verizon.....	53.16
WRT	181.24
BEK	129,245.40
RDFC	41,000.00
Wages, Benefits, Employer Taxes (May).....	14,104.18

Annual Budget: Council members will work on parts of the budget.

BC/BS: Annual contract renewal is due. Premiums are up 25%. Will check into other options.

Check Signing: Moved by Orcutt, seconded by Schirado to add the auditor back on to the checking accounts as an additional check signer. With council persons gone during the summer there are not always two board members available to sign checks. Motion carried unanimously.

State Contract: Moved by Orcutt, seconded by R Duppong to approve the annual contract with the state for collection of sales tax on the Cities behalf. Motion carried unanimously.

Additional Loan Payment: Moved by R Duppong to put excess sales tax funds into a one year CD. Motion died due to lack of a second. Moved by Orcutt, seconded by Schirado to make a onetime extra payment of \$41,000 to RDFC on the street paving loan. Motion carried unanimously.

Adjourn: With no further business, it was moved by Schirado, seconded by Helgeson to adjourn the meeting. Motion carried unanimously.

Calendar:

Special Meeting: Monday, June 24, 2019 at 7:30pm

Regular Meeting: Monday, July 8, 2019 at 7:30pm

Audrey Duppong, Mayor

Vicki Horst, Auditor