Regular Meeting

April 8, 2013

The regular meeting of the Glen Ullin City Council was called to order by Mayor Haverluk at 7:30 PM in the Council Chambers starting with the Pledge of Allegiance. Council Members present: Glen Clark, Tina Haverluk, Doug Martwick, Tom Schirado & Cody Schuelke. Absent: Randy Martwick. Also present were: Keith Fitterer, Tracy & Nick Harris, Bonnie Kobilansky, Les Sigette, ND Rural Water Systems Association, Mike Aubol, Charles Gerving, Rob Gerving, Allan Kinnischtzke, Jim Gerving, Deputy Gordie LeClair, N Bittner, J Mahoney, and V Horst.

Additions to Agenda: Personnel Policy, 2 building Permits

Maintenance Man: the keys were turned in by Mr. Fitterer. His last day of work was Friday, April 12.

Minutes: Moved by Schirado, seconded by D Martwick to approve the minutes from the regular meeting on March 11, 2013. Motion carried unanimously.

Smoke Test: Information was presented by Les Sigette regarding the smoke test we want to have done to find leaks and unmarked lines. We will wait to schedule a date until we have a new maintenance person.

Excess Water Drainage: Keith Fitterer was present to ask that the engineers assess the water drainage issues that keep getting worse due to building activities on the east side of town.

Building Permits: Moved by T Haverluk, seconded by D Martwick to approve the building permit for the new Morton County shop. Motion carried unanimously. Moved by D Martwick, seconded by T Haverluk to approve the building permits for Larry Wetzel for a house and a storage unit. Motion carried unanimously.

Road Closing: Moved by Clark, seconded by T Haverluk to have the attorney draft a petition to protest the closing of 64th½ Avenue which is east of town. Motion carried unanimously. The emergency manager from Glen Ullin and the Morton County Commissioners were asked to write a letter in support of Glen Ullin’s position on this issue.

Police Report: Deputy LeClair was present at the meeting. There are no stop sign violations in the city ordinances so all stop sign violations will be written through the state code. The attorney is working on revising the whole ordinance book.

Emergency Management: Our Emergency Manager, Chuck Gerving was present to discuss some emergency procedures. It was noted that the city would like to be informed when there is a new fire chief or ambulance squad leader so we can keep our emergency plan up to date.

Fire District: The Glen Ullin Fire District is the managing department for the Glen Ullin Fire Department. The GU Fire District makes all administrative decisions for the GU Fire Department. At present there are 3 pieces of equipment that the city has been leasing to the GU Fire District. The current least ran out about 20 years ago. Moved by D Martwick, seconded by Clark to give to the Glen Ullin Fire District the following equipment with the understanding that they don’t sell the equipment but rather donate them to the GU Museum if they decide they can’t keep them anymore. Motion carried unanimously.

Personnel Policy: Moved by Schuelke, seconded by Clark to table the changes until the next meeting. We should revise the Cobra portion of the handbook along with adding a drug and alcohol policy. Motion carried unanimously.

City Maintenance Report: No report this month. The city will be advertising for a new person on BisMan on-line and in the newspaper with a deadline of April 30th. Salary will be negotiable depending on experience.

Assessor Contract: Moved by Schirado, seconded by D Martwick to approve the assessor’s contract for the 2013 tax season with the same pay of $2000.00 per year. Motion carried unanimously.

Water Report: The meter readers asked that all houses have the correct house number on their house according to ordinance 3.03.02. Violators will be notified. Garbage notices will no long be allowed to be printed on the water bill. The Sanitation Service is a private enterprise and we cannot do any free advertising for any individual or business.

Bills & Financial Report: Moved by Schuelke seconded by Schirado to approve the March financial report and pay the April bills. Motion carried unanimously.

3334 Adam Schantz 325.00

3335 Boiler Inspection Program 90.00

3336 Darcy Fitterer 6.03

3337 Glen Ullin Super Valu 48.23

3338 Glen Ullin Times 80.92

3339 GUPPIES 20.00

3340 LCRDC 1531.00

3341 Linda Morris 2000.00

3342 Marshal Lumber 24.15

3343 MDU 2801.65

3344 Napa 115.27

3345 ND One Call 2.50

3346 Sanitation Products 37.99

3347 Southwest Water 6457.50

3348 MDU 60.26

3349 HR Collaborative 30.00

3350 Dept. of Health 16.00

3352 John Mahoney 600.00

3353 GU Airport 73.53

3354 Morton County Auditor 3200.00

EFT WRT 130.89

EFT Verizon 33.93

EFT Amazon 36.18

EFT GU Job Authority 3.79

3351, 10334-10350 Employee Wages & Taxes 9719.73

Board of Equalization: April 11th at 7:00PM in the council chambers.

Grant Application Interview: April 12th at 9:30AM. Mayor Haverluk, Tina Haverluk, Cody Schuelke & Vicki Horst will represent the city.

Adjourn: With no further business it was moved by T Haverluk, seconded by Schirado to adjourn the meeting. Motion carried unanimously. The next regular meeting will be held at 7:30PM, May 13, 2013.

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| Ray Haverluk, Mayor |  | Vicki Horst, Auditor |